Position Summary
Under general supervision, the position shall be responsible for oversight and reporting on various aspects of the mechanics work “in the field.” “In the field” is defined as regularly scheduled mechanics work at any of the District’s terminals, vessels or facilities. The Working Foreman position responsibilities shall be fulfilled during the course of completing regularly scheduled maintenance work.

Essential Responsibilities
- Assesses mechanics competency and training requirements.
- Assesses mechanic safety and safe working practices.
- Maintains quality control in general and in specific when directed by management.
- Assists in training on the software maintenance management system.
- Reviews work orders for accuracy of parts allocations and labor hours.
- Manages holiday and overtime “wheel” as provided by the Union MOU.
- Conducts monthly meetings with Ferry Division Management and the Shop Steward on current issues and concerns.
- Under the guidance of the Director of Engineering and Maintenance, schedules workflow of for all shifts when the Maintenance Manager is sick or on vacation.
- Adheres to the safety and health rules and safe working practices applicable to the job.
- Establishes and maintains effective working relationships with District employees, customers, vendors and all others contacted during the course of work using principles of excellent customer service.
- Performs additional related duties as assigned.
- Regular and reliable attendance and performance required.
Required Knowledge, Skills and Abilities

Knowledge of:
- Occupational health and safety rules and working practices applicable to this position.
- Monitoring and inspection of main propulsion and auxiliary machinery and other supporting systems (i.e., electrical, plumbing, electronics, hydraulics and HVAC in a commercial marine application).
- Electrical/electronic systems and ability to troubleshoot the same.

Skill in or Ability to:
- Maintain corrective and preventative maintenance records using a computer based maintenance management information system.
- Perform tasks with limited direction, and minimal supervision.
- Perform basic MS Windows based software for data entry, work order processing and materials requisition.

Minimum Qualifications

Education and/or Experience:
- Completion of a four (4) year apprenticeship program or approved equivalent as a marine mechanic OR four (4) years of recent experience maintaining and repairing marine high speed propulsion machinery (large bore diesels, waterjets, gearboxes shafting systems), pumps and piping systems, HVAC systems, Electrical wiring and motor controllers, PLC based control system, hydraulic systems (P-Comp and load sensing variable displacement) and other complex electronics and machinery commonly found in a marine environment.
- Experience in maintenance and troubleshooting electronic engine controls are preferred.
- Experience operating machine shop equipment (such as lathes, mills, drill presses, grinders, presses, pipe threading machines, band saws and all types of welding equipment) is desirable.
- Considerable knowledge of electrical/electronic systems is desirable.

Required License:
- Must possess and maintain a current, valid California driver's license and satisfactory driving record (Operates District Vehicles).
- No DUI’s or Reckless Driving codes within the last 7 years.
- No more than two moving violations within the last 3 years.
Required Tools:
- Must have a full set of journey level hand tools to accomplish assigned work

Hours:
- Shifts are scheduled based on seniority.
- The Ferry Maintenance Department operates 7 days per week, except Thanksgiving, Christmas, and New Year’s day.
- Must be available to work all shifts; some overtime maybe required to handle emergencies.

Physical Requirement:
Requires frequent and extensive physical activities such as: lifting and manipulating up to 50 lbs., bending, standing, stooping, kneeling, twisting, climbing, gripping, and other movements related to essential duties. Work around fumes, odors and dust in an occasionally high noise level environment with appropriate personal protective equipment. Ability to wear a respirator and be fit tested. Must wear hearing protections when performing certain duties.