



REVISED July 22, 2022
 Agenda Item No. (6)(A)

**REPORT OF THE GENERAL MANAGER
 BOARD OF DIRECTORS
 MEETING OF JULY 22, 2022**

The Honorable Board of Directors
 Golden Gate Bridge, Highway and Transportation District

Honorable Members:

**RATIFY THE EMERGENCY ACTION OF THE GENERAL MANAGER TO APPROVE
 A CONTRACT WITH VALENTINE CORPORATION RELATED TO UTILITY
 REPAIRS AT THE LARKSPUR FERRY TERMINAL**

On February 14, 2022, Ferry Division staff informed the Engineering Department that they found a corroded section of 2-inch diameter potable water pipe under the Larkspur Ferry Terminal and requested Engineering staff to perform an inspection to confirm the pipe’s condition. This 2-inch pipe is the main water pipe feeding the terminal and berths from the water meter located near the flagpole within the terminal parking lot. Engineering Department staff performed an investigation of the water line and determined that it is in very poor condition and should be replaced as soon as possible. In addition, while performing site investigations, Engineering staff discovered a gas line running from under the terminal to the parking lot that is severely corroded and also in need of repair. Engineering staff developed a scope of work and drawings for the pipe removal and replacement.

In accordance with Public Contract Code Section 22050 and the District’s Procurement Policy, the General Manager, on June 7, 2022, authorized an emergency procurement, Contract No. 2022-F-050, with Valentine Corporation, located in San Rafael, CA, in the not to exceed amount \$227,735 to perform the repairs. Valentine is preparing work plans and submittals of the work.

Fiscal Impact

Current estimated costs to date for all activities related to the structural steel cracks are \$242,735. The General Manager will continue to provide the Board with regular updates on the status and costs of this work.

DESCRIPTION OF ITEMS	COSTS
Utility Repairs (Valentine Corporation)	\$227,735
District Staff Costs (estimated)	\$15,000
TOTAL COSTS	\$242,735

UPDATE ON IMPACTS OF THE COVID-19 PANDEMIC ON DISTRICT OPERATIONS

During the week of July 3rd ridership was down on our buses by about 64 percent (we only carried 36 percent of our normal bus ridership) and our ferry ridership was down 58 percent (we are only carried 42 percent of our normal ferry ridership). Bridge traffic was down about 24 percent when compared to the same week, pre-COVID. Commute Bridge traffic, between 5:00 – 9:00 a.m. on weekdays, was 32 percent below normal pre-COVID levels, so commuters have yet to return in force.

The District continues to add back bus and ferry service in a measured fashion consistent with the return of our customers travelling in the Golden Gate Corridor.

REVENUES

The District’s revenues for the week of July 3rd were down approximately \$1.3 million. The District collected about 76 percent of our pre-COVID amount of tolls, so tolls for transit were about 52 percent $[(76-50) / 50 = 52\%]$ of our usual amount, or tolls for transit were down about 48 percent last week.

Week of July 3, 2022

	Bridge	% change	Bus	% change	Ferry	% change
	July 3- July 9		July 3- July 9		July 3- July 9	
Weekly Ridership/Traffic	294,254	-24.04%	22,303	-63.70%	22,927	-57.92%
Weekly Revenue	\$ 2,402,952	-24.04%	\$ 110,949	-65.98%	\$ 187,517	-59.30%
Weekly Revenue Loss	\$ (760,547)	-24.04%	\$ (215,206)	-65.98%	\$ (273,184)	-59.30%
2019 Weekly Ridership/Traffic	387,387		61,444		54,481	

Notes:

- *State Shelter in place started 3/17/2020
- **Percentage changes are based on Year over year equivalents (current year vs 21)
- *** Weekly Revenue loss uses traffic compared to 2019 and using present toll rate (present value)
- ****Ferry numbers do not currently include Giants service

RESEARCH EFFORTS CONTINUE TO COLLECT WORKPLACE REOPENING DATA

The Metropolitan Transportation Commission (MTC) has partnered with the Bay Area Council to conduct research with employers regarding their plans for reopening workplaces and bringing non-essential workers back. They have been surveying these employers for 15 months to monitor developments in workplace reopening plans. The survey results reflect information on Bay Area employers’ return to work plans to assist transit agencies in planning for the future. The June 2022 Employer Survey Results on Return to Work can be found at <https://public.flourish.studio/story/1601180/>. Going forward, The Bay Area Council will continue surveying the Employer Network every other month instead of monthly and we will continue to share their findings.

DISTRICT FULL-TIME EMPLOYEE SEPARATIONS APRIL 1, 2022 – JUNE 30, 2022

Between April 1, 2022 and June 30, 2022, the District processed eight (8) full-time employee separations, exclusive of retirement, termination, death, and casual/temporary assignment. This represents about 1% percent of the District’s typical workforce. Out of the eight (8) full-time employee separations, only one (1) employee resignation was a result of new employment.

The Human Resources Department reviewed the exit interview conducted and/or other related documents submitted in reference to the one (1) employee who resigned due to new employment and the following chart depicts impact by division:

Division	Total Resignations Due to New Employment	Moving to Other Governmental or Transit Agency	Moving to Non-Governmental Business	Did Not Disclose
Bridge	1			1
Bus	0			
Ferry	0			
District	0			
TOTAL	1	0	0	1

PRESENTATIONS BY DISTRICT STAFF FOR THE MONTH OF JUNE

For the month of June, District staff made the following speeches and/or presentations to organizations, groups, and interviewers interested in the District:

PRESENTATION TO:	DATE:	PRESENTED BY:
Marin Forum	June 21, 2022	Denis Mulligan

SPECIAL EVENT/EXPRESSIVE ACTIVITY REQUESTS

Below are the dates and sponsoring agencies of special events and expressive activities for which permits have been sought. The following applications were received since last reported to the Board in the June 24, 2022, Report of the General Manager:

Event Date	Event Title	Location	Type*	Expected No. Participants
August 26, 2022	Ragnar SF Sprint 2022	East Sidewalk	SE	200
August 28, 2022	Across the Bay 12K Run	West Sidewalk & under the Bridge	SE	2,000

*Permit Types: EX – Expressive Activity and SE – Special Event

VEHICLE TRAFFIC INCIDENTS FOR THE MONTH OF JUNE

For the month of June, there were the following vehicle traffic incidents to report:

Vehicle Traffic Incident	Vehicles	Injuries	Fatalities	Location
HB – Hit Barrier	1	0	0	Bridge
SS – Side Swipe	2	0	0	Waldo
HB – Hit Barrier	1	0	0	Plaza
HB – Hit Barrier	1	0	0	Plaza
HB – Hit Barrier	1	0	0	Plaza
HB – Hit Barrier	1	1	0	Plaza
TOTAL	7	1	0	

BICYCLE INCIDENTS FOR THE MONTH OF JUNE

For the month of June, there were the following bicycle incidents to report:

Bicycle Incidents	Bicycles	Injuries	Fatalities	Location
BP – Bicycle/Pedestrian	1	1	0	Bridge
BB – Bicycle/Bicycle	2	1	0	Bridge
TOTAL	3	2	0	

FERRY BICYCLE COUNTS FOR THE MONTH OF JUNE

Ferry Bicycle Counts for the month of June are as follows:

Larkspur Southbound Bicycle Counts	
2017 Annual Total	30,990
2018 Annual Total	29,747
2019 Annual Total	29,828
2020 Annual Total	7,422
2021 Annual Total	4,716
January – June	5,814

*The Larkspur June bicycle count was 1,274

Sausalito Southbound Bicycle Counts	
2017 Annual Total	144,064
2018 Annual Total	116,248
2019 Annual Total	95,590
2020 Annual Total	9,415
2021 Annual Total	8,845
January - June	21,635

*The Sausalito June bicycle count was 5,808

FERRY BICYCLE COUNTS FOR THE MONTH OF JUNE (continued)

Tiburon Southbound Bicycle Counts	
January - June	3,528

*The Tiburon June bicycle count was 907

Angel Island Ferry Bicycle Counts	
2021 (December service start) Annual Total	39
January - June	2,075

*The Angel Island June bicycle count was 406

RETIREMENT OF FRANKLIN MCMURRAY, LEAD DECKHAND, FERRY DIVISION

It is my privilege to announce that Lead Deckhand, Franklin McMurray, retired on July 13, 2022, after twenty years, 7 months, 10 days of service with the District.

Mr. McMurray joined the District as a Deckhand on January 1, 2002 and was last promoted to Lead Deckhand in December 2013.

We wish Mr. McMurray a long and happy retirement.

PRESENTATION OF TWENTY-YEAR SERVICE AWARD TO MELANIE SANBORN, MARKETING & COMMUNICATIONS SPECIALIST, DISTRICT DIVISION

We are pleased to announce that Marketing & Communications Specialist, Melanie Sanborn, celebrated twenty years of service with the District on July 1, 2022.

Ms. Sanborn joined the District as a Marketing & Communications Specialist on July 1, 2002. Prior to joining the District, she was the Vice President of Marketing & Communications for Easter Seals Missouri & Greater Kansas City in St. Louis, MO, the Marketing Manager at MicroDesign Resources in Sebastopol, CA and the Event Coordinator at the Foundation for Critical Thinking in Rohnert Park, CA.

During her service with the District, Ms. Sanborn has been employee of the month, twice, and redesigned the Golden Gate Transit Guide to cut costs while adding fold-out system maps. She also developed individual route maps and schedules for the website. During these productions she gave birth to her two babies Roxanne and Jaxon, or her “production babies” as she calls them.

In her free time, Ms. Sanborn likes to travel, garden, eat good food, and spend time with her family and friends. She also enjoys volunteering with various local organizations.

EMPLOYEE OF THE MONTH – JULY 2022

After reviewing nominations submitted by District employees, the Employee of the Month Committee selected Schedules Analyst, Jason Cave, in the Bus Division, as the Employee of the Month for July 2022.

Mr. Cave is recognized for his team-oriented approach and dedicated work ethic. During his tenure as a Schedules Analyst, Mr. Cave has consistently demonstrated a willingness to step in and help whenever there is a problem or an issue that needs to be resolved. He is a friendly, hard-working, self-starter who is always looking for ways to make improvements in the Bus Division.

Mr. Cave has been instrumental in helping to develop the Bus Mentorship Program in the Bus Division. He was one of the key staff members who met with the Bus Operators and other staff to make sure that the program continued to move forward during the implementation phase. His dedication to the program has helped to ensure its continued success. Mr. Cave has also been willing to help with the expanded COVID contact tracing efforts during the uptick in cases in the District. He readily agreed to be one of the on-call tracer on many weekends, in between work deadlines and time with his family. Mr. Cave's co-workers share that he is a dedicated worker and that the District, and in particular the Bus Division, are very fortunate to have him as part of the team.

Mr. Cave joined the District as a Bus Operator on January 23, 2014 and promoted to his current position on September 16, 2019. Prior to joining the District he was a Maintenance Technician at Cowgirl Creamery in Petaluma, CA.

Mr. Cave was born in the Commonwealth of Virginia, attended Santa Rosa High School in Santa Rosa, California and is currently attending Eastern Gateway Community College, working towards an Associate Degree in Business Data-Science. He has lived in Santa Rosa since 1978 and has been married to his wife Sasha Cave for 18 years. Together they have a daughter named Addison and a young son named Andrew a.k.a. "Bubby".

In his free time, Mr. Cave enjoys running, hiking and camping and playing softball or golf when time allows. He loves to cook and experience new food. He also coaches the Spring Lake Middle Schools flag football team. Mr. Cave would like to share that he is humbled by this award and that he is compelled to help where he can as "our District has been a changing force in my life and provides for my family. Shout out to Class-1 2014".

Denis J. Mulligan
General Manager

DJM;jb