



Agenda Item No. 5

BOARD OF DIRECTORS MEETING
FRIDAY, AUGUST 22, 2008

5. CONSENT CALENDAR:

A. Approve the Minutes of the Following Meetings:

1. Rules, Policy and Industrial Relations Committee/Committee of the Whole of August 1, 2008;
2. Transportation Committee/Committee of the Whole of August 8, 2008, and,
3. Regular Meeting of the Board of Directors of August 8, 2008.

Motion

**B. Attorney's Report
Denial of Claims**

1. Claim of Danae Y. Green
2. Insufficient Claim of Walter C. Terrell
3. Claim of Rayiesha Breaux
4. Claim of Carl Breaux
5. Claim Carol Cannedy
6. Claim of Thomas F. Robertson
7. Insufficient Claim of Kim Nguyen
8. Amended Subrogation Claim of California State Automobile Association
(Insured: John Wilkinson)

Motion

Motion

Motion

Motion

Motion

Motion

Motion

Motion

Motion

Motion

Attachments



August 1, 2008

**REPORT OF THE RULES, POLICY AND INDUSTRIAL
RELATIONS COMMITTEE**

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Rules, Policy and Industrial Relations Committee was held in the Napa County Board of Supervisors Chambers, Napa, California, on Friday, August 1, 2008, at 10:00 a.m., Chair Pahre presiding.

Committee Members Present (4): Chair Pahre; Directors Grosboll and Newhouse Segal; President Moylan (Ex Officio). Chair Pahre appointed Directors Boro, Reilly and Stroeh Committee Members Pro Tem for this meeting only.

Committee Members Absent (5): Vice Chair Hernández; Directors McGlashan, McGoldrick, Sanders and Sandoval

Staff Present: General Manager Celia G. Kupersmith; Secretary of the District Janet S. Tarantino; Attorney David J. Miller; Deputy General Manager/Bridge Division Kary H. Witt; Deputy General Manager/Bus Division Teri W. Mantony; Acting Auditor-Controller and Procurement and Retail Operations Director Lori Murray; Acting District Engineer and Deputy District Engineer Ewa Z. Bauer; Manager of Organizational Development Lori Fromm; Executive Assistant to the General Manager Amorette Ko; Assistant Clerk of the Board Karen B. Engbretson

Visitors Present: Jim Krider, Chair, and Jim Leddy, Executive Director, Napa County Transportation and Planning Agency; Carney J. Campion and Dale Leuhring, Former General Managers

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1. Presentation Regarding General Employee Training and Development

Manager of Organizational Development Lori Fromm presented an overview of key training and employee development programs presented to District employees. A copy of the PowerPoint presentation is available in the Office of the District Secretary and on the District's web site.

In the presentation, Ms. Fromm outlined key programs that have been provided to District employees over the past four years, including the following:

- Americans with Disabilities Act (ADA) Customer Service Training for Ferry Division Employees
- Business/Technical Writing
- Change Management
- Communication Skills
- Computer Skills
- DISC Communication Styles
- Ethics Training
- FISH – Customer Service/Teamwork Training
- Harassment Prevention Training
- Interview Skills
- Project Management
- Supervisory Skills
- Values Training

Ms. Fromm described the different types of employee training and development listed above, noting that some of the training is legally mandated, while others have been developed and provided at the request of District managers and employees. She further noted that employee development opportunities are a great morale builder, offer individuals from different District departments/divisions a chance to get to know one another, and result in increased efficiency and productivity.

Ms. Fromm highlighted examples of some of the successes that have been experienced with the employee training and development programs, including:

- ADA Customer Service Training: Ms. Fromm stated that this comprehensive program was developed in-house for Ferry Division employees, in partnership with Guide Dogs for the Blind in San Rafael. The training sessions, which were delivered to all employees in the Ferry Division, covered ADA regulations, disability awareness, customer service, passenger safety, service animals, as well as the etiquette of communicating with persons with physical and mental differences. The sessions were led by Michael Hingson, a blind survivor of the 9/11 attacks at the World Trade Center in New York City.
- Communication Skills: Ms. Fromm noted that good communication skills are fundamental to teamwork and productivity, and are useful in the workplace as well as at home. She described the Effective Communication training, which was provided on-site to over 300 District employees by Jill McGillen of NextTurn Consulting. Ms. Fromm distributed "Giving and Receiving Effective Feedback" wallet cards to the Committee that are used during this training.

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- DISC – Communication Styles/Team Building Tool: Ms. Fromm stated that she is a certified DISC trainer, and that this program is provided to different District work teams upon request. The DISC program defines individual profiles of communication styles and helps individuals to be aware of and to adapt to other people's communication styles. In addition, the DISC program helps managers to understand team dynamics and use that information to effectively lead.
- Ethics Training and Anti-Harassment Training: This training is legally mandated by AB 1234 and AB 1825, respectively, and is conducted every two years for District managers and supervisors. Attorneys from Hanson Bridgett facilitated the last session.
- FISH – Customer Service/Teamwork Training: Ms. Fromm stated that this hour-long training program is inspired by the fishmongers at Pike Place Market in Seattle, WA, who are famous for their customer service, teamwork and enjoyment of their work. The training emphasizes the importance of enjoying your interactions with coworkers and customers and focuses on communication and listening skills.
- Interview Skills and Career Development: In her role as Manager of Organizational Development, Ms. Fromm offers assistance to District employees who are seeking internal career advancement opportunities. This training focuses on interview skills and career development coaching.
- Values Training: Ms. Fromm stated that the Values Training program, which is mandatory for all District employees, is fundamental to communication, customer service, teamwork and expected behaviors at the District. Ms. Fromm distributed to the Committee members illustrated wallet-size pamphlets, which outlined the District's core values of Integrity, Competence, Flexibility, Accountability, Recognition, Diversity, Respect, Collaboration, Pride and Responsiveness. These pamphlets are distributed to all District employees to reinforce the Values Training they received.

In conclusion, Ms. Fromm expressed her appreciation to the General Manager and the rest of the District's management team for their tremendous support of the employee training and development programs.

Following the presentation, Celia Kupersmith stated that over the past four years, there has been a true expansion and focus on the training of employees in the areas of behavior, communications and technical skills. She noted that District performance evaluations are geared towards the values identified in the Values Training and listed in the District Values pamphlets. Ms. Kupersmith complimented District staff with taking the initiative to create and distribute the pamphlets, which were inspired by a speech she gave to the District management team several years ago. She further thanked Ms. Fromm for successfully managing the employee training and development programs at the District.

Discussion ensued, including the following:

- Director Reilly inquired as to how staff evaluated the success of behavioral training. In response, Ms. Fromm stated that for "soft skills" training, staff depends on feedback from employees who have taken the training. For example, Bus

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Operators who have told her that they have noticed improved communications between coworkers who have taken the Effective Communications class. Ms. Fromm also noted that managers have observed improvements in communication and teamwork, as well as reduction in conflicts and complaints after employees have completed various training programs. Ms. Kupersmith stated that in general, employees are also more aware of managers who may not be following the District values on which the employees have been trained, and that managers are being held accountable for values training.

- Director Boro made the following inquiries:
 - He thanked Ms. Fromm for the excellent presentation, noting that her vivid description of the various training programs really brought the subject alive to the Committee.
 - He inquired as to whether management has given any thought to succession planning at the District. In response, Ms. Kupersmith explained that at this time, there is no formal program in place for succession planning, but that the management team is working on a mentoring program for current employees who may wish to investigate career advancement at the District. She announced that the new Deputy General Manager/Administration and Development, Z. Wayne Johnson, will begin work on August 11, 2008, and that one of his goals is to strengthen and expand the mentoring program at the District. He commented that the Deputy General Managers should identify individuals within the organization that would be worthy of mentoring and given opportunities for succession planning.
- Chair Pahre noted that early in her career, she worked as a professional development manager, and that organizational development is one of the most important support systems that an organization can have.

Action by the Board – None Required

2. Presentation by Jim Leddy, Executive Director of the Napa County Transportation and Planning Agency

Chair Pahre introduced Jim Krider, Chair, and Jim Leddy, Executive Director, of the Napa County Transportation and Planning Agency (NCTPA). Mr. Krider welcomed the Committee to Napa County, noting the importance of integrating local transportation planning within Napa County with the entire Bay Area region. Mr. Krider then introduced Jim Leddy, who gave a PowerPoint presentation on current projects underway by the NCTPA. A copy of the presentation is available in the Office of the District Secretary and on the District's web site.

Mr. Leddy described the NCTPA as a Joint Powers Agency formed in 1998 by the cities of American Canyon, Calistoga, Napa, St. Helena, Yountville and the County of Napa, to to serve as the county-wide transportation planning body for the incorporated and

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unincorporated areas of Napa County. He stated that the NCTPA is a 12-member board that is responsible for coordinating short- and long-term planning and funding within an intermodal transportation policy framework in the areas of streets and roads, highways and other transportation improvements. He noted that four standing committees, comprised of technicians and interested Napa citizens, advise the NCTPA board: (1) Technical Advisory Committee; (2) Bicycle Advisory Committee; (3) Paratransit Coordinating Council; and, (4) Vine Consumer Advisory Committee.

Mr. Leddy outlined the specific responsibilities of the NCTPA, noting that in March 2007, the NCTPA amended its charter to include a county-wide forum for the discussion of a broader range of issues that affect the entire county, including such topics as the environment, jobs and housing balance. He stated that Napa is a very rural county, containing only 2% of the entire nine-county Bay Area population. He further stated that the NCTPA must accommodate these rural sensibilities when competing for limited transportation funding with its more urban neighboring counties.

Mr. Leddy described the NCTPA's current priorities, as follows:

- Strategic Transportation Planning for "Napa's Transportation Future" – this endeavor is an 18-month community visioning and planning process to be completed in October 2008, which will produce a 30-year vision that will guide transportation and land-use discussions throughout all of Napa's myriad communities.
- Transit Improvements – Improvements to the Napa County Vine and Vine Go bus service include building new routes, working to increase headways and reduce delays, as well as purchasing new hybrid buses for the aging transit fleet. Mr. Leddy noted that Napa County has one of the highest transit-dependent populations in the Bay Area, at 67% of the total population.
- Napa Valley Class One Bike Trail – An important goal for the NCTPA is the completion of a Class One Bike Trail from Calistoga to American Canyon, connecting every community in Napa County.
- Roadway Improvements – Congestion relief and roadway safety improvements are planned for Highway 12/Jamieson Canyon Road and Highway 29 from St. Helena to Calistoga, as well as a roundabout in the town of Rutherford.
- Climate Protection – The NCTPA is working with all of its agency members on coordinated climate protection efforts, reducing carbon footprints, instituting environmental best practices and co-funding a Green Business certification program in coordination with the County of Napa.
- New Resources for Local Transportation Needs – the County of Napa is one of two non-self-help counties in the Bay Area, and the NCTPA is developing a local sales tax measure through its role as the Napa Valley Transportation Authority. This sales tax will help support local street and road maintenance, access vital state and federal congestion-relief grant funding, and fund improvements to transit, as well as to bike and pedestrian paths.

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In conclusion, Mr. Leddy stated that the County of Napa is a slow-growth county, with a true commitment to maintaining agricultural preserves. He noted that the NCTPA must work to accommodate the 45 million tourists who visit Napa County each year, and that the promotion of car-free tourism with transportation alternatives is an important goal of the NCTPA.

Discussion ensued, including the following:

- Director Stroeh inquired regarding plans by the City of American Canyon to develop an Urban Growth Boundary. In response, Mr. Leddy confirmed that such efforts are underway, specifically in the industrial area near the Napa County Airport in the northwest portion of the city.
- Director Grosboll made the following inquiries:
 - He inquired as to how many people bike to work in Napa County. In response, Mr. Leddy stated that the City of Napa has one of the highest percentages in the Bay Area of residents who bike to work, because of the concentration of jobs and housing in a relatively small area. He also stated that the City of Napa has one of the highest walk-to-work rates in the Bay Area. He noted that plans to incorporate a Class One Bike Path with the Jamieson Canyon Road improvements will provide additional incentives for people to bike to work from outside the city limits.
 - He inquired as to the sources of Napa County's transportation funding, and Mr. Leddy stated that the NCTPA depends on state Transportation Development Act and State Transportation Assistance funding, as well as gasoline tax funding from Proposition 42.
- Chair Pahre noted that over 10,000 vehicles per day travel on Jamieson Canyon Road, commuting between Solano County and Napa County, prompting the need for expansion of this roadway.
- Director Boro inquired if the NCTPA has considered a railway connection between Napa County and the proposed Sonoma-Marin Area Rail Transit (SMART) train service in Sonoma and Marin counties. He noted that SMART's recently released Supplemental Environmental Impact Report calls for weekend service that could easily connect to Napa County to bring in Napa Winery tourists by train. In response, Mr. Leddy stated that several years ago, a study was done to consider commuter rail service between Napa and Solano County to the east, where a high number of Napa County workers originate. However, he stated that the NCTPA has not yet studied the possibility of connecting to SMART trains to the west. He noted the importance of including long-term rail planning as part of Napa County's transportation future, although there is a real concern among Napa County residents of the potential for growth enhancements due to rail service. Mr. Leddy also stated that linking rail service between Napa, Marin and Sonoma counties would be a logical transportation solution for the North Bay.

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- Director Newhouse Segal expressed her concerns regarding winery visitors drinking and driving, and inquired as to the types of shuttle services available to these visitors. In response, Mr. Leddy stated that many of the wineries provide private shuttle van service and that local Vine transit provides bus service along the Highway 29 corridor. He noted, however, that public transit is prohibited by law from providing charter bus service that would compete with the wineries' private shuttle van service.
- President Moylan inquired as to whether the NCTPA had any control over the Napa Valley Wine Train. In response, Mr. Leddy answered that the Napa Valley Wine Train is privately owned and operated.

Action by the Board – None Required

3. Public Comment

There was no public comment.

4. Adjournment

All business having been concluded, the meeting was declared adjourned at 11:00 a.m.

Respectfully submitted,

Barbara L. Pahre, Chair
Rules, Policy and Industrial Relations Committee

BLP:JST:KBE:kbe



August 8, 2008

REPORT OF THE TRANSPORTATION COMMITTEE

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Transportation Committee was held in the Board Room, Administration Building, Toll Plaza, San Francisco, California, on Friday, August 8, 2008, at 9:45 a.m., Chair Brown presiding.

Committee Members Present (6): Chair Brown; Vice Chair Cochran; Directors McGlashan, Newhouse Segal and Sanders; President Moylan (Ex Officio). Director Sanders was appointed a Committee Member Pro Tem for this meeting only.

Committee Members Absent (3): Directors Grosboll, Kerns and Pahre

Other Directors Present (3): Directors Boro, Eddie and Stroeh

(Note: On this date there was one vacancy on the Board of Directors)

Staff Present: General Manager Celia G. Kupersmith; Auditor-Controller Joseph M. Wire; Secretary of the District Janet S. Tarantino; Attorney David J. Miller; Deputy General Manager/Bridge Division Kary H. Witt; Deputy General Manager/Ferry Division James P. Swindler; Deputy District Engineer and Acting District Engineer Ewa Z. Bauer; Public Affairs Director Mary C. Currie; Executive Assistant to the General Manager Amorette Ko; Assistant Clerk of the Board Patsy Whala

Visitors Present: None

**REPORT OF THE TRANSPORTATION COMMITTEE
AUGUST 8, 2008/PAGE 2**

1. Report of the District Advisory Committees

a. Advisory Committee on Accessibility (ACA)

The agenda for the July 17, 2008, meeting, and the minutes of the June 19, 2008, meeting, of the Advisory Committee on Accessibility were furnished to the Transportation Committee. Copies are available in the Office of the District Secretary and on the District's web site.

b. Bus Passengers Advisory Committee (BPAC)

There was no meeting of the Bus Passengers Advisory Committee in July 2008; therefore, no meeting materials were furnished to the Transportation Committee.

c. Ferry Passengers Advisory Committee (FPAC)

There was no meeting of the Bus Passengers Advisory Committee in July 2008; therefore, no meeting materials were furnished to the Transportation Committee.

Action by the Board – None Required

2. Authorize Execution of an Agreement Between the Golden Gate Bridge, Highway and Transportation District and the Marin County Transit District for the Provision of Intercounty Paratransit Services

In a memorandum to Committee, Paratransit Coordinator Cynthia B. Petersen, Director of Planning Alan R. Zahradnik, Deputy General Manager/Bus Division Teri W. Mantony and General Manager Celia G. Kupersmith provided staff's recommendation to authorize execution of an Agreement between the District and the Marin County Transit District (Marin Transit) for the provision of Americans with Disabilities Act (ADA) intercounty paratransit services, effective July 1, 2008, through June 30, 2009.

The report stated that, in accordance with ADA requirements, the District has annually contracted intercounty paratransit services with Marin Transit for the past 15 years, utilizing local paratransit service contractor Whistlestop Wheels (Whistlestop). The District and the Marin Transit staffs have developed the FY 08/09 Paratransit Agreement, which will continue the terms and conditions of the previous intercounty paratransit agreements and also will reflect the principles of the Agreement with Marin Transit for Marin Local Bus Service, which will remain in effect through June 30, 2017.

As background, Whistlestop provides a detailed line-item budget based on fixed and variable expenses, including projected hours, total miles, vehicle allocation, staff and passenger services. Applicable operating costs also include fuel expenses, radio service, as well as a combined one-time expense in the projected amount of \$174,466, for the Paratransit Vehicle Procurement Match and the Marin Transit-sponsored Mobile Data Terminal Project. As stated in the FY 08/09 Paratransit Agreement, the actual costs will be based upon actual project costs and formulas for cost sharing will be based on the latest vehicle mile information available at the time the expense is incurred.

**REPORT OF THE TRANSPORTATION COMMITTEE
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The combined operating expenses reflected in the FY 08/09 Paratransit Agreement, in the amount of \$1,292,679, are 9.7 percent higher than similar expenses in the FY 07/08 Paratransit Agreement, including the cost-per-service-hour of \$73.51, which is 7.4 percent higher. These increases are due to additional service hours, roll-over funding and an increase in fuel costs.

The report further stated that, under the FY 08/09 Paratransit Agreement, all fare revenue, which is estimated to be \$100,030 or a 7.7 percent farebox recovery, will be credited towards the combined operating expenses, resulting in a net deficit of \$1,192,649. The adopted FY 08/09 Bus Transit Division Operating Budget includes \$1,098,700 for the net intercounty paratransit operating expenses, as defined in the FY 08/09 Paratransit Agreement. During the term of the FY 08/09 Paratransit Agreement, staff will monitor the actual expenses that have incurred and will recommend any necessary budget adjustments to the Board. A copy of the staff report is available in the Office of the District Secretary and on the District's web site.

At the meeting, Celia Kupersmith briefly described the FY 08/09 Paratransit Agreement, noting that the District provides paratransit services in Marin County, as required by law, and that the paratransit agreement serves as a complement to the Agreement with Marin Transit for Marin Local Bus Service. On a separate note, Ms. Kupersmith stated that District staff has already started the planning process for next year's Muir Woods Shuttle Bus Demonstration Project, which service has been provided by the District for the last four years, and that the District will cooperate with the service's transition from Marin County to Marin Transit responsibility.

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/MOYLAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Transportation Committee recommends that the Board of Directors authorizes execution of an Agreement between the Golden Gate Bridge, Highway and Transportation District and the Marin County Transit District for the provision of intercounty paratransit services, in accordance with the Americans with Disabilities Act, effective July 1, 2008, through June 30, 2009.

**Action by the Board – Resolution
NON-CONSENT CALENDAR**

AYES (6): Chair Brown; Vice Chair Cochran; Directors McGlashan, Newhouse Segal and Sanders; President Moylan (Ex Officio)
NOES (0): None
ABSENT (3): Directors Grosboll, Kerns and Pahre

**REPORT OF THE TRANSPORTATION COMMITTEE
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3. Monthly Report on Activities Related to Marin Local Service Contract with Marin County Transit District

The monthly report on activities related to the Marin Local Service contract with the Marin County Transit District (Marin Transit) was furnished to the Transportation Committee. The report included the following elements:

1. A spreadsheet from the Planning Department outlining GGT bus service performance of both District regional routes and Marin Transit local routes, providing statistics regarding riders per hour, revenue per hour, cost per hour, fare recovery and deficit per passenger for the two types of bus service, for the months of June 2008; and,
2. A spreadsheet from the Auditor-Controller outlining the history of payments made to date by Marin Transit to the District for intra-county bus transit services in Marin County, under the five-year Agreement for Marin Local Bus Service, which became effective on May 1, 2006.

Due to the high volume of agendas and minutes from Marin County agencies related to this item, hard copies of those items were not provided to the Committee. Instead, electronic versions of the following items were posted on the District's web site:

1. Agenda of the July 28, 2008, meeting of Marin Transit;
2. Minutes of June 16, 2008, meeting of Marin Transit;
3. Agenda of the July 24, 2008, meeting of the Transportation Authority of Marin (TAM);
4. Minutes of the June 26, 2008, meeting of TAM;
5. Agenda of the July 14, 2008, meeting of the TAM Executive Committee; and,
6. Minutes of the June 16, 2008, meeting of the TAM Executive Committee.

Copies of all of the above-listed items are available in the Office of the District Secretary and on the District's web site.

At the meeting, Ms. Kupersmith clarified a question from Director Cochran that ridership drops during the summer months because students are out of school.

Action by the Board – None Required

4. Public Comment

There was no public comment.

5. Adjournment

All business having been concluded, the meeting was adjourned at 9:55 a.m.

Respectfully submitted,

Harold C. Brown, Jr., Chair
Transportation Committee



15-2008

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

MEMORANDUM OF MINUTES

BOARD OF DIRECTORS MEETING

AUGUST 8, 2008

The Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session in the Board Room, Administration Building, Toll Plaza, San Francisco, California, on Friday, August 8, 2008, at 10:00 a.m., President Moylan presiding.

ROLL CALL

Directors Present (13): Directors Brown, Cochran, Dufty, Eddie, Grosboll, McGlashan, Newhouse Segal, Reilly, Sanders and Stroeh; Second Vice President Ammiano; First Vice President Boro; President Moylan

Directors Absent (5): Directors Hernández, Kerns, McGoldrick, Pahre and Sandoval

[On this date, there was one vacancy on the Board of Directors.]

Staff Present: General Manager Celia G. Kupersmith; Auditor-Controller Joseph M. Wire; Secretary of the District Janet S. Tarantino; Attorney David J. Miller; Deputy General Manager/Bridge Division Kary H. Witt; Deputy General Manager/Ferry Division James P. Swindler; Public Affairs Director Mary C. Currie; Deputy District Engineer and Acting District Engineer Ewa Z. Bauer; Executive Assistant to the General Manager Amorette Ko; Assistant Clerk of the Board Karen B. Engbretson

Visitors Present: John and Erika Brooks, Tiburon residents

PLEDGE OF ALLEGIANCE

Second Vice President Tom Ammiano led the Board of Directors in the Pledge of Allegiance to the Flag.

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PUBLIC COMMENT

John Brooks urged the Board of Directors to proceed with building a physical suicide deterrent system on the Golden Gate Bridge, and expressed his sorrow that his teenaged daughter, Casey Brooks, had committed suicide off the Golden Gate Bridge. He distributed to the members of the Board of Directors a bound volume of articles, reports and opinion pieces regarding suicides.

CONSENT CALENDAR

Directors STROEH/COCHRAN moved approval of the Consent Calendar. All items were approved by the following vote of the Board of Directors:

- AYES (13):** Directors Brown, Cochran, Dufty, Eddie, Grosboll, McGlashan, Newhouse Segal, Reilly, Sanders and Stroeh; Second Vice President Ammiano; First Vice President Boro; President Moylan
NOES (0): None
ABSENT (5): Directors Hernández, Kerns, McGoldrick, Pahre and Sandoval

1. Approve the Minutes of the Following Meetings:

- a. Finance-Auditing Committee of July 25, 2008;
b. Regular Meeting of the Board of Directors of July 25, 2008.

Carried

2. Denial of Claims

- a. Claim of Annette L. Stubbs
b. Claim of Roger Garety

Carried
Carried

3. Ratify Actions by the Auditor-Controller

Resolution No. 2008-072 (Finance-Auditing Committee, July 25, 2008) ratifies actions taken by the Auditor-Controller, as follows:

- a. Ratify commitments and/or expenditures for the period June 1, 2008, through June 30, 2008, totaling \$10,000.00;
b. Ratify investments made by the Auditor-Controller during the period June 17, 2008, through July 14, 2008, as follows;

Security	Purchase Date	Maturity Date	Original Cost	Percent Yield
FHLB Tap Bonds	06/17/08	06/08/12	4,857,050.00	4.42
Toronto Dominion Certificate of Deposit	06/30/08	07/30/08	4,640,000.00	2.40
Banque National De Paris Certificate of Deposit	07/07/08	07/30/08	5,000,000.00	2.36
CBA (Delaware) Finance Commercial Paper	07/07/08	08/21/08	7,337,000.00	2.51

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- c. Authorize the Auditor-Controller to re-invest, within the established policy of the Board, investments maturing between July 15, 2008, and August 11, 2008, as well as the investment of all other funds not required to cover expenditures that may become available; and,
- d. Accept the Investment Report for June 2008 prepared by PFM.

Adopted

GENERAL MANAGER'S REPORT

4. Announcement

General Manager Celia Kupersmith announced that the District had issued an Expressive Activity permit to three local pro-Tibet organizations for a Tibetan Peace March across the Golden Gate Bridge on August 8, 2008, to coincide with the opening day of the 2008 Summer Olympic Games in Beijing, China. She stated that the District has coordinated with the Golden Gate Security Coalition to ensure that law enforcement personnel are present during the march, which is expected to be quiet and orderly.

ATTORNEY'S REPORT

- 5. Attorney David Miller reported that all items contained in the Attorney's Report were informational.

ENGINEER'S REPORT

- 6. A written report is presented to the Board of Directors by the District Engineer at the second Board meeting of the month.

REPORT OF THE TRANSPORTATION COMMITTEE MEETING OF AUGUST 8, 2008

- 7. **Authorize Execution of an Agreement Between the Golden Gate Bridge, Highway and Transportation District and the Marin County Transit District for the Provision of Intercounty Paratransit Services**

Directors BROWN/BORO

Resolution No. 2008-073 authorizes execution of an Agreement between the Golden Gate Bridge, Highway and Transportation District and the Marin County Transit District for the provision of intercounty paratransit services, in accordance with the Americans with Disabilities Act, effective July 1, 2008, through June 30, 2009.

Adopted

- AYES (13):** Directors Brown, Cochran, Dufty, Eddie, Grosboll, McGlashan, Newhouse Segal, Reilly, Sanders and Stroeh; Second Vice President Ammiano; First Vice President Boro; President Moylan
- NOES (0):** None
- ABSENT (5):** Directors Hernández, Kerns, McGoldrick, Pahre and Sandoval

SPECIAL ORDER OF BUSINESS

8. **Approve Amendments to Ordinance No. 2008-02, An Ordinance to Amend Master Ordinance 2008, As Amended, to Revise Bridge Tolls**

Directors BROWN/STROEH

Ordinance No. 2008-03 approves amendments to Ordinance No. 2008-02, *An Ordinance to Amend Master Ordinance 2008, As Amended, to Revise Bridge Tolls*, as follows:

- a. Change the effective date for the \$1.00 increase for both the cash and FasTrak[®] toll, as well as the toll rate for Persons with Disabilities, from September 1, 2008, to September 2, 2008; and,
- b. Clarify that the new toll rate for persons with disabilities of 50% of the cash toll applies only to two-axle vehicles

Adopted

AYES (13): Directors Brown, Cochran, Dufty, Eddie, Grosboll, McGlashan, Newhouse Segal, Reilly, Sanders and Stroeh; Second Vice President Ammiano; First Vice President Boro; President Moylan

NOES (0): None

ABSENT (5): Directors Hernández, Kerns, McGoldrick, Pahre and Sandoval

9. **Approve Cancellation of the September 26, 2008, Board of Directors Meeting**

Directors STROEH/BROWN

Resolution No. 2008-074 approves cancellation of the September 26, 2008, Board of Directors meeting, with the understanding that the one and only Board of Directors meeting in the month of September will be held on Friday, September 12, 2008.

Adopted

AYES (13): Directors Brown, Cochran, Dufty, Eddie, Grosboll, McGlashan, Newhouse Segal, Reilly, Sanders and Stroeh; Second Vice President Ammiano; First Vice President Boro; President Moylan

NOES (0): None

ABSENT (5): Directors Hernández, Kerns, McGoldrick, Pahre and Sandoval

ADJOURNMENT

10. All business having been concluded, the meeting was adjourned at 10:20 a.m., in the memory of Etheleen M. Driscoll, Joseph Fernekes, Pat Dolan and Tom Carroll.

Respectfully submitted,

Janet S. Tarantino
Secretary of the District

Memorandum

TO: Board of Directors
FROM: David J. Miller
DATE: August 11, 2008
RE: Board Meeting on August 22, 2008

Claim of Danae Y. Green

The District received a claim on behalf of Danae Y. Green alleging personal injuries in the amount of \$3,000.00. Claimant alleges that on May 6, 2008, while she was a passenger on a District bus near the intersection of Fillmore and Lombard Streets in San Francisco, the bus collided with a parked tow truck. As a result of the incident, the claimant allegedly suffered lower back pain and will require physical therapy. The claim has been forwarded to John Glenn Adjusters.

Recommend denial of the claim.

Insufficient Claim of Walter C. Terrell

The District received an insufficient claim on behalf of Walter C. Terrell alleging personal injuries. Claimant alleges that on May 19, 2008, an incident occurred involving a District bus on Bellam Boulevard in San Rafael. The claim is insufficient in that it fails to: 1) adequately describe the circumstances of the incident that gave rise to the claim, other than the date and location, 2) adequately describe the alleged injury, damage, or loss incurred, and 3) state the amount of the claim, if the claim is less than \$10,000.00, or, alternatively, if the amount exceeds \$10,000.00, indicate whether the claim would be a limited civil case. The claim has been forwarded to John Glenn Adjusters.

Recommend the claim be denied as insufficient and on its merits.

Claim of Rayiesha Breaux

The District received a claim on behalf of Rayiesha Breaux alleging personal injuries in an amount within the unlimited jurisdiction of the Superior Court. Claimant alleges that on January 22, 2008, she was a passenger in a vehicle driven by her father, Carl Breaux. The claimant alleges that a District bus collided with the vehicle her father was driving, at the intersection of Donahue Street and Drake Avenue in Sausalito. As a result of the incident, the claimant allegedly suffered an exacerbation of her chronic arthritic condition and sustained new injuries. The claim has been forwarded to John Glenn Adjusters.

Recommend denial of the claim.

Claim of Carl Breaux

The District received a claim on behalf of Carl Breaux alleging personal injuries in an amount within the unlimited jurisdiction of the Superior Court. Claimant alleges that on January 22, 2008, a District bus collided with the vehicle he was driving, at the intersection of Donahue Street and Drake Avenue in Sausalito. As a result of the incident, the claimant allegedly suffered injuries to his neck, back and knee. The claim has been forwarded to John Glenn Adjusters.

Recommend denial of the claim.

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Claim of Carol Cannedy

The District received a claim on behalf of Carol Cannedy alleging personal injuries and property damage in the amount of \$12,737.49. Claimant alleges that on April 7, 2008, while she was stopped in her vehicle at a pedestrian crosswalk on Petaluma Boulevard in Petaluma, a District bus collided with the rear of her vehicle. As a result of the incident, the bumper of the claimant's vehicle was allegedly damaged, and the claimant and her fiancé, who was a passenger in her vehicle, allegedly sustained neck and back injuries. The claimant further alleges that she lost wages as a result of the incident. The claim has been forwarded to John Glenn Adjusters.

Recommend denial of the claim.

Claim of Thomas F. Robertson

The District received a claim on behalf of Thomas F. Robertson alleging personal injuries in an amount within the unlimited jurisdiction of the Superior Court. Claimant alleges that on February 28, 2008, while he was a passenger on a southbound District bus entering Highway 101 between Novato and San Rafael, he was thrown from his seat onto the floor when the bus made a rapid turn. As a result of the incident, the claimant allegedly suffered pain in the middle of his back. The claim has been forwarded to John Glenn Adjusters.

Recommend denial of the claim.

Insufficient Claim of Kim Nguyen

The District received an insufficient claim on behalf of Kim Nguyen. Claimant alleges that on June 19, 2008, a District bus collided with her vehicle when the bus turned into her lane of travel near the Civic Center in San Rafael. The claim is insufficient in that it fails to provide a description of the alleged injury, damage, or loss incurred, and state the amount of the claim, if the claim is less than \$10,000.00, or, alternatively, if the amount exceeds \$10,000.00, indicate whether the claim would be a limited civil case. The claim has been forwarded to John Glenn Adjusters.


Recommend the claim be denied as insufficient and on its merits.

Amended Subrogation Claim of California State Automobile Association (Insured: John Wilkinson)

The District received an amended subrogation claim on behalf of California State Automobile Association (Insured: John Wilkinson) alleging property damage in the amount of \$4,757.59. Claimant alleges that on June 13, 2008, a District bus backed into the insured's vehicle on Irwin Street in San Rafael. The claimant alleges that as result of the incident the right front fender of the insured's vehicle was damaged and the insured incurred car rental costs. The claim has been forwarded to John Glenn Adjusters.

Recommend denial of the amended claim.

Respectfully submitted,



DAVID J. MILLER

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