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Employer: \_\_\_\_\_ Dates Employed \_\_\_\_\_ to \_\_\_\_\_

Address: \_\_\_\_\_  
(Number & Street) (City) (State) (Zip Code)

Supervisor's Name & Title: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Present/Final Position: \_\_\_\_\_ Time in Position: \_\_\_\_\_ Hours worked per week: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_ Final Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

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Reason for leaving: \_\_\_\_\_ Final Salary: \_\_\_\_\_

Duties: \_\_\_\_\_

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## JOB RELATED SKILLS

Please describe any training or special skills which you believe qualify you for this position: \_\_\_\_\_

## DRIVERS LICENSE

Driver's License # & State of Issue: \_\_\_\_\_ Class/Type: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Endorsements: \_\_\_\_\_

For driving positions: If you have any "at fault" accidents, please attach insurance or police report.

## VERIFICATION OF EMPLOYMENT ELIGIBILITY

As mandated by the Immigration Reform and Control Act of 1986, all candidates offered employment must provide written proof that establishes identity and eligibility to work in the United States. This is accomplished by completing the Employment Verification Form (I-9) and producing acceptable documents upon employment with the District.

## AN EQUAL OPPORTUNITY EMPLOYER

All qualified applicants will receive consideration without discrimination on the basis of race, color, religion, gender, national origin, ancestry, age, marital status, pregnancy, medical condition, disability, military status, genetic information or sexual orientation. Applicants with disabilities: The Human Resources Department will make reasonable efforts to accommodate applicants with disabilities to complete the employment application and in any job-related examination process. If you have special needs, please call (415) 257-4521 (Human Resources). The District's telecommunications device (TDD) for persons with hearing disabilities is (415) 257-4554, or you may contact the District's Equal Employment Opportunity Office at (415) 257-4537.

## APPLICANT CERTIFICATION

Please read carefully before signing.

I certify that the information I have entered on this application is true and complete to the best of my knowledge. I further understand that any false, incomplete, or incorrect statements in this application, or during the course of interviews, may result in my disqualification from the examination process or dismissal from employment with the Golden Gate Bridge, Highway and Transportation District. I authorize the employers and educational institutions identified in this application to release any information they may have concerning my employment or education to the District.

I understand and agree that any job offer I receive may be contingent upon my successful completion of a post-offer, pre-employment medical examination which may include a drug and/or alcohol screening.

I understand and agree that if I am employed in a position not covered by a collective bargaining agreement, my employment is at the will of the General Manager, meaning that he or she may terminate my employment at any time for any reason. No representative of the District other than the General Manager has any authority to alter the at-will nature of employment and any such change must be in writing signed by the General Manager.

I understand that all offers of employment are conditioned on my providing satisfactory proof of my identity and legal authority to work in the United States.

Signature

Date Signed

**Thank you** for considering employment with the **Golden Gate Bridge, Highway and Transportation District**. We appreciate the time and effort you have taken to submit an application.

- ◆ The recruitment process involves some or all of the following:
- ◆ **Filing Period:** Most open positions have a two week application filing period. Completed applications must be in the Human Resources Department by 4:30 PM on the closing date. Candidate status information will be mailed after the close of the filing period.
- ◆ **Steps:** The recruitment process may include skills testing (hands-on, pencil and paper or computerized testing), an oral panel interview and a departmental interview. Candidates who pass all applicable steps in the recruitment process will be placed on an eligibility list for a minimum of six months. In general, candidates will be notified by mail about their eligibility status. This usually takes from 5 to 10 working days after the test or interview takes place.
- ◆ All qualified candidates will receive consideration free of unlawful discrimination. Candidates may be required to successfully complete a medical exam which may include drug and/or alcohol screening prior to District employment. The District is proud to be an equal opportunity employer.
- ◆ For a listing of current open positions, visit our web site at **[www.goldengate.org](http://www.goldengate.org)**.



## APPLICANT EQUAL EMPLOYMENT OPPORTUNITY SURVEY

Federal and State agencies require that we collect the data requested below for statistical reporting purposes. Please complete this survey form and submit it with your application. Your completed survey form will be detached and kept separate from your application and remain confidential. This **voluntary** information provided will not be used in any way to make employment decisions.

A. Name:

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*(Please Print)*

B. Position Applying For:

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C. Date:

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D. Gender:  Male  Female

E. Ethnic Category

*(check only one):*

- American Indian or Alaskan Native
- Asian or Pacific Islander
- Black
- Hispanic
- White

F. How did you learn about this employment opportunity?

*(Indicate the specific source):*

Newspaper/Magazine

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Agency

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Union

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District Employee

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Job Fair

Walk-In

Internet/Web Site

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Other: \_\_\_\_\_