



Agenda Item No. (5)

BOARD OF DIRECTORS MEETING
FRIDAY, OCTOBER 27, 2023

(5) CONSENT CALENDAR:

(A) Approve the Minutes of the following Meetings:

- (1) Building and Operating Committee of September 21, 2023;
- (2) Finance-Auditing Committee of September 21, 2023;
- (3) Rules, Policy, and Industrial Relations Committee of September 21, 2023;
and,
- (4) Board of Directors Meeting of September 22, 2023

Motion

(B) Ratification of Previous Actions by the Auditor-Controller:

- (1) Ratify Commitments and/or Expenditures
- (2) Ratify Previous Investments
- (3) Authorize Investments
- (4) Accept Investment Report, September 2023

Resolution

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September 21, 2023



MINUTES OF THE BUILDING AND OPERATING COMMITTEE

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

The Building and Operating Committee (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session at the United Irish Cultural Center, Saint Francis Room, 2700 45th Avenue, San Francisco, CA, on Thursday, September 21, 2023, at 9:02 a.m., with Chair Garbarino presiding. A remote audio option for public participation was available.

- (1) **Call to Order:** 9:02 a.m. **[00:17 Minutes Mark on the Audio Recording]**
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong. **[01:00 Minutes Mark on the Audio Recording]**

Committee Members Present (6): Chair Garbarino; Vice-Chair Mastin; Directors Cochran, Pahre and Thier; President Thériault.

Committee Members Absent (2): Directors Conroy and Rabbitt.

Other Directors Present (3): Directors Grosboll, Hernández and Hill.

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Bridge Division David Rivera; Deputy General Manager/Administration and Development Kellee Hopper; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at **<https://www.goldengate.org/district/board-of-directors/meeting-documents>** or upon request from the Office of the District Secretary.

(3) **Approve Actions Relative to Award of Contract No. 2023-BT-071, *Transit Data Dashboard* of Swiftly, Inc. [02:04 Minutes Mark on the Audio Recording]**

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report. She spoke about the services provided by Swiftly, Inc under the contract.

[04:43 Minutes Mark on the Audio Recording]

Chair Garbarino expressed appreciation for the staff report.

(a) **Action by the Committee**

Staff further recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/THIER** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Building and Operating Committee recommends that the Board of Directors approve actions relative to the award of Contract No. 2023-BT-071, *Transit Data Dashboard*, as follows:

- (i) Approve award of Contract No. 2023-BT-071, with Swiftly, Inc., of San Francisco, CA, to maintain access to data and visualization software that enables quick analysis of transit operational and scheduling system performance, for a one-year term with two additional one-year option terms, for a total amount of \$411,449; and,
- (ii) Authorize the General Manager, or their designee, to approve amendments to the Contract to allow for future years' annual recurring maintenance and support after the one-year base term and two one-year option terms provided that funding has been allocated in the annual budget and such renewals are in the Golden Gate Bridge, Highway and Transportation District's best interest.

Action by the Board at its meeting of September 22, 2023 – Resolution

AYES (6): Chair Garbarino; Vice-Chair Mastin; Directors Cochran, Pahre and Thier; President Thériault.
NOES (0): None.
ABSENT (2): Directors Conroy and Rabbitt.

(4) **Status Report from Board Appointee(s) on Sonoma-Marin Area Rail Transit Board [05:51 Minutes Mark on the Audio Recording]**

Chair Garbarino and Director Pahre provided a Sonoma-Marin Area Rail Transit (SMART) Board status report, which was for informational purposes only and no action was taken.

[08:58, 16:17, 20:01, 20:35, 22:37 and 23:17 Minutes Mark on the Audio Recording]

Director Thier inquired about the rail bicycle that accommodates numerous riders.

Director Hill inquired about SMART's farebox recovery rate and commented about the value of prioritizing transit services over farebox recovery. He spoke about a fare-free transit system in Kansas City, Missouri.

President Thériault commented about the value of having more rail cars per trip. He inquired about the possibility of adding a third rail car on SMART and the opposition to the extension of SMART's sales tax measure.

Director Thier expressed appreciation for the report and SMART service. She expressed support for critical infrastructure and extension of the SMART sales tax measure. She said that SMART, like BART, has had a period in which it built ridership.

Director Pahre and Chair Garbarino responded to the inquiries. General Manager Denis Mulligan added to their responses.

(5) Status Report on Engineering Projects [24:35 Minutes Mark on the Audio Recording]

District Engineer Ewa Bauer-Furbush presented a status report, which was for informational purposes only and no action was taken.

Director Mastin inquired about the conditions imposed by the Port of San Francisco upon the District's San Francisco Ferry Terminal (SFFT) Security Improvement Project.

Ms. Bauer-Furbush responded to the Director's inquiry.

(6) Public Comment

There were no public comments.

(7) Adjournment [28:30 Minutes Mark on the Audio Recording]

All business having been concluded, **Directors THIER/MASTIN** moved and seconded that the meeting be adjourned at 9:30 a.m.

Carried

Respectfully submitted,

Patricia Garbarino, Chair
Building and Operating Committee

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September 21, 2023

MINUTES OF THE FINANCE-AUDITING COMMITTEE

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

The Finance-Auditing Committee (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session at the United Irish Cultural Center, Saint Francis Room, 2700 45th Avenue, San Francisco, CA, on Thursday, September 21, 2023, at 9:37 a.m., with Vice Chair Pahre presiding. A remote audio option for public participation was available.

- (1) Call to Order:** 9:37 a.m.
- (2) Roll Call:** Secretary of the District Amorette M. Ko-Wong.

Committee Members Present (5): Vice Chair Pahre; Directors Cochran, Grosboll and Hernández; President Thériault.

Committee Members Absent (3): Chair Rabbitt; Directors Giudice and Rodoni.

Other Directors Present (4): Directors Garbarino, Hill, Mastin and Thier.

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Bridge Division David Rivera; Deputy General Manager/Administration and Development Kellee Hopper; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(3) **Ratification of Previous Actions by the Auditor-Controller** [00:56 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the Investment Report. He spoke about the stability of the financial markets and the value of that state. He reviewed key market indicators and highlighted people's return to the work force and the somewhat elevated rate of unemployment.

He confirmed that the District's portfolio is wisely and safely invested, and he reviewed the current income level yields, which have increased.

[05:08 Minutes Mark on the Audio Recording]

Vice Chair Pahre expressed appreciation for the District's portfolio returns.

Director Grosboll inquired about who makes the District's investments decisions.

Mr. Wire responded to the Directors' inquiries. He stated that the District has hired PFM Asset Management on a discretionary basis and has given the company "discretion" to make investment decisions based on the District's and State of California's investment policies.

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/THÉRIAULT** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors approves the following actions:

- (i) There are no commitments and/or expenditures to ratify for the period of August 1, 2023 through August 31, 2023;
- (ii) Ratify investments made during the period August 15, 2023 through September 11, 2023;
- (iii) Authorize the reinvestment, within the established policy of the Board, of any investments maturing between September 11, 2023, and October 16, 2023, as well as the investment of all other funds not required to cover expenditures that may become available; and,
- (iv) Accept the Investment Report for August 2023.

Action by the Board at its meeting of September 22, 2023 – Resolution
CONSENT CALENDAR

FINANCE-AUDITING COMMITTEE
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AYES (5): Vice Chair Pahre; Directors Cochran, Grosboll and Hernández; President Thériault.

NOES (0): None.

ABSENT (3): Chair Rabbitt; Directors Giudice and Rodoni.

(4) Authorize Budget Adjustment(s) and/or Transfer(s)

No actions required authorization.

(5) Authorize Actions Related to Grant Programs

No actions required authorization.

(6) Status Report on the FY 23/24 Budget [10:35 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken. He reviewed the table on page 25. He pointed out the \$10.29 million of reduced expenses, and \$2.7 million of increased tolls and transit fare revenues and \$2.1 million of increased other operating revenues as of August 31, 2023. He referred to the other tables and charts on pages 27 to 31.

[13:14 Minutes Mark on the Audio Recording]

Director Grosboll inquired about the reduced expenses, and increased revenues in July and August. He commented that the report is positive.

Mr. Wire and Mr. Mulligan responded to the Director's comments and inquiries. Mr. Wire reviewed why expenses have decreased and revenue has increased. He said that about 70% of District expenses are salaries and benefits, and he highlighted savings from open positions. Mr. Mulligan stated that some employers have mandated that employees work in the office a few days a week, and this increased work from the office has helped to increase traffic and ridership.

(7) Monthly Review of Golden Gate Bridge Traffic/Tolls and Bus and Ferry Transit Patronage/Fares (for Two Months Ending August 2023) [17:29 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken. He pointed out the traffic, ridership and associated revenue charts (pages 33-35). He outlined how revenue ebbs and flows at uneven rates from month to month. He and Mr. Mulligan explained the different fares for the various types of trips and noted that riders pay higher fares to go on some trips such as the special event trips.

(8) Monthly Review of Financial Statements (for Two Months Ending August 2023) [21:28 Minutes Mark on the Audio Recording]

(a) Statement of Revenue and Expenses

(b) **Statement of Capital Programs and Expenditures**

Auditor-Controller Joseph Wire presented the staff reports, which were for informational purposes only and no actions were taken. He reviewed FY 23/24 revenue and expenses, and noted the difference is declining (page 43) and said the District's higher revenue months occur during the summer. He pointed to the Capital Report (page 53).

(9) **Public Comment** [24:31 Minutes Mark on the Audio Recording]

The following individual spoke under Public Comment:

- David Pilpel, San Francisco Resident (in person)

Vice Chair Pahre stated that Mr. Pilpel is very thorough in his analysis of District services.

Mr. Mulligan confirmed that staff looks forward to receiving Mr. Pilpel's analysis.

Director Grosboll inquired about complaints related to frequency of service on Bus Route No. 101.

Mr. Mulligan responded to the Director's inquiry. He stated that the District has not received complaints related to frequency of bus service between San Rafael and San Francisco. He said that staff would like to see more service from Sonoma to San Rafael and San Francisco on Highway 101. He said that District staff met with other North Bay transit operators and discussed possible increased service in the Highway 101 corridor. He explained that one of the District's constraints is having sufficient Bus Operators for additional service.

(10) **Adjournment** [29:42 Minutes Mark on the Audio Recording]

All business having been concluded **Directors THÉRIAULT/GROSBOLL** moved and seconded that the meeting be adjourned at 10:07 a.m.

Carried

Respectfully submitted,

Barbara L. Pahre, Vice Chair
Finance-Auditing Committee

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September 21, 2023



MINUTES OF THE RULES, POLICY AND INDUSTRIAL RELATIONS COMMITTEE

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

The Rules, Policy, and Industrial Relations Committee (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session at the United Irish Cultural Center, Saint Francis Room, 2700 45th Avenue, San Francisco, CA, on Thursday, September 21, 2023, at 10:17 a.m., with Chair Hernández presiding. A remote audio option for public participation was available.

- (1) **Call to Order:** 10:17 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong. **[00:11 Minutes Mark on the Audio Recording]**

Committee Members Present (7): Chair Hernández; Vice Chair Garbarino; Director Grosboll, Hill, Mastin and Pahre; President Thériault.

Committee Members Absent (1): Director Conroy.

Other Directors Present (2): Directors Cochran and Thier.

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Bridge Division David Rivera; Deputy General Manager/Administration and Development Kellee Hopper; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents/> or upon request from the Office of the District Secretary.

Chair Hernández recused herself and asked Vice Chair Garbarino to chair the meeting for Agenda Item No. 3.

[Chair Hernández and Director Grosboll departed.]

Director Mastin inquired about appointing Committee Pro Tem Members.

Secretary of the District Amorette Ko-Wong confirmed the Committee has a quorum.

(3) Approve an Increase in Annual Educational Assistance Reimbursement Allotment
[10:21 Minutes Mark on the Audio Recording]

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report.

[10:23 Minutes Mark on the Audio Recording]

Director Pahre inquired about the District's efforts to retain employees who receive the educational assistance, and the timing of the reimbursement.

Director Mastin expressed support for the item and requested more information about what the program covers.

Director Thier spoke in support of the item, and said she believes that the program helps to recruit and retain employees.

Ms. Hopper and Mr. Mulligan responded to the inquiries. Ms. Hopper confirmed that the District typically retains employees who participate in the program. She clarified the types of expenses covered by different programs at the District. She said that during the pandemic, more employees relied on the Educational Assistance Reimbursement program.

[10:27 Minutes Mark on the Audio Recording]

The following individual spoke under public comment:

- David Pilpel, San Francisco Resident (in person)

(a) Action by Committee

Staff recommended and the Committee concurred by motion made and seconded by **Directors PAHRE/MASTIN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Rules, Policy and Industrial Relations Committee recommends that the Board of Directors raise the annual educational assistance reimbursement allowable amount to \$3,000 each calendar year for eligible employees for continuing education and/or professional development through a program that either offers growth in an area related to an employee's current position or might lead to promotional opportunities within the Golden Gate Bridge, Highway and Transportation District. The educational assistance has commonly been referred to as tuition reimbursement.

RULES, POLICY AND INDUSTRIAL RELATIONS COMMITTEE
SEPTEMBER 21, 2023/PAGE 3

This reimbursement program includes costs for tuition and books for programs such as college credit courses, continuing education courses, seminars, certification studies and/or tests. It also includes costs for position-related licensing and certification application and/or renewal fees. An employee must secure a passing grade of “C” or higher, and/or successfully pass the certification and/or licensing test to be eligible for reimbursement. Expenses must be validated by receipts, and a copy of the final grade, license or certification issued by the learning institution, certifying or licensing agency must be presented upon request for reimbursement.

Action by the Board at its meeting of September 22, 2023 – Resolution

AYES (5): Vice Chair Garbarino; Directors Hill, Mastin and Pahre; President Thériault.

NOES (0): None.

ABSENT (3): Chair Hernández; Directors Conroy and Grosboll.

[Chair Hernández and Director Grosboll returned.]

Vice Chair Garbarino turned the meeting over to Chair Hernández.

(4) Public Comment

There were no public comments.

(5) Adjournment [10:30 Minutes Mark on the Audio Recording]

All business having been concluded, **Directors PAHRE/HILL** moved and seconded that the meeting be adjourned at 10:30 a.m.

Carried

Respectfully submitted,

Sabrina Hernández, Chair
Rules, Policy and Industrial Relations Committee

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GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

MEMORANDUM OF MINUTES

BOARD OF DIRECTORS MEETING

SEPTEMBER 22, 2023

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>

The Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session at the United Irish Cultural Center, Saint Francis Room, 2700 45th Avenue, San Francisco, CA, on Friday, September 22, 2023, at 10:00 a.m., with President Thériault presiding. A remote audio option for public participation was available.

- (1) **CALL TO ORDER:** President Michael Thériault. **[00:46 Minutes Mark on the Audio Recording]**
- (2) **ROLL CALL:** Secretary of the District Amorette M. Ko-Wong. **[01:35 Minutes Mark on the Audio Recording]**

Directors Present (18): Directors Conroy, Dorsey, Engardio, Garbarino, Grosboll, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Safaí, Snyder, Stefani and Thier; Second Vice President Hill; First Vice President Cochran; President Thériault.

Directors Absent (1): Director Giudice.

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Bridge Division David Rivera; Deputy General Manager/Ferry Division Michael Hoffman; Deputy General Manager/Administration and Development Kellee Hopper; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

- (3) **PLEDGE OF ALLEGIANCE:** Director Gerald Cochran **[01:11 Minutes Mark on the Audio Recording]**

**BOARD OF DIRECTORS MEETING
SEPTEMBER 22, 2023/PAGE 2**

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(4) PUBLIC COMMENT: [02:17 and 29:24 Minutes Mark on the Audio Recording]

The following individuals spoke under Public Comment:

- Dave Rhody, The Climate Reality Project (in person)
- Manuel Gamboa, Sacramento County Resident (remotely)

Public Comment was re-opened at 29:05 Minutes Mark on the Audio Recording. For more information, see the minutes section before Agenda Item No. 7, Other Reports.

[09:15 Minutes Mark on the Audio Recording]

President Thériault and General Manager Denis Mulligan thanked the speakers for their comments. Mr. Mulligan responded to the public comments. He thanked Mr. Gamboa for his and his family's tireless advocacy over the past decade and expressed sympathies for the loss of their son. He said that their Suicide Deterrent System advocacy efforts have been very successful. He also thanked Mr. Rhody for his climate change advocacy and acknowledged that renewable diesel is not a long-term solution.

[Director Safaí arrived.]

(5) CONSENT CALENDAR: [09:53 Minutes Mark on the Audio Recording]

Directors THIER/MASTIN moved and seconded to approve the Consent Calendar. All items were approved by the following vote of the Board of Directors:

AYES (17): Directors Conroy, Dorsey, Engardio, Garbarino, Grosboll, Hernández, Mastin, Pahre, Rabbitt, Rodoni, Safaí, Snyder, Stefani and Thier; Second Vice President Hill; First Vice President Cochran; President Thériault.

NOES (0): None.

ABSENT (2): Directors Giudice and Moulton-Peters.

(A) Approve the Minutes of the following Meetings:

- (1) Building and Operating Committee of August 24, 2023;
- (2) Finance-Auditing Committee of August 24, 2023;
- (3) Rules, Policy and Industrial Relations Committee of August 24, 2023; and,
- (4) Board of Directors of August 25, 2023.

Carried

(B) Ratification of Previous Actions by the Auditor-Controller

Resolution No. 2023-058 (as detailed in the September 21, 2023, Finance-Auditing Committee meeting)

- (1) Ratifies Commitments and/or Expenditures
- (2) Ratifies Previous Investments

- (3) Authorizes Reinvestments
- (4) Accepts Investment Report for August 2023

Adopted

(6) REPORTS OF OFFICERS:

(A) General Manager [10:56 Minutes Mark on the Audio Recording]

Mr. Mulligan presented the General Manager Report. He highlighted a few items in his report including: 1) The Golden Gate Transit-Amalgamated Retirement Plan (GGTARP) presentation will be presented to the Board on October 27, 2023; 2) The Inlandboatmen's Union of the Pacific National Pension Plan (IBU Plan) achieved Pension Protection Act Zone Certification "Green" Status as of July 1, 2023; 3) The District spearheaded and hosted Maritime Emergency Preparedness and Security Exercises on September 18-21, 2023; 4) The Asia-Pacific Economic Cooperation (APEC) Economic Leaders' Week is being held in San Francisco November 11-17, 2023; and 5) recognition of Wilfred Marlin Owens, Aaron Kozlowski and Andrew Bianchi for their District service.

[17:13 Minutes Mark on the Audio Recording]

President Thériault commented about the IBU Plan's prior status in the "red" zone, and acknowledged the plan's progress. He expressed optimism that the GGTARP would achieve a similar green status.

Director Snyder inquired about the possibility that pension plans could apply for federal funds.

Director Grosboll acknowledged the Gamboa Family, their son's death on September 20, 2013, and their placement in the Obituary section of the San Francisco Chronicle that week.

Mr. Mulligan responded to the Directors' comments and inquiry. He said that the IBU Plan could possibly offer a road map for GGTARP to achieve success. He also said he would check on the possibility that the pension plan is eligible for government funding.

(B) Attorney [18:57 Minutes Mark on the Audio Recording]

Attorney Kimon Manolius presented the Attorney Report, which was for informational purposes only and no action was required.

(C) District Engineer [19:17 Minutes Mark on the Audio Recording]

District Engineer Ewa Bauer-Furbush presented the District Engineer Report, which was for informational purposes only and no action was taken. She provided an update on a number of Engineering projects including the:

- Suicide Deterrent System
- Administration Building Elevator
- Toll Plaza Pavement Overlay
- Corte Madera Ecological Preserve (CMER)

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She explained that staff is talking with the consultant about the pampas grass removal and the consultant is working with the County of Marin to identify alternatives to remove the grass. She said that staff would bring an Amendment to the Board if necessary.

Director Thier inquired about alternative methods for the removal of the invasive pampas grass and the possibility that staff would work with consultants on those efforts. She commented about additional alternatives that could be available and expressed her goal to have the CMER team explore and consider those alternatives. She requested the removal be done in the most environmentally friendly and sensitive manner. She also requested a regular report about the status and removal of the invasive plants on a marshland. She expressed appreciation for the team's efforts to find alternatives.

Ms. Bauer-Furbush and Mr. Mulligan responded to the Director's inquiries. Mr. Mulligan stated that staff would continue to report to the Board about this matter. Ms. Bauer-Furbush said that the District's consultant WRA has a conscientious and cooperative team working on this project, she would ensure that they follow Marin County's Integrated Pest Management principles, and she would provide regular reports to the Board.

Before continuing on with the agenda, President Thériault requested a motion to re-open public comment.

[29:05 Minutes Mark on the Audio Recording]

Directors COCHRAN/DORSEY moved and seconded to re-open Public Comment. There was no opposition to this action and the Board re-opened Public Comment.

[29:24 Minutes Mark on the Audio Recording]

Public Comment was re-opened, and the following individual spoke:

- David Pilpel, San Francisco Resident (in person)

[32:10 Minutes Mark on the Audio Recording]

President Thériault responded that Board members attended meetings the day before from 9:00 am to 3:30 pm, and said he anticipates Board members could meet for that length of time again that day.

(7) OTHER REPORTS:

There were no Other Reports to discuss.

[Director Moulton-Peters arrived and Director Safaí departed.]

(8) REPORT OF COMMITTEES:

- (A) Building and Operating Committee [33:02 Minutes Mark on the Audio Recording]
September 21, 2023
Chair Patricia Garbarino**

President Thériault stated that the Building and Operating Committee met and had considerable discussion the day before.

- (1) **Approve Actions Relative to Award of Contract No. 2023-BT-071, Transit Data Dashboard of Swiftly, Inc.** [33:14 Minutes Mark on the Audio Recording]

Directors GARBARINO/THIER

Resolution No. 2023-059 approves actions relative to the award of Contract No. 2023-BT-071, *Transit Data Dashboard*, as follows:

- (a) Approves award of Contract No. 2023-BT-071, with Swiftly, Inc., of San Francisco, CA, to maintain access to data and visualization software that enables quick analysis of transit operational and scheduling system performance, for a one-year term with two additional one-year option terms, for a total amount of \$411,449; and,
- (b) Authorizes the General Manager, or their designee, to approve amendments to the Contract to allow for future years' annual recurring maintenance and support after the one-year base term and two one-year option terms provided that funding has been allocated in the annual budget and such renewals are in the Golden Gate Bridge, Highway and Transportation District's (District) best interest.

Adopted

AYES (17): Directors Conroy, Dorsey, Engardio, Garbarino, Grosboll, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Snyder, Stefani and Thier; Second Vice President Hill; First Vice President Cochran; President Thériault.

NOES (0): None.

ABSENT (2): Directors Giudice and Safaí.

- (B) **Rules, Policy and Industrial Relations Committee** [35:20 Minutes Mark on the Audio Recording]
September 21, 2023
Chair Sabrina Hernández and Vice Chair Garbarino

President Thériault said that the Rules, Policy and Industrial Relations Committee met and had considerable discussion the day before.

Chair Hernández recused herself for the item, and asked Vice Chair Garbarino to present the Committee report.

[Chair Hernández and Directors Grosboll and Snyder departed.]

- (1) **Approve an Increase in Annual Educational Assistance**

Reimbursement Allotment [36:20 Minutes Mark on the Audio Recording]

Directors GARBARINO/DORSEY

Resolution No. 2023-060 raises the annual educational assistance reimbursement allowable amount to \$3,000 each calendar year for eligible employees for continuing education and/or professional development through a program that either offers growth in an area related to an employee's current position or might lead to promotional opportunities within the Golden Gate Bridge Highway and Transportation District. The educational assistance has commonly been referred to as tuition reimbursement.

This reimbursement program includes costs for tuition and books for programs such as college credit courses, continuing education courses, seminars, certification studies and/or tests. It also includes costs for position-related licensing and certification application and/or renewal fees. An employee must secure a passing grade of "C" or higher, and/or successfully pass the certification and/or licensing test to be eligible for reimbursement. Expenses must be validated by receipts, and a copy of the final grade, license or certification issued by the learning institution, certifying or licensing agency must be presented upon request for reimbursement.

Adopted

AYES (14): Directors Conroy, Dorsey, Engardio, Garbarino, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Stefani and Thier; Second Vice President Hill; First Vice President Cochran; President Thériault.

NOES (0): None.

ABSENT (5): Directors Giudice, Grosboll, Hernández, Safaí and Snyder.

[Chair Hernández and Directors Grosboll and Snyder returned.]

(9) ADDRESSES TO BOARD:

There were no Addresses to Board.

(10) SPECIAL ORDER OF BUSINESS:

There was no Special Order of Business.

(11) UNFINISHED BUSINESS:

There was no Unfinished Business.

(12) NEW BUSINESS:

There was no New Business.

(13) **COMMUNICATIONS:**

There were no Communications.

(14) **ADJOURNMENT:** [38:46 Hour Mark on the Audio Recording]

All business having been concluded **Directors HERNÁNDEZ/HILL** moved and seconded that the meeting be adjourned at 10:39 a.m.

Carried

Respectfully submitted,

Amorette M. Ko-Wong
Secretary of the District

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AGENDA ITEM NO. 5.B.

**RATIFICATION OF PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER
FINANCE-AUDITING COMMITTEE OF OCTOBER 26, 2023**

(B) Ratification of Previous Actions by the Auditor-Controller:

(1) Staff Report

The previous actions by the Auditor-Controller were presented to the Finance-Auditing Committee for approval at the meeting of October 26, 2023. The staff report can be found on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents>.

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