



Agenda Item No. 3.a.

To: Finance-Auditing Committee/Committee of the Whole
Meeting of January 23, 2009

From: Gayle Prior, Director of Capital and Grant Programs
Joseph M. Wire, Auditor-Controller
Celia G. Kupersmith, General Manager

Subject: **AUTHORIZE RECEIVING ALLOCATIONS OF STA AND PROPOSITION 1B FUNDS AND AUTHORIZE ENTERING INTO MEMORANDA OF UNDERSTANDING TO PASS-THROUGH THE FUNDS TO LIFELINE TRANSPORTATION PROJECT SPONSORS IN MARIN COUNTY**

Recommendation

The Finance-Auditing Committee recommends that the Board of Directors authorize the General Manager, or her designee to:

1. Receive allocations of STA and Proposition 1B funds in an estimated amount of \$1,454,490 to fund four Lifeline Transportation Program projects in Marin County and compensate the District to administer the program; and,
2. Enter into Memoranda of Understanding with the project sponsors to pass through the funding and related grant requirements for specified projects approved by the Transportation Authority of Marin.

Summary

The Lifeline Transportation Program (LTP) was established by the Metropolitan Transportation Commission (MTC) to fund projects to improve mobility for low-income residents and to address transportation gaps and/or barriers identified in Community-Based Transportation Plans. Funding comes from three sources: 1) State Transit Assistance (STA); 2) Proposition 1B; and, 3) Federal Job Access and Reverse Commute funds. The LTP in Marin County is administered by the Transportation Authority of Marin (TAM). In November, 2008, the TAM Board approved the following program of projects:

<u>PROJECT SPONSOR</u>	<u>PROJECT</u>
Marin County	Marin City Transit Hub and Donahue Street ADA Improvements
Marin Transit	Marin City Community Shuttle Loop and Service to Marin General
City of San Rafael	Canal Neighborhood Transit Access Improvement Project
San Rafael City Schools	Ride to School for Parents Shuttle

Because the District is the only eligible recipient in Marin County for STA funds or Proposition 1B funds, TAM requested that the District act as a conduit to disburse and administer these funds. TAM will allocate 4% of the available grant funds, in the estimated amount of \$58,000, to the District to administer the program over a two year period. Given the State budget crisis, if the availability of STA and Proposition 1B funds for these projects is reduced, the allocation for administrative expense may be reduced proportionally.

Fiscal Impact

Other than the allocation to the District of 4% for administration, the funds requested for the LTP projects have no net impact on the District as they are designated for the LTP projects that TAM has approved and will be passed through to the project sponsors. Approval of this item will provide approximately \$58,000 over a two-year period to the District to administer the STA and Proposition 1B grant funds.