

Date Issued: August 31, 2023



SUMMARY OF ACTIONS
BOARD OF DIRECTORS MEETING OF AUGUST 25, 2023

Resolution No. 2023-053 (August 24, 2023 meeting of the Finance-Auditing Committee)

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for July 2023.

Resolution No. 2023-054 (August 24, 2023 meeting of the Building and Operating Committee)

Authorizes award of Contract No. 2023-B-054, *Construction Project Management Software*, to e-Builder, Inc., in a total not-to-exceed amount of \$375,323, to implement construction management software and provide licenses for a term of one year, with options for an additional four years; and authorizes execution of the Twelfth Amendment to Professional Services Agreement No. 2010-B-1 with HRD Engineering Inc., in an amount not-to-exceed \$399,637, to assist Engineering staff with custom configuration of the software modules and to provide staff training relative to the specific project application of the software, and approves a contingency for this Twelfth Amendment in an amount of \$40,000, as detailed in the staff report.

Resolution No. 2023-055 (August 24, 2023 meeting of the Building and Operating Committee)

Approves an amended motion which authorizes execution of the Sixth Amendment, authorizes a 10% contract contingency for this amendment, and authorizes a budget increase in the FY 2023/2024 Ferry Division Capital Budget, in concurrence with the Finance-Auditing Committee, and as detailed in the staff report, with the understanding that staff is instructed to negotiate an amendment to the Sixth Amendment, to include Marin County's Integrated Pest Management Policy.

Resolution No. 2023-056 (August 24, 2023 meeting of the Finance-Auditing Committee)

Authorizes the renaming of Project #1923 in the FY 23/24 Bridge Division Capital Budget to the *Golden Gate Suspension Bridge Seismic Retrofit*, authorize an increase in the FY 2023/2024 Bridge Division Capital Budget, in the amount of \$1,443,663, for Project #1923, *Golden Gate Suspension Bridge Seismic Retrofit*, to be funded with 100% unspent Federal Highway Administration funds from Projects #9102, *Seismic Retrofit 3 Design* and #9206, *Seismic Retrofit 3A Construction*, as detailed in the staff report.

Resolution No. 2023-057 (August 24, 2023 meeting of the Rules, Policy and Industrial Relations Committee)

Approves implementation of an enhanced Vacation Accrual Policy in the Engineering Department for Engineering Inspector Classifications for up to a maximum of 30 days, at accrual rates based on certified relevant years of work experience either at the Golden Gate Bridge, Highway and Transportation District or in positions prior to District employment, as detailed in the staff report.


Amorette M. Ko-Wong, Secretary of the District

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2023-053

**RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT
THE INVESTMENT REPORTS FOR JULY 2023
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT**

August 25, 2023

WHEREAS, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of August 24, 2023, has so recommended; now, therefore, be it

RESOLVED, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District had no commitments and/or expenditures to ratify for the period of July 1, 2023 through July 31, 2023; and be it further

RESOLVED, that the Board ratifies investments made during the period July 18, 2023 through August 14, 2023; and be it further

RESOLVED, that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between August 14, 2023 and September 11, 2023, as well as the investment of all other funds not required to cover expenditures which may become available; and be it further

RESOLVED, that the Board hereby accepts the Investment Report for July 2023, as prepared by Public Financial Management and included in the staff report.

ADOPTED this 25th day of August 2023, by the following vote of the Board of Directors:


AYES (14): Directors Garbarino, Giudice, Grosboll, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Snyder, Stefani and Thier; First Vice President Cochran; President Thériault.

NOES (0): None.

ABSENT (5): Directors Conroy, Dorsey, Engardio, and Safaí; Second Vice President Hill.


Michael Thériault
President, Board of Directors

ATTEST:


Amorette M. Ko-Wong
Secretary of the District

Reference: August 24, 2023, Finance-Auditing Committee, Agenda Item No. (3)
<https://www.goldengate.org/assets/1/25/2023-0824-financecomm-no3-ratofaction.pdf>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2023-054

**APPROVE ACTIONS RELATIVE TO PROCUREMENT AND IMPLEMENTATION OF
e-BUILDER CONSTRUCTION PROJECT MANAGEMENT SOFTWARE FOR THE
GOLDEN GATE SUSPENSION BRIDGE SEISMIC RETROFIT PROJECT**

August 25, 2023

WHEREAS, Pursuant to Public Contract Code Section 6971, the California Legislature has authorized the Golden Gate Bridge, Highway and Transportation District (District) to utilize a Construction Manager/General Contractor (CMGC) project delivery method for construction, alteration, repair, rehabilitation or improvement projects on the Golden Gate Bridge;

WHEREAS, the CMGC project construction delivery method allows the District to engage a construction contractor during the project design stage to provide consulting services related to various aspects of the project construction (Preconstruction Services), including developing construction means and methods, construction work access plan, construction schedule and establishing a construction contract price;

WHEREAS, by Resolution No. 2018-049, the Board of Directors approved the use of the CMGC project delivery method for the construction of the Golden Gate Suspension Bridge Seismic Retrofit Project (Project) and implementation of the Project will require collaborative participation of District's Project Management staff, Federal Highway Administration (FHWA) and California Department of Transportation (Caltrans) oversight staff, CMGC staff, Design Consultant staff, Independent Construction Estimator and Scheduler, Project Technical Review Panel, and other District's Project consultants, as members of the Project team;

WHEREAS, during the Preconstruction and Construction Phases of the Project, a large volume of documents will be prepared and exchanged to support effective flow of information among all involved parties and to record all aspects of the Project implementation, and the District's Engineering Department determined that in order to efficiently manage the Project, e-Builder is the only software program that possesses the features necessary for management and document control of the Project;

WHEREAS, e-Builder is available through the General Services Administration (GSA) Cooperative Purchasing Program that allows state and local governments to purchase IT equipment, software and services through the multiple award schedule, and staff determined that e-Builder's cost proposal is consistent with the established GSA pricing, which has been determined to be fair and reasonable;

WHEREAS, under Professional Services Agreement No. 2010-B-1, *Golden Gate Bridge Seismic and Wind Retrofit Phase IIIB Design Services*, the District contracted with HDR Engineering, Inc. (HDR), to provide design services for the Project as HDR is thoroughly familiar

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BOARD OF DIRECTORS MEETING OF AUGUST 25, 2023
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with the Project and the project management processes and procedures used by the Engineering Department;

WHEREAS, HDR is experienced in customization and use of the e-Builder software through its work on other major transportation projects;

WHEREAS, after the initial deployment of the software and training by e-Builder, Inc., to customize the software modules to streamline the project management processes and procedures that will be utilized by the Engineering Department during the Project implementation, staff has determined that engagement of HDR would provide for the most efficient and effective customization of the software to adjust it to the specific needs of the Project management and for the staff training, necessitating an amendment to the District's agreement with HDR;

WHEREAS, staff negotiated a cost proposal with HDR for such services in an amount not-to-exceed \$399,637, which staff has found to be reasonable in terms of the consultant's budgeted labor hours to perform the requested scope of services, and consistent with HDR's audited labor and overhead billing rates;

WHEREAS, the District's Disadvantaged Business Enterprise (DBE) Program Administrator has determined that no DBE or Small Business Enterprise participation is anticipated during the performance of the contract nor in this Twelfth Amendment; and,

WHEREAS, the Building and Operating Committee at its meeting of August 24, 2023, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes award of Contract No. 2023-B-054, *Construction Project Management Software*, to e-Builder, Inc., in a total not-to-exceed amount of \$375,323 to implement construction management software and provide licenses for 50 users for a term of one year, with options for an additional four years, with the understanding that sufficient funds are available in the FY 23/24 Bridge Division Capital Budget for Project #1923 to finance the \$49,129 software implementation fee and the first year \$59,033 licensing fee for the total of \$108,162; and that the licensing fees for the second through fifth year will be budgeted in the future year Project budgets; and be it further

RESOLVED that the Board hereby authorizes execution of the Twelfth Amendment to Professional Services Agreement No. 2010-B-1, *Golden Gate Bridge Seismic and Wind Retrofit Phase IIIB Design Services*, with HDR Engineering, Inc., in an amount not-to-exceed \$399,637 to assist Engineering staff with custom configuration of the software modules and to provide staff training relative to the specific project application of the software, and to approve a contingency for this amendment in an amount of \$40,000, for the total of \$439,637, with the understanding that sufficient funds are available in the FY 23/24 Bridge Division Capital Budget for Project #1923 to finance the Twelfth Amendment and its contingency.

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BOARD OF DIRECTORS MEETING OF AUGUST 25, 2023

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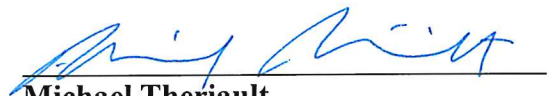
ADOPTED this 25th day of August 2023, by the following vote of the Board of Directors:

AYES (13): Directors Garbarino, Giudice, Grosboll, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Safaí, and Snyder; First Vice President Cochran; President Thériault.

NOES (0): None.


ABSTENTION (1): Director Thier.

ABSENT (5): Directors Conroy, Dorsey, Engardio, and Stefani; Second Vice President Hill.



Michael Thériault
President, Board of Directors

ATTEST:


Amorette M. Ko-Wong
Secretary of the District

Reference: August 24, 2022, Building and Operating Committee, Agenda Item No. (3)
<https://www.goldengate.org/assets/1/25/2023-0824-bocomm-no3-appRACTebuilderssoftware.pdf>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2023-055

**APPROVE ACTIONS RELATIVE TO PROFESSIONAL SERVICES AGREEMENT
(PSA) NO. 2014-FT-13, WETLAND RESTORATION DESIGN AND PERMITTING
SUPPORT SERVICES PROJECT, WITH WRA, INC.**

August 25, 2023

WHEREAS, the Golden Gate Bridge, Highway and Transportation District (District) owns a 72-acre parcel located adjacent to the Corte Madera Ecological Reserve (CMER) at the former Muzzi Marsh in Corte Madera, Marin County, which was acquired as part of an original 600-acre purchase of diked former marsh lands and adjacent mudflats;

WHEREAS, the District cordoned off a 72-acre higher ground western portion of the parcel by placing a berm, and filled it with dredged sediment from the Larkspur Ferry Terminal construction in the early 1970s and, as an environmental mitigation for the Terminal construction, the District restored the remaining acreage to a functioning marsh and deeded the restored area and adjacent mud flats to the State Department of Fish & Game in the early 1980s;

WHEREAS, the District is responsible for maintaining the 72-acre parcel and, as a condition of a U.S. Army Corps of Engineers (USACE) permit associated with the periodic maintenance dredging of the Larkspur Ferry Terminal berths and navigation channel and a negotiated settlement associated with the District's ferry operations at Larkspur in 2021, the District restored 4 acres at the northwest corner of the 72-acre parcel into tidal marsh habitat suitable for an endangered species of bird, the California Ridgeway's rail;

WHEREAS, under Professional Services Agreement (PSA) No. 2014-FT-3, *Wetland Restoration Design and Permitting Support Services Project* (Agreement), the District retained WRA, Inc. (WRA) to develop marsh restoration design alternatives, to prepare design plans and specifications and construction documents, to assist the District with securing all necessary permits for the marsh construction, and to provide engineering support services during the construction and five years of post-construction monitoring of the restored marsh;

WHEREAS, WRA commenced the post-construction monitoring in June 2021 and two years of monitoring have been completed with the restored marsh performing well; however, WRA has informed the District that there are large populations of invasive non-native plants, on the portion of the 72-acre parcel outside of the restored marsh that, if not removed, may spread onto the restored marsh;

WHEREAS, having concurred with WRA's assessment, Engineering staff requested WRA review the site and develop a plan for removing the invasive plants, restoring the treated areas with native plants, and monitoring the restored areas to prevent reestablishment of the invasive plants, as detailed in the staff report, necessitating an amendment to the Agreement;

WHEREAS, Engineering staff requested, and WRA provided, a cost proposal in the not-to-exceed amount of \$579,985 for controlling the invasive plants and restoring the treated areas as described above using their own forces and rental equipment, as necessary, which Engineering

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BOARD OF DIRECTORS MEETING OF AUGUST 25, 2023
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staff has reviewed and determined to be reasonable based on the scope of work, cost data for similar work, and cost comparison with previous treatments at the site;

WHEREAS, the District's Disadvantaged Business Enterprise (DBE) Program Administrator has determined Small Business Enterprise (SBE) participation is expected for this Sixth Amendment as WRA is certified as an SBE by the California Department of General Services; and

WHEREAS, the Building and Operating Committee has so recommended, and the Finance-Auditing Committee has concurred, at their meetings of August 24, 2023; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of the Sixth Amendment to Professional Services Agreement (PSA) No. 2014-FT-13, *Wetland Restoration Design and Permitting Support Services Project*, with WRA, Inc., in an amount not-to-exceed \$579,985, for invasive weed control associated with Project #2041, *Corte Madera Marsh Restoration Construction*; and be it further

RESOLVED that the Board hereby authorizes establishment of a contingency for this amendment in the amount of \$58,000, equal to 10% of the amendment amount; and be it further

RESOLVED that the Board hereby authorizes an increase in the amount of \$165,485 in the FY 2023/2024 Ferry Division Capital Budget for Project #2041, for a revised total project budget of \$3,205,485, to be financed from the District reserves.

ADOPTED this 25th day of August 2023, by the following vote of the Board of Directors:

AYES (15):	Directors Garbarino, Giudice, Grosboll, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Safaí, Snyder, Stefani and Thier; First Vice President Cochran; President Thériault.
NOES (0):	None.
ABSENT (4):	Directors Conroy, Dorsey and Engardio; Second Vice President Hill.


Michael Thériault
President, Board of Directors

ATTEST: 
Amorette M. Ko-Wong
Secretary of the District

Reference: August 24, 2023, Building and Operating Committee, Agenda Item No. (4)
<https://www.goldengate.org/assets/1/25/2023-0824-bocomm-no4-appractdesignsvcwra.pdf>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2023-056

**APPROVE BUDGET INCREASE IN THE FY 23/24 BRIDGE DIVISION CAPITAL
BUDGET FOR PROJECT #1923, *GOLDEN GATE SUSPENSION BRIDGE*
*SEISMIC RETROFIT***

August 25, 2023

WHEREAS, on April 26, 2019, the Board authorized the establishment of Project #1923, *Golden Gate Suspension Bridge Seismic Retrofit* (previously *Golden Gate Bridge Seismic Retrofit Phase IIIB CM/GC*), in the Bridge Division Capital Budget, to be funded with 100% unspent Federal Highway Administration funds from Projects #9102 and #9206 (Seismic Retrofit 3 Design and 3A Construction, respectively) base term, and two optional one-year terms, exercisable at the discretion of the General Manager;

WHEREAS, on April 26, 2019, the Board authorized transfer of all unspent funds of up to \$9,953,800 to Project #1923 once the close-outs for Projects #9102 and #9206 were finalized and unspent funds in the amount of \$9,861,844 were ultimately transferred by Caltrans in 2019 to Project #1923;

WHEREAS, Caltrans authorized additional unused federal earmark funds from previous completed phases of the *Golden Gate Bridge Seismic Retrofit* project to support Project Construction Engineering, in the amount of \$1,443,663, for transfer to Project #1923;

WHEREAS, the Finance-Auditing Committee at its meeting of August 24, 2023, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby renames Project #1923, *Golden Gate Suspension Bridge Seismic Retrofit – Phase IIIB CM/GC* in the FY 23/24 Bridge Division Capital Budget to the *Golden Gate Suspension Bridge Seismic Retrofit*; and, be it further

RESOLVED that the Board hereby authorizes an increase in the FY 23/24 Bridge Division Capital Budget, in the amount of \$1,443,663, for Project #1923, *Golden Gate Suspension Bridge Seismic Retrofit*, to be funded with 100% unspent Federal Highway Administration funds from Projects #9102 and #9206 (Seismic Retrofit 3 Design and 3A Construction, respectively).

ADOPTED this 25th day of August 2023, by the following vote of the Board of Directors:


AYES (15):	Directors Garbarino, Giudice, Grosboll, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Safaí, Snyder, Stefani and Thier; First Vice President Cochran; President Thériault.
NOES (0):	None.
ABSENT (4):	Directors Conroy, Dorsey and Engardio; Second Vice President Hill.

RESOLUTION NO. 2023-056

BOARD OF DIRECTORS MEETING OF AUGUST 25, 2023

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Michael Thériault
President, Board of Directors

ATTEST: 
Amorette M. Ko-Wong
Secretary of the District

Reference: August 24, 2023, Finance-Auditing Committee, Agenda Item No. (4)(a)
<https://www.goldengate.org/assets/1/25/2023-0824-financecomm-no4a-budgetincrseismic.pdf>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2023-057

**APPROVE AN ENHANCED VACATION ACCRUAL POLICY FOR
ENGINEERING INSPECTOR CLASSIFICATIONS**

August 25, 2023

WHEREAS, the Rules, Policy and Industrial Relations Committee, at its meeting of August 24, 2023, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves an enhanced Vacation Accrual Policy in the Engineering Department, as follows:

“Employees in the Engineering Department, within the Inspector classifications, shall accrue paid vacation up to a maximum of 30 days at the following accrual rates, based on certified relevant years of work experience in the industry either at the District or in positions prior to District employment:

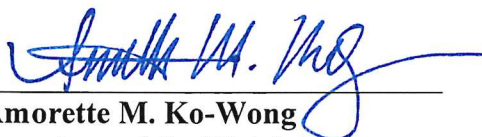
First through fourth year of certified experience in the industry - 10 days;
Fifth through tenth year - 15 days;
Eleventh through twentieth year - 20 days;
Twenty-first through twenty-ninth years - 25 days;
Twenty-nine years thereafter - 30 days.”

ADOPTED this 25th day of August 2023, by the following vote of the Board of Directors:

AYES (15): Directors Dorsey, Garbarino, Giudice, Hernández, Mastin, Moulton-Peters, Pahre, Rabbitt, Rodoni, Snyder, Safai, Stefani and Thier; First Vice President Cochran; President Thériault.
NOES (0): None.
ABSENT (4): Directors Conroy, Engardio, and Grosboll; Second Vice President Hill.



Michael Thériault
President, Board of Directors

ATTEST: 

Amorette M. Ko-Wong
Secretary of the District

Reference:

August 24, 2023, Rules, Policy & Industrial Relations Committee, Agenda Item No. (3)
<https://www.goldengate.org/assets/1/25/2023-0824-rulescomm-no3-apprenhancedvacaccrrenginspector.pdf>