

March 23, 2023



**MINUTES OF THE RULES, POLICY AND INDUSTRIAL RELATIONS COMMITTEE /
COMMITTEE OF THE WHOLE**

These minutes are supplemented by the audio recording that is posted online at:

<https://www.goldengate.org/district/board-of-directors/meeting-documents>.

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Rules, Policy, and Industrial Relations Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held in the United Irish Cultural Center, St. Francis Room, 2700 45th Avenue, San Francisco, CA, on Thursday, March 23, 2023, at 11:10 a.m., Chair Hernández presiding. A remote audio option for public participation was available.

- (1) **Call to Order:** 11:10 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong. **[00:11 Minutes Mark on the Audio Recording]**

Committee Members Present (7): Chair Hernández; Vice Chair Garbarino; Directors Grosboll, Hill, Mastin and Pahre; President Thériault.

Committee Members Absent (1): Director Conroy.

Other Directors Absent (5): Directors Cochran, Giudice, Rabbitt, Rodoni and Snyder.

Committee of the Whole Members Present (12): Directors Garbarino, Giudice, Grosboll, Hernández, Mastin, Pahre, Rabbitt, Rodoni and Snyder; Second Vice President Hill; First Vice President Cochran; President Thériault.

Committee of the Whole Members Absent (7): Directors Conroy, Dorsey, Engardio, Moulton-Peters, Safaí, Stefani and Thier.

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Bridge Division David Rivera; Deputy General Manager/Ferry Division Michael Hoffman; Director of Data and Project Administration Hitham Hamdon; DBE Program Administrator Artemisé Davenport;

RULES, POLICY AND INDUSTRIAL RELATIONS COMMITTEE/COMMITTEE OF THE WHOLE
MARCH 23, 2023/PAGE 2

Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents/> or upon request from the Office of the District Secretary.

(3) Corrections to the Disadvantaged Business Enterprise Program Federal Transit Administration Uniform Reporting [01:02 Minutes Mark on the Audio Recording]

DBE Program Administrator Artemisé Davenport presented the staff report.

[08:07 Minutes Mark on the Audio Recording]

Chair Hernández expressed appreciation for Ms. Davenport's efforts to keep the District compliant with the requirements.

(4) Annual Progress/Status Report and Update on Disadvantaged Business Enterprise (DBE) Program [08:23 Minutes Mark on the Audio Recording]

DBE Program Administrator Artemisé Davenport presented the staff report. She said that she is working on a DBE certification workshop and expressed optimism that the workshop would result in more contractors becoming certified as DBEs.

[23:03 Minutes Mark on the Audio Recording]

Director Pahre expressed appreciation for Ms. Davenport's DBE/Small Business Enterprise (SBE) outreach efforts. She asked about what else the District could do to attract more organizations to become DBE certified businesses. She spoke about the possibility of assisting businesses with the insurance requirements. She encouraged Director Hernández to also bring back ideas.

Director Hill spoke about the complexity of the DBE program reporting.

Chair Hernández expressed appreciation for Ms. Davenport's work as the DBE Program Administrator. She spoke about the DBE program requirements, process and challenges.

Ms. Davenport responded to the Directors' comments and inquiries. She spoke about the District's success hiring DBEs for District funded contracts and the challenges of hiring DBEs for Federal Transit Administration (FTA) funded contracts. She said that many of the FTA funded projects are ferry projects and these contracts present unique challenges, including some requirements to carry United States Longshore and Harbor Workers Compensation Act (USL&H) insurance, which is expensive. She also spoke about the possibility of pursuing a workforce training program in collaboration with other agencies, like the Water Emergency Transportation Authority (WETA). Mr. Mulligan expressed appreciation for Ms. Davenport's efforts and noted she partners with WETA and Washington State Ferries. He spoke about some of the barriers to DBEs participating in

RULES, POLICY AND INDUSTRIAL RELATIONS COMMITTEE/COMMITTEE OF THE WHOLE
MARCH 23, 2023/PAGE 3

marine contracts. He indicated that, although the shipyard industry is very large, the market for public ferry shipyard services is very small. He also said becoming a certified DBE requires a lot of paperwork, and the necessary insurance is quite expensive.

(5) Public Comment

There were no public comments.

(6) Adjournment [35:11 Minutes Mark on the Audio Recording]

All business having been concluded, Directors GROSBOLL/MASTIN moved and seconded that the meeting be adjourned at 11:45 a.m.

Carried

Respectfully submitted,



Sabrina Hernández, Chair
Rules, Policy and Industrial Relations Committee

SH:AMK:EIE:tnm