

Design & Construction Breakout Session

Erron Alvey
Director of Procurement and Contracts,
Design & Construction



September 30, 2025

About San Francisco International Airport

- Enterprise department of the City and County of San Francisco
- Gateway airport to Asia and Europe
- Largest airport in the Bay Area
- 2nd busiest in California
- Served 50.2M annual passengers in 2023
- Voted as the Top US Airport in the Wall
 Street Journal 2022 Annual Ranking
- Voted as the best US Airport for food by Food & Wine's Global Tastemaker 2023 reader choice award



Meet the Design & Construction team!





Contracting and Subcontracting

- City Supplier/OpenGov
- Design-Bid-Build



How to Become a Fully Compliant Supplier

https://sfcitypartners.sfgov.org/pages/become-a-supplier.aspx

1. Become a Registered Bidder

After becoming a Registered Bidder, you can then advance your status to become a Fully Compliant Supplier, which allows you to be fully awarded City contracts.

2. San Francisco Business Tax Registration

Business Registration is required for all entities that conduct business in SF and determines your tax responsibilities.

3. Equal Benefits Declaration

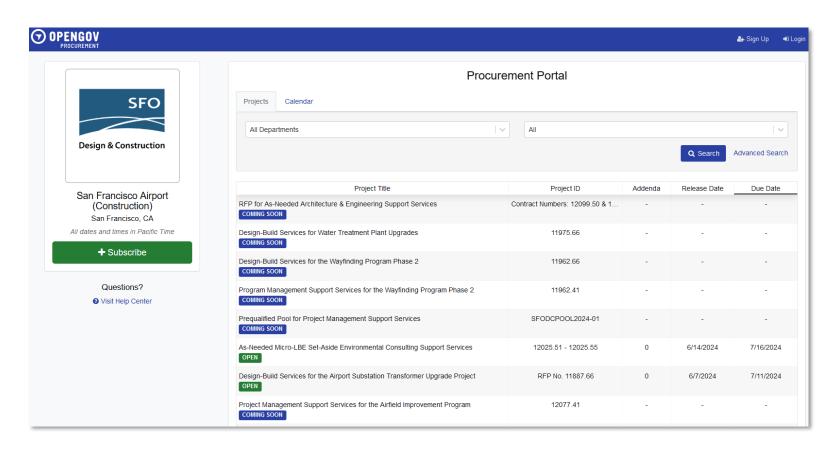
Articles 131 and 132 of the San Francisco Labor and Employment Code requires that all Suppliers to the City and County of San Francisco administer benefits equally to employees with domestic partners and employees with spouses.



Design & Construction's eProcurement Portal

Features:

- Simple, intuitive design.
- Subscribe to receive notifications of all new published opportunities.
- View current, future, and past opportunities.
- Simple sign-up process.

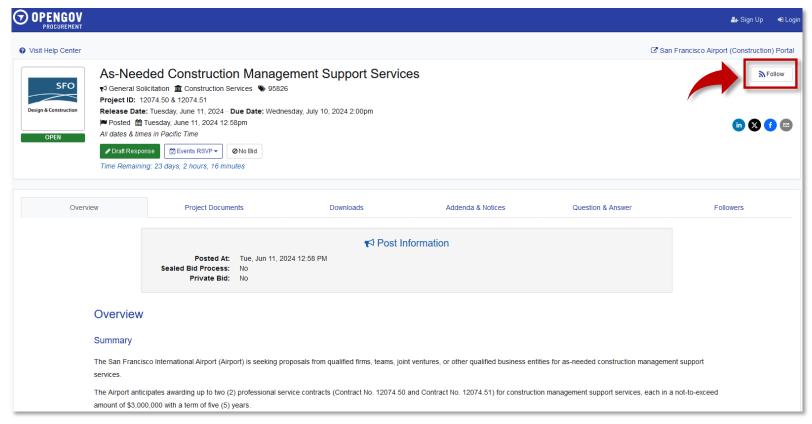




Design & Construction's eProcurement Portal

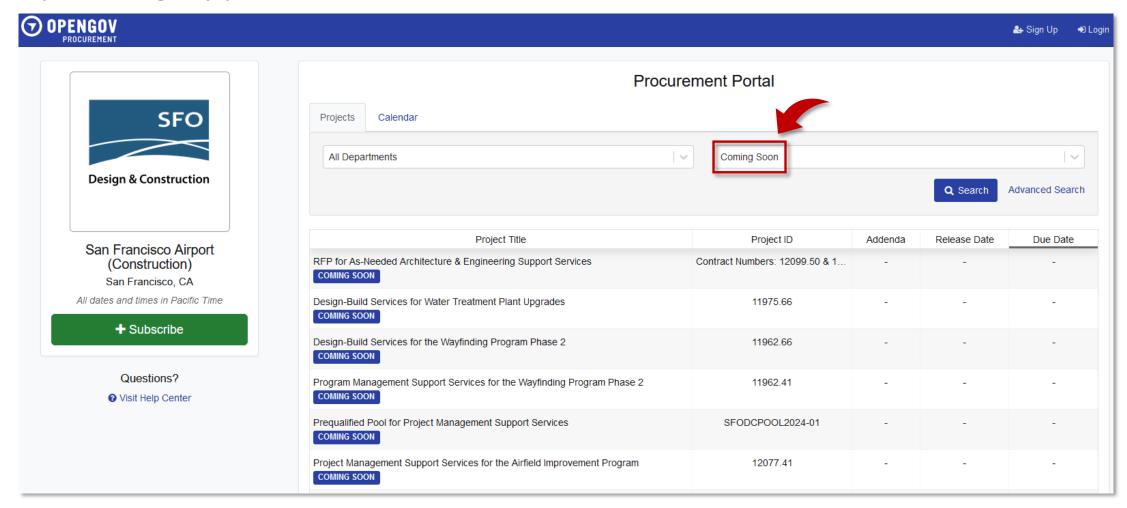
Following projects:

- Click to receive all updates on the opportunities that interest you.
- Read the Project
 Overview, Download RFP
 Documents, See addenda,
 Submit Questions and See
 Answers, and See others
 who follow the opportunity.



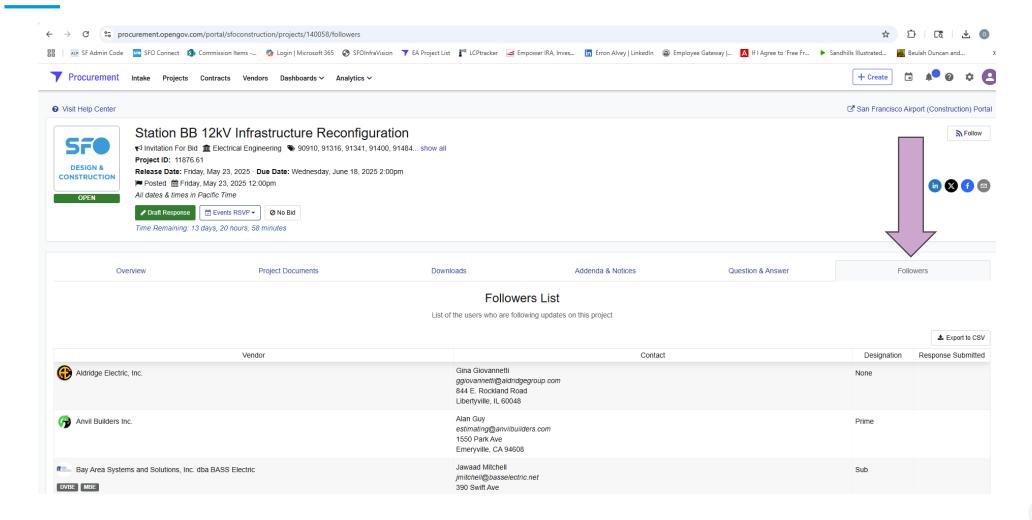


Upcoming Opportunities



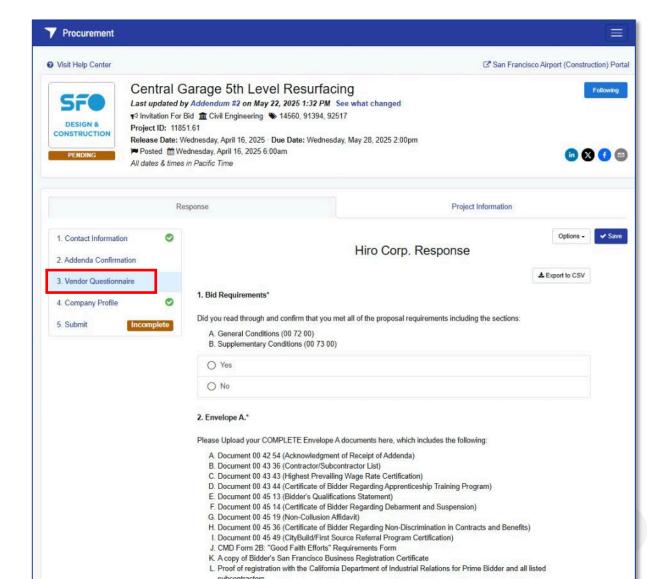


Networking/Outreach



DBB - Submission Documents

Bids are submitted in OpenGov – Vendor Questionnaire tab



DBB - Submission Docum

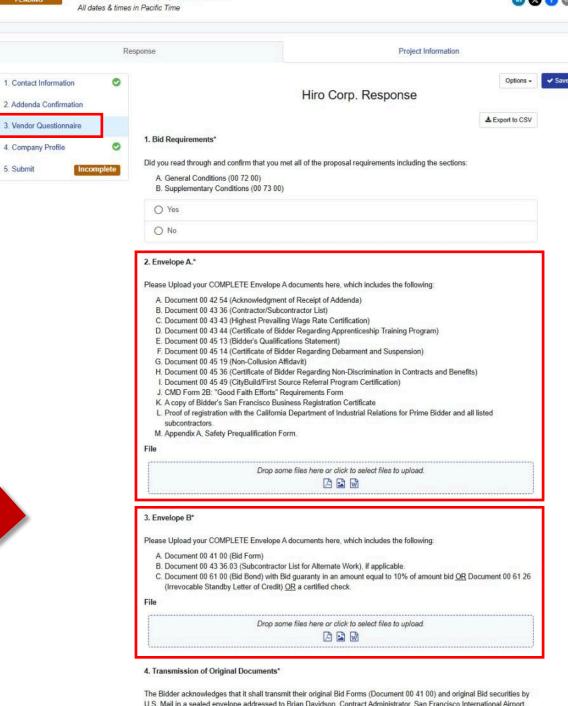
Bids are submitted in OpenGov – Vendor Questionnaire tab

- Upload Envelopes A & B
- All documents for envelopes are listed
- All other Bid requirements and Bidder confirmations are also listed.

Upload Bid Docs here

4. Company Profile

5. Submit



U.S. Mail in a sealed envelope addressed to Brian Davidson, Contract Administrator, San Francisco International Airport, PO Boy 8097 San Francisco CA 9/128 poetmarked no later than the Rid opening date

DBB - Submission Docum

Bids are submitted in OpenGov – Vendor Questionnaire tab

Check all confirmations

File

Drop some files here or click to select files to upload.





4. Transmission of Original Documents*

The Bidder acknowledges that it shall transmit their original Bid Forms (Document 00 41 00) and original Bid securities by U.S. Mail in a sealed envelope addressed to Brian Davidson, Contract Administrator, San Francisco International Airport, P.O. Box 8097, San Francisco, CA 94128, postmarked no later than the Bid opening date.



5. Acknowledgement*

The bidder acknowledges that the Airport Commission reserves the right after opening Bids to reject any or all Bids, and to waive any minor irregularity in a Bid.



6. Bidder's Safety Record*

Refer to Document 00 21 13 - Instructions to Bidders, Paragraph 1.11. A Bidder Qualifications.



The Contractor's Responsibility includes its record of safe performance on construction projects, including, but not limited to, consideration of federal or state Occupational Safety and Health Administration ("OSHA") violations and work place fatalities, including OSHA citations under appeal in order for the City to find the entity to be Responsible and eligible for contract award.

The City and County of San Francisco (CCSF) Safety Prequalification Form can be found and completed online at https://sfpuc.org/construction-contracts/contract-opportunities-payments/prequalify-construction.

Follow the online instructions on how to complete the form and submit the required safety documents.

This Form must be completed specifically for each project bid. Previous completed Safety Prequalification Forms cannot be

Check the "Please confirm" box below to confirm that Safety Pregualification Form has been submitted online for this bid.

Note: The above Certification is part of the Bid. Signing the Bid Form shall also constitute signature of this Certification. Providing false information may result in criminal prosecution or administrative sanctions.



7. Contract Execution, Payment Bond, Performance Bond, and Certificate(s) of Insurance*

The contract shall be executed by the successful bidder and shall be returned, together with the Payment Bond, Performance Bond and Certificate(s) of Insurance to San Francisco Airport (Construction) so that it is received within 14 working days after the bidder has received the contract for execution. Failure to do so shall be just cause for forfeiture of the proposal guaranty.



8. Acknowledgement: Bid Opening

Bids shall be submitted via the SFO's Design and Construction Procurement Portal. All bids must be submitted no later than Wednesday, May 28, 2025at 2:00 pm.

Bids received after the Bid opening time will not be considered. If a Bidder submits multiple submissions prior to the Bid opening date and time, the Airport may only consider the most recent timely submission and disregard the other submissions







DBB - Submission Docum

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Important - Submit Bidder's Safety Record early The Contractor's responsibility includes its record of safe performance on its construction projects.

The Airport utilizes SFPUC's Safety Prequalification system.

Bidder's must submit and pass the safety prequalification prior to its bid submission.

Drop some files here or click to select files to upload.





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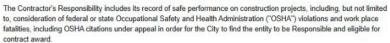
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Please confirm

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Major Capital Project Contracts \$2.5B

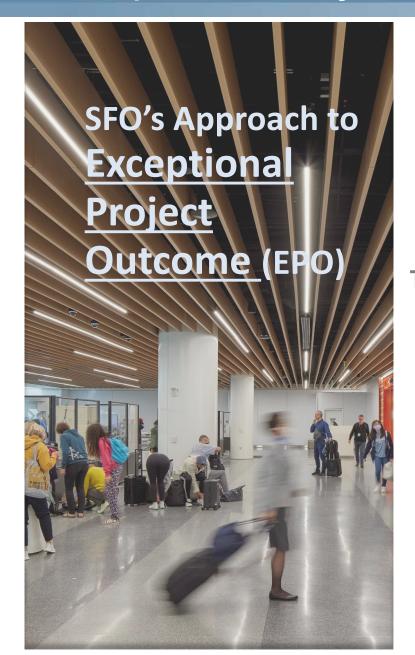
Progressive Design Build

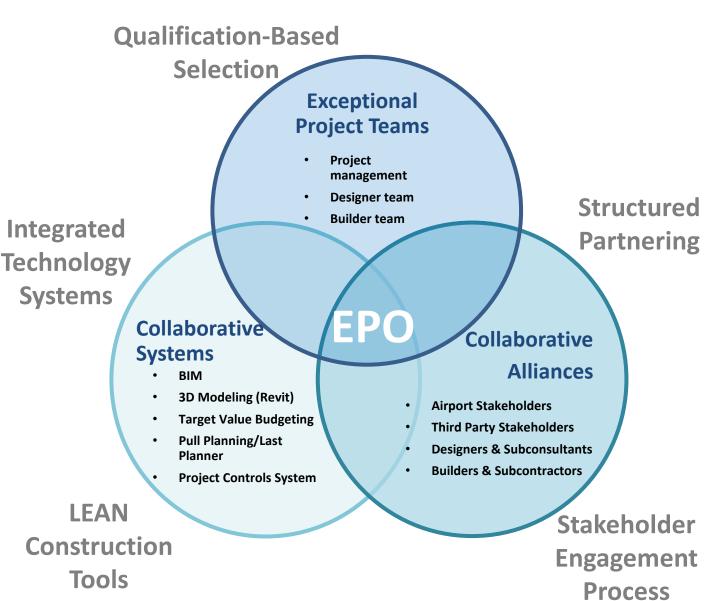
 Construction Manager/General Contractor

Trade Packages for Subcontractors



Exceptional Project Outcome





Standard Documents

- 1. Appendix A Division 00 Documents (Proposal and Contracting Requirements)
- 2. Appendix B Division 01 Documents (General Requirement **Specifications**)
- 3. Appendix C Minimum
- 4. Appendix D Safety Prequalifi •
- 5. Appendix E Proposal Qualific.
- 6. Appendix F Cost Responsibi
- 7. Appendix G Project Labor Ac

- **00 11 19** RFQ/RFP
- **00 52 00** Agreement
- 00 54 39 Contract Time and Liquidated Damages
- **00 72 00** General Conditions
- **00 73 73** Statutory Requirements
- **01 11 13** Scope of Work

Describes SFO's:

- Minimum and desirable proposer qualifications
- Terms and conditions for receipt of proposals
- Terms and conditions of the contract

- Appendix A Division 00 Documents (Proposal and Contracting Requirements)
- 2. Appendix B Division 01 Documents (General Requirement Specifications)
- 3. Appendix C Minimum Qualifications Application
- 4. Appendix D Safety Prequalification Form
- 5. Appendix E Proposal Qualification Forms
- 6. Appendix F Cost Resposibili Proposers must submit to demonstrate that they meet:
 The minimum and desirable qualifications for the project
- 7. Appendix G Project Labor G: The minimum and desiral The safety qualifications



- Appendix A Division 00 Documents (Proposal and Contracting Requirements)
- 2. Appendix B Division 01 Documents (General Requirement Specifications)
- 3. Appendix C Minimum Qualifications Application
- 4. Appendix D Safety Prequalific Assists builders in developing their price proposal for the project.
- 5. Appendix E Proposal Qualification Forms
- 6. Appendix F Cost Responsibility Matrix
- 7. Appendix G Project Labor Agreement



- Appendix A Division 00 Documents (Proposal and Contracting Requirements)
- 2. Appendix B Division 01 Documents (General Requirement Specifications)
- 3. Appendix C Minimum Qualifi Establishes standards, wages, hours, and working conditions for workers to promote a harmonious relationship
- 4. Appendix D Safety Prequalifi between SFO, builders, and construction trade unions for
- the efficient delivery of capital improvement projects at SFO.

 5. Appendix E Proposal Qualification 1 on 15
- 6. Appendix F Cost Responsibility Matrix
- 7. Appendix G Project Labor Agreement



Trade Packages





Project Delivery Partners and Support Services

 Professional Services (Related to Construction)



RFP Documents for Professional Services

- 1. Request for Proposals
- 2. Appendix A Draft Agreement for Professional Services
- 3. Appendix B Scope of Services
- 4. Appendix C Statement of Minimum Qualifications
- 5. Appendix D Proposer Qualification Forms
- 6. Appendix E Civil Rights General and Title VI Assurance Provisions and Certification

RFP Documents for Professional Services

Standard Documents

- 1. Request for Proposals
- 2. Appendix A Draft Agreement for Professional Services
- 3. Appendix B Scope of Services
- 4. Appendix C Statement of Minin
- 5. Appendix D Proposer Qualification F
- 6. Appendix E Civil Rights General ar

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- 6. Appendix E Civil Rights Ge eral and Title VI Assurance Provisions and Cartification

Proposers must submit to demonstrate that they meet the minimum and desirable qualifications for the project.



Tips & Tricks for the RFP Process

- General comments
- Oral Interviews
- Debriefs
- Sunshine Requests



Technical Proposal Evaluation (All RFP Types) What We Look For

- ✓ Complete and accurate information
- ✓ Respond to technical proposal requirements (format and details)
- ✓ Relevant and verifiable project examples
- ✓ Understanding of the Airport's Strategic Plan, core values, and Delivering Exceptional Projects and how to apply them to the work



Oral Interview Evaluation

What We Look For

- ✓ Team synergy
- ✓ Key personnel's understanding of their roles and responsibilities.
- ✓ Collective knowledge and experience
- Leadership of the project manager/team lead



Debriefs

Firms may request a debrief after the solicitation is completed to:

- Learn how their proposal was evaluated specifically by each panelist
- Hear feedback on their proposal's strengths and weaknesses
- Review competing proposals

SFO can only provide debriefs and copies of proposals after contract award by the Airport Commission.



Sunshine Requests

Anyone may request existing documentation from public agencies

- Public funds your right to see how we are spending them
- Popular items: Proposals, scorecards and notes, executed Agreements

SFO strives to be good stewards of public funds. What would you like to see?



Resources

- SFO eProcurement Portal
- Vendor Registration Guide
- 14B Local Business Enterprise (LBE) Program
- SFO Rules and Regulations
- SFO Strategic Plan 2023-2028, including the Airport's Core Values
- SFO Delivering Exceptional Projects
- SFO Sustainable Planning, Design & Construction



