

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2013-023**

**APPROVE ACTIONS RELATIVE TO THE IMPLEMENTATION OF THE  
ADVANCED COMMUNICATION AND INFORMATION SYSTEM PROJECT**

March 8, 2013

**WHEREAS**, the District's new radio communication system and its ancillary features will change the daily operations of the Bus Transit Division dramatically, and it is necessary to add technical skills sets and repurpose some staff positions to assure that the *Advanced Communication Information System (ACIS)* can reach its potential; and,

**WHEREAS**, given the status of the project, it is critical that the staffing needs be addressed at this time; and,

**WHEREAS**, a critical new position, Technology Systems Manager, will serve as the District's manager of the ACIS system, and will serve as the staff expert for training others, will assess information needs and help develop reports to use in decision making; and,

**WHEREAS**, to maximize use of the data system, and reflect the manner in which the Scheduling Department (Department) functions, the Scheduling Superintendent has assumed more complex job functions and an expanded role in service review and development, and it is appropriate that the position title be revised to Manager of Scheduling and Service Development, and that a comprehensive compensation study be conducted; and,

**WHEREAS**, one Senior Schedules Analyst position will be key in the department, to monitor large amounts of data, to assure data quality, to monitor data from the GFI and Clipper® fare collection systems and to further support the new dimension of the Department and the enhanced data needs; and,

**WHEREAS**, one of the two existing Transit Scheduler positions will no longer be required and the position can be eliminated once Marin County Transit District has assumed operation of its full component of supplemental services; and,

**WHEREAS**, many duties of the current Lead Traffic Checker will be eliminated by Automatic Passenger Counters (APCs) which will generate detailed information regarding ridership patterns that is currently processed by the Lead Traffic Checker; and,

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**WHEREAS**, the San Rafael dispatch function will change significantly in both function and expectation, and preliminary discussions have taken place with Teamsters Local No. 836 regarding changes in Dispatch positions and the cross-training needed with the Transportation Road Supervisors; and,

**WHEREAS**, changing the title of the Transit Scheduler position to Schedules Analyst will better describe the duties for which the position is responsible; and,

**WHEREAS**, changing the title of the Scheduling Coordinator position to Schedules Technician will more accurately reflect the higher level of work performed in the position; and,

**WHEREAS**, the Rules, Policy and Industrial Relations Committee/Committee of the Whole, at its meeting of March 8, 2013, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (Board) hereby approves staffing and title changes relative to implementation of the *Advanced Communication and Information System (ACIS)* project, as follows:

1. Position Additions

- a. One Technology Systems Manager position, with an annual salary range of \$90,646.00 to \$109,533.00 (40-hour work week), not including benefits; and,
- b. Senior Schedules Analyst position, with an annual salary range of \$74,217.00 to \$89,700.00 (37.5-hour work week), not including benefits, with the understanding that one of the two existing Transit Scheduler positions will be eliminated when the Marin Transit service transition is complete.

2. Position Deletions

- a. Lead Traffic Checker position, with a salary cost of \$38,700.00, not including benefits; and,
  - b. Casual Traffic Checker positions, with a budgeted cost of \$106,000.00 for casual salaries (this classification has no benefits);
- with the understanding that the General Manager will take such action when it is operationally feasible to do so (currently a total of six employees).

3. Position Title Changes

- a. Scheduling Superintendent to Manager of Scheduling and Service Development;
- b. Transit Scheduler to Schedules Analyst; and,
- c. Scheduling Coordinator to Schedules Technician; and, be it further,

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**RESOLVED** that the Board hereby authorizes staff to enter into discussions with the International Brotherhood of Teamsters regarding changes to the Dispatcher classification; and, be it further

**RESOLVED** that the cost of the additional positions authorized as part of this item will be funded primarily with savings from an earlier elimination of one Senior Planner position and eventual elimination of one Transit Scheduler position; and be it further

**RESOLVED** that that funding from a vacant Bus Street Operations Superintendent position will be used for the balance of the current fiscal year; and, be it further

**RESOLVED** that the Board hereby amends the Table of Organization accordingly; and, be it further

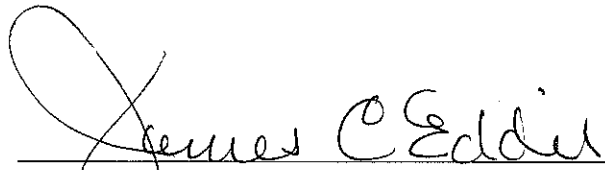
**RESOLVED** that requisite funds are available in the in the FY 12/13 Bus Transit Operating Budget and that future years will be budgeted accordingly.

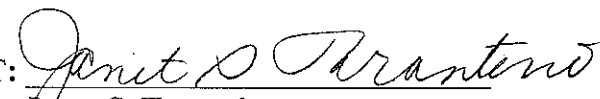
**ADOPTED** this 8<sup>th</sup> day of March 2013, by the following vote of the Board of Directors:

**AYES (14):** Directors Arnold, Campos, Cochran, Fredericks, Pahre, Rabbitt, Reilly, Sears, Snyder, Sobel, Theriault and Wiener; First Vice President Grosboll; President Eddie

**NOES (0):** None

**ABSENT (2):** Director Moylan; Second Vice President Stroeh

  
**James C. Eddie**  
**President, Board of Directors**

**ATTEST:**   
**Janet S. Tarantino**  
**Secretary of the District**