



Agenda Item No. (14)

To: Finance-Auditing Committee/Committee of the Whole  
Meeting of January 24, 2025

From: Jennifer H. Mennucci, Auditor-Controller  
Denis J. Mulligan, General Manager

Subject: **REVIEW OF AUDITOR-CONTROLLER'S FY 24/25 SECOND  
QUARTERLY REPORT ON PROCUREMENT ACTIONS UNDER  
THE GENERAL MANAGER'S AUTHORITY**

### **Recommendation**

There is no recommendation associated with this item.

### **Summary**

In accordance with Ordinance No. 2018-006, the General Manager is authorized to:

1. Award and execute agreements for equipment, supplies, materials, services, and construction for non-routine procurements not to exceed \$250,000 and other routine procurements over \$250,000.
2. Approve amendments or change orders to contracts:
  - a. For contracts awarded under the General Manager's authority, the total amount of the change orders combined with the original contract amount does not exceed \$250,000; or,
  - b. For contracts awarded by the Board of Directors, the General Manager may authorize amendments or change orders up to the established contract contingency. For contracts without an established contingency, the General Manager may authorize change orders or contract amendments cumulatively not to exceed ten percent (10%) of the original contract price, up to \$250,000.
3. Review protests concerning contracts awarded within the General Manager's procurement authority.

Attached is the FY 24/25 Second Quarterly Report on Procurement Transactions under the General Manager's Authority. This report is not intended to list all procurement activity but rather covers transactions greater than \$20,000 during the period of October 1, 2024, through December 31, 2024.

### **Fiscal Impact**

There is no fiscal impact as this report is informational.

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**ATTACHMENT A**

	<b>YTD</b>	<b>YTD</b>	<b>Q1</b>	<b>Q1</b>
	<b>Qty.</b>	<b>Amt.</b>	<b>Qty.</b>	<b>Amt.</b>
<b><u>Procurement</u></b>				
Purchases/Contracts	54	\$7,998,296.96	26	\$4,179,549.51
Change Orders/Amendments	13	\$2,628,226.71	6	\$618,399.07
Task Orders	15	\$1,646,693.30	8	\$654,516.26
<b><u>Engineering</u></b>				
Purchases/Contracts	0		0	
Change Orders/Amendments	4	\$287,388.36	0	
Task Orders	0		0	
<b>GRAND TOTAL</b>	86	\$12,560,605.33	40	\$5,452,464.84
<b>Protests</b>	0		0	

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**Procurement Actions Under the General Manager's Authority  
Detail Q2 FY24-25**

**PROCUREMENT**

**Purchases/Contracts**

Number	Title	Vendor	Amount	Award Date
<b>BRIDGE</b>				
2024-B-061	P25 Radio Upgrade Consultant	Mission Critical Partners, LLC	\$138,031.27	10/23/2024
P165648	Ballistic helmets for bridge security team	Hard Head Veterans	\$29,305.94	10/25/2024
2024-B-083	Environmental Compliance Support	Aurora Environmental Services, Inc.	\$84,634.00	11/7/2024
P166200	CMS Sign Replacements (3)	Brishan Inc	\$65,354.23	11/13/2024
<b>BUS</b>				
2024-BT-088	Electric Forklift	JM Equipment Co. Inc	\$58,980.80	11/22/2024
2024-BT-089	Ford F600 Truck Chassis	Hansel Ford	\$67,237.18	11/25/2024
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	Enterprise FM	\$28,805.75	12/5/2024
<b>DISTRICT</b>				
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	Enterprise FM	\$265,744.50	10/14/2024
P165634	Palo Alto Firewall Upgrade Project	Intervision	\$221,306.48	10/14/2024
2024-D-073	E-Document Conversion (Archival Scanning) Project	eRecordsUSA	\$100,000.00	10/21/2024
P165843	Share File Premium - 3 Years	Citrix Systems, Inc.	\$155,849.20	10/29/2024
2024-D-TBD	Database Managed Services - 3 Years	Converge Technology Solutions	\$223,995.00	11/7/2024
P166079	Cymulate Security Validation Support Renewal	Converge Technology Solutions	\$51,387.00	11/7/2024
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	Enterprise FM	\$635,517.29	11/14/2024
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	Enterprise FM	\$327,672.00	11/18/2024
P166272	Cisco Smartnet, Meraki and ISE Renewal 24-25	LookingPoint	\$92,502.73	11/25/2024
2024-D-090	DataOn HCI Migration	Converge Technology Solutions	\$37,165.00	12/2/2024
P166565	Walkme Support Annual Renewal	Converge Technology Solutions	\$60,013.19	12/9/2024
2024-D-096	Citrix License and Support renewal	Converge Technology Solutions	\$102,960.00	12/19/2024
2024-D-098	Rubrik and Laminar Renewals + Cloud Vault Licensing and Support	Converge Technology Solutions	\$183,141.24	12/19/2024
P166758	DocuSign eSignature Enterprise Pro Edition Renewal and Support	DocuSign	\$26,471.63	12/20/2024

**Procurement Actions Under the General Manager's Authority  
Detail Q2 FY24-25**

**FERRY**

2024-F-078	Remove and Reseal 14 Main Deck Windows MVGG	Dotto Glass	\$23,698.00	10/14/2024
2024-F-074	Angel Island Ramp Improvements	Valentine Corporation	\$74,369.00	10/28/2024
2024-F-072	Scheduled Dry Docking for the M.S. Sonoma	Bay Ship and Yacht	\$999,104.00	12/22/2024
2024-F-099	Berth 3 Deck and Structure Repairs	Romero's Welding and Ship Repair	\$88,222.00	12/26/2024
P165873	Muffler and mixing cans on MS Sonoma	DeAngelo Marine Exhaust Inc.	\$38,082.08	10/25/2027

**PROCUREMENT**

Change Orders/Amendments		Reason	Vendor	Amount	Date Executed
2018-D-006	Transit Asset Management (TAM) Plan	Ongoing project support, data management and updates to the National Transit Database	CH2MHill	\$33,619.00	10/14/2024
2022-D-087	Actuarial Services	Option Year 1 for actuarial services related to workers' compensation and general liability self-insurance programs, as well as for audit purposes.	Pinnacle	\$30,000.00	10/18/2024
2024-F-005	Midlife Engine Maintenance for the M.S. San Francisco	Additional parts found to be worn or damaged during the planned preventative maintenance QL3 service	Pacific Power Group	\$356,105.47	10/31/2024
2024-F-005	Midlife Engine Maintenance for the M.S. San Francisco	Repairs to additional items on San Francisco's two main engines to return to service	Pacific Power Group	\$71,687.62	12/12/2024
2023-D-085	Environmental Consulting Services	Additional testing and reporting required	Aurora Environmental Services, Inc.	\$40,000.00	12/19/2024
2024-F-068	Midlife Engine Maintenance for the M.V. Mendocino	Replace three turbochargers with turbine blade damage	Pacific Power Group	\$86,986.98	10/10/2024

**PROCUREMENT**

Task Orders		Reason	Vendor	Amount	Date Executed
2020-MD-046	Designated UST Operator Inspection & Repairs	Replace flow control valve at Larkspur Ferry Terminal	TEC Accutite	\$21,986.00	10/15/2024
2023-B-093	Toll Operations	Operations and maintenance support for the toll system and regional customer service center to provide technical troubleshooting, data analysis, resolution of issues, toll-related data collection, and monitoring of the performance of toll transactions.	HNTB	\$90,289.00	10/16/2024
2023-B-092	Toll Operations	Support services related to development of the budget, ad hoc data analysis, and a variety of data compilation and cost benefit analysis as needed.	HNTB	\$107,660.00	10/18/2024
2023-B-092	Consulting Services for Tolling, Electronic Payments and Data Analysis	Development of Data Dictionary to include FE source data to the code and object level, including Bus & Ferry reporting detailed to the data table level.	Four Nines Technologies	\$28,387.26	11/6/2024

**Procurement Actions Under the General Manager's Authority**  
**Detail Q2 FY24-25**

2023-D-075	On-Call Grants Management and Professional Services	Consulting services to support the District's TAM Plan activities including annual reporting for the Regional Transit Capital Inventory (RTCI) and the 2025 FTA Triennial Review.	WSP USA, Inc.	\$87,300.00	11/12/2024
2021-D-077	Cisco and VMWare Professional Services	Network penetration testing	Converge Technology Solutions	\$55,000.00	12/20/2024
2021-D-077	Cisco and VMWare Professional Services	Cisco Network mapping and assessment	Converge Technology Solutions	\$160,094.00	12/24/2024
2019-D-085	Citrix and Microsoft Professional Services	Identity Access Management (IAM) Readiness Review and road map	Converge Technology Solutions	\$103,800.00	12/30/2024

**ENGINEERING**

**Purchases/Contracts**

Number	Title	Vendor	Amount	Award Date
N/A				
Change Orders/Amendments	Reason	Vendor	Amount	Date Executed

**BRIDGE:**

None

**BUS:**

None

**FERRY:**

None

**ENGINEERING**

Task Orders	Reason	Vendor	Amount	Date Executed
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None

**PROCUREMENT/ENGINEERING**

**Protests**

None

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