



Agenda Item No. (3)

To: Rules, Policy, and Industrial Relations Committee/Committee of the Whole  
Meeting of June 25, 2026

From: John Eberle, District Engineer  
Brian Garrity, Director of Procurement  
Denis J. Mulligan, General Manager

Subject: **REVISE THE GOLDEN GATE BRIDGE, HIGHWAY AND  
TRANSPORTATION DISTRICT'S PROCUREMENT MANUAL TO  
INCLUDE CALIFORNIA DEPARTMENT OF TRANSPORTATION  
LOCAL ASSISTANCE PROCEDURES MANUAL CHAPTER 10  
COMPLIANCE LANGUAGE**

### **Recommendation**

The Rules, Policy and Industrial Relations Committee recommends that the Board of Directors direct a revision of the Golden Gate Bridge, Highway and Transportation District's (District) Procurement Manual to expressly provide that, for applicable federal-aid projects, the District will comply with Chapter 10 of the California Department of Transportation (Caltrans) Local Assistance Procedures Manual.

This matter will be presented to the Board of Directors at its June 26, 2026, meeting for appropriate action.

### **Summary**

At its October 24, 2025 meeting, the Board of Directors, by Resolution No. 2025-070, authorized the award of a contract to construct the *Golden Gate Suspension Bridge Seismic Retrofit Contract 1 – North and South Towers and North and South Side Spans*, Contract No. 2025-B-052. Contract No. 2025-B-052 is federally funded with Federal Highway Administration (FHWA) assistance, and the District follows the rules and procedures set forth in the Caltrans Local Assistance Procedures Manual (LAPM) for federally assisted projects. The FHWA has delegated oversight of the administration of the project to Caltrans, and as a part of that delegation, Caltrans performs project reviews to confirm that the District is following the applicable requirements of the LAPM.

In April 2026, representatives from Caltrans Division of Local Assistance Office (DLA) performed a review of the project files for Contract No. 2025-B-052 and noted that the District's Procurement Manual does not explicitly state that the District will follow the procedures specified in Chapter 10 of the LAPM for applicable federal-aid projects. This was the only deficiency noted in the review.

Caltrans DLA Bulletin OB 21-05 (“Bulletin”) states that Title 23 Code of Federal Regulations Part 172 allows Caltrans DLA to prescribe the policies and procedures for engineering and design-related services, and that local public agencies are responsible for adopting such written policies and procedures. The Bulletin further states that Caltrans DLA’s policies and procedures for these contracts presently reside in Chapter 10 of the LAPM. Caltrans DLA requires local agencies to adopt LAPM Chapter 10, as evidenced by either a resolution of the agency's governing body or an official letter signed by the agency’s Public Works Director or equivalent manager.

The District’s current Procurement Manual already requires compliance with federal requirements and Caltrans requirements that apply to federally funded contracts, including requirements in the LAPM. The Procurement Manual also contains a section addressing engineering and design-related contracts funded with FHWA funds, states that contracts must include all applicable required provisions in Chapter 10 of the Caltrans Local Assistance Procedures Manual and Exhibit 10-R. The District has been following these procedures for FHWA federal aid projects.

In order to satisfy Caltrans’ documentation requirement and make the District’s obligation explicit for federal-aid projects, staff proposes revising the Procurement Manual to specifically state that the District will comply with Chapter 10 of the LAPM for applicable federally funded contracts. Since Caltrans updates the manual annually, the language will also include provisions for adoption of amendments in future updates.

### **Fiscal Impact**

Failure to comply with this requirement may result in loss of funds as well as jeopardize future opportunities to receive federal and state funds.