



May 14, 2021

BOARD OF DIRECTORS MEETING
FRIDAY, MAY 21, 2021

(5) CONSENT CALENDAR:

(A) Approve the Minutes of the following Meetings:

- (1) Finance-Auditing Committee of April 22, 2021;
- (2) Government Affairs and Public Information Committee of April 23, 2021;
and;
- (3) Board of Directors of April 23, 2021

Motion

(B) Ratification of Previous Actions by the Auditor-Controller:

- (1) Ratify Commitments and/or Expenditures
- (2) Ratify Previous Investments
- (3) Authorize Investments
- (4) Accept Investment Report, April 2021

Resolution

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April 22, 2021



MINUTES OF THE FINANCE-AUDITING COMMITTEE

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.

These minutes are supplemented by the audio recording that is posted online at: <https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Finance-Auditing Committee (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conference, on Thursday, April 22, 2021, at 9:01 a.m., Vice Chair Fredericks presiding.

- (1) **Call to Order:** 9:01 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

Committee Members Present (4): Vice Chair Fredericks; Directors Cochran and Grosboll; President Pahre.

Committee Members Absent (2): Chair Rabbitt; Director Stefani.

Other Directors Present (5): Directors Hernández, Hill, Mastin, Snyder and Theriault.

[Note: On this date, there were four vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(3) **Ratification of Previous Actions by the Auditor-Controller** [02:42 Minutes Mark on the Audio Recording]

PFM Senior Managing Consultant Lesley Murphy presented the Investment Report. She stated the portfolio remains well diversified and invested to meet legal requirements and the District's investment policy.

Directors Mastin, Grosboll, Hill and Snyder commented and inquired about the Investment Report.

Ms. Murphy and Mr. Wire responded to the Directors' inquiries. Ms. Murphy said she would provide additional information. She spoke about PFM's considerations in refraining from investing in companies focused on fossil fuels.

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/GROSBOLL** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors approve the following actions:

- (i) There are no commitments or expenditures to ratify for the period of March 1, 2021 through March 31, 2021.
- (ii) Ratify investments made during the period March 16, 2021 through April 12, 2021.
- (iii) Authorize the reinvestment, within the established policy of the Board, of any investments maturing between April 13, 2021 and May 10, 2021, as well as the investment of all other funds not required to cover expenditures that may become available.
- (iv) Accept the Investment Report for March 2021.

Action by the Board at its meeting of April 23, 2021 – Resolution
CONSENT CALENDAR

AYES (4): Vice Chair Fredericks, Cochran and Grosboll, President Pahre.

NOES (0): None.

ABSENT (2): Chair Rabbitt; Director Stefani.

(4) **Authorize Budget Adjustment(s) and/or Transfer(s)**

- (a) **Funding Adjustment in the Ferry Division Capital Budget Relative to Project #1542 Service Life Extension Program (SLEP): Larkspur, San Francisco, Sausalito** [19:54 Minutes Mark on the Audio Recording]

FINANCE-AUDITING COMMITTEE
APRIL 22, 2021/PAGE 3

Deputy General Manager/Ferry Division James Swindler presented the staff report.

(i) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/PAHRE** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors authorize a funding adjustment in the Ferry Division Capital Budget, relative to Project #1542, *Service Life Extension Program (SLEP): Larkspur, San Francisco and Sausalito*. The proposed funding adjustment changes the source funding composition to increase the Golden Gate Bridge, Highway and Transportation District's share from \$198,000 (11%) to \$1,343,468 (77%) and reducing the Federal Transit Administration share from 1,392,000 (80%) to \$382,438 (22%). The total project budget, \$1,740,000 remains unchanged.

Action by the Board at its meeting of April 23, 2021 – Resolution
NON-CONSENT CALENDAR

AYES (4): Vice Chair Fredericks, Cochran and Grosboll, President Pahre.

NOES (0): None.

ABSENT (2): Chair Rabbitt; Director Stefani.

[Special Note: Director Grosboll voted on this item at 41:29 Minutes Mark on the Audio Recording.]

(5) **Authorize Actions Related to Grant Programs**

(a) **Authorize the Filing of Applications for Federal Transit Administration Formula Program and Surface Transportation Program Funding for Transit Capital Projects, Commit the Necessary Local Match for the Projects, and Assure Completion of the Projects [23:52 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report.

(ii) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/PAHRE** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors authorize the General Manager or his designee to submit and execute grant applications, cooperative agreements, and certifications and assurances as required by the Federal Transit

Administration (FTA) for federal funding assistance for Sections 5307, 5309, 5337, 5339, and by the Federal Highway Administration (FHWA) for Surface Transportation Program (STP) funding to support transit projects, commit the necessary local match funds for the projects, and assure completion of the projects, as detailed in the staff report.

Action by the Board at its meeting of April 23, 2021 – Resolution
NON-CONSENT CALENDAR

AYES (4): Vice Chair Fredericks, Cochran and Grosboll, President Pahre.

NOES (0): None.

ABSENT (2): Chair Rabbitt; Director Stefani.

(6) Approve Actions Relative to the Renewal of the Health and Benefits Insurance Plans
[26:57 Minutes Mark on the Audio Recording]

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report.

Directors Cochran, Grosboll and Theriault, and President Pahre inquired about the staff report.

Ms. Hopper and Mr. Mulligan responded to the Directors' and President's inquiries. Ms. Hopper stated she would attempt to get the additional information that was requested.

The following individuals spoke under public comment: **[38:31 Minutes Mark on the Audio Recording]**

- David Pilpel, San Francisco County Resident

(a) Action by the Committee

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/GROSBOLL** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends the Board of Directors approve the policy year 2021/22 premium rates for the Golden Gate Bridge, Highway and Transportation District's Health and Benefits Insurance Plans, not including CalPERS medical plans, at an overall estimated renewal cost of \$19,072,777. These renewals are for health insurance benefits for the Coalition members and are based on a six-month period; while vision, dental, life insurance and employee assistance programs are for the entire District population and based on a twelve-month period. This is presented with the understanding that requisite funding will be included in the FY 21/22 Operating Budget.

Action by the Board at its meeting of April 23, 2021 – Resolution
NON-CONSENT CALENDAR

FINANCE-AUDITING COMMITTEE
APRIL 22, 2021/PAGE 5

AYES (4): Vice Chair Fredericks, Cochran and Grosboll, President Pahre.
NOES (0): None.
ABSENT (2): Chair Rabbitt; Director Stefani.

- (7) **Authorize Execution of Contract No. 2021-D-033, *Time and Attendance Scheduling System- Software Licenses, Application & Hardware Support Services, with Kronos, Inc.* [41:58 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report.

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors GROSBOLL/COCHRAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors authorize execution of Contract No. 2021-D-033, *Time and Attendance Scheduling System - Software Licenses, Application & Hardware Support Services*, with Kronos, Inc. (Kronos) of Chelmsford, MA, to provide software licenses, access to global application support and hardware maintenance and support for the District's time and attendance scheduling system for a three-year term with two additional one-year option years to be exercised at the General Manager's discretion, for a total not-to-exceed amount of \$367,735.70 over the entire term of the contract, including both option terms, as detailed in the staff report.

Action by the Board at its meeting of April 23, 2021 – Resolution
NON-CONSENT CALENDAR

AYES (4): Vice Chair Fredericks, Cochran and Grosboll, President Pahre.
NOES (0): None.
ABSENT (2): Chair Rabbitt; Director Stefani.

- (8) **Receive the Independent Auditor's Engagement Letter for the Annual Financial Audit & Single Audit for the Year Ending June 30, 2021, as Submitted By Eide Bailly, LLP [45:18 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report.

Directors Mastin, Theriault and Grosboll, Vice Chair Fredericks and President Pahre inquired and commented about the staff report.

Director Theriault suggested that the Committee amend the recommendation such that the recommendation is approved with the understanding that the auditor also would include in its report to the Board any opportunities for cost savings or improved controls over District spending for its operations. Director Grosboll and Vice Chair Fredericks concurred with his suggestion.

Mr. Wire responded to the Directors' inquiries.

(b) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors PAHRE/COCHRAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors receive the independent auditor's engagement letter for services related to the annual financial audit and single audit for the year ending June 30, 2021, as submitted by Eide Bailly, LLP with the understanding that in addition to the bulleted list on Page 8 of the Auditor's Engagement Letter, the auditor also will include in its report to the Board any opportunities for cost savings or improved controls over District spending for its operations.

**Action by the Board at its meeting of April 23, 2021 – Resolution
NON-CONSENT CALENDAR**

AYES (4): Vice Chair Fredericks, Cochran and Grosboll, President Pahre.

NOES (0): None.

ABSENT (2): Chair Rabbitt; Director Stefani.

(9) **Status Report on the FY 20/21 Budget** [55:24 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken. The FY 2020/2021 Adopted Budget is available on the District's website at: <https://www.goldengate.org/documents>.

The following individuals spoke under public comment: [57:47 Minutes Mark on the Audio Recording]

- David Pilpel, San Francisco County Resident
- Shane Weinstein, Amalgamated Transit Union (ATU) Local 1575 [1:10:22 Minutes Mark on the Audio Recording]

(10) **Monthly Review of Golden Gate Bridge Traffic/Tolls and Bus and Ferry Transit Patronage/Fares (for Nine Months Ending March 2021)** [1:00:44 Hours Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken. He pointed out that the March 2021 numbers are in comparison to traffic and ridership levels for March 2020, which was the start of the pandemic, and at that time the District already had experienced significant decreases in traffic and transit ridership.

(11) **Monthly Review of Financial Statements (for Nine Months Ending March 2021)**

- (a) **Statement of Revenue and Expenses**[1:05:00 Hours Mark on the Audio Recording]

(b) **Statement of Capital Programs and Expenditures [1:06:00 Hours Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff reports, which were for informational purposes only and no action was taken.

(12) **Review of the District's FY 20/21 Third Quarterly Report of Judgments or Settled Claims [1:12:53 Hours Mark on the Audio Recording]**

Attorney Kimon Manolius presented the staff report, which was for informational purposes only and no action was taken.

(13) **Review of the Auditor-Controller's FY 20/21 Third Quarterly Report on Authorized Budget Adjustments and Budget Transfers Under the General Manager's Authority [1:14:06 Hours Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

(14) **Review of the Auditor-Controller's FY 20/21 Third Quarterly Report on Procurement Actions Under the General Manager's Authority [1:14:59 Hours Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

[The Committee elected to hear Public Comment out of order before the Closed Session.]

(15) **Public Comment [1:16:15 Hours Mark on the Audio Recording]**

The following individual spoke under public comment:

- David Pilpel, San Francisco County Resident

(16) **Closed Session [1:20:20 Hours Mark on the Audio Recording]**

Attorney Kimon Manolius at the request of Vice Chair Fredericks, stated that the Committee would convene in Closed Session, as permitted by the Brown Act, to discuss the following matter listed on the Agenda as Item No 15(a):

- (a) Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code Section 54956.9(a)
Report of Athens Administrators, Inc.

- (i) *Lawrence Hardin v. Golden Gate Bridge, Highway and Transportation District.*

[1:21:13 Hours Mark on the Audio Recording]

After Closed Session, Vice Chair Fredericks called the meeting to order in Open Session with a quorum present. Attorney Manolius stated that the Committee had met in Closed Session, as permitted by the Brown Act, to discuss the matter listed under Closed Session,

outlined above. He reported that the Committee gave appropriate guidance to its negotiator for the matter.

(17) Adjournment [1:21:54 Hours Mark on the Audio Recording]

All business having been concluded Directors COCHRAN/PAHRE moved and seconded that the meeting be adjourned at 10:26 a.m.

Carried

Respectfully submitted,

Alice Fredericks, Vice Chair
Finance-Auditing Committee

AF:AMK:EIE:mjl

DRAFT

April 23, 2021



MINUTES OF THE
GOVERNMENTAL AFFAIRS AND PUBLIC INFORMATION
COMMITTEE/COMMITTEE OF THE WHOLE

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows all Board members, staff and the public to participate by telephone.

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Governmental Affairs and Public Information Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conferencing on Friday, April 23, 2021, at 9:00 a.m., Chair Cochran presiding.

- (1) **Call to Order:** 9:00 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

Committee Members Present (7): Chair Cochran; Vice Chair Hill; Directors Garbarino, Hernández, Rodoni and Snyder; President Pahre.

Committee Members Absent (0): None.

Other Directors Present (4): Directors Fredericks, Grosboll, Mastin and Theriault.

Committee of the Whole Members Present (11): Directors Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Rodoni and Snyder; Second Vice President Cochran; First Vice President Theriault; President Pahre.

Committee of the Whole Members Absent (4): Directors Arnold, Melgar, Rabbitt and Stefani.

[Note: On this date, there were four vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development

**GOVERNMENTAL AFFAIRS AND PUBLIC INFORMATION COMMITTEE/
COMMITTEE OF THE WHOLE
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Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

A copy of the report is available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

Chair Cochran welcomed the new Committee members, and Vice Chair Hill to his new role.

(3) State Update from the District's Legislative Advocates, Platinum Advisors, LLC [02:43 Minutes Mark on the Audio Recording]

The District's Sacramento Legislative Advocate Steve Wallauch from Platinum Advisors, LLC presented the report, which was for informational purposes only and no action was required.

Chair Cochran and Director Hill commented on the report.

Mr. Wallauch responded to the Directors' comments.

(4) Report on Assembly Bill 629 [15:43 Minutes Mark on the Audio Recording]

General Manager Denis Mulligan presented the staff report, which was for informational purposes only and no action was required.

Chair Cochran, Directors Grosboll, Hill and Garbarino, and President Pahre commented and inquired about the staff report.

Mr. Mulligan responded to the Directors' comments and inquiries.

(5) Public Comment [25:39 Minutes Mark on the Audio Recording]

The following individuals spoke under public comment:

- David Pilpel, San Francisco County Resident

(6) Adjournment [30:11 Minutes Mark on the Audio Recording]

All business having been concluded, the meeting was adjourned at 9:31 a.m.

Carried

Respectfully submitted,

Gerald Cochran, Chair
Governmental Affairs and Public Information Committee

GC:AMK:EIE:mjl



2021-04

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

MEMORANDUM OF MINUTES

BOARD OF DIRECTORS MEETING

APRIL 23, 2021

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

The Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session via audio conference, on Friday April 23, 2021, at 10:00 a.m., President Pahre presiding.

- (1) **CALL TO ORDER**: President Barbara L. Pahre.
- (2) **ROLL CALL**: Secretary of the District Amorette M. Ko-Wong.

Directors Present (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

Director Absent (1): Director Rabbitt.

[Note: On this date, there were four vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorneys Madeline Chun, Kimon Manolius and Nicole Witt; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

- (3) **PLEDGE OF ALLEGIANCE**: Director Dennis Rodoni. **[03:14 Minutes Mark on the Audio Recording]**

**BOARD OF DIRECTORS MEETING
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Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(4) PUBLIC COMMENT: [03:39 Minutes Mark on the Audio Recording]

President Pahre stated that the Board would take public comment for all items on the agenda at this time.

The following individuals spoke under public comment:

- Kymberlyrenee Gamboa, Sacramento County Resident
- Dave Rhody, The Climate Reality Project
- David Pilpel, San Francisco County Resident
- Roxanne Stachon, San Francisco County Resident
- Shane Weinstein, Amalgamated Transit Union (ATU), Local 1575
- Barry Taranto, Taxi Workers Alliance and Marin County Resident

Mr. Mulligan responded to the public comments. [16:08 Minutes Mark on the Audio Recording]

(5) CONSENT CALENDAR: [18:55 Minutes Mark on the Audio Recording]

Secretary of the District Amorette Ko-Wong presented the Consent Calendar. She noted that First Vice President Theriault reminded her that during the Closed Session of the Finance-Auditing Committee Meeting of March 25, 2021, he had recused himself for the Terry Roberson item discussion, and she stated she would make note of his recusal in the final minutes.

Directors SNYDER/COCHRAN moved and seconded to approve the Consent Calendar. All items were approved by the following vote of the Board of Directors:

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

(A) Approve the Minutes of the following Meetings

- (1) Transportation Committee of March 25, 2021;
- (2) Finance-Auditing Committee of March 25, 2021; and
- (3) Board of Directors of March 26, 2021.

Carried

(B) Ratification of Previous Actions by the Auditor-Controller

Resolution No. 2021-025 (as detailed in the April 22, 2021 Finance-Auditing Committee meeting)

- (1) Ratifies Commitments and/or Expenditures
- (2) Ratifies Previous Investments

**BOARD OF DIRECTORS MEETING
APRIL 23, 2021/PAGE 3**

- (3) Authorizes Reinvestments
- (4) Accepts Investment Report for March 2021

Adopted

(6) REPORTS OF OFFICERS:

(A) General Manager [21:16 Minutes Mark on the Audio Recording]

Mr. Mulligan presented the General Manager's Report which was for informational purposes and no action was required. He highlighted that District team of staff and attorneys are in discussions with the California State Parks about operating ferry service between San Francisco, Angel Island and Tiburon. He expressed his appreciation for those involved with the negotiations.

He recognized the following employees and Directors for their service: Brien Duarte, Thomas Farr, Maurice Palumbo, Raynaldo Charles Jr. and Barbara Vincent.

President Pahre expressed her appreciation for the employees' service to the District. Directors Theriault and Grosboll commented and inquired about the staff report. Director Theriault expressed his support for the new HOV lanes in San Francisco. Director Grosboll expressed his support for the District operating ferry service to Angel Island.

Mr. Mulligan responded to the Directors' comments and inquiries.

(B) Attorney [36:02 Minutes Mark on the Audio Recording]

Attorney Kimon Manolius presented the Attorney's Report, which was for informational purposes only and no action was required.

(1) Closed Session

Attorney Manolius reported that the Closed Session listed on the Board Agenda as Item No. 6.B.1.b, would take place just prior to the conclusion of this meeting:

- (b) Conference with Legal Counsel – Anticipated Litigation
Pursuant to Government Code Section 54956.9(d)(2)
Report of Hanson Bridgett, LLP
One Potential Case.

(C) District Engineer [36:45 Minutes Mark on the Audio Recording]

Ms. Bauer-Furbush presented the District Engineer's Report, which was for informational purposes only and no action was taken. She provided a status update on a number of projects.

President Pahre inquired about the report.

Ms. Bauer-Furbush responded to the President's inquiry.

(7) **OTHER REPORTS:**

There were no “Other Reports” to discuss.

(8) **REPORT OF COMMITTEES:**

(A) **Meeting of the Finance-Auditing Committee/Committee of the Whole [44:18 Minutes Mark on the Audio Recording]**

April 22, 2021

Vice Chair Alice Fredericks

(1) **Funding Adjustment in the Ferry Division Capital Budget Relative to Project #1542 Service Life Extension Program (SLEP): Larkspur, San Francisco, Sausalito [45:04 Minutes Mark on the Audio Recording]**

Directors FREDERICKS/COCHRAN

Resolution No. 2021-026 authorizes a funding adjustment in the Ferry Division Capital Budget, relative to Project #1542, *Service Life Extension Program (SLEP): Larkspur, San Francisco and Sausalito*. The proposed funding adjustment changes the source funding composition to increase the Golden Gate Bridge, Highway and Transportation District’s share from \$198,000 (11%) to \$1,343,468 (77%) and reducing the Federal Transit Administration share from 1,392,000 (80%) to \$382,438 (22%). The total project budget, \$1,740,000 remains unchanged.

Adopted

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

(2) **Authorize the Filing of Applications for Federal Transit Administration Formula Program and Surface Transportation Program Funding for Transit Capital Projects, Commit the Necessary Local Match for the Projects, and Assure Completion of the Projects [47:26 Minutes Mark on the Audio Recording]**

Directors FREDERICKS/HILL

Resolution No. 2021-027 authorizes the General Manager or his designee to submit and execute grant applications, cooperative agreements, and certifications and assurances as required by the Federal Transit Administration (FTA) for federal funding assistance for Sections 5307, 5309, 5337, 5339, and by the Federal Highway Administration (FHWA) for Surface Transportation Program (STP) funding to support transit projects, commit the necessary local match funds for the projects, and assure completion of the projects.

Adopted

**BOARD OF DIRECTORS MEETING
APRIL 23, 2021/PAGE 5**

- AYES (14):** Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.
- NOES (0):** None.
- ABSENT (1):** Director Rabbitt.

(3) Approve Actions Relative to the Renewal of the Health and Benefits Insurance Plans [49:41 Minutes Mark on the Audio Recording]

Directors FREDERICKS/COCHRAN

Resolution No. 2021-028 approves the policy year 2021/22 premium rates for the Golden Gate Bridge, Highway and Transportation District's Health and Benefits Insurance Plans, not including CalPERS medical plans, at an overall estimated renewal cost of \$19,072,777. These renewals are for health insurance benefits for the Coalition members and is based on a six-month period; while vision, dental, life insurance and employee assistance programs are for the entire District population and based on a twelve-month period. This is presented with the understanding that requisite funding will be included in the FY 21/22 Operating Budget.

Adopted

- AYES (14):** Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.
- NOES (0):** None.
- ABSENT (1):** Director Rabbitt.

(4) Authorize Execution of Contract No. 2021-D-033, Time and Attendance Scheduling System-Software Licenses, Application & Hardware Support Services, with Kronos, Inc. [51:53 Minutes Mark on the Audio Recording]

Directors FREDERICKS/GARBARINO

Resolution No. 2021-029 authorizes execution of Contract No. 2021-D-033, *Time and Attendance Scheduling System - Software Licenses, Application & Hardware Support Services*, with Kronos, Inc. (Kronos) of Chelmsford, MA, to provide software licenses, access to global application support and hardware maintenance and support for the District's time and attendance scheduling system for a three-year term with two additional one-year option years, to be exercised at the General Manager's discretion, for a total not-to-exceed amount of \$367,735.70 over the entire term of the contract, including both option terms.

Adopted

- AYES (14):** Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.
- NOES (0):** None.
- ABSENT (1):** Director Rabbitt.

- (5) **Receive the Independent Auditor’s Engagement Letter for the Annual Financial Audit & Single Audit for the Year Ending June 30, 2021, as Submitted By Eide Bailly, LLP [54:17 Minutes Mark on the Audio Recording]**

Directors FREDERICKS/THERIAULT

Resolution No. 2021-030 receives the independent auditor’s engagement letter for services related to the annual financial audit and single audit for the year ending June 30, 2021, as submitted by Eide Bailly, LLP with the understanding that in addition to the bulleted list on Page 8 of the Auditor’s Engagement Letter, the auditor also will include in its report to the Board any opportunities for cost savings or improved controls over District spending for its operations.

Adopted

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

(9) **ADDRESSES TO BOARD:**

There were no “Addresses to Board” to discuss.

(10) **SPECIAL ORDER OF BUSINESS:**

- (A) **Consider Possible Action to Terminate the Suspension of Board Procedural Rules and Policies For COVID-19 related Emergency Actions [56:52 Minutes Mark on the Audio Recording]**

Mr. Mulligan presented the staff report.

Directors THERIAULT/SNYDER moved and seconded to continue consideration of this item until the next Board meeting.

Carried

AYES (13): Directors Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (2): Directors Arnold and Rabbitt.

(11) **UNFINISHED BUSINESS: [59:12 Minutes Mark on the Audio Recording]**

- (A) **Closed Session [59:29 Minutes Mark on the Audio Recording]**

**BOARD OF DIRECTORS MEETING
APRIL 23, 2021/PAGE 7**

Attorney Kimon Manolius, at the request of President Pahre, stated that the Board would convene in Closed Session, as permitted by the Brown Act, to discuss the matters listed on the Board Agenda as Closed Session, Item No. 6.B.1.

(B) Open Session [1:00:00 Hours Mark on the Audio Recording]

After Closed Session, President Pahre called the meeting to order in Open Session with a quorum present. Attorney Manolius reported that the Board had met in Closed Session, as permitted by the Brown Act, regarding the item outlined above. He said that the Board was briefed and did not take any action.

(12) NEW BUSINESS:

There was no “New Business” to discuss.

(13) COMMUNICATIONS: [1:00:27 Hours Mark on the Audio Recording]

A copy of Board Agenda Item No. 13, “Communications” is available on the District’s web site or upon request from the Office of the District Secretary.

(14) ADJOURNMENT: [1:00:40 Hours Mark on the Audio Recording]

All business having been concluded Directors FREDERICKS/COCHRAN moved and seconded that the meeting be adjourned at 11:10 a.m. in the memory of Former Vice President Walter Mondale.

Carried

Respectfully submitted,

Amorette M. Ko-Wong
Secretary of the District

AMK:EIE:mjl

**AGENDA ITEM NO. 5.B.
RATIFICATION OF PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER
FINANCE-AUDITING COMMITTEE OF MAY 21, 2021**

(B) Ratification of Previous Actions by the Auditor-Controller:

(1) Staff Report

The previous actions by the Auditor-Controller were presented to the Finance-Auditing Committee for approval at the meeting of April 22, 2021. The staff report can be found on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents>.