



Agenda Item No. (5)

To: Building and Operating Committee/Committee of the Whole
Meeting of October 24, 2024

From: Malini Brown, Senior Information Systems Manager
Fang Lu, Chief Technology Director
Kellee J Hopper, Deputy General Manager, Administration and Development
Denis J. Mulligan, General Manager

Subject: **AUTHORIZE AWARD OF CONTRACTS RELATIVE TO REQUEST FOR PROPOSALS NO. 2024-D-001, ON-CALL IT PROJECT MANAGEMENT SERVICES**

Recommendation

The Building and Operating Committee recommends that the Board of Directors authorize execution of six contracts pursuant to Request for Proposals (RFP) No. 2024-D-001, *On-Call IT Project Management Services*, for on-call professional services for a three-year term, with two one-year option terms, exercisable at the Golden Gate Bridge, Highway and Transportation District's (District's) sole discretion, with the understanding that the total spend across all six contracts will not exceed \$2,000,000 for the life of the contracts. The six recommended firms are as follows:

1. Auriga Corporation, Milpitas, CA (Contract No. 2024-D-001-01)
2. Crowe LLP, San Francisco, CA (Contract No. 2024-D-001-02)
3. FedTec LLC, Reston, VA (Contract No. 2024-D-001-03)
4. Four Nines Technologies, Corte Madera, CA (Contract No. 2024-D-001-04)
5. Kaygen Inc, Irvine, CA (Contract No. 2024-D-001-05)
6. RefineM LLC, Springfield, MO (Contract No. 2024-D-001-06)

This matter will be presented to the Board of Directors at its October 25, 2024, meeting for appropriate action.

Summary

The Golden Gate Bridge, Highway and Transportation District's (District) Information Systems' project management group is responsible for managing the delivery of technology projects under the purview of the Information System's department. This group of three project managers have been responsible for the successful delivery of such projects as major enterprise systems upgrades to the strategic planning and implementation of new systems. The breadth and depth of the Information Systems' project portfolio has necessitated the use of partner vendors to help fill the

gaps in project implementation roles, such as business analysis, change management and report writing. These partner vendors were part of a five year on-call bench contract, *2018-D-04, Information Technology Project Management Services*. This model has been successful for the department and the District, so when the 2018 contract expired the process to establish a new on-call contract was initiated.

On May 22, 2024, the District issued RFP No. 2024-D-001, *On-Call IT Project Management Services* (RFP). The RFP was posted on the District's Procurement Portal and notice of the RFP was sent to 1,866 potential proposers, including Disadvantaged Business Enterprises (DBEs).

The District has partnered with Axia Cooperative (Axia) to make the resultant contracts from this solicitation available to other public agencies nationally. By acting as a lead agency, the District is contributing to the availability of competitively solicited contracts made available by Axia, which creates opportunities for efficiency and cost savings for public agencies. Additionally, the District will receive an administrative fee when public agencies utilize the resultant contracts from Axia.

A Selection Committee comprised of District staff reviewed and evaluated each proposal based upon the following criteria that was specified in the RFP:

- Proposer's Qualifications and Experience – 0-40 Points
- Approach to IT Project Management Services and Project Delivery – 0-35 Points
- Price Proposal – 0-20 Points
- Social Equity – 0-5 Points

Proposals were received from 26 firms by the submission deadline date of June 28, 2024.

After evaluating the written proposals, the Selection Committee identified the top 10 ranked firms for further consideration.

Following interviews, the following six firms were scored as the highest ranking:

1. Auriga Corporation
2. Crowe LLP
3. FedTec LLC
4. Four Nines Technologies
5. Kaygen Inc.
6. RefineM LLC

The six highest-ranked firms were able to clearly demonstrate their understanding of the District's needs and how their experience and qualifications best meet those needs. Additionally, these firms have experience working with local government and/or transportation agencies.

Staff, District's Attorney, and the DBE Program Office reviewed the proposals and determined that the six firms properly submitted all required documents, and their proposals are technically responsive to the RFP's specifications. Staff also engaged in negotiations with the six highest-ranked firms to obtain the best result for the District.

No Disadvantaged Business Enterprise (DBE) or Small Business Enterprise (SBE) goal was established for this contract; however, proposers were encouraged to obtain DBE participation. The DBE Program Office has confirmed Auriga Corporation and Kaygen, Inc., are certified DBEs and Four Nine Technologies is certified as an SBE.

Fiscal Impact

The IT Project Management Services contracts are for a three-year term with two one-year options and the total spend across all six contracts will not exceed \$2,000,000 for the life of the contracts. This approval establishes a bench of contractors that can provide professional services on an as-needed basis, with no guaranteed level of effort or amount of compensation to any individual firm in any particular year. Services will only be used when sufficient budgetary authority exists, depending on the project, in the District's Operating or Capital Budgets. For FY 24/25, the District Operating or Capital Budgets will absorb any services needed. Requisite funds for the remainder of the contracts will be included in subsequent fiscal year budgets.

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