

Agenda Item No. 3



**PLEASE NOTE:**

At the Building and Operating Committee meeting of October 25, 2007, it was requested that the Board of Directors be provided with copies of the latest SMART White Papers. Please be advised that no new White Papers have been released since November 2, 2007, when the White Papers entitled *Quiet Zones* and *Park & Ride* were distributed to the Board of Directors.

Please also note that the November 2007 SMART District Board meeting was canceled; therefore, this item includes copies of the Agenda of the November 28, 2007, meeting, and the Minutes of the July 18, 2007, meeting, of the SMART District Executive Committee.



## **AGENDA: SMART DISTRICT EXECUTIVE COMMITTEE MEETING**

**November 28, 2007**

**11:00 AM**

San Rafael City Hall  
1400 Fifth Street, San Rafael

- I. Call to Order
- II. Minutes of the July 18, 2007 SMART Meeting – **DISCUSSION/ACTION\*\***
- III. Agenda Review
- IV. Public Comment on Items Not on the Agenda (Comments Limited to 3 Minutes)
- V. General Manager Report (Lillian Hames)
- VI. Office Lease (Lillian Hames/Greg Dion)
  - A. TAM-Seagate Office Lease in San Rafael – **DISCUSSION/ACTION\***
  - B. TAM-MCTD-SMART MOU/Sublease of TAM-Seagate Office Lease in San Rafael - **DISCUSSION/ACTION\***
- VII. Closed Session: Performance Evaluation, Government Code section 54957(b)  
Title: General Manager
- VIII. Report on Closed Session
- IX. Adjournment - **ACTION**

DISABLED ACCOMMODATION: if you have a disability that requires the agenda materials to be in an alternate format or that requires an interpreter or other person to assist you while attending this meeting, please contact SMART at least 72 hours prior to the meeting to ensure arrangements for accommodation.

---

\* Information will be provided at the meeting. \*\* Information attached.



## **MINUTES OF SMART EXECUTIVE BOARD MEETING**

**July 18, 2007**

**12:15 PM**

San Rafael City Hall Community Room, 2<sup>nd</sup> Floor City Hall  
1400 Fifth Street, San Rafael

### **I Call to Order**

Chairman Kerns brought the meeting to order. The following Directors were present:

Al Boro  
Charles McGlashan  
Barbara Pahre

### **II Approval of February 21, 2007 Minutes**

Chair Kerns asked if there were any changes to the minutes. There were none.

### **III Agenda Review**

Chair Kerns asked if there were any changes. Mr. Greg Dion stated that Item V. would not be discussed today.

### **IV General Managers Report (added)**

Lillian Hames stated that she was in receipt of ballot charges from Sonoma County (\$255,000) and Marin County (\$105,000) for Measure R. Ms. Hames stated plans to pay these charges via two options: 1) that SMART was seeking funding for these charges via TCRP project implementation funding and 2) SMART was investigating how county transportation authorities exemptions from ballot charges until passage of transportation sales tax measures could be extended to a regional transportation district, such as SMART.

The Committee directed to Ms. Hames to explore both options and to seek short term loan funds if required to meet these expenses.

**V SMART Retirement Program Recommendation**

Ms. Hames stated the CalPERS documents had been filed. The only outstanding issue was the payment of social security contributions. Ms. Hames stated staff would ask Gayle Papworth to verify options related to social security payments and define how other agencies approached this issue. Chair Kerns stated that the employees should also be polled to determine a final recommendation.

**V Adjournment**

The meeting was adjourned at 1:15 p.m. Next meeting time to be determined.