



Agenda Item No. (4)

To: Transportation Committee/Committee of the Whole  
Meeting of September 26, 2024

From: Barbara Vincent, Principal Planner  
Ron Downing, Director of Planning  
Kellee J. Hopper, Deputy General Manager, Administration and Development  
Denis J. Mulligan, General Manager

Subject: **ADOPT THE DISTRICT'S 2024 TITLE VI PROGRAM**

### **Recommendation**

The Transportation Committee recommends that the Board of Directors (Board) adopt the Golden Gate Bridge, Highway and Transportation District's (District) 2024 Title VI Program as presented by staff, which demonstrates the District's compliance with Title VI of the Civil Rights Act of 1964.

This matter will be presented to the Board of Directors at its September 27, 2024, meeting for appropriate action.

### **Background**

Title VI of the Civil Rights Act of 1964 (Title VI) prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. Recognizing that low-income neighborhoods and communities of color disproportionately bear environmental burdens, Executive Order 12898, issued in 1994, mandates a commitment to achieving environmental justice in minority and low-income populations. Executive Order 13166, signed in 2000, requires recipients of Federal financial assistance to provide meaningful access to persons with limited English proficiency.

The Federal Transit Administration (FTA) has issued guidance to assist transit agencies to develop programs in compliance with Title VI and the Executive Orders. These include the Title VI Requirements and Guidelines Circular 4702.1B (October 2012), the Environmental Justice Policy Guidance Circular 4703.1 (August 2012), and the FTA's Limited English Proficiency Handbook (April 2007). As a recipient of federal funds, the District must use these directives to ensure that all transit services, access to services, and the ability to participate in planning processes are equitably distributed and provided, without regard to race, color, or national origin.

FTA guidelines require its grantees to adopt and submit a Title VI Program every three years to document the agency's Title VI compliance. The District last submitted its Title VI Program in

March 2022, after receiving an extension from the FTA. This update is due on October 1, 2024, and the following update will be due on October 1, 2027.

### **Summary**

The District's updated 2024 Title VI Program and a resolution for its adoption are attached. The Title VI Program is compliant with FTA Circular 4702.1B's requirements for submission to the FTA. The 2024 Title VI Program, including attachments, consists of the following major components:

- Service Summary, Service Area, and Title VI Review Process
- Title VI Notice to the Public, Complaint Process and Forms, and Investigation Process
- Public Participation Plan
- Language Implementation Plan
- Summary of Outreach Efforts
- Title VI Policies adopted by the District including Service Standards and Policies, Major Service Change Policy, Disparate Impact and Disproportionate Burden Policies, and Related Public Outreach Documentation
- Ridership Demographic Profile
- Service Monitoring Results
- Title VI Analyses of Major Service Changes and Fare Changes, and Related Board Reports

The District's 2024 Title VI Program includes a summary of compliance activities conducted during the July 2021 through June 2024 reporting period and identifies future activities for the District's ongoing compliance efforts. The updated Public Participation and Language Implementation Plans included in the Title VI Program contain strategies and tactics for carrying out broad and inclusive public outreach and for providing assistance to people with limited English proficiency. The Title VI Program further describes efforts the District will undertake to implement and monitor its performance under Title VI requirements. The Title VI Program that would be adopted by this Board action documents that the District is in full compliance with Title VI.

The Transportation Committee recommends that the Board adopt the 2024 Title VI Program so that it may be submitted to the FTA for approval by the deadline of October 1, 2024.

### **Fiscal Impact**

There is no fiscal impact associated with adopting and submitting the District's 2024 Title VI Program to the FTA. The cost of implementation will be determined as the associated tasks are carried out during the next three years. Those costs are included in the District's operating budget for FY 2023/24 and will be included in the budgets for the ensuing years.

Attachments: 2024 Title VI Program  
2024 Title VI Program Appendices are available on our website at:  
<https://www.goldengate.org/district/board-of-directors/meeting-documents/>