



JOB TITLE:	SAFETY AND TRAINING VESSEL MASTER	DIVISION:	FERRY
REPORTS TO:	MARITIME PROGRAM MANAGER	EEO CATEGORY:	02 - PROFESSIONAL
FLSA:	NON-EXEMPT	SAFETY-SENSITIVE:	YES
CLASSIFICATION:	REPRESENTED	LOCATION:	CAN BE ASSIGNED IN LARKSPUR, TIBURON OR SAN FRANCISCO

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

Position Summary

Responsible for the safe navigation of the vessel in accordance with Division policy and the requirements of law. Is responsible for the start-up and shut down of engines and generators plus the in-service care and maintenance of machinery and auxiliaries. Supervises crew in general upkeep and cleanliness of vessel when in-service crew is aboard and performs other related duties as required by management policy.

Essential Responsibilities

- Coordinates with U.S. Coast Guard on security related issues for vessels and terminals
- Conducts monthly department safety meetings at both LFT and SFFT
- Assists in conducting oil spill drills and equipment deployment.
- Assists in the design and implementation of Ferry Division security, safety exercises/drills on vessels and terminals
- Assists Supervising Vessel Master in dispatching Vessel Masters, Time tool and Maximo management, Maintenance Deckhand job assignments and supervision of Deck Department maintenance work
- Does weekly shift handoff with Supervising Vessel Master to ensure continuity of operations
- Prepares all documentation related to the above listed duties such as Vessel and Terminal security binder and oil spills records binder.
- Ensures all District Vessels are up to date on required notifications and record keeping
- Performs additional related duties as assigned.
- Regular and reliable attendance and performance are required.



Required Knowledge, Skills and Abilities

Knowledge of:

- District Policies and Labor Agreements (MOUs)
- Occupational health and safety rules and working practices applicable to this position.
- CFR and USCG regulations and directives

Skills or Ability to:

- Effectively assign, supervise and review the work of subordinate personnel
- Communicate both orally and in writing
- Perform the Operations Supervisor job
- Use computer skills (MS Word, Excel, and Outlook)
- Read, interpret and apply the MOU as it relates to vessel operations
- Understand and carry out safe work practices.
- Work cooperatively with other District employees and with the diverse public in a courteous and professional manner in all circumstances.

Minimum Qualifications

Education and/or Experience:

- A high school diploma or GED equivalent.
- Requires a minimum of six months' actual vessel operating time within the last two years, for which the above license was a requirement of employment.
- Successful completion of the District's Vessel Master Familiarization Program.

Required License:

- Must possess and maintain a current, valid California driver's license and satisfactory driving record. No more than two (2) moving violations within the last 3 years. No DUIs or reckless driving infractions within the last 7 years. Operates District vehicles on a regular basis.
- A valid 100 gross ton operator's license or better, indicating appropriate route.
- A CPR and fire-fighting endorsement.
- An approved radar observer certificate (or endorsement on license if 300 G.T. or over).

Physical Requirement: Standing 100% of shift. Requires climbing stairs and rung ladders frequently. Lifting up to 50 pounds. Reaching overhead. Work inside and outside in all weather conditions.