



Agenda Item No. (8)

To: Finance-Auditing Committee/Committee of the Whole  
Meeting of February 27, 2025

From: Jennifer H. Mennucci, Auditor-Controller  
Denis J. Mulligan, General Manager

Subject: **AUTHORIZE THE GENERAL MANAGER TO EXECUTE AGREEMENTS  
WITH VALUES OF UP TO \$250,000**

### **Recommendation**

The Finance-Auditing Committee recommends that the Board of Directors authorize the General Manager to pursue and execute agreements, and related amendments, that authorize the Golden Gate Bridge, Highway and Transportation District (District) to accept, or bind the District to provide, funds or in-kind services valued at up to \$250,000 per contract. This delegation would apply to transactions including, but not limited to, grant agreements, funding agreements, memoranda of understanding, interagency agreements, and cooperative agreements.

This matter will be presented to the Board of Directors at its February 28, 2025, meeting for appropriate action.

### **Summary**

The Board has granted the General Manager a long-standing delegation of authority for execution of contracts and leases for equipment, supplies, materials, services, and construction. Periodically, the Board adjusts this authority.

At its January 25, 2018, meeting the Board of Directors, among other things, granted the General Manager the authority to award contracts for equipment, supplies, materials, services or construction work up to \$250,000 as well as execute leases and licenses of real property up to \$250,000.

However, this authority historically has not extended to other types of agreements such as relatively small-value contracts to secure grant funds, intergovernmental cooperation agreements, or community partnerships.

To streamline the approval process and reduce administrative burdens related with entering into such agreements, staff recommends expanding the District's existing delegation of authority to allow the General Manager to execute all contracts of up to \$250,000 (including any amendments). Amendments that would bring a total contract value above \$250,000 would still require Board approval. Contracts involving transfers of real property interests are not included in this delegation of authority.

Staff currently provides quarterly reports on actions taken under the General Manager's delegated authority, including procurement actions, budget adjustments and settled claims. To ensure transparency and inform the Board of new agreements and amendments executed pursuant to this new delegation, a similar summary will be provided on a quarterly basis.

**Fiscal Impact**

There is no fiscal impact associated with this report.