

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2010-045

**AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH
JOHN GLENN ADJUSTERS & ADMINISTRATORS, INC.,
RELATIVE TO REQUEST FOR PROPOSALS NO. 2010-D-5,
THIRD PARTY ADMINISTRATOR FOR PUBLIC LIABILITY AND FLEET CLAIMS
INVESTIGATION AND ADJUSTMENT SERVICES**

May 28, 2010

WHEREAS, the Golden Gate Bridge, Highway and Transportation District (District) has engaged a third party administrator (TPA) to adjust bus and public liability claims on the District's behalf for many years, which includes defending and settling claims; and,

WHEREAS, the Board of Directors of the District, by Resolution No. 2005-040 at its meeting of May 27, 2005, authorized a Professional Services Agreement (Agreement) with John Glenn Adjusters & Administrators, Inc., for administration of public liability claims investigation and adjustment services for the Bridge Bus Transit, and Ferry Transit Divisions, and said Agreement expires on June 30, 2010; and,

WHEREAS, on February 16, 2010, the District advertised Request for Proposals (RFP) No. 2010-D-5, *Third Party Administrator for Public Liability and Fleet Claims Investigation and Adjustment Services* and seven proposals were received by the due date of March 23, 2010; and,

WHEREAS, a Selection Committee reviewed the proposals, applying evaluation criteria set forth in the RFP and determined that John Glenn Adjusters & Administrators, Inc. (JGAA) was best qualified to perform the required services; and,

WHEREAS, the Disadvantaged Business Enterprise (DBE) Program Administrator determined that JGAA has complied with the DBE requirements applicable to this Agreement and, at this time, no DBE participation is anticipated during the performance of these services; and,

WHEREAS, the Finance-Auditing Committee, at its meeting of May 28, 2010, has so recommended; now, therefore, be it

RESOLUTION NO. 2010-045
BOARD OF DIRECTORS MEETING OF MAY 28, 2010
PAGE 2

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of a Professional Services Agreement with John Glenn Adjusters & Administrators, Inc., San Ramon, CA, relative to Request for Proposals No. 2010-D-5, *Third Party Administrator for Public Liability and Fleet Claims Investigation and Adjustment Services*, in an amount not to exceed \$781,728.00, for a three-year term, effective July 1, 2010, plus two one-year options to be exercised at the discretion of the General Manager, in an amount not to exceed \$269,316.00, for Year Four, and \$274,692.00 for Year Five, for a total amount not to exceed \$1,325,736.00; and be it further


RESOLVED that requisite funds are included in the FY 10/11 Operating Budgets, and requisite funds will be budgeted accordingly in each subsequent fiscal year.

ADOPTED this 28th day May 2010, by the following vote of the Board of Directors:

AYES (17): Directors Brown, Campos, Chu, Cochran, Elsbernd, Kerns, McGlashan, Moylan, Newhouse Segal, Pahre, Sanders, Snyder, Sobel and Stroeh; Second Vice President Eddie; First Vice President Reilly; President Boro
NOES (0): None
ABSENT (2): Directors Dufty and Grosboll



Albert J. Boro
President, Board of Directors

ATTEST: 

Janet S. Tarantino
Secretary of the District