

September 21, 2023



MINUTES OF THE BUILDING AND OPERATING COMMITTEE

These minutes are supplemented by the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

The Building and Operating Committee (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session at the United Irish Cultural Center, Saint Francis Room, 2700 45th Avenue, San Francisco, CA, on Thursday, September 21, 2023, at 9:02 a.m., with Chair Garbarino presiding. A remote audio option for public participation was available.

- (1) **Call to Order:** 9:02 a.m. **[00:17 Minutes Mark on the Audio Recording]**
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong. **[01:00 Minutes Mark on the Audio Recording]**

Committee Members Present (6): Chair Garbarino; Vice-Chair Mastin; Directors Cochran, Pahre and Thier; President Thériault.

Committee Members Absent (2): Directors Conroy and Rabbitt.

Other Directors Present (3): Directors Grosboll, Hernández and Hill.

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Bridge Division David Rivera; Deputy General Manager/Administration and Development Kellee Hopper; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(3) Approve Actions Relative to Award of Contract No. 2023-BT-071, Transit Data Dashboard of Swiftly, Inc. [02:04 Minutes Mark on the Audio Recording]

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report. She spoke about the services provided by Swiftly, Inc under the contract.

[04:43 Minutes Mark on the Audio Recording]

Chair Garbarino expressed appreciation for the staff report.

(a) Action by the Committee

Staff further recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/THIER** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Building and Operating Committee recommends that the Board of Directors approve actions relative to the award of Contract No. 2023-BT-071, *Transit Data Dashboard*, as follows:

- (i) Approve award of Contract No. 2023-BT-071, with Swiftly, Inc., of San Francisco, CA, to maintain access to data and visualization software that enables quick analysis of transit operational and scheduling system performance, for a one-year term with two additional one-year option terms, for a total amount of \$411,449; and,
- (ii) Authorize the General Manager, or their designee, to approve amendments to the Contract to allow for future years' annual recurring maintenance and support after the one-year base term and two one-year option terms provided that funding has been allocated in the annual budget and such renewals are in the Golden Gate Bridge, Highway and Transportation District's best interest.

Action by the Board at its meeting of September 22, 2023 – Resolution

AYES (6): Chair Garbarino; Vice-Chair Mastin; Directors Cochran, Pahre and Thier; President Thériault.
NOES (0): None.
ABSENT (2): Directors Conroy and Rabbitt.

(4) Status Report from Board Appointee(s) on Sonoma-Marín Area Rail Transit Board [05:51 Minutes Mark on the Audio Recording]

Chair Garbarino and Director Pahre provided a Sonoma-Marín Area Rail Transit (SMART) Board status report, which was for informational purposes only and no action was taken.