



Agenda Item No. 8

To: Finance-Auditing Committee/Committee of the Whole  
Meeting of January 23, 2009

From: Joseph M. Wire, Auditor-Controller  
Celia G. Kupersmith, General Manager

Subject: **FY 08/09 SECOND QUARTERLY REPORT ON CONTRACTS AND  
CHANGE ORDERS/CONTRACT AMENDMENTS EXECUTED UNDER  
THE GENERAL MANAGER'S AUTHORITY**

### **Recommendation**

The following report is provided for informational purposes and no action is required.

### **Summary**

The General Manager is authorized to award non-routine purchases and services not to exceed \$100,000 and all routine purchases. In addition, the General Manager is authorized to approve change orders to contracts:

- a) If the original contract amount is \$100,000 or less, the total amount of the change orders combined with the original contract amount does not exceed \$100,000; or
- b) If the original contract amount exceeds \$100,000, (i) the change order can be funded with the contract contingency; (ii) total change orders for the contract cumulatively do not exceed ten percent of the original contract price; and (iii) the change order does not exceed \$50,000.

Attached is the FY 08/09 Second Quarterly Report on contracts over \$20,000 and change orders/contract amendments executed under the General Manager's authority. This report covers activities during the period of October 1, 2008, through December 31, 2008.

### **Fiscal Impact**

There is no fiscal impact as this report is informational.

JMW/CGK/jd

**CONTRACTS OVER \$20,000 AND CHANGE ORDERS/CONTRACT AMENDMENTS  
 EXECUTED UNDER THE GENERAL MANAGER'S AUTHORITY**

<b>PROJECT NAME</b>	<b>REASON</b>	<b>AMOUNT OF CHANGE ORDER</b>	<b>CONTRACTOR/CONSULTANT</b>	<b>DATE EXECUTED</b>
Contract No. 2009-D-7 <i>FasTrak Technical Support Services</i>	Support Development of Functional Enhancements and Special Projects for FasTrak Toll Collection System	\$97,875.00	Traffic Technologies, Inc.	10/15/2008
Contract No. 2007-BT-4 <i>Santa Rosa Bus Facility Diesel Tanks Replacement</i>	CCO No. 2 Extra Work	\$11,694.31	American Construction and Environmental Services, Inc.	10/20/2008
Contract No. 2007-BT-4 <i>Santa Rosa Bus Facility Diesel Tanks Replacement</i>	CCO No. 3 Decrease Contract Bid Item Quantities	(\$77,045.56)	American Construction and Environmental Services, Inc.	10/20/2008
Contract No. 2008-FT-8 <i>Larkspur Ferry Terminal Parking &amp; Access Improvements</i>	CCO No 1 Modify Drainage System at Area 4	\$1,275.35	Ghilotti Brothers, Inc.	10/24/2008
Solicitation Letter RFP No. 2006-D-4 <i>Consultant to Provide Medical Plan Claim Audit Services</i>	First Amendment Perform Claims Audit Covering 11/1/2006 through 10/31/2008	\$17,500.00	MedReview, LLC	11/11/2008
Contract No. 2008-FT-8 <i>Larkspur Ferry Terminal Parking &amp; Access Improvements</i>	CCO No 2 Modify Retaining Wall at Area 4	(\$13,692.64)	Ghilotti Brothers, Inc.	11/12/2008
Contract No. 2009-B-5 <i>Security System Software/Server Redundancy Upgrade</i>	CCO No. 1 Price Difference Between Discontinued Part and Latest Part	\$2,915.29	Netronix Integration, Inc.	12/08/2008
RFP No. 2008-D-4 <i>Regional Bus and Ferry Passenger Survey</i>	First Amendment Conduct Two Additional Focus Groups	\$12,420.00	Corey, Canapary & Galanis Research	12/12/2008
Contract No. 2009-BT-2 <i>San Rafael Bus Facility Security Improvements</i>	CCO No 1 Change Rear Fence Location	\$14,300.00	Sonoma County Builders, Inc.	12/30/2008

**CONTRACTS AWARDED**

<b>PROJECT NAME</b>	<b>AMOUNT OF AWARD</b>	<b>CONTRACTOR/CONSULTANT</b>	<b>DATE OF AWARD</b>
Contract No. 2008-MD-5-RTCC <i>Fasteners, Electrical Terminals and Miscellaneous Supplies</i>	\$151,396.08	Midwest Motor Supply dba, Kimball Midwest	10/01/2008
Contract No. 2008-MD-5-RTCC <i>Fasteners, Electrical Terminals &amp; Miscellaneous Items</i>	\$37,849.02	Midwest Motor Supply dba Kimball Midwest	10/01/2008
CMAS Contract No. 3-07-70-0861C: 3-05-70-0861 C <i>Cisco Switch Replacement at Bridge and Bus Data Core Replacement</i>	\$110,386.06	Extra Team	10/10/2008
Contract No. 2009-B-2 <i>Vacuum Loader</i>	\$154,856.60	Industrial Vacuum Equipment Corporation	10/23/2008
Contract No. 2009-B-5 <i>Security System Software/Server Redundancy Upgrade</i>	\$44,540.09	Netronix Integration, Inc.	11/05/2008
CMAS Contract No. 4-6-38-0001B <i>Cleaning Equipment – Sweeper Rider</i>	\$34,750.66	Tennant Sales & Service	11/05/2008
Contract No. 2009-B-3 <i>Telehandler</i>	\$133,939.38	Rental Solutions LLC	11/25/2008
Contract No. 2009-FT-1 <i>Routine Dry-Docking of the M.S. San Francisco and M.S. Sonoma</i>	\$361,785.00	Bay Ship & Yacht Co.	12/06/2008
Contract No. 2009-BT-5 <i>Turbochargers for Detroit Diesel Engines</i>	\$421,129.18 \$245,848.00	Performance Turbochargers L.C. Turbo	12/08/2008