

**REPORT OF THE ATTORNEY  
BOARD OF DIRECTORS  
MEETING OF AUGUST 22, 2025**



President Cochran and Members of the Board:

Set forth below is a status report of legal matters on which Hanson Bridgett has worked since our last written report for the July 26, 2025, meeting of the Board of Directors.

In addition to provision of day-to-day assistance and advice, such as attendance at E-Team, Committee and Board meetings; review of draft minutes and staff reports, resolutions and ordinances; and, assistance with on-going personnel and labor relations matters, our time has been devoted to assisting the District and its operating divisions with the following specific matters:

***District:***

- **District Division Procurements:** Assisted District staff with procurement matters including the iShift contract; the updated terms and insurance requirements for the Citrix and Microsoft services contract; various IT consultant services agreements; the Cornerstone Technologies contract; the DataBanks cloud hosting agreement; security department locker installation contract; agreement amendment for the Kronos System; the AT&T switched ethernet on-demand agreement; the non-competitive air compressor purchase PAF; radio upgrade consultant amendment; the Property Service Workers Protection Act and DIR requirements for the janitorial services contract; SLA Golden Gate abbreviated dialing; the security guard services contract extension; photography license agreement; and, the distribution agreement for SDS documentary.
- **District Division Matters:** Provided assistance and advice to staff in connection with updated AI use and guidance policy; participation in SF Pistahan parade; the procurement policy, manual, template, and ordinance revisions regarding authority to engage in cooperative agreements for installation contracts; the Small Business Enterprise (SBE) Element of Opportunity Program and revisions to the SBE set aside program; procurement updates to standard federal terms and conditions; formal and informal bidding requirements applicable to repair and maintenance services; the force majeure clause in procurement templates; provisions for business opportunity and disadvantaged business in the cooperative agreement template; the Labor Code public works term updates; the Marin Airport matter and Vivalon lease; the FTA triennial audit; the Caltrans litigation letter for BIP package; the updated BIP DSA and RA; Master Ordinance amendments; the distribution and revenue agreement; increasing the District's excursion rates; IT policies; the counsel letter for MTC; multiple Public Records Act requests; Title VI analysis of MASCOTS service consolidation; the AB 334 proposed amendments by Senate Judiciary Committee matters; and, the communications and strategy related to SB 334, AB 274, and AB 334 concerns.
- **Personnel Matters/Labor Negotiations:** Assisted staff with the AB 616; CalPERS reporting for uniform allowance; the remote work policy matter; draft AI policy matter; officer evaluations, and, orientation for new directors. On-going negotiations with labor groups.

***Bridge Division:***

- **Seismic Retrofit Project:** Provided assistance and advice to Engineering staff regarding project actions, including the State's SMIP agreement documents; Caltrans regulations, Govt. Code section 4454, and completion of the Caltrans C-9 form; the insurance coverage matter;

Caltrans regulations on school safety and pedestrian and public projects; the Phase 2 agreement provisions - risk of loss, insurance, and liquidated damages considerations; risk of loss for construction materials in transit; Halmar contract specifications and Public Contract Code and Buy America requirements; the seismic isolation joints BABA analysis and requirements; DBE contract goal memo; and, the Caltrans draft seismic initial financial plan.

- Bridge Division Matters/Procurement: Assisted staff regarding the Caltrans Form 9-C; the weapons training and certification amendment; the Bridge patrol applicant background checks matter; change order for security guard services for bus and ferry facilities; Buy America/BABA matter; and, the AECOM / toll gantry design PSA.

***Bus Division:***

- Bus Division Matters/Procurement: Provided assistance and advice in connection with various Bus Division matters, including the INIT SIRI feed configuration; the MOU with Marin Transit; the Narcan policy and incident report matters; the near miss program, reporting requirements, and risk mitigation; the assault review process; Santa Rosa bus leasing documents; the ASP plan; bus facilities hazardous waste removal services PAF; the MTC cooperative agreement; SIRI feed configuration with INIT; the MOU with Marin Transit; and, the fourth amendment to the lease with Good Year.
- Labor Negotiations: Provided assistance with current and new ADA complaints and the ATU contract.

***Ferry Division:***

- Ferry Division Matters/Procurement: Provided assistance and advice to the District staff in connection with various Ferry Division matters, including issues with NEPA compliance for FTA grants; the tonnage certificates for the Spauldings; wake wash monitors matter; on-call service fire suppression support contract; the MV Napa scheduled drydocking and capital improvements IFB; on-call marine propulsion systems maintenance agreement; agreement for on-call maintenance to fix sewage pump; Public Works requirements for OCV valve replacement; terms for the gap analysis contract; and, the ship check for new Ferry fleet replacement program RFP matters.
- The Larkspur Ferry Terminal (LFT): Assisted staff with the PSA revisions for the diesel exhaust fluid (DEF) storage tank and transfer infrastructure engineering design services project and the RFQ for storm drain repair facility.

Sincerely,



Kimon Manolius