



Agenda Item No. (6)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of January 22, 2026

From: Philip Kamhi, Principal Analyst, Capital and Grant Programs
Jennifer H. Mennucci, Auditor-Controller
Denis J. Mulligan, General Manager

Subject: **AUTHORIZE EXECUTION OF ON-CALL CONTRACTS RELATIVE TO
REQUEST FOR PROPOSALS NO. 2025-D-115, ON-CALL GRANT AND
PROJECT SUPPORT SERVICES**

Recommendation

The Finance-Auditing Committee recommends that the Board of Directors approve the award of two on-call contracts relative to Request for Proposals (RFP) No. 2025-D-115, *On-Call Grant and Project Support Services* to:

- 1) HDR Engineering, Inc., Walnut Creek, CA, and,
- 2) WSP USA Inc., San Francisco, CA

These firms will provide a wide variety of specialized on-call professional services in grant research, application, administration, and asset management data integration. Each agreement will be for a three-year term, with two additional one-year options to be exercised at the General Manager's discretion. While there is no guaranteed compensation to any one firm, the total aggregate not-to-exceed amount over the entire term of all agreements, including option terms is \$1,500,000.

This matter will be presented to the Board of Directors at its January 23, 2026, meeting for appropriate action.

Summary

The Golden Gate Bridge, Highway and Transportation District (District) requires professional support services in areas such as grant research, application development, and asset management data integration. Utilizing outside expertise for benefit-cost analyses and strategic funding is an industry standard that provides the District with a competitive advantage in securing large discretionary grants, with an example being the \$400 million Bridge Improvement Program grant previously awarded for the Suspension Bridge Seismic Retrofit Project.

On October 10, 2025, the District issued RFP No. 2025-D-115 seeking qualified firms to provide on-call services that include, but are not limited to, the following:

- Strategic Funding and Grant Research
- Grant Application Development and Writing
- Grant Administration, Monitoring, and Compliance
- Capital and Asset Management (TAM) Support
- Financial Planning and Budgeting Strategy

The RFP was posted on the District's Procurement Portal, and proposals were received from the following five (5) firms by the submission deadline of November 7, 2025:

1. HDR Engineering, Inc., Walnut Creek, CA
2. WSP USA Inc., San Francisco, CA
3. Haley & Aldrich, Inc., Oakland, CA
4. Villa Civil, APC, San Diego, CA
5. GenSigma LLC, San Francisco, CA

An Evaluation Committee comprised of District staff reviewed and evaluated each proposal based upon the following criteria specified in the RFP:

- Proposal Understanding and Approach: 0-35 Points
- Proposer's Qualifications and Experience: 0-40 Points
- Cost Proposal: 0-25 Points

Following the evaluation, the Committee determined that HDR Engineering, Inc. and WSP USA Inc. were the highest-ranked firms, demonstrating the most comprehensive understanding of the District's grant strategy needs and providing the most robust technical qualifications.

Staff, the District's Attorney, and the Manager, Small Business Enterprise (SBE) Compliance Programs reviewed the proposals and found them technically responsive to the specifications.

A contract-specific SBE goal was not established for this contract. However, Proposers were encouraged to obtain small business participation. HDR Engineering, Inc. and WSP USA Inc. are not certified SBE firms and do not propose to utilize subcontractors to perform services on this contract.

Fiscal Impact

These services will be provided pursuant to task orders, either on a firm fixed price or time and materials basis, as appropriate for the work involved. Funds for the task orders will be based on approved Capital or Operating Budgets for the fiscal year in which these task orders are implemented. The total aggregate not-to-exceed amount for both contracts is \$1,500,000 for a three-year base term with two one-year options terms.