



Agenda Item No. (6)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of May 19, 2022

From: Jim Swindler, Deputy General Manager, Ferry Division
David Rivera, Deputy General Manager, Bridge Division
Denis J. Mulligan, General Manager

Subject: **AUTHORIZE EXECUTION OF A JOINT EXERCISE OF POWERS
AGREEMENT FOR PROCESSING PARKING CITATIONS IN MARIN
COUNTY**

Recommendation

The Finance-Auditing Committee recommends that the Board of Directors authorize execution of a Joint Exercise of Powers Agreement (JEPA) for processing parking citations at the Larkspur Ferry Terminal and other District properties located in Marin County.

This matter will be presented to the Board of Directors at its meeting on May 20, 2022, for appropriate action.

Summary

In 1982, Marin County, cities and towns located in Marin County, the Marin Municipal Water District, the Marin Community College District, the California Highway Patrol, and the California Department of Parks and Recreation (Participating Agencies) entered into a JEPA to process vehicular parking citations in Marin County. The Golden Gate Bridge, Highway and Transportation District (District) subsequently joined the agreement in 1986, and over the years, other entities joined and withdrew from the agreement's membership. The current group of Participating Agencies includes: the District, the cities of Novato, Larkspur, Mill Valley, and Belvedere, the towns of San Anselmo, Corte Madera, Fairfax, Ross, and Tiburon, Marin County, the Marin Community College District, the Marin Municipal Water District and the California Highway Patrol. The Marin County Sheriff's Office, which has been administering the agreement as the "Marin Parking Authority" in name only, contracts with a third-party vendor to process and collect payment for the Participating Agencies' parking citations.

The Participating Agencies now wish to enter into an updated JEPA to clarify and align certain procedures, roles, and responsibilities with the Participating Agencies' current practices and needs. To ensure uninterrupted citation processing operations, the Marin County Sheriff's Office will continue to administer the agreement.

The District currently utilizes the third-party vendor retained by the Participating Agencies to process and collect payment for parking citations at the Larkspur Ferry Terminal. The District may use such services for other areas located in Marin County where the District has parking citation authority, such as a portion of Alexander Avenue in Sausalito, and the District's Golden Gate Transit facilities in San Rafael. Staff determined that it is in the District's best interest to continue jointly contracting for parking citation processing services with the Participating Agencies because a single parking citation processing vendor is convenient and economical. By executing the updated JEPAs, the District will continue to work with the Participating Agencies to obtain parking citation processing services in an efficient and cost-effective manner.

Fiscal Impact

There is no fiscal impact associated with this report.