



July 25, 2019

**MINUTES OF THE TRANSPORTATION COMMITTEE/  
COMMITTEE OF THE WHOLE**

Honorable Board of Directors  
Golden Gate Bridge, Highway  
and Transportation District  
Honorable Members:

A meeting of the Transportation Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held in the Board Room, Administration Building, Golden Gate Bridge Toll Plaza, San Francisco, CA, on Thursday, July 25, 2019, at 9:03 a.m., Chair Sobel presiding.

- (1) **Call to Order:** 9:03 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

**Committee Members Present (8):** Chair Sobel; Directors Fredericks, Hill, Mastin, Pahre Rabbitt and Sears; President Hernández (Ex Officio).

**Committee Members Absent (1):** Vice Chair Arnold.

**Other Directors Present (6):** Directors Belforte, Cochran, Garbarino, Grosboll, Moylan and Theriault.

**Committee of the Whole Members Present (14):** Directors Belforte, Cochran, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**Committee of the Whole Members Absent (5):** Directors Arnold, Brown, Fewer, Walton and Yee.

**Staff Present:** General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Steve Miller; Division Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Director of Planning Ron Downing; Senior Board Analyst Elizabeth Eells.

**Visitors Present:** Will Houston, Marin Independent Journal.

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**(3) Report of District Advisory Committees**

**(a) Advisory Committee on Accessibility; (b) Bus Passengers Advisory Committee; and, (c) Ferry Passengers Advisory Committee**

In a memorandum to Committee, Director of Planning Ron Downing and General Manager Denis Mulligan provided reports from the Accessibility, Bus, and Ferry Advisory Committees for informational purposes only and no actions were recommended. Copies of the reports are available on the District's web site or upon request from the Office of the District Secretary.

**(a) Discussion by the Committee**

Chair Sobel recognized the staff who prepare the reports and commended the people who serve on the Advisory Committees.

**[Directors Belforte and Garbarino arrived.]**

**(4) Approve Actions Relative to Golden Gate Transit Commute Routes in Central and Northern Marin County, Approve the Title VI Equity Analysis and Authorize Filing a Notice of Exemption Under CEQA**

**(b) Staff Report**

In a memorandum to Committee, Director of Planning Ron Downing, Deputy General Manager, Bus Division Mona Babauta, and General Manager Denis Mulligan reported on staff's recommendation to approve changes to Golden Gate Transit Central and Northern Marin County Commuter Routes. A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

**(c) Presentation of Staff Report**

At the meeting, Mr. Downing reviewed the staff report. He said staff is recommending many changes that focus on the areas of Sir Francis Drake Boulevard, Terra Linda, Lucas Valley and Novato. He reported on an extensive public process, with public workshops that started in May and garnered 197 public comments in total. The District made note of the comments and attempted to incorporate them into the recommended transit changes.

For example, the changes now include:

- Route 24/24X will have more frequent and faster service including two express trips on Sir Francis Drake Boulevard.
- Route 38/38A will use some deadhead services, go through Marinwood, and have two trips into Lucas Valley and have three trips to Del Ganado.
- Route 56X will provide riders a greater span of service in San Marin.
- Route 58 changes includes an additional trip, and eliminates redundant service.

District staff believes that these changes better reflect what riders want as stated through their comments. It appears that people commuting to work have more flexible hours, and as a result, these changes should provide better coverage, be more efficient, and reduce travel times.

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Mr. Downing noted that staff, including Senior Planner David Davenport, Director of Schedules and Service Development Tony Clark and Supervising Scheduler and Data Analyst Carolyn Derwing, spent quite a bit of time looking at changes that would meet the District's goals of meeting rider preferences and cost neutrality.

Mr. Mulligan summarized that staff took the initial package of transit changes to the public, and received many comments. As a result of public input, staff revised its proposal to create a balance between what riders want, the District's goal of getting commuters out of their cars, and being an efficient transit service. He believes staff has achieved the goals with the revised proposal.

**(d) Discussion by the Committee**

Director Mastin commented that he compared existing and proposed schedules. He stated he attended a community workshop during the public process. He said he was very happy to see the revised proposal because it seems to accomplish the District's goals.

Director Hill inquired as to whether the Title VI analysis missed a population – being based on where people live, and missing new and evolving commute patterns. He also raised the issue of the burden of coming into Marin and San Francisco counties. Mr. Mulligan responded that staff conducted its Title VI analysis in conformance with federal regulations. He noted that the District provides robust service for low income riders, and that the percentage of low income riders using the District's bus service greatly exceeds the percentage of low income residents in Marin County.

Chair Sobel commended staff for their work with the community and the revised package.

**(e) Action by Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors MASTIN/FREDERICKS** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Transportation Committee/Committee of the Whole recommends that the Board of Directors approve actions relative to Golden Gate Transit commute routes in Central and Northern Marin County, as follows:

- i. Sir Francis Drake Corridor: add one evening trip on Route 24, modify Route 24X to provide non-stop service between the College of Marin and Golden Gate Bridge Toll Plaza and adjust service levels, and discontinue Route 27 between Sleepy Hollow and the San Anselmo Hub;
- ii. Marinwood, Lucas Valley, and Novato: discontinue Route 44, extend Route 38 from Terra Linda to Marinwood and add one afternoon trip, provide service to Lucas Valley on new Route 38A, adjust Route 54 service levels at bus pads in the San Rafael area,

**TRANSPORTATION COMMITTEE/COMMITTEE OF THE WHOLE  
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terminate Routes 54 and 54C in central Novato, replace Route 56 with Route 56X and increase service levels, and add an afternoon trip on Route 58;

- iii. Approve the Title VI equity analysis, as attached to the staff report; and,
- iv. File a Notice of Exemption under the California Environmental Quality Act.

**Action by the Board at its meeting of July 26, 2019 - Resolution**

**AYES (14):** Directors Belforte, Cochran, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Arnold, Brown, Fewer, Walton and Yee.

**(5) Approve Actions Relative to Establishing Golden Gate Ferry Special Event Fares and Service Between Larkspur and the Chase Center in San Francisco, Approve the Title VI Equity Analysis, and Authorize Filing of Necessary Documentation to Comply with CEQA**

**(a) Staff Report**

In a memorandum to Committee, Director of Planning Ron Downing, Deputy General Manager/Ferry Division James Swindler, and General Manager Denis Mulligan reported on staff's recommendation to approve establishment of Special Event Ferry Service between Larkspur and the Chase Center in San Francisco. A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

**(b) Presentation of Staff Report**

At the meeting, Mr. Downing reviewed the staff report. He said this item establishes a new ferry route and fare to the new Chase Center. He noted the Chase Center expects public transit to carry the burden of getting people to the venue. Upon approval of this item, the District will monitor the ridership levels until the service has been in operation for a while. Staff is recommending a \$14.00 Special Event fare each way and will evaluate the actual costs in about a year. Mr. Downing further stated that Mr. Swindler has been working with the Port of San Francisco and Water Emergency Transit Authority (WETA) on the docking situation. He reported that the District will have access to a temporary dock, and that a new permanent dock will be completed sometime in 2021. The new dock will be designed to handle the new service and even new commute service if desired because there are lots of employers in the Mission Bay area. There will be time to ramp up for the Warriors games. The concert season will begin in September, and the first Warriors game will be held in early October. He noted the environmental review was done by the Port of San Francisco and WETA.

**(c) Discussion by the Committee**

Director Hill asked if the District is requesting the Warriors subsidize the Golden Gate Ferry service given that the Warriors announced a subsidy of Muni service.

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Mr. Mulligan stated that the staff is having on-going conversations with the Warriors about transit subsidies.

Director Hill inquired if there would be a discount rate for Clipper usage and if the rate is a violation of the District's principles. Mr. Mulligan responded that the rate would not violate the District's principles. The Board has an established policy for Special Event fares to recover 100% of the cost and there are no discounts. He added that the District has been doing the same for service to Oracle Park and there is no Clipper discount. He pointed out that the District has to manage the size of the vessel to avoid overselling tickets. He explained the current process of purchasing ferry tickets for Oracle Park service and that staff wants a similar system for the Chase Center service.

Director Theriault quoted a passage from the Title VI analysis:

Overall, the analysis concludes that the proposed establishment of special event ferry service to the Chase Center will not disparately impact minority populations, but would result in a small disproportionate benefit for low income populations, based on the standards in the District's Title VI Policies, given the expected demographics of Chase Center passengers.

He stated that given the demographics of Chase Center passengers, he thought the demographics would be more at the higher end than at the lower end. Mr. Mulligan responded that intuitively one would think that, and added that the Giants ballpark service has slightly higher low income usage of the District's ferry special event service than its regular ferry service. He added that per the federal template for the Title VI analysis, the criteria used meets the requirements, and no further special findings and determinations are required.

**(d) Action by Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors HILL/RABBITT** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Transportation Committee recommends that the Board of Directors approve actions relative to establishing Special Event ferry service between Larkspur and the Chase Center in San Francisco, and amend the Master Ordinance accordingly, as follows:

- i. Establish passenger ferry service between Larkspur and the Chase Center in San Francisco for Golden State Warriors games and other special events;
- ii. Establish a passenger fare for Special Event ferry trips between Larkspur and the Chase Center in San Francisco, as detailed in the staff report;
- iii. Approve the Title VI equity analysis, as attached to the staff report; and,

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- iv. File a Notice of Determination under the California Environmental Quality Act (CEQA)

**Action by the Board at its meeting of July 26, 2019 - Ordinance**

**AYES (14):** Directors Belforte, Cochran, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Arnold, Brown, Fewer, Walton and Yee.

**(6) Monthly Report on Bridge Traffic, Transit Ridership Trends, and Transit Service Performance**

**(a) Staff Report**

In a memorandum to Committee, Director of Planning Ron Downing and General Manager Denis Mulligan provided the monthly report on traffic and ridership trends for informational purposes only and no action was recommended. A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

**(7) Monthly Report on Activities Related to Marin Local Service Contract with the Marin County Transit District**

**(a) Staff Report**

In a memorandum to Committee, Secretary of the District Amorette Ko-Wong provided a monthly report regarding intra-county bus service for informational purposes only and no action was recommended. A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

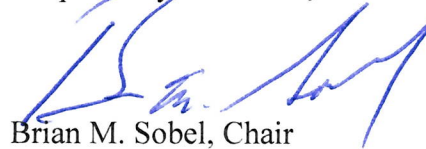
**(8) Public Comment:**

There was no public comment on items not on the agenda.

**(9) Adjournment**

All business having been concluded, the meeting was adjourned at 9:30 a.m.

Respectfully submitted,

  
Brian M. Sobel, Chair  
Transportation Committee



**Date Issued: July 26, 2019**

**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

**Resolution No. 2019-046 (July 25, 2019 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the “Investment Report” for June 2019.

**Resolution No. 2019-047 (July 25, 2019 meeting of the Transportation Committee)**

Approves actions relative to changes to Golden Gate Transit commute routes in Central and Northern Marin County’s Sir Francis Drake Corridor, Marinwood, Lucas Valley and Novato areas; approves the Title VI equity analysis; and, authorizes the filing of a Notice of Exemption under the California Environmental Quality Act, as detailed in the staff report.

**Ordinance No. 2019-002 (July 25, 2019 meeting of the Transportation Committee)**

Approves actions relative to the establishment of passenger ferry service and fares between Larkspur and the Chase Center in San Francisco for Golden State Warriors games and other special events; approves the Title VI equity analysis; and, authorizes the filing of all necessary documentation to comply with the California Environmental Quality Act.

**Resolution No. 2019-048 (July 25, 2019 meeting of the Building and Operating Committee)**

Authorizes execution of Professional Services Agreement (PSA) No. 2019-B-007, *Golden Gate Bridge Physical Suicide Deterrent System, Maintenance Traveler System Fabrication Shop Inspection Services*, with Bureau Veritas North America, Inc., of Lisle, IL, in the amount of \$640,000, subject to the District receiving the California Department of Transportation’s approval of the PSA prior to its execution; and establishes a 10% contingency for PSA) No. 2019-B-007, as detailed in the staff report.

**Resolution No. 2019-049 (July 25, 2019 meeting of the Building and Operating Committee)**

Adopts a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Corte Madera Tidal Marsh Restoration Project, based upon the Initial Study and consideration of the received public comments; and approves proceeding with the final design of the Project as described in the Initial Study, as detailed in the staff report.

**Resolution No. 2019-050 (July 25, 2019 meeting of the Building and Operating Committee)**

Authorizes the General Manager to execute a two-year License Agreement with the San Francisco Metropolitan Transportation Authority for Golden Gate Transit to continue providing regional service to and from San Francisco using two bays on the street level Bus Plaza at Salesforce Transit Center, as detailed in the staff report.

**Summary of Actions of the Board of Directors  
Meeting of July 26, 2019/Page 2**

**Resolution No. 2019-051 (July 25, 2019 meeting of the Building and Operating Committee)**

Approves award Contract No. 2019-MD-019, *Janitorial Services*, to Aim to Please Janitorial Services of San Francisco, CA, for a two-year base term, with three successive one-year option terms at an estimated cost of \$2,002,500; and establishes a 10% contract contingency, as detailed in the staff report.

**Resolution No. 2019-052 (July 25, 2019 meeting of the Building and Operating Committee)**

Approves award Contract No. 2019-MD-002, *Security Guard Services for the Bus and Ferry Facilities*, to Barbier Security Group of San Rafael, CA, for a two-year base term, with three successive one-year option terms at an estimated cost of \$3,304,612; and establishes a 15% contract contingency, as detailed in the staff report.

**Resolution No. 2019-053 (July 25, 2019 meeting of the Building and Operating Committee)**

Approves award Contract No. 2019-D-031, *EJ Ward System Upgrade*, to EJ Ward Inc., of San Antonio, TX, in the amount of \$441,756, for implementation of a software and hardware upgrade, and ongoing support and maintenance of the District's Fuel Inventory Control and Management System software and fueling hardware; and establishes a 20% contract contingency, as detailed in the staff report.

**Resolution No. 2019-054 (July 25, 2019 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager to file an application with the Metropolitan Transportation Commission for FY 19/20 Transportation Development Act, State Transit Assistance, and Regional Measure 2 funds to support bus, ferry, and paratransit services in the amount of \$29,195,602, as detailed in the staff report.

**Resolution No. 2019-055 (July 25, 2019 meeting of the Finance-Auditing Committee)**

Authorizes the setting of a public hearing on Thursday, August 22, 2019, at 9:00 a.m. in the Board Room, Administration Building, Golden Gate Bridge Toll Plaza, San Francisco, to receive public comment on the establishment of "Means-Based Fares," that would provide a fare discount for low-income riders on Golden Gate Transit regional bus routes and regular (non-special event) Golden Gate Ferry service, as detailed in the staff report.

**Resolution No. 2019-056 (July 25, 2019 meeting of the Finance-Auditing Committee)**

Authorizes execution of a professional services agreement with Wells Fargo Bank, N.A., of San Francisco, CA, relative to Request for Proposals No. 2019-D-017, *Banking and Associated Financial Services*, for a base term of five years and five one-year option terms, for an estimated cost of \$660,000, for the five-year base, plus five-year options, as detailed in the staff report; with the understanding that the Finance-Auditing Committee's concerns regarding some of Wells Fargo's reported business practices and attitudes in other business areas that are inconsistent with the values espoused by the District's Board of Directors, be conveyed in a transmittal to Wells Fargo upon execution of the agreement.



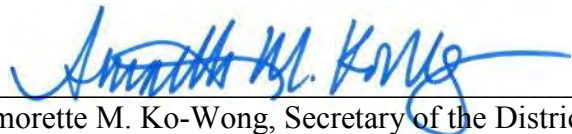
**Summary of Actions of the Board of Directors  
Meeting of July 26, 2019/Page 3**

**Resolution No. 2019-057 (July 26, 2019 meeting of the Rules, Policy and Industrial Relations Committee)**

Approves amendments, as detailed in the staff report, relative to the Accounting Department's Table of Organization by eliminating one Accounting Analyst; adding one Accountant; and, designating authority to the General Manager to reclassify the Accountant position to an Accounting Analyst position, at some point in the future if deemed appropriate.

**Resolution No. 2019-058 (July 26, 2019 meeting of the Rules, Policy and Industrial Relations Committee)**

Approves amendments, as detailed in the staff report, relative to the Human Resources Department's Table of Organization by eliminating one Human Resources Director; adding two Human Resources Analysts; reclassifying one Senior Human Resources Analyst position to Human Resources Manager; and adjusting the salary of one Human Resources Manager position, as detailed in the staff report.

  
Amorette M. Ko-Wong, Secretary of the District

AMK:EIE:plw

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-046**

**RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT  
THE INVESTMENT REPORTS FOR JUNE 2019  
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT**

July 26, 2019

**WHEREAS**, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District had no commitments and/or expenditures for the period June 1, 2019, through June 30, 2019, as detailed in the staff report; and be it further

**RESOLVED** that the Board hereby ratifies investments made during the period June 12, 2019 through July 15, 2019, as further detailed in the staff report; and be it further

**RESOLVED** that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between July 16, 2019 and August 12, 2019, as well as the investment of all other funds not required to cover expenditures which may become available; and, be it further

**RESOLVED** that the Board hereby accepts the Investment Report for June 2019, as prepared by Public Financial Management and included in the staff report.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton, and Yee; Second Vice President Theriault; First Vice President Pahre President Hernández.


**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**

  
**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 25, 2019, Finance-Auditing Committee, Agenda Item No. 3  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-FinanceComm-No3-RatifyAction.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-047**

**APPROVE ACTIONS RELATIVE TO GOLDEN GATE TRANSIT COMMUTE  
ROUTES IN CENTRAL AND NORTHERN MARIN COUNTY, APPROVAL OF THE  
TITLE VI EQUITY ANALYSIS AND AUTHORIZE FILING A NOTICE OF  
EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**

July 26, 2019

**WHEREAS**, on April 26, 2019, by Resolution No. 2019-019, the Golden Gate Bridge, Highway and Transportation District's (District) Board of Directors (Board) approved the setting of a public hearing on June 20, 2019, to gather public input on proposed changes to Golden Gate Transit commute routes in Central and Northern Marin County;

**WHEREAS**, as detailed in the staff report, the proposal includes discontinuance of Route 44 and changes in the areas of Sir Francis Drake Corridor, Marinwood, Lucas Valley, and Novato, affecting routes 24, 24X, 27, 38, 54, 54C, 56, and 58 due to duplicative service and declining ridership on some routes that did not meet the Board-adopted service standard;

**WHEREAS**, the District's *Rules of the Board* and Title VI Policies call for a public hearing to be held when discontinuation of a route is proposed and members of the public were encouraged to submit comments on the proposal at outreach activities or in writing, either electronically or by mail;

**WHEREAS**, the District received 197 individual comments from members of the public and, in response to extensive public feedback and requests, District staff modified the proposed service changes;

**WHEREAS**, in accordance with the District's Title VI Policy, staff conducted an equity analysis regarding discontinuance of Route 44, which concluded that discontinuance of Route 44 does not constitute a disproportionate burden on low income riders or disparate impact on minority riders.

**WHEREAS**, the Transportation Committee at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby approves the following actions relative to Golden Gate Transit commute routes in Central and Northern Marin County:

1. Sir Francis Drake Corridor: add one evening trip on Route 24, modify Route 24X to provide non-stop service between the College of Marin and Golden Gate Bridge Toll Plaza and adjust service levels, and discontinue Route 27 between Sleepy Hollow and the San Anselmo Hub;

**RESOLUTION NO. 2019-047**

**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

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2. Marinwood, Lucas Valley, and Novato: discontinue Route 44, extend Route 38 from Terra Linda to Marinwood and add one afternoon trip, provide service to Lucas Valley on new Route 38A, adjust Route 54 service levels at bus pads in the San Rafael area, terminate Routes 54 and 54C in central Novato, replace Route 56 with Route 56X and increase service levels, and add an afternoon trip on Route 58; and be further

**RESOLVED** that the Board approves the Title VI equity analysis as attached to the staff report; and, be it further


**RESOLVED** that the Board authorizes the filing of a Notice of Exemption with the City and County of San Francisco and the County of Marin under the California Environmental Quality Act.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton, and Yee; Second Vice President Theriault; First Vice President Pahre President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:** **Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 25, 2019, Transportation Committee, Agenda Item No. 4  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-TransComm-No4-ApprGGTMarinCommuteSvcChanges.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**ORDINANCE NO. 2019-002**

**AN ORDINANCE TO AMEND MASTER ORDINANCE 2017, TO ESTABLISH FERRY  
SPECIAL EVENT FARES AND SERVICE BETWEEN LARKSPUR AND THE CHASE  
CENTER IN SAN FRANCISCO**

July 26, 2019

THIS ORDINANCE is adopted with reference to the following facts and circumstances which are found and declared by the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District):

1. The District is authorized to maintain, and operate any and all modes of transportation within or partly outside the District, including, but not limited to, water transportation, and may join with other public agencies to provide any such mode of transportation as may be deemed by the Board to be reasonable and appropriate to provide or to assist in providing transportation within or partly outside the District.

2. The Golden State Warriors have constructed Chase Center, a new multi-purpose arena in the Mission Bay neighborhood in San Francisco, with seating capacity of approximately 18,000 people, which is anticipated to open in September 2019 and will host a variety of special events, including sporting events and concerts, which are anticipated to increase traffic over the Golden Gate Bridge before and after the events. The provision of special event ferry service from Larkspur to Mission Bay before and after events at Chase Center (Chase Center Service) could substantially reduce congestion on the Golden Gate Bridge.

3. The Chase Center Service will initially be provided to an interim ferry landing on the south side of Port of San Francisco (Port) Pier 48 (Interim Landing) until the completion of a permanent terminal at the intersection of Terry A. Francois Boulevard and 16th Street, adjacent to Agua Vista Park (Permanent Terminal).

4. Provision of Chase Center Service would be a Special Event Transit Service, as defined by the District's 2017 Master Ordinance. The District's policy is to set fares for Special

**ORDINANCE NO. 2019-002****BOARD OF DIRECTORS MEETING OF JULY 26, 2019****PAGE 2**

Event Transit Service so as to fully recover its operating expenses.

5. Provision of Chase Center Service constitutes a major service change, requiring an equity analysis under the District's major service change policy, and Federal Transit Administration Circular 4702.1B, implementing Title VI of the Civil Rights Act of 1964. The District's equity analysis, attached hereto as Exhibit A and incorporated by reference (Equity Analysis) has concluded that the proposed Chase Center Service will not have a disparate impact on minority riders or a disproportionate burden on low-income riders.

6. The Board of Directors has carefully considered the staff proposal, public comments from a public hearing held on June 20, 2019, and the recommendation of the Finance-Auditing Committee and finds that the recommended special event ferry fares for ferry service between Larkspur and Chase Center will recover costs for providing a value-priced service to the community.

7. Under the California Environmental Quality Act (Public Resources Code §§ 21000 *et seq.*) the Port is the lead agency for the implementation of the Mission Bay Ferry Landing and Water Taxi Landing project, which includes provision of ferry service to Chase Center, and the District is a responsible agency with respect to the provision of the Chase Center Service. The Port approved a final mitigated negative declaration for the Mission Bay Ferry Landing and Water Taxi Landing project (State Clearinghouse No: 2018052002) on July 6, 2018 (FMND) analyzing the environmental impacts of the construction of the Permanent Terminal and the provision of ferry service to the Permanent Terminal. The Port approved an addendum to its FMND, dated June 4, 2019, analyzing the environmental impacts of the implementation of ferry service to the Interim Landing, concluding that service to the Interim Landing would not cause new significant impacts.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT AS FOLLOWS:

**ORDINANCE NO. 2019-002****BOARD OF DIRECTORS MEETING OF JULY 26, 2019****PAGE 3**

**Section 1. Amendments to Master Ordinance 2017.** Master Ordinance 2017 is amended as follows:

A. Section III, “Golden Gate Transit – Bus and Ferry Systems,” Subsection C, “Bus and Ferry Transit Single Ride Fare Schedule,” Subdivision 1, “Regional Transit Adult Single Ride Fare Table” is amended by adding the language to the chart under the heading “Regional Ferry Fares” as follows:

<b>Regional Ferry Fares</b>	
Oracle Park Ferry (Effective March 1, 2019)	\$14.00
Chase Center (Effective August 1, 2019)	\$14.00

B. Section III, “Golden Gate Transit – Bus and Ferry Systems,” Subsection G, “Special Event Ferry Service,” is amended to add new Subdivision 2 as follows:

2. Chase Center. The District may provide direct ferry service between Larkspur and Chase Center for Golden State Warriors basketball games and other special events. Chase Center service will embark and disembark at the interim ferry landing at Pier 48 until the completion of a permanent terminal at the intersection of Terry A. Francois Boulevard and 16th Street, adjacent to Agua Vista Park, at which point the District will provide service to the permanent terminal. The General Manager will determine the special events to be served, based upon a showing that there is sufficient public interest in the event; the revenue generated will cover all operating costs, as well as any marketing and advertising costs; and the service will not impact regularly scheduled commute or existing service. Fares for this special event service are set to cover the total cost of the service and will be updated as needed by the Board. The following Chase Center one-way fare schedule is hereby established.

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EFFECTIVE AUGUST 1, 2019:

Basic Fare	\$14.00	Age 5 and up, without allowing the use of discounts.
Child Fare	Free	Up to 2 children who are under age 5 with a responsible fare-paying passenger. The fare for additional children is at the basic fare for special events.

**Section 2.**    **Effective Date.** The effective date of this Ordinance shall be August 1, 2019. Except as otherwise modified by this Ordinance, Master Ordinance 2017 shall remain in full force and effect.

**Section 3.**    **Equity Analysis.** The Equity Analysis is hereby adopted.

**Section 4.**    **California Environmental Quality Act.** The Board has reviewed and considered the information contained in the Mitigated Negative Declaration for the Mission Bay Ferry Landing and Water Taxi Landing Project (State Clearinghouse No. 2018052002), dated July 6, 2018 and the Addendum to the Mitigated Negative Declaration for the Mission Bay Ferry Landing and Water Taxi Landing Project, dated June 4, 2019 prepared by the Port of San Francisco with respect to the Chase Center Service and determined that the implementation of the Chase Center Service will not have significant effects on the environment. The General Manager, or designee, is directed to file all necessary documentation to comply with the California Environmental Quality Act, including a notice of determination.

**Section 5.**    **Implementation.** The General Manager, or designee, is authorized to take all actions necessary and proper to implement the Chase Center Service consistent with the FMND, the June 4, 2019 addendum to the FMND, and all applicable laws.

**Section 6.**    **Severability.** If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any other provisions or applications of this Ordinance, which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are severable.



**ORDINANCE NO. 2019-002**

**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

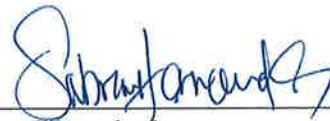
**PAGE 5**

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Golden Gate Bridge, Highway and Transportation District Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton, and Yee; Second Vice President Theriault; First Vice President Pahre President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-048**

**APPROVE ACTIONS RELATIVE TO AWARD OF PROFESSIONAL SERVICES  
AGREEMENT NO. 2019-B-007, GOLDEN GATE BRIDGE PHYSICAL SUICIDE  
DETERRENT SYSTEM, MAINTENANCE TRAVELER SYSTEM FABRICATION SHOP  
INSPECTION SERVICES, WITH BUREAU VERITAS NORTH AMERICA, INC.**

July 26, 2019

**WHEREAS**, at its December 16, 2016 meeting, the Board of Directors, by Resolution No. 2016-087, authorized the award of construction Contract No. 2016-B-1, *Golden Gate Bridge Physical Suicide Deterrent System and Wind Retrofit Projects*, to Shimmick Construction Company, Inc./Danny's Construction Company, LLC, a Joint Venture;

**WHEREAS**, Contract No. 2016-B-1 involves construction of a physical suicide deterrent consisting of a horizontal stainless steel net system supported by cantilevered steel brackets spaced 50 feet apart as well as construction of four bottom travelers, four interior travelers and eight side travelers to replace the existing maintenance travelers located on the Suspension Bridge;

**WHEREAS**, the travelers consist of, in general, steel tubes, channels and angles welded and bolted together to form a truss frame and prototypes of each traveler type will be constructed and tested at the fabrication facility prior to the travelers being delivered to the jobsite.

**WHEREAS**, the District's Construction Management Plan (Management Plan) for Contract 2016-B-1 was approved by the project funding agencies, the Federal Highway Administration (FHWA) and Caltrans and requires the District to verify that the fabrication Quality Control plans are adhered to, including conducting inspections at the contractor's fabrication facilities;

**WHEREAS**, on April 24, 2019, the District issued Request for Statement of Qualifications and Proposal (SOQ&P), RFQ/RFP No. 2018-B-075, *Golden Gate Bridge Physical Suicide Deterrent System, Maintenance Traveler System Fabrication Shop Inspection Services*, and one Statement of Qualifications and Proposals was received on May 21, 2019;

**WHEREAS**, representatives from the Engineering Department, the District's Disadvantaged Business Enterprise (DBE) Program Administrator, and District's Attorney reviewed the SOQ&P and determined that it was responsive to the solicitation requirements;

**WHEREAS**, the District's selection committee, consisting of the two Supervising Civil Engineers and a Senior Steel Inspector reviewed the SOQ&Ps, interviewed the proposed team and evaluated them based upon the RFQ/RFP criteria and determined that Bureau Veritas North America, Inc. has the qualifications and experience necessary to perform the requested services;

**RESOLUTION NO. 2019-048****BOARD OF DIRECTORS MEETING OF JULY 26, 2019****PAGE 2**

**WHEREAS**, following the procedures set forth in the RFQ/RFP, staff reviewed the cost proposal submitted by Bureau Veritas North America, Inc., and negotiated a total not-to-exceed price of \$640,000 for the services that staff has determined is fair and reasonable;

**WHEREAS**, the District's DBE Program Administrator has determined that Bureau Veritas North America, Inc., has complied with the DBE requirements applicable to the PSA and at this time, 18% DBE participation is anticipated during the performance of these services; and,

**WHEREAS**, the Building and Operating Committee at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) hereby authorizes execution of Professional Services Agreement (PSA) No. 2019-B-007, *Golden Gate Bridge Physical Suicide Deterrent System, Maintenance Traveler Fabrication Shop Inspection Services*, with Bureau Veritas North America, Inc., Lisle, IL, in an amount not to exceed \$640,000, subject to the Golden Gate Bridge, Highway and Transportation District receiving the California Department of Transportation's approval of the PSA prior to its execution; and, be it further

**RESOLVED** that the Board hereby establishes a 10% contingency for PSA No. 2019-B-007 in the amount of \$64,000.00 and, be it further

**RESOLVED** that sufficient funds to finance the PSA and its contingency are included in the budget for construction of the Golden Gate Bridge Physical Suicide Deterrent System Project (Project #1526).


**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.

**ATTEST:**

  
Amorette M. Ko-Wong  
Secretary of the District

  
Sabrina Hernández  
President, Board of Directors

Reference:

July 25, 2019, Building and Operating Committee, Agenda Item No. 3  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-BOComm-No3-AwardTravelerShopInspectionServices.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-049**

**ADOPT A MITIGATED NEGATIVE DECLARATION AND APPROVE ACTIONS  
RELATIVE TO THE CORTE MADERA TIDAL MARSH RESTORATION PROJECT**

July 26, 2019

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) is undertaking a project to create four acres of new tidal marsh on property it owns in the Town of Corte Madera, Marin County as part of its environmental mitigation obligations associated with ferry operations at the Larkspur Ferry Terminal (Project);

**WHEREAS**, the District's existing four-acre environmental mitigation obligation includes establishing two acres of tidal marsh suitable for California Ridgway's rail as a condition of a 1988 United States Army Corps of Engineers (Corps) dredging permit (#17486N), and an additional two acres of tidal marsh associated with the introduction in 1996 of high-speed ferry service at the Larkspur Ferry Terminal;

**WHEREAS**, in 2014, the District retained the services of a consultant, WRA, Inc., to develop concepts for the marsh restoration, conduct studies of potential impacts of the concepts on the environment and, if the Project is approved by the Board of Directors, prepare the final design and construction bid documents;

**WHEREAS**, as required by the California Environmental Quality Act (CEQA), the District and its consultant prepared an Initial Study and Proposed Mitigated Negative Declaration (IS/MND) Report for the Project;

**WHEREAS**, on April 26, 2019, the CEQA Initial Study and Notice of Intent to Adopt a Mitigated Negative Declaration was filed and circulated for review and comment by the public and other interested parties, agencies and organizations;

**WHEREAS**, the District received two (2) written comments at the open house, and written comments from two (2) public agencies (the Town of Corte Madera and the Federated Indians of Graton Rancheria), three (3) members of the public, and two (2) groups (the Marin Audubon Society, and Marin Baylands Advocate);

**WHEREAS**, the comments were reviewed and staff has determined that the proposed mitigation measures included in the IS/MND sufficiently address the submitted Project impact concerns and no changes to the proposed Project scope and mitigations are required; and,

**WHEREAS**, the Building and Operating Committee/Committee of the Whole, at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby adopts a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the Corte Madera Tidal Marsh Restoration Project

**RESOLUTION NO. 2019-049**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 2**

(Project), based upon the Initial Study and consideration of the received public comments, in accordance with the provisions of Title 14, Chapter 3, Article 6 of the California Code of Regulations regarding the California Environmental Quality Act; and, be it further

**RESOLVED** that the Board hereby approves proceeding with the final design of the Project as described in the Initial Study.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton, and Yee; Second Vice President Theriault; First Vice President Pahre President Hernández.  
**NOES (0):** None.  
**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 25, 2019, Building and Operating Committee, Agenda Item No. 4  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-BOComm-No4-AdoptMitigatedNegDeclCMMarshProject.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-050**

**AUTHORIZE EXECUTION OF AN LICENSE AGREEMENT WITH SAN FRANCISCO  
MUNICIPAL TRANSPORTATION AGENCY FOR THE SALESFORCE TRANSIT  
CENTER BUS PLAZA IN SAN FRANCISCO, CA**

July 26, 2019

**WHEREAS**, on September 1, 2018, the Golden Gate Bridge, Highway and Transportation District (District) began using two bays on the street level Bus Plaza of the Salesforce Transit Center in San Francisco under a License Agreement with the San Francisco Municipal Transportation Agency (SFMTA), the lessee of the multi-platform Bus Plaza, under a three-year lease with the TJPA;

**WHEREAS**, on September 25, 2018, the closure of Salesforce Transit Center required Golden Gate Transit (GGT) to return to operating on city streets for its regional basic service and return to the Temporary Transbay Transit Center, which it had used at no cost under an agreement with AC Transit during the construction of the Salesforce Transit Center;

**WHEREAS**, the Transbay Joint Powers Authority announced a July 1, 2019 re-opening date for the Salesforce Transit Center, with transit operations to follow soon after for SFMTA and GGT, then subsequently for AC Transit and the remaining operators;

**WHEREAS**, based on the date GGT operations re-commence at the Bus Plaza, there will be a reconciliation of rent paid and partial occupancy for September 2018, July 2019, and August 2019, based on the 2018 License Agreement, and any remaining credit due will be applied to the initial month rent due on September 1, 2019, based on the terms of the new License Agreement;

**WHEREAS**, the Building and Operating Committee at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) hereby authorizes the General Manager to execute a two-year License Agreement, effective September 1, 2019, with the San Francisco Municipal Transportation Agency (SFMTA) for Golden Gate Transit regional service to and from San Francisco using two bays on the street level Bus Plaza at Salesforce Transit Center, at an estimated license fee of \$222,600 for the first year and subject to an overall cap of \$750,000 for the two year license term; and, be it further

**RESOLVED** that the License Agreement continues the use of the Bus Plaza initiated under a one-year License Agreement, effective September 1, 2018.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**RESOLUTION NO. 2019-050**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 2**

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**  
**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:**

July 25, 2019, Building and Operating Committee, Agenda Item No. 5  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-BOComm-No5-AuthExecofAgreemtSFMTASalesforceTransitCent.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-051**

**APPROVE ACTIONS RELATIVE TO AWARD OF  
CONTRACT NO. 2019-MD-019, JANITORIAL SERVICES,  
TO AIM TO PLEASE JANITORIAL SERVICES**

July 26, 2019

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District's (District) current contract for janitorial services will expire on August 31, 2019.

**WHEREAS**, on April 16, 2019 the District issued Request for Proposal (RFP) No. 2019-MD-019, *Janitorial Services*, for janitorial services at the Golden Gate Bridge Toll Plaza and the San Rafael Facility; and, on Tuesday, May 14, 2019, the District received proposals from Aim to Please Janitorial Services and Impec Group;

**WHEREAS**, an Evaluation Committee (Committee) reviewed and scored the proposals, applying evaluation criteria set forth in the RFP, and the Committee's analysis resulted in Aim to Please Janitorial Services receiving the highest consensus ranking for the specified District facilities;

**WHEREAS**, the Disadvantaged Business Enterprise (DBE) Program Administrator has determined that Aim to Please is not certified as a DBE firm but is certified as a Small Business Enterprise (SBE) with the California Department of General Services, therefore SBE participation is anticipated during the performance of this Contract; and

**WHEREAS**, the Building and Operating Committee/Committee of the Whole, at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves award of Contract No. 2019-MD-019, *Janitorial Services*, to Aim to Please Janitorial Services of San Francisco, CA, for janitorial services at the Golden Gate Bridge Toll Plaza and the San Rafael Facility for a two-year base term, with three successive one-year option terms with the understanding that the estimated cost for the two-year base plus all three option years is \$2,002,500; and, be it further

**RESOLVED** that the Board hereby authorizes the establishment of a 10% contract contingency in the amount of \$200,250.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.



**RESOLUTION NO. 2019-051**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 2**

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 25, 2019, Building and Operating Committee, Agenda Item No. 6  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-BOComm-No6-ApprActAwardofJanitorialServices.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-052**

**APPROVE ACTIONS RELATIVE TO AWARD OF CONTRACT NO. 2019-MD-002,  
SECURITY GUARD SERVICES FOR THE BUS AND FERRY FACILITIES, TO  
BARBIER SECURITY GROUP**

July 26, 2019

**WHEREAS**, the current contract for security guard and security patrol services for the Golden Gate Transit bus facilities located in Santa Rosa, Novato, San Rafael and San Francisco, the Golden Gate Ferry facilities located in Larkspur and San Francisco, and on-board ferry service to and from Oracle Park for San Francisco Giants games expires on August 7, 2019;

**WHEREAS**, on May 8, 2019, the District issued Request for Proposals No. 2019-MD-002, *Security Guard Services for Bus and Ferry Facilities*, and received three proposals by the due date of June 11, 2019;

**WHEREAS**, the Evaluation Committee ranked Barbier Security Group (Barbier) highest; and found that Barbier is responsive and responsible, and that Barbier's price proposal is fair and reasonable;

**WHEREAS**, the District's Attorney and the Disadvantaged Business Enterprise (DBE) Program Administrator reviewed the proposals and determined that Barbier properly submitted all required documents in response to the RFP;

**WHEREAS**, Barbier is not certified as a DBE and no contract-specific DBE or Small Business Enterprise goal was established for this contract since there were no subcontracting opportunities, therefore, no DBE participation is anticipated during the performance of this contract; and,

**WHEREAS**, the Building and Operating Committee, at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves award of Contract No. 2019-MD-002, *Security Guard Services for the Bus and Ferry Facilities*, to Barbier Security Group of San Rafael, CA, for a two-year base period and three one-year optional renewals, with the understanding that the estimated cost for the two-year base plus all three option years is \$3,304,612; and, be it further

**RESOLVED** the Board hereby authorizes the establishment of a 15% contract contingency in the amount of \$495,692 to allow for temporary and long-term increases in staffing as needed, as well as other unanticipated circumstances and a contractually permitted possible increase in years three to five.

**RESOLUTION NO. 2019-052**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 2**

**ADOPTED** this 26<sup>th</sup> day July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:**

July 26, 2019, Building and Operating Committee, Agenda Item No. 7  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-BOComm-No7-ApprActionsSecurityGuardSvesBusAndFerry.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-053**

**APPROVE ACTIONS RELATIVE TO AWARD OF CONTRACT NO. 2019-D-031,  
EJ WARD SYSTEM UPGRADE, TO EJ WARD, INC.**

July 26, 2019

**WHEREAS**, the District's Asset Management System and Vehicle Fluid Management System (AVFMS), supplied by EJ Ward, Inc. (EJ Ward), provides real time inventory control of fuels at five Golden Gate Bridge, Highway and Transportation District (District) owned and operated locations that dispense and store fuel;

**WHEREAS**, the District's current EJ Ward software version, implemented in 2010, is no longer supported by the vendor and uses an Oracle database that runs on Windows Server 2003 which is no longer supported by both Oracle and Microsoft and the existing software application and hardware are inadequate due to aged and unreliable infrastructure, inaccurate data collection, and high system administrative resource demands;

**WHEREAS**, EJ Ward is the sole provider of upgrades, maintenance and support for its proprietary fuel inventory and management system;

**WHEREAS**, staff recommends that the existing EJ Ward system be upgraded to EJ Ward's current software version of software as a service (SaaS) Cloud-based offering, as well as a hardware upgrade of all the District's existing Fuel Control Terminals and CANceivers to EJ Ward's latest terminal equipment and vehicle products;

**WHEREAS**, staff, with concurrence of the District's Attorney, has determined that upgrading the EJ Ward system meets the District's Procurement Manual requirements for a non-competitive procurement and is in the best interests of the District; and

**WHEREAS**, the Building and Operating Committee, at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves award of Contract No. 2019-D-031, *EJ Ward System Upgrade*, to EJ Ward, Inc. of San Antonio, TX, in the amount of \$441,756, with the understanding that \$386,266 will be for implementation of a software and hardware upgrade and \$55,490 will be for ongoing support and maintenance of the District's Fuel Inventory Control and Management System software (FuelView) and fueling hardware from EJ Ward for a three-year term; and, be it further

**RESOLVED** that the Board hereby authorizes the establishment of a 20% contract contingency in the amount of \$77,253; and be it further

**RESOLUTION NO. 2019-053**

**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

**PAGE 2**

**RESOLVED** that there are sufficient funds to finance the capital contract award and its contingency in the FY 19-20 District Capital Budget, Project #1812, *Asset and Vehicle Fluid Management System*.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:**

July 25, 2019, Building and Operating Committee, Agenda Item No. 8  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-BOComm-No8-ApprActionsAwardEJWardUpgrade.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-054**

**AUTHORIZE FILING AN APPLICATION WITH THE METROPOLITAN  
TRANSPORTATION COMMISSION FOR FY 19/20 TRANSPORTATION  
DEVELOPMENT ACT, STATE TRANSIT ASSISTANCE AND REGIONAL MEASURE  
2 OPERATING FUNDS TO SUPPORT BUS, FERRY AND PARATRANSIT SERVICES**

July 26, 2019

**WHEREAS**, the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) operates Golden Gate Transit (GGT) bus service;

**WHEREAS**, the Transportation Development Act (TDA), Public Utilities Code § 99200 *et seq.*, provides for the disbursement of funds from the Local Transportation Fund (LTF) of the Counties of Marin and Sonoma for use by eligible claimants for the purpose of operating assistance;

**WHEREAS**, pursuant to the provisions of the TDA, and pursuant to the applicable rules and regulations thereunder in 21 Cal. Code of Regs. § 6600 *et seq.*, a prospective claimant wishing to receive an allocation from LTF shall file its claim with the Metropolitan Transportation Commission (MTC);

**WHEREAS**, the State Transit Assistance (STA) fund is created pursuant to Public Utilities Code § 99310 *et seq.*;

**WHEREAS**, the STA program makes funds available pursuant to Public Utilities Code § 99313.6 for allocation to eligible claimants to support approved transit projects;

**WHEREAS**, the TDA funds from the LTF of Marin and Sonoma Counties and STA funds will be required by claimant in FY 19/20 for operating assistance;

**WHEREAS**, the District is an eligible claimant for TDA and STA funds pursuant to Public Utilities Code §§ 99260, 99260.2 and 99275 as attested by the District's Attorney;

**WHEREAS**, SB 916 (Chapter 715, Statutes 2004), commonly referred to as Regional Measure 2 (RM2), identified projects eligible to receive funding under the Regional Traffic Relief Plan;

**WHEREAS**, the MTC is responsible for funding projects eligible for RM2 funds, pursuant to Streets and Highways Code § 30914(c) and (d);

**WHEREAS**, the MTC has established a process whereby eligible transportation project sponsors may submit allocation requests for RM2 funding;

**RESOLUTION NO. 2019-054**

**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

**PAGE 2**

**WHEREAS**, allocation requests to the MTC must be submitted consistent with procedures and conditions as outlined in RM2 Policy and Procedures;

**WHEREAS**, the District is an eligible sponsor of transportation project(s) in RM2, Regional Traffic Relief Plan funds;

**WHEREAS**, GGT Bus Route 40 Bus Service and GGT Bus Route 40x Bus Service are eligible for consideration in the Regional Traffic Relief Plan of RM2, as identified in California Streets and Highways Code § 30914(d);

**WHEREAS**, GGT Bus Route 72x Express Bus Service and Route 101 Limited Express Bus Service are eligible for consideration in the Regional Traffic Relief Plan of RM2, as identified in California Streets and Highways Code § 30914(d) under the Regional Express Bus North project;

**WHEREAS**, RM2 allocation requests, as described in the Operating Assistance Proposals and incorporated herein as though set forth at length demonstrates a fully funded operating plan that is consistent with the adopted performance measures, as applicable, for which the District is requesting that the MTC allocation of RM2 funds;

**WHEREAS**, Document J of the project application, incorporated herein as though set forth at length, includes the certification by the District of assurances required for the allocation of funds by the MTC; and

**WHEREAS**, the Finance-Auditing Committee, at its meeting of July 26, 2019, has so recommended; now, therefore, be it

**RESOLVED** that Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) and its agents shall comply with the provisions of the Metropolitan Transportation Commission's (MTC) Regional Measure 2 (RM2) Policy Guidance (MTC Resolution No. 3636); and, be it further

**RESOLVED** that the District certifies that the RM2 projects are consistent with the Regional Transportation Plan (RTP); and, be it further

**RESOLVED** that the District approves the updated Operating Assistance Proposals, referenced herein; and, be it further

**RESOLVED** that the District approves the certifications and assurances required for the allocation of funds by the MTC described herein; and, be it further

**RESOLVED** that the District is an eligible sponsor of projects in the RM2 Regional Traffic Relief Plan in accordance with the California Streets and Highways Code § 30914(d); and, be it further

**RESOLUTION NO. 2019-054****BOARD OF DIRECTORS MEETING OF JULY 26, 2019****PAGE 3**

**RESOLVED** that the District is authorized to submit applications for RM2 funds for Golden Gate Transit (GGT) Bus Routes 40, 40x, 72x, and 101, in accordance with the California Streets and Highways Code § 30914(d) and the MTC Resolution 3807; and, be it further

**RESOLVED** that the District certifies that the projects and purposes for which RM2 funds are being requested are in compliance with the requirements of the California Environmental Quality Act, the Public Resources Code § 21000 *et seq.*, and with the State Environmental Impact Report Guidelines, 14 Cal. Code of Regs. § 15000 *et seq.*, and, if relevant the National Environmental Policy Act, 42 USC § 4-1 *et seq.*, and the applicable regulations thereunder; and, be it further

**RESOLVED** that there is no legal impediment to the District making allocation requests for RM2 funds; and, be it further

**RESOLVED** that there is no pending or threatened litigation which might in any way adversely affect the proposed project, or the ability of the District to deliver such project; and, be it further

**RESOLVED** that the District indemnifies and holds harmless the MTC, its Commissioners, representatives, agents, and employees from and against all claims, injury, suits, demands, liability, losses, damages, and expenses, whether direct or indirect (including any and all costs and expenses in connection therewith), incurred by reason of any act or failure to act of the District, its officers, employees or agents, or subcontractors or any of them in connection with its performance of services under this allocation of RM2 funds, in addition to any other remedy authorized by law, so much of the funding due under this allocation of RM2 funds as shall reasonably be considered necessary by the MTC may be retained until disposition has been made of any claim for damages; and, be it further

**RESOLVED** that the District shall, if any revenues or profits from any non-governmental use of property (or project) that those revenues or profits shall be used exclusively for the public transportation services for which the project was initially approved, either for capital improvements or maintenance and operational costs, otherwise the MTC is entitled to a proportionate share equal to the MTC's percentage participation in the project(s); and, be it further

**RESOLVED** that the Board authorizes the General Manager to file an application with the MTC for FY 19/20 TDA, STA and RM2 funds to support bus, ferry and paratransit services; and, be it further

**RESOLVED** that the Board authorizes the General Manager to file additional, revised applications with the MTC for FY 19/20 TDA, STA and RM2 funds to support bus, ferry and paratransit services in the event that funding estimates change; and, be it further

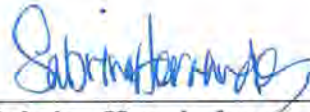
**RESOLVED** that a copy of this resolution shall be transmitted to the MTC in conjunction with the filing of the District's applications referenced herein.



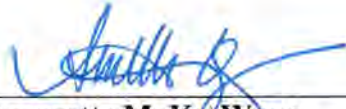
**RESOLUTION NO. 2019-054**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 4**

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton, and Yee; Second Vice President Theriault; First Vice President Pahre President Hernández.  
**NOES (0):** None.  
**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**  
**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:**

July 26, 2019, Finance-Auditing Committee, Agenda Item No. 5a  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-FinanceComm-No5a-AuthorizeActionsRelativetoTDASTARM2.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-055**

**AUTHORIZE THE SETTING OF A PUBLIC HEARING TO RECEIVE PUBLIC  
COMMENT ON THE PROPOSED ESTABLISHMENT OF MEANS-BASED FARES  
FOR REGULAR SERVICE ON GOLDEN GATE TRANSIT BUS  
AND GOLDEN GATE FERRY**

July 26, 2019

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) Board of Directors' (Board) policy requires that a public hearing be held for service changes that result in the establishment of new bus or ferry routes and fares;

**WHEREAS**, on May 23, 2018, the Metropolitan Transportation Commission (MTC) approved implementation of a pilot Regional Means-Based Fare Program as a way to provide greater mobility options for low-income persons on participating transit systems in the Bay Area;

**WHEREAS** the pilot program is expected to begin in late 2019 for a duration of 12 to 18 months, depending on how quickly the available MTC funds (which partially offset the cost of the pilot program) are expended and would be solely based on fares paid using Clipper cards.

**WHEREAS**, each participating agency, which includes the District, BART, Caltrain, and SFMTA, may choose either a 20% or 50% discount from their currently available adult cash fare;

**WHEREAS**, staff recommends a 50% discount, which aligns with the 50% discount currently offered to the District's senior, persons with disabilities and youth customers;

**WHEREAS**, intercounty fares for travel on the District's buses and ferries would be the principal fares covered by the program;

**WHEREAS**, because fares for local travel on the District's buses within San Francisco and Sonoma County are set much higher than the fares charged by local operators for comparable travel in those counties, these fares would also be discounted under the program;

**WHEREAS**, local fares within Marin County, and East Bay local and East Bay to San Francisco fares are already discounted and would not be included in the program;

**WHEREAS**, staff presented a recommendation to hold a public hearing to receive comments on the establishment of "Means-Based Fares," that would provide a fare discount for low-income riders on Golden Gate Transit regional bus routes and regular (non-special event) Golden Gate Ferry service;

**WHEREAS**, the Finance-Auditing Committee at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLUTION NO. 2019-055**

**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

**PAGE 2**

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby authorizes the setting of a public hearing on Thursday, August 22, 2019, at 9:00 a.m. in the Board Room, Administration Building, Golden Gate Bridge Toll Plaza, San Francisco, to receive public comment on the establishment of "Means-Based Fares," that would provide a fare discount for low-income riders on Golden Gate Transit regional bus routes and regular (non-special event) Golden Gate Ferry service.

**ADOPTED** this 26<sup>th</sup> day of July 2019 by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 26, 2019, Finance-Auditing Committee, Agenda Item No. 6  
<http://goldengate.org/board/2019/agendas/documents/2019-0725-FinanceComm-No6-AuthPublicHearingMeansBasedFares.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-056**

**AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH  
WELLS FARGO BANK, N.A., RELATIVE TO REQUEST FOR PROPOSALS NO. 2019-D-017,  
BANKING AND ASSOCIATED FINANCIAL SERVICES**

July 26, 2019

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) maintains a banking relationship with a financial institution to provide bank depository and related cash management services;

**WHEREAS**, on March 19, 2019, the District issued Request for Proposals (RFP) No. 2019-D-017, *Banking and Associated Financial Services*, to solicit proposals from qualified providers of banking services and, by the April 16, 2019 due date, had received three (3) proposals;

**WHEREAS**, the Evaluation Committee, composed of District staff, evaluated the proposals based upon the criteria set forth in the RFP and, as detailed in the staff report, determined that Wells Fargo Bank, N.A., was best qualified to provide banking services for the District;

**WHEREAS**, at its July 25, 2019 meeting, the Finance-Committee expressed concerns regarding Wells Fargo's business practices, and the Committee directed staff to convey its concerns to Wells Fargo; and,

**WHEREAS**, the Finance-Auditing Committee, at its meeting of July 25, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of a professional services agreement with Wells Fargo Bank, N.A. (Wells Fargo), of San Francisco, CA, relative to Request for Proposals (RFP) No. 2019-D-017, *Banking and Associated Financial Services*, for a base term of five years and five one-year option terms, at a total estimated cost of \$660,000; and, be it further

**RESOLVED** that the Finance-Auditing Committee's concerns regarding some of Wells Fargo's reported business practices and attitudes in other business areas that are inconsistent with the values espoused by the District's Board of Directors, be conveyed in a transmittal to Wells Fargo upon execution of the agreement.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (13):** Directors Belforte, Cochran, Fredericks, Garbarino, Grosboll, Moylan, Rabbitt, Sears, Sobel, and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**RESOLUTION NO. 2019-056**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 2**

**NOES (5):** Directors Brown, Fewer, Hill, Mastin and Walton.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 25, 2019, Finance-Auditing Committee, Agenda Item No. 7

<http://goldengate.org/board/2019/agendas/documents/2019-0725-FinanceComm-No7-AuthExecPSAWellsFargoBankSvcs.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-057**

**APPROVE ACTIONS RELATIVE TO THE ACCOUNTING DEPARTMENT  
IN THE DISTRICT'S FINANCE DIVISION**

July 26, 2019

**WHEREAS**, the Finance Division's Accounting Department organizational structure currently includes seven positions: Director of Accounting, Accounting Manager, Accounting Analyst, two Accounting Specialists and two Accountants;

**WHEREAS** all positions are currently filled, with the exception of the Accounting Analyst position which is challenging to fill as it requires an expansive set of skills, many of which require strong knowledge of Golden Gate Bridge, Highway and Transportation District's (District) procedures and operations;

**WHEREAS** due to the specialization of talent desired for the Accounting Analyst position, staff believes that recruiting for an Accountant would, as the minimal qualifications for this position are more widely available in the employment pool;

**WHEREAS**, staff has recommended that the vacant Accounting Analyst position be temporarily reclassified to an Accountant position to yield a better pool of candidates, fill the position and provide training opportunities to all three Accountants, with the goal of helping the Accountants qualify for the Accounting Analyst position;

**WHEREAS**, the Rules, Policy and Industrial Relations Committee, at its meeting of July 26, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves the following actions relative to the Finance Division's Accounting Department:

1. Eliminates one vacant Accounting Analyst position to add one Accountant position;
2. Delegates authority to the General Manager to reclassify one Accountant position to an Accounting Analyst position, at some point in the future when it deemed appropriate; and,
3. Amends the Table of Organization accordingly.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**RESOLUTION NO. 2019-057**  
**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**  
**PAGE 2**

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



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**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**



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**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 26, 2019, Rules, Policy & Industrial Relations Committee, Agenda Item No. 3  
<http://goldengate.org/board/2019/agendas/documents/2019-0726-RulesComm-No3-ApprActionsAccountingDeptFinance.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-058**

**APPROVE ACTIONS RELATIVE TO THE HUMAN RESOURCES DEPARTMENT IN  
THE DISTRICT'S ADMINISTRATION AND DEVELOPMENT DIVISION**

July 26, 2019

**WHEREAS**, in 2017, the Golden Gate Bridge, Highway and Transportation District's (District) Human Resources Director retired and in Fall 2017 recruitment efforts were unsuccessful in filling the position and in early 2019, the District launched another, expanded recruitment to fill the vacancy;

**WHEREAS** the recruitment was open for approximately three months and 17 applications were received and the District conducted formal interviews but, based on consensus of the panel, there was no candidate who demonstrated the breadth of experience needed to accomplish all of the major components of the position;

**WHEREAS** staff then performed an analysis as to why the recruitment market continues to be limited for this particular vacancy which showed that there were 128 vacancies within 25 miles of San Rafael for the same position requirement;

**WHEREAS**, in considering alternatives and after an evaluation of options, staff recommends to divide the Human Resources functions into two separate units: the Employment Administration unit and the HRIS and Compensation unit; each of these units will be managed by a Human Resources Manager;

**WHEREAS**, in matters of labor and employment policy, these units will continue to work with the Deputy General Manager and other applicable personnel, as they currently do today; and

**WHEREAS**, the Rules, Policy and Industrial Relations Committee, at its meeting of July 26, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby approves the following actions relative to the Administrative and Development Division:

1. Eliminates one Human Resources Director position at an annual salary of \$143,604 to \$173,576, not including benefits;
2. Adds two Human Resources Analyst positions at an annual salary of \$86,154 to \$104,125 not including benefits;
3. Reclassifies one Senior Human Resources Analyst position to Human Resources Manager from an annual salary of \$91,458 to \$110,615 to \$124,031 to \$149,844, not including benefits;
4. Adjusts the salary of the one existing Human Resources Manager positions from



**RESOLUTION NO. 2019-057**

**BOARD OF DIRECTORS MEETING OF JULY 26, 2019**

**PAGE 2**

an annual salary of \$107,058 to \$129,376 to \$124,031 to \$149,844, not including benefits; and,

5. Amends the Table of Organization accordingly.

**ADOPTED** this 26<sup>th</sup> day of July 2019, by the following vote of the Board of Directors:

**AYES (18):** Directors Belforte, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel, Walton and Yee; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (1):** Director Arnold.



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

July 26, 2019, Rules, Policy & Industrial Relations Committee, Agenda Item No. 4  
<http://goldengate.org/board/2019/agendas/documents/2019-0726-RulesComm-No4-ApprHRReorg.pdf>



September 26, 2019

**MINUTES OF THE FINANCE-AUDITING COMMITTEE/  
COMMITTEE OF THE WHOLE**

Honorable Board of Directors  
Golden Gate Bridge, Highway  
and Transportation District

Honorable Members:

A meeting of the Finance-Auditing Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held in the Board Room, Administration Building, Golden Gate Bridge Toll Plaza, San Francisco, CA, on Thursday, September 26, 2019, at 9:35 a.m., Chair Pahre presiding.

- (1) **Call to Order:** 9:35 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

**Committee Members Present (6):** Chair Pahre; Vice Chair Fredericks; Directors Cochran, Grosboll and Sobel; President Hernández (Ex Officio).

**Committee Members Absent (2):** Directors Moylan and Yee.

**Other Directors Present (5):** Directors Arnold, Belforte, Hill, Mastin and Theriault.

**Committee of the Whole Members Present (11):** Directors Arnold, Belforte, Cochran, Fredericks, Grosboll, Hill, Mastin and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**Committee of the Whole Members Absent (8):** Directors Brown, Fewer, Garbarino, Moylan, Rabbitt, Sears, Walton and Yee.

**Staff Present:** General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Steve Miller; Division Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Director of Planning Ron Downing; Senior Board Analyst Elizabeth Eells.

**Visitors Present:** Lesley Murphy, PFM Asset Management, LLC.

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 2**

**(3) Ratification of Previous Actions by the Auditor-Controller**

**(a) Staff Report**

In a memorandum to the Committee, Auditor-Controller Joseph Wire and General Manager Denis Mulligan reported on the commitments, disbursements and investments made on behalf of the District. The report included a copy of the District's "Investment Report" for August 2019 from PFM Asset Management, LLC (PFM). A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

At the meeting, PFM Senior Managing Consultant Lesley Murphy reviewed the Investment Report. She noted that in August, treasury yields decreased as a result of trade tensions and investor expectation of interest rate cuts. She stated that the Federal Reserve cut interest rates in mid-September for the second time in 2019. She noted that most markets participants are anticipating one additional rate cut by the end of 2019. She confirmed the District's portfolio is in compliance with Board policy and the law, and is well-diversified. She reiterated PFM's priority to maintain the safety of the District's portfolio.

**(b) Discussion by the Committee**

Director Grosboll asked if the District has any investments related to Ukraine. Ms. Murphy answered the District does not have any investments related to Ukraine.

Director Hill asked if the District has specific investments in fossil fuels. Ms. Murphy responded that the District does not have investments in fossil fuels, and noted PFM could explore those possible investments if desired. She noted that PFM strives to make the District's investments credit worthy and appropriate for a public agency.

**(c) Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/SOBEL** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee/Committee of the Whole recommends that the Board of Directors approve the following actions:

- i. The Board of Directors ratifies commitments and/or expenditures totaling \$40,878.00 for the period August 1, 2019, through August 31, 2019;
- ii. Ratify investments made during the period August 16, 2019, through September 16, 2019;
- iii. Authorize the reinvestment, within the established policy of the Board, of any investments maturing between September 17, 2019, and October 14, 2019, as well as the investment of all other funds not required to cover expenditures, which may become available; and,

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 3**

- iv. Accept the Investment Report for August 2019.

**Action by the Board at its meeting of September 27, 2019 – Resolution**  
**CONSENT CALENDAR**

**AYES (11):** Directors Arnold, Belforte, Cochran, Fredericks, Grosboll, Hill, Mastin and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (8):** Directors Brown, Fewer, Garbarino, Moylan, Rabbitt, Sears, Walton and Yee.

**(4) Authorize Budget Adjustment(s) and/or Transfer(s)**

No actions required authorization.

**(5) Authorize Actions Related to Grant Programs**

No actions required authorization.

**(6) Approve Actions Relative to Adoption of Means-Based Fares for Golden Gate Transit and Golden Gate Ferry, Approval of the Title VI Equity Analysis, and Amend the Master Ordinance**

**(a) Staff Report**

In a memorandum to the Committee, Director of Planning Ron Downing, Auditor-Controller Joseph Wire and General Manager Denis Mulligan reported on staff's recommendation to approve actions relative to adoption of the Means-Based Fare Program. A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

**(b) Presentation by Staff**

Mr. Downing summarized the staff report. He reported that the Metropolitan Transportation Commission (MTC) approved a Regional Means-Based Fare program to serve low-income commuters whose income is at 200% of the Federal Poverty Level and travel a non-traditional and non-commute route to lower paying job. The District is proposing to discount many of its fares by 50% off the adult cash fares for eligible individuals. The discounted rates will only be applicable when the recipients use a Clipper Card. He said the program is anticipated to begin in 2020. The District conducted public outreach about the program in Marin County in August.

Mr. Mulligan thanked the Planning Department, Mr. Wire and Director Grosboll for their efforts moving this item forward.

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 4**

**(c) Discussion by the Committee**

Director Sobel requested further information on how the District will be reimbursed by MTC for the regional funding piece of the program. Mr. Mulligan responded that reimbursement will be automatic until MTC runs out of money, but the process itself is still to be defined. He added that MTC believes there are enough funds to support an 18-month pilot program.

Director Hill asked if the District will do any outreach in San Francisco. Mr. Mulligan said the San Francisco Municipal Transportation Agency is also participating in the program, and it is responsible for public outreach in San Francisco. After the program is approved, the District will reach out to Social Service agencies to introduce the program.

Director Belforte commented the cost of bus service from Marin to San Francisco is \$3.75, but the cost of bus service from Marin to Sonoma is \$4.50. She asked if fares are based on mileage and not necessarily on income. Mr. Downing confirmed fares are based on mileage.

Chair Pahre thanked Mr. Downing and his staff for a well-crafted staff report and Title VI Equity Analysis. Mr. Downing acknowledged Principal Planner Barbara Vincent for her efforts on the Title VI Analysis.

**(d) Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors GROSBOLL/FREDERICKS** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee/Committee of the Whole recommends that the Board of Directors approve actions relative to adoption of the Means-Based Fare Program as follows:

- i. Adopt the Means-Based Fare Program for Golden Gate Bus and Golden Gate Ferry;
- ii. Approve the associated Title VI Equity Analysis; and,
- iii. Amend the Master Ordinance accordingly.

**Action by the Board at its meeting of September 27, 2019 – Resolution  
NON-CONSENT CALENDAR**

**AYES (11):** Directors Arnold, Belforte, Cochran, Fredericks, Grosboll, Hill, Mastin and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (8):** Directors Brown, Fewer, Garbarino, Moylan, Rabbitt, Sears, Walton and Yee.

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 5**

**(7) Receive the Updated Five- and Ten-Year Financial Projection**

In a memorandum to the Committee, Director of Budget and Electronic Revenue Jennifer Mennucci, Auditor-Controller Joseph Wire and General Manager Denis Mulligan reported on staff's recommendation to receive the updated five- and ten-year financial projections. A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

**(a) Staff Report**

At the meeting, Mr. Wire briefly summarized the staff report. He noted the report is a projection that looks at the whole District and its costs based on current known activities and trends. The report does not include future policy changes. He added that the District has approximately \$207 million in capital reserves, with an expected deficit of \$13 million over five years, or \$173 million over ten years. He said that this year is the first year of a multi-year toll increase. He pointed out that Bridge traffic has decreased, which reduces the District's revenue. He noted that staff had expected the toll increase to produce \$25 million more than required over the next five years. However, the amount over what is required has dropped to \$6 to \$7 million because of the decreased Bridge traffic.

He reviewed the Capital Reserves required for Capital projects. He noted that one of the assumptions used in preparation of this report is that staff anticipates receiving about 80% of its capital costs for projects through grants. He also noted that reductions in the amount of grants represent a large risk, which would substantially affect the District's financial future. The District must fund any resulting deficit.

**(b) Discussion by the Committee**

Director Hill requested that climate change and six or seven other factors that are likely to happen be added to the Projection assumptions.

**(c) Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors BELFORTE/FREDERICKS** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee/Committee of the Whole recommends that the Board of Directors receive the Updated Five- and Ten-Year Financial Projection for the period of FY 20/21 through FY 29/30, as detailed in the staff report.

**Action by the Board at its meeting of September 27, 2019 – Resolution**  
**NON-CONSENT CALENDAR**

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 6**

**AYES (11):** Directors Arnold, Belforte, Cochran, Fredericks, Grosboll, Hill, Mastin and Sobel; Second Vice President Theriault; First Vice President Pahre; President Hernández.

**NOES (0):** None.

**ABSENT (8):** Directors Brown, Fewer, Garbarino, Moylan, Rabbitt, Sears, Walton and Yee.

**(8) Monthly Review of Golden Gate Bridge Traffic/Tolls and Bus and Ferry Transit Patronage/Fares (for Two Months Ending August 2019)**

**(a) Staff Report**

In a memorandum to Committee, Auditor-Controller Joseph Wire, and General Manager Denis Mulligan provided schedules and charts for informational purposes only and no action is recommended.

**(b) Presentation by Staff**

At the meeting, Mr. Wire noted that he will provide a more robust presentation next month. He also noted the trend over the last 16 to 18 months is continuing, and traffic is decreasing. However, this trend is not accelerating. He said something has been changing for a while. He pointed out that the recession did cause a decrease, and then, Bridge traffic increased. He said the number of commuters is not growing.

A copy of the staff report is available on the District's web site or upon request from the Office of the District Secretary.

**(c) Discussion by the Committee**

Chair Pahre commented that she worries when transit ridership and Bridge traffic both decrease. Mr. Wire noted that the trend of declining Bridge traffic has continued over the last 16 to 18 months but is not accelerating. He promised to review this trend further when he presents the first quarter's results at the October meeting.

Director Sobel noted the ferry ridership decrease appears to be a result of changing work patterns. He stated the District must keep a close eye on the ridership trends, and anticipate future trends. He noted Bridge tolls are the lifeblood of the agency's revenue. If tolls decrease, the District will have less money to subsidize transit, and may have to seek other funding sources. Mr. Mulligan added that historically staff anticipated Bridge traffic would be steady. He noted that now the District has a different transit schedule for Saturdays and Sunday. He said that staff has also contemplated having a different schedule on Tuesdays, Wednesdays, and Thursdays. He said the District would evolve with the world, and the reduced numbers of trips result in less required subsidies for transit.

Director Hill requested statistics on commuter ride sharing services (RSS). Mr. Mulligan noted that RSS could assist the District because those vehicles add to Bridge traffic. He said the District is monitoring the trends and the Board can discuss them during its off-site workshop. He noted the trends could possibly shape the District's future policy.

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 7**

Director Mastin commented that transit ridership is going down for almost all transit operators across the country.

Director Grosboll stated he does not believe the District's policy is encouraging ride sharing. Mr. Mulligan noted that the transit percentage in the morning has gone up according to the Short-Range Transit Plan on page 43. He stated he believes this is consistent with the Board's goals.

Director Sobel stated that our business model is unique, and the District must note key trends.

Chair Pahre commented the transit operated by the District does cost money to operate.

Director Fredericks commented that an article she read stated that more people are telecommuting in the Bay Area.

**(9) Monthly Review of Financial Statements (for Two Months Ending August 2019)**

**(a) Statement of Revenue and Expenses**

In a memorandum to Committee, Auditor-Controller Joseph Wire, and General Manager Denis Mulligan provided financial statements for informational purposes only and no action is recommended. Mr. Wire stated he would do a verbal report next month.

**(b) Statement of Capital Programs and Expenditures**

In a memorandum to Committee, Analyst of Capital and Grant Programs Jacob Brown, Director of Capital and Grant Programs Amy Frye, Auditor-Controller Joseph Wire and General Manager Denis Mulligan provided financial statements for informational purposes only and no action is recommended.

Copies of the reports for Item Nos. 9.a. and 9.b. are available on the District's web site or upon request from the Office of the District Secretary.

**(10) Closed Session**

Attorney Manolius, at the request of Chair Pahre, stated that the Committee would convene in Closed Session, as permitted by the Brown Act to discuss the following matters, listed on the Agenda as Item No. 10:

**(a) Conference with Legal Counsel – Anticipated Litigation  
Pursuant to Government Code Section 54956.9(d)(2)  
Report of Lewis, Brisbois, Bisgaard & Smith LLP  
(i) One Potential Case**

**(b) Conference with Legal Counsel – Existing Litigation  
Pursuant to Government Code Section 54956.9(a)**



**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE  
SEPTEMBER 26, 2019/PAGE 8**

Report of Athens Administrators, Inc.

- (i) Juan Uribe Gutierrez v. Golden Gate Bridge, Highway and Transportation District.
- (ii) Brian Williams v. Golden Gate Bridge, Highway and Transportation District.

After Closed Session, Chair Pahre called the meeting to order in Open Session with a quorum present. Attorney Manolius stated that the Committee had met in Closed Session, as permitted by the Brown Act, to receive a report from the attorneys, and discuss the matter listed under Closed Session, outlined above. Attorney Manolius reported that the Committee gave the District's negotiators appropriate guidance on how to handle the cases.

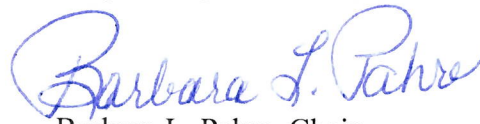
**(11) Public Comment**

There was no public comment.

**(12) Adjournment**

All business having been concluded, the meeting was adjourned at 10:33 a.m.

Respectfully submitted,



Barbara L. Pahre, Chair  
Finance-Auditing Committee

BLP:AMK:EIE:mjl



Date Issued: September 27, 2019

**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019**

**Resolution No. 2019-065 (September 26, 2019 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the “Investment Report” for August 2019.

**Resolution No. 2019-066 (September 26, 2019 meeting of the Transportation Committee)**

Adopts the Short-Range Transit Plan (SRTP) for fiscal years 18/19 through 27/28 for submission to the Metropolitan Transportation Commission, as detailed in the staff report.

**Resolution No. 2019-067 (September 26, 2019 meeting of the Building and Operating Committee)**

Approves award of Contract No. 2019-F-038, *Scheduled Dry-dockings and Capital Improvements for M.S. Marin and M.V. Mendocino*, to Bay Ship & Yacht Co., Alameda, CA, in the amount of \$3,946,294.00; and, authorizes a contract contingency in the amount of \$395,000.00, approximately 10% of the contract price, as detailed in the staff report.

**Ordinance No. 2019-003 (September 26, 2019 meeting of the Finance-Auditing Committee)**

Approves actions relative to the adoption of means-based fares for Golden Gate Transit and Golden Gate Ferry; approves the Title VI equity analysis; and, amends the District’s Master Ordinance accordingly, as detailed in the staff report.

**Resolution No. 2019-068 (September 26, 2019 meeting of the Finance-Auditing Committee)**

Receives the Updated Five- and Ten-Year Financial Projection for the period of FY 20/21 through FY 29/30, as outlined in the Appendices of the staff report.

**Resolution No. 2019-069 (September 27, 2019 meeting of the Rules, Policy and Industrial Relations Committee)**

Approves implementation of a United States Department of Labor-registered apprentice training program within the Bridge Division Painters bargaining unit; and, approves the addition of four Bridge Painter Apprentice positions to the Table of Organization, as detailed in the staff report.

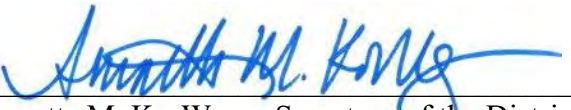
**Summary of Actions of the Board of Directors  
Meeting of September 27, 2019/Page 2**

**Resolution No. 2019-070 (September 27, 2019 meeting of the Rules, Policy and Industrial Relations Committee)**

Approves the implementation of an expanded professional development program including components for recruiting, training, advancement, and succession, which includes an amendment by the Committee to increase the signing bonus up to \$2,500, as well as the focused inclusion of academic institutions in the California state and community college systems in the District's six-county jurisdiction; with the understanding that staff will be fine-tuning the criteria for the selection of academic partners; approves the addition of two apprenticeship Bus Mechanic positions; and, updates the Table of Organization accordingly.

**Resolution No. 2019-071 (September 27, 2019 meeting of the Rules, Policy and Industrial Relations Committee)**

Eliminates the two-tiered compensation structure for the Deputy General Manager classification and makes the compensation structure for all Deputy General Managers identical, as detailed in the staff report, with an annual salary range of \$194,584 to \$235,144, not including benefits.

  
Amorette M. Ko-Wong, Secretary of the District

AMK:EIE:plw

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-065**

**RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT  
THE INVESTMENT REPORTS FOR AUGUST 2019  
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT**

September 27, 2019

**WHEREAS**, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of September 26, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District had no commitments and/or expenditures for the period August 1, 2019, through August 31, 2019, as detailed in the staff report; and be it further

**RESOLVED** that the Board hereby ratifies investments made during the period August 16, 2019 through September 16, 2019, as further detailed in the staff report; and be it further

**RESOLVED** that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between September 17, 2019 and October 14, 2019, as well as the investment of all other funds not required to cover expenditures which may become available; and, be it further


**RESOLVED** that the Board hereby accepts the Investment Report for August 2019, as prepared by Public Financial Management and included in the staff report.

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

**AYES (14):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre; Second Vice President Theriault; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee



**Sabrina Hernandez**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

September 26, 2019, Finance-Auditing Committee, Agenda Item No. (3)  
<http://goldengate.org/board/2019/agendas/documents/2019-0926-FinanceComm-No3-RatOfAction.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-066**

**ADOPT THE FINAL SHORT-RANGE TRANSIT PLAN (SRTP) FOR REGIONAL BUS, FERRY, AND PARATRANSIT SERVICE PREPARED FOR THE METROPOLITAN TRANSPORTATION COMMISSION FOR FISCAL YEARS 18/19 THROUGH 27/28**

September 27, 2019

**WHEREAS**, the Metropolitan Transportation Commission (MTC) requires Bay Area transit operators that receive federal funding through the Transportation Improvement Program (TIP) to prepare, adopt, and submit Short-Range Transit Plans (SRTPs) on an ongoing basis;

**WHEREAS**, SRTPs are used by MTC to develop a long-range Regional Transportation Plan (RTP), which is implemented through the TIP by programming federal funds,

**WHEREAS**, as the seventh largest transit operator in the region, MTC currently requires the Golden Gate Bridge, Highway and Transportation District (District) to prepare an updated SRTP every two years;

**WHEREAS**, the SRTP does not require public hearings, but it must be formally adopted by the submitting agency;

**WHEREAS**, as described in the staff report, the SRTP consists of an Overview of the Transit System, Service and System Performance Metrics, Service and System Evaluation, an Operations Plan and Budget, and a Capital Improvement Program;

**WHEREAS**, the Transportation Committee, at its meeting of September 26, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby adopt the Final Short Range Transit Plan (SRTP) for Fiscal Years 2018/2019 through Fiscal Years 2027/2028 for submission to the Metropolitan Transportation Commission.

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

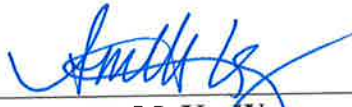
**AYES (14):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre; Second Vice President Theriault; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee

**RESOLUTION NO. 2019-066**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019**  
**PAGE 2**

  
\_\_\_\_\_  
**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**   
\_\_\_\_\_  
**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:**

September 26, 2019, Transportation Committee, Agenda Item No. 4  
<http://goldengate.org/board/2019/agendas/documents/2019-0926-TransComm-No4-DiscActionAdoptSRTPFY19-28.pdf>  
Short-Range Transit Plan  
<http://goldengate.org/board/2019/agendas/documents/2019-0926-TransComm-No4-WebOnlyAttachSRTPFY19-28.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-067**

**APPROVE ACTIONS RELATIVE TO AWARD OF CONTRACT NO. 2019-F-038,  
SCHEDULED DRY-DOCKINGS AND CAPITAL IMPROVEMENTS FOR M.S. MARIN  
AND M.V. MENDOCINO, TO BAY SHIP & YACHT CO.**

September 27, 2019

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) vessels, *M.S. Marin* and *M.V. Mendocino* will soon require regularly scheduled United States Coast Guard inspections;

**WHEREAS**, it is prudent and efficient to also perform any additional needed capital work while the vessels are dry-docked for the hull inspections;

**WHEREAS**, on August 2, 2019, the District issued Invitation for Bids (IFB) No. 2018-F-038, *Scheduled Dry-dockings and Capital Improvements for Marin and Mendocino*, and three bids were received and opened on September 10, 2019;

**WHEREAS**, staff has reviewed the apparent low bid, submitted by Bay Ship & Yacht Co. (BSY), Alameda, CA, and finds the bid to be technically responsible and responsive to the specifications and finds the bid price to be fair and reasonable;

**WHEREAS**, no DBE/SBE contract-specific goal was established for this contract, however, bidders were required to document their activities in the solicitation and selection of subcontractors, subconsultants, and suppliers to ensure that this process was carried out in a nondiscriminatory manner, and BSY has complied with the DBE requirements, although no DBE participation is anticipated during the performance of this contract;

**WHEREAS**, a larger contract contingency is prudent for this work, in light of the potential for significant additional work that may be required after the vessels are evaluated once in dry dock, given the history of repairs for similar vessels;

**WHEREAS**, the Building and Operating Committee/Committee of the Whole, at its meeting of September 26, 2019, has so recommended, therefore, be it

**RESOLVED** that the Board approves award of Contract No. 2019-F-038, *Scheduled Dry-dockings and Capital Improvements for M.S. Marin and M.V. Mendocino*, to Bay Ship & Yacht, Alameda, CA, in the amount of \$3,946,294.00; and, be it further

**RESOLVED** that the Board hereby authorizes a contingency for Contract No. 2019-F-038 in the amount of \$395,000.00, for work that may be necessary once the vessel(s) are in the shipyard; and be it further



**RESOLUTION NO. 2019-067**

**BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019**

**PAGE 2**

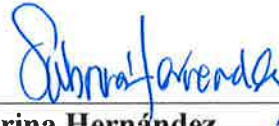
**RESOLVED** that sufficient funds are available under the Capital Improvements for Ferry Fleet Project (Project #2040) budget to fund this contract, to be funded from Federal Transit Administration grants and District funds.

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

**AYES (14):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre; Second Vice President Theriault; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee



**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

September 26, 2019, Building and Operating Committee, Agenda Item No. (3)  
<http://goldengate.org/board/2019/agendas/documents/2019-0926-BOComm-No3-ApprAwardContrMarinMendocinoBSY.pdf>



**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**ORDINANCE NO. 2019-003**

**AN ORDINANCE TO AMEND THE MASTER ORDINANCE  
TO ESTABLISH A MEANS-BASED FARE PROGRAM  
FOR GOLDEN GATE TRANSIT AND GOLDEN GATE FERRY**

September 27, 2019

THIS ORDINANCE is adopted with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. On May 23, 2018, the Metropolitan Transportation Commission (MTC) approved the implementation of a pilot Regional Means-Based Fare Program (MTC Program) to provide greater mobility options to low income individuals using transit systems in the Bay Area. Under the MTC Program, individuals with income below 200% of the Federal Poverty Level would be eligible for a reduced fare. The Golden Gate Bridge, Highway and Transportation District (District) is a participating agency in the pilot MTC Program.

2. Staff proposed the following means-based fare program (Proposed Program) for Golden Gate Transit and Golden Gate Ferry. The Proposed Program would provide a fifty percent reduction from adult Clipper fares as a way to provide greater mobility options for low-income persons. These fares would be available to low-income passengers (individuals with an annual household income of less than 200% of the Federal Poverty Level) on regular Golden Gate Ferry service and on all Golden Gate Transit bus trips, with two exceptions. Fares for local travel solely within Marin County and the East Bay fares for the “Early Bird Express” service that Golden Gate Transit operates on behalf of BART would not be part of this program as those fares are already discounted below regular Golden Gate Transit fares. Because MTC’s Program could span more than one fiscal year, the Proposed Program includes fares for the current fiscal year (FY 19/20), along with fares effective July 1, 2020 for FY 20/21, and fares effective July 1, 2021 for FY 21/22, if the program continues into those fiscal years.

3. On July 27, 2018, the District's Board of Directors (Board) approved Resolution 2018-054 in support of the District's participation in the MTC Program. On July 26, 2019, the Board authorized the setting of a public hearing to receive public comment on the Proposed Program. The

**ORDINANCE NO. 2019-003****BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019****PAGE 2**

public hearing was set for Thursday, August 22, 2019 at 9:00 a.m. in the Board Room, Administrative Building, Golden Gate Toll Plaza, San Francisco. Outreach regarding the Proposed Program began following the Board's authorization to set a public hearing and continued through mid-August. Outreach activities included the following: 1) Publishing advertisements in local publications (*Marin Independent Journal*, *Santa Rosa Press Democrat*, *San Francisco Chronicle*, and *La Voz*); 2) Posting signs at the Ferry terminals advertising the Public Hearing; 3) Placing posters onboard Golden Gate Transit buses; 4) Sending press releases to local media; 5) Social media postings on Facebook and Twitter; and 6) Emails to customers and community based organizations. The District made available Spanish translations of all printed materials and handouts. Public comments regarding the means-based fares were received at the public hearing, by email to the District, and by written comments to the District Secretary.

4. A public hearing was held on August 22, 2019 to formally receive public comment on the means-based fares. As of August 23, 2019, there were 18 unique comments received by the District. Of these, 11 commenters supported the Proposed Program stating either that they were in favor of it because of the benefit to low-income riders, or they would personally benefit from the reduced fares, 4 were opposed, 2 commenters were opposed to the fares being available during peak periods, but supported means based fares during off-peak periods, and 2 comments were received that were unrelated to the means-based fares. Staff reviewed and categorized all comments, and prepared a written responses to comments in opposition and those neither in support of nor opposed to the Proposed Program, which are included as an attachment to the staff report for the September 26, 2019 meeting of the Finance-Auditing Committee.

5. In accordance with guidance from the Federal Transit Administration, staff has analyzed the Proposed Program to determine whether it would result in a disparate impact to minority passengers or impose a disproportionate burden on low-income passengers in the District's service area. The Title VI Equity Analysis was completed after the public hearing in order to reflect any public comments received on the proposal to implement this service. Staff has documented these findings in a separate Title VI Equity Analysis report, which was included with the staff report to the September 26, 2019 meeting of the Finance-Auditing Committee. Overall, the staff analysis concluded that low-income riders would benefit from the program, and though non-minority riders

**ORDINANCE NO. 2019-003****BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019****PAGE 3**

would benefit slightly more than minority riders, the discrepancy between the benefits was very small, only 1.25% on Ferry and 2.7% on Bus. These percentages are well below the 10% threshold the District has established for determining a Disparate Impact. Therefore, the Proposed Program results in neither a Disproportionate Burden on low-income riders nor a Disparate Impact on minority riders.

6. On September 26, 2019, the Finance-Auditing Committee, after consideration of the Proposed Program, all public comments, the Title VI Equity Analysis, and the staff analysis, has recommended that the District adopt the staff proposal of the means-based fare program as described above, effective upon MTC's implementation of the Program.

7. The Board has carefully considered the Proposed Program, considered all public comments, the Title VI Equity Analysis, the General Manager's report and the recommendations of the Finance-Auditing Committee. The Board finds that the Proposed Program is consistent with the District's mission and policy objectives.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT AS FOLLOWS:

Section 1. Section III, "Golden Gate Transit – Bus and Ferry Systems," Subsection D, "Discount Fares and Transfers," is amended by adding a new paragraph 7:

7. MEANS-BASED FARES

- a. Individuals with an annual household income below 200% of the Federal Poverty Level are eligible to receive a fifty percent fare reduction on regular Golden Gate Transit and Golden Gate Ferry fares paid using a Clipper® card as set out below:

**ORDINANCE NO. 2019-003****BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019****PAGE 4**

<b>BUS FY19-20</b>		San Francisco	Marin County			Sonoma County		East Bay
	Bus Zone	1	2	3	4	5	6	7
San Francisco	1	\$2.25	\$3.50	\$3.75	\$4.25	\$6.50	\$6.50	\$3.50
Marin County	2	\$3.50		\$1.80		\$4.25	\$4.75	\$3.00
	3	\$3.75				\$4.00	\$4.25	
	4	\$4.25				\$3.50	\$3.50	
Sonoma County	5	\$6.50	\$4.25	\$4.00	\$3.50	\$2.25		\$5.75
	6	\$6.50	\$4.75	\$4.25	\$3.50			\$5.75
East Bay	7	\$3.50		\$3.00		\$5.75	\$5.75	\$2.00

**FERRY FY19-20**

Larkspur	\$6.25
Sausalito	\$6.50
Tiburon	\$6.50

<b>BUS FY20-21</b>		San Francisco	Marin County			Sonoma County		East Bay
	Bus Zone	1	2	3	4	5	6	7
San Francisco	1	\$2.25	\$3.75	\$3.75	\$4.50	\$6.75	\$6.75	\$3.50
Marin County	2	\$3.75	\$1.80			\$4.50	\$4.75	\$3.25
	3	\$3.75				\$4.25	\$4.50	
	4	\$4.50				\$3.50	\$3.50	
Sonoma County	5	\$6.75	\$4.50	\$4.25	\$3.50	\$2.25		\$6.00
	6	\$6.75	\$4.75	\$4.50	\$3.50			\$6.00
East Bay	7	\$3.50	\$3.25			\$6.00	\$6.00	\$2.00

**FERRY FY20-21**

Larkspur	\$6.50
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**ORDINANCE NO. 2019-003****BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019****PAGE 5**

Sausalito	\$6.75
Tiburon	\$6.75

**BUS FY21-22**

		San Francisco	Marin County			Sonoma County		East Bay
	Bus Zone	1	2	3	4	5	6	7
San Francisco	1	\$2.50	\$4.00	\$4.00	\$4.50	\$7.00	\$7.00	\$3.50
Marin County	2	\$4.00	\$1.80			\$4.50	\$4.50	\$3.25
	3	\$4.00				\$4.50	\$4.50	
	4	\$4.50				\$3.75	\$3.75	
Sonoma County	5	\$7.00	\$4.50	\$4.50	\$3.75	\$2.50		\$6.25
	6	\$7.00	\$4.50	\$4.50	\$3.75			\$6.25
East Bay	7	\$3.50	\$3.25			\$6.25	\$6.25	\$2.00

**FERRY FY21-22**

Larkspur	\$6.75
Sausalito	\$7.00
Tiburon	\$7.00

Section 2. The means-based fares will not be applicable to fares for local travel solely within Marin County and the East Bay and fares for the “Early Bird Express” service that Golden Gate Transit operates on behalf of BART.

Section 3. The effective date of this Ordinance shall be upon MTC’s implementation of the Program.

Section 4. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are severable.

**ORDINANCE NO. 2019-003**

**BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019**

**PAGE 6**

ADOPTED this 27 day of September 2019, by the following vote of the Golden Gate Bridge, Highway and Transportation District Board of Directors;

**AYES (14):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre; Second Vice President Theriault; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee



**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-068**

**RECEIVE THE UPDATED FIVE- AND TEN-YEAR  
FINANCIAL PROJECTION FROM FY 20/21 THROUGH FY 29/30**

September 27, 2019

**WHEREAS**, the Auditor-Controller's office provided a report of the Golden Gate Bridge, Highway and Transportation District's (District) Five- and Ten-Year Financial Projection of operating and capital project revenues and expenses from FY 20/21 through FY 29/30 (Projection), which included the following sections and Appendices: (1) Background; (2) Fiscal Strength of the District; (3) Projection Findings; (4) Assumptions; and, (5) Next Steps; Appendix A, *Projection and Revenue Detail*; Appendix B, *Assumptions*; Appendix C, *Ten-Year Capital Plan Projection*; Appendix D, *Capital Contribution Calculation*; and, Appendix E, *Reserve Structure*;

**WHEREAS**, the Projection reflects the maintenance of all current policy decisions over the period of the Projection, including current operating service levels, current capital project schedule and current revenue assumptions; and, assumes that the cost will change over time with inflation and that revenues will change according to projections of traffic and transit patronage;

**WHEREAS**, the Projection presents the long-term financial impact of the present baseline level of operations; however, the Projection is not a policy document and does not represent the future direction that will be set by policy decisions made by the Board of Directors in the years ahead; and,

**WHEREAS**, the Finance-Auditing Committee/Committee of the Whole, at its meeting of September 26, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (Board) hereby receives the Updated Five- and Ten-Year Financial Projection for the period of FY 19/20 through FY 28/29, as outlined in the Appendices and attached hereto, as follows:

- A. Projection;
- B. Assumptions;
- C. Ten-Year Capital Plan Projection;
- D. Capital Contribution Calculation; and,
- E. Reserve Structure.

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

**AYES (14):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre; Second Vice President Theriault; President Hernández.

**NOES (0):** None.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee

**RESOLUTION NO. 2019-068**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019**  
**PAGE 2**



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

September 27, 2019, Finance-Auditing Committee, Agenda Item No. 7  
<http://goldengate.org/board/2019/agendas/documents/2019-0926-FinanceComm-No7-FiveTenProjFY2021-2030.pdf>



**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-069**

**APPROVE IMPLEMENTATION OF A BRIDGE PAINTER  
APPRENTICESHIP PROGRAM**

September 27, 2019

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District's (District) Bridge Division has historically filled the ranks of the Bridge Painter classification with in-house-trained and developed employees through a formal apprenticeship training program; however, the program was suspended, following the Painter bargaining unit union decertification vote in June 2011;

**WHEREAS**, in November 2012, the Painter unit voted to be represented by Public Employees Union Local 1 (Union) and the District recognized that representation with Board Resolution No. 2012-082;

**WHEREAS**, over the past several years, the District has worked closely with the Union, the California Labor Federation (CaLaborFed), the United States Department of Labor (DOL), and the National Center for Construction Education and Research (NCCER) to create a Bridge Painter Apprenticeship program that meets the DOL national standards for instructional quality, content, and rigor; and,

**WHEREAS**, the Rules, Policy and Industrial Relations Committee, at its meeting of September 27, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby approves implementation of a United States Department of Labor-registered apprentice training program within the Bridge Division Painters bargaining unit; and, be it further

**RESOLVED** that the Board hereby approves the addition of four Bridge Painter Apprentice positions to the Table of Organization within the Bridge Division.

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

**AYES (12):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre.

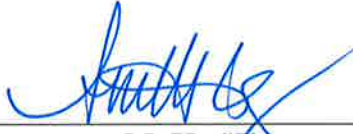
**NOES (2):** Second Vice President Theriault; President Hernández.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee

**RESOLUTION NO. 2019-069**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 27, 2019**  
**PAGE 2**



**Sabrina Hernández**  
**President, Board of Directors**



**ATTEST:**

**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

September 27, 2019, Rules, Policy & Industrial Relations Committee, Agenda Item No. 3  
<http://goldengate.org/board/2019/agendas/documents/2019-0927-RulesComm-No3-ApprBridgePainterApprenticeshipPrgrm.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-070**

**APPROVE IMPLEMENTATION OF AN EXPANDED  
EMPLOYEE DEVELOPMENT PROGRAM**

September 27, 2019

**WHEREAS**, the Rules, Policy and Industrial Relations Committee, at its meeting of September 27, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby approves the implementation of an expanded professional development program, including components for recruiting, training, advancement, succession, and an increase to the signing bonus of up to \$2,500 as well as the focused inclusion of academic institutions in the California state and community college systems in the District's six-county jurisdiction; with the understanding that staff will be fine-tuning the criteria for the selection of academic partners; and, be it further

**RESOLVED** that the Board hereby approves the addition of two apprentice Bus Mechanic positions in the Bus Division's Table of Organization.

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

**AYES (12):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre.


**NOES (2):** Second Vice President Theriault; President Hernández.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee



**Sabrina Hernández**  
**President, Board of Directors**

**ATTEST:**

  
**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

September 27, 2019, Rules, Policy & Industrial Relations Committee, Agenda Item No. 4  
<http://goldengate.org/board/2019/agendas/documents/2019-0927-RulesComm-No4-ApprActImplentProfDevPrgrm.pdf>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-071**

**APPROVE A WAGE ALIGNMENT FOR THE DEPUTY GENERAL MANAGER  
CLASSIFICATION**

September 27, 2019

**WHEREAS**, the Rules, Policy and Industrial Relations Committee, at its meeting of September 27, 2019, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves eliminate the two-tiered compensation structure for the Deputy General Manager classification and make the compensation structure for all Deputy General Managers identical, with an annual salary range of \$194,584 to \$235,144, not including benefits, which is the current salary range for the Bridge and Bus Deputy General Managers:

**ADOPTED** this 27<sup>th</sup> day of September 2019, by the following vote of the Board of Directors:

**AYES (14):** Directors Arnold, Brown, Cochran, Fewer, Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Sobel; First Vice President Pahre; Second Vice President Theriault; President Hernández.

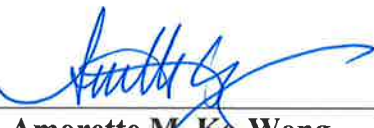
**NOES (0):** None.

**ABSENT (5):** Directors Belforte, Moylan, Sears, Walton and Yee



**Sabrina Hernandez**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

September 27, 2019, Rules, Policy & Industrial Relations Committee, Agenda Item No. 5  
<http://goldengate.org/board/2019/agendas/documents/2019-0927-RulesComm-No5-ApprDGMWageAlignment.pdf>



October 22, 2020

## **MINUTES OF THE FINANCE-AUDITING COMMITTEE**

**Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.**

**These minutes are supplemented by the audio recording that is posted online at:**

**<https://www.goldengate.org/district/board-of-directors/meeting-documents>**.

Honorable Board of Directors  
Golden Gate Bridge, Highway  
and Transportation District

Honorable Members:

A meeting of the Finance-Auditing Committee (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conference, on Thursday, October 22, 2020, at 10:25 a.m., Chair Sobel presiding.

- (1) **Call to Order:** 10:25 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

**Committee Members Present (6):** Chair Sobel; Vice Chair Fredericks; Directors Cochran, Grosboll and Moylan; President Pahre.

**Committee Members Absent (1):** Director Yee.

**Other Directors Present (4):** Directors Belforte, Hill, Mastin and Theriault.

**[Note: On this date, there were three vacancies on the Board of Directors.]**

**Staff Present:** General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

[Director Grosboll arrived.]

(3) **Ratification of Previous Actions by the Auditor-Controller** [2:08 Minutes Mark on the Audio Recording]

PFM Senior Managing Consultant Lesley Murphy presented the Investment Report.

Director Hill inquired about the Investment Report.

Ms. Murphy responded to the Director's inquiry.

[Director Belforte departed.]

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors FREDERICKS/MOYLAN** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee recommends that the Board of Directors approve the following actions:

- (i) There are no commitments or expenditures to ratify for the period of September 1, 2020 through September 30, 2020.
- (ii) Ratify investments made during the period September 15, 2020 through October 12, 2020.
- (iii) Authorize the reinvestment, within the established policy of the Board, of any investments maturing between October 13, 2020 and November 9, 2020, as well as the investment of all other funds not required to cover expenditures which may become available.
- (iv) Accept the Investment Report for September 2020.

**Action by the Board at its meeting of October 23, 2020 – Resolution**  
**CONSENT CALENDAR**

**AYES (6):** Chair Sobel; Vice Chair Fredericks; Directors Cochran, Grosboll and Moylan; President Pahre.

**NOES (0):** None.

**ABSENT (1):** Director Yee.

(4) **Authorize Budget Adjustment(s) and/or Transfer(s)**

- (a) **Budget Increase in the FY 20/21 Bridge Division Capital Budget for the Golden Gate Bridge Physical Suicide Deterrent System Project (Project #1526)** [11:02 Minutes Mark on the Audio Recording]



District Engineer Ewa Bauer-Furbush presented the staff report.

(i) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/MOYLAN** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee recommends, in concurrence with the Building and Operating Committee at its meeting on October 22, 2020, that the Board of Directors authorize a budget increase in the amount of \$1,474,000 to the *Golden Gate Bridge Physical Suicide Deterrent System Project (Project #1526)*, to be financed with District reserves, to fund the continuation of engineering advisor support services for review of construction temporary structures and structural engineering evaluation of construction claims relative to Professional Services Agreement (PSA) No. 2018-B-082, *Temporary Structures Engineering Advisor Support Services for the Construction of the Golden Gate Bridge Physical Suicide Deterrent and Traveler Systems*, associated with construction Contract No. 2006-B-1, *Golden Gate Bridge Physical Suicide Deterrent System and Wind Retrofit*.

**Action by the Board at its meeting of October 23, 2020 – Resolution**  
**Refer to Building and Operating Committee Meeting of October 22, 2020**  
**NON-CONSENT CALENDAR**

**AYES (6):** Chair Sobel; Vice Chair Fredericks; Directors Cochran, Grosboll and Moylan; President Pahre.

**NOES (0):** None.

**ABSENT (1):** Director Yee.

(5) **Authorize Actions Related to Grant Programs**

No actions required authorization.

(6) **Approve Actions Relative to Adoption of a Clipper Start Fare for Marin Local Rides on Golden Gate Transit Bus Service, Approval of the Associated Title VI Equity Analysis, and Amend the Master Ordinance** [14:55 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report.

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/FREDERICKS** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee recommends that the Board of Directors approve actions relative to adoption of an expansion of the means-based fares, known as “Clipper START” fares, to include local rides within Marin County on Golden Gate Transit buses as follows:

- (i) Adopt a Clipper START fare for local rides within Marin County on Golden Gate Transit buses;
- (ii) Approve the associated Title VI Equity Analysis; and,
- (iii) Amend the Master Ordinance accordingly.

**Action by the Board at its meeting of October 23, 2020 – Ordinance  
NON-CONSENT CALENDAR**

**AYES (6):** Chair Sobel; Vice Chair Fredericks; Directors Cochran, Grosboll and Moylan; President Pahre.

**NOES (0):** None.

**ABSENT (1):** Director Yee.

**(7) Status Report on the FY 20/21 Budget [19:45 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken. The FY 2020/2021 Adopted Budget is available on the District’s website at: <https://www.goldengate.org/documents>.

Chair Sobel and President Pahre commented on the staff report. President Pahre also commented on the Investment Report.

**(8) Monthly Review of Golden Gate Bridge Traffic/Tolls and Bus and Ferry Transit Patronage/Fares (for Three Months Ending September 2020) [28:59 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

Chair Sobel, and Directors Hill and Mastin commented and inquired about the staff report.

Mr. Wire and Mr. Mulligan responded to the Chair’s and Director’s inquiries.

**(9) Monthly Review of Financial Statements (for Three Months Ending September 2020)**  
**(a) Statement of Revenue and Expenses**  
**(b) Statement of Capital Programs and Expenditures**  
**[48:39 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff reports, which were for informational purposes only and no action was taken.

Chair Sobel thanked Mr. Wire and his staff for the reports.



**FINANCE-AUDITING COMMITTEE  
OCTOBER 22, 2020/PAGE 5**

- (10) **Review of the District's FY 20/21 First Quarterly Report of Judgments or Settled Claims [51:51 Minutes Mark on the Audio Recording]**

Attorney Kimon Manolius presented the staff report, which was for informational purposes only and no action was taken.

- (11) **Review of the Auditor-Controller's FY 20/21 First Quarterly Report on Authorized Budget Adjustments and Budget Transfers Under the General Manager's Authority [53:25 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

- (12) **Review of the Auditor-Controller's FY 20/21 First Quarterly Report on Procurement Actions Under the General Manager's Authority [54:21 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

- (13) **Public Comment [55:05 Hours Mark on the Audio Recording]**

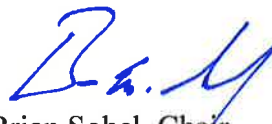
There were no public comments.

- (14) **Adjournment [56:49 Hours Mark on the Audio Recording]**

All business having been concluded **Directors COCHRAN/FREDERICKS** moved and seconded that the meeting be adjourned at 11:22 a.m.

**Carried**

Respectfully submitted,



Brian Sobel, Chair  
Finance-Auditing Committee

BS:AMK:EIE:mjl



**Date Issued: October 23, 2020**

**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**

**Resolution No. 2020-078 (October 22, 2020 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the “Investment Report” for September 2020.

**Resolution No. 2020-079 (October 23, 2020 meeting of the Board of Directors)**

Ratifies the action of the General Manager to authorize an additional rent reduction for the business Kosmos Kafe (Previously Café Salute) renting space from the District at the San Rafael Transit Center, as detailed in the General Manager’s Report.

**Resolution No. 2020-080 (October 23, 2020 meeting of the Board of Directors)**

Approves the addition of the Communications Electronic Technician job classification at the Bridge to the Electricians’ bargaining unit, which is represented by the International Brotherhood of Electrical Workers, Local 6, as detailed in the General Manager’s Report.

**Resolution No. 2020-081 (October 22, 2020 meeting of the Transportation Committee)**

Approves adoption of the Agency Safety Plan for Golden Gate Transit, in compliance with the Federal Transit Administration’s Public Transportation Agency Safety Plan Rule, as detailed and attached to the staff report.

**Resolution No. 2020-082 (October 22, 2020 meeting of the Building and Operating Committee)**

Authorizes execution of the Second Amendment to Professional Services Agreement No. 2018-B-082, *Temporary Structures Engineering Advisor Support Services for the Construction of the Golden Gate Bridge Physical Suicide Deterrent and Traveler Systems*, with TJA Engineering, Inc., of Livermore, CA, in an amount not to exceed \$1,340,000, for continuation of engineering support services during construction of the Golden Gate Bridge Physical Suicide Deterrent System Project, establishes a 10% contingency fund in the amount of \$134,000, and authorizes an increase in the amount of \$1,474,000 in the FY 20/21 Bridge Division Capital Budget, as detailed in the staff report, and as concurred with by the Finance-Auditing Committee.

**Resolution No. 2020-083 (October 22, 2020 meeting of the Building and Operating Committee)**

Approves award of Contract No. 2020-F-047, *Ferry Fleet Scheduled Drydockings and Capital Improvements*, to Marine Group Boat Works, LLC, of Chula Vista, CA, in the amount of \$4,597,003, and establish a 10% contract contingency fund in the amount of \$459,701, to address items that may be encountered once the vessels are dry-docked, as detailed in the staff report.

**Summary of Actions of the Board of Directors  
Meeting of October 23, 2020/Page 2**

**Ordinance No. 2020-001 (October 22, 2020 meeting of the Finance-Auditing Committee)**

Adopts a Clipper START fare for local rides within Marin County on Golden Gate Transit buses; approve the associated Title VI Equity Analysis, and amend the Master Ordinance accordingly, as detailed in the staff report.



Amorette M. Ko-Wong, Secretary of the District

AMK:EIE:plw

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-078**

**RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT  
THE INVESTMENT REPORTS FOR SEPTEMBER 2020  
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT**

October 23, 2020

**WHEREAS**, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of October 22, 2020, has so recommended; now, therefore, be it

**RESOLVED**, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District has no commitments and/or expenditures to ratify for the period of September 1, 2020 through September 30, 2020; and be it further

**RESOLVED**, that the Board hereby ratifies investments made during the period September 15, 2020 through October 12, 2020; and be it further

**RESOLVED**, that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between October 13, 2020 and November 9, 2020, as well as the investment of all other funds not required to cover expenditures which may become available; and be it further

**RESOLVED**, that the Board hereby accepts the Investment Report for September 2020, as prepared by Public Financial Management and included in the staff report.

**ADOPTED** this 23<sup>rd</sup> day of October 2020, by the following vote of the Board of Directors:

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.


**ABSENT (1):** Director Yee.

[Note: On this date, there were three vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: October 22, 2020, Finance-Auditing Committee, Agenda Item No. (3)  
<https://www.goldengate.org/assets/1/25/2020-1022-financecomm-no3-ratofaction.pdf?6234>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-079**

**RATIFY AND AUTHORIZE THE EMERGENCY ACTIONS BY THE GENERAL  
MANAGER RELATIVE TO REDUCTION IN RENT FOR KOSMOS KAFE  
(PREVIOUSLY CAFÉ SALUTE) AT THE SAN RAFAEL TRANSIT CENTER**

October 23, 2020

**WHEREAS**, at the March 27, 2020 regular meeting of the Golden Gate Bridge Highway and Transportation District Board of Directors (Board), Resolution No. 2020-017 was adopted authorizing the General Manager to take necessary and appropriate actions in response to the ongoing Novel Corona Virus (COVID-19) pandemic;

**WHEREAS**, on April 24, 2020 the Board adopted Resolution 2020-020 ratifying a rent reduction for Kosmos Kafe (Previously Café Salute) renting space from the District at the San Rafael Transit Center for the six-month period effective April 15, 2020 to October 15, 2020 or the termination of the COVID-19 Shelter-in-Place Orders, whichever first occurs;

**WHEREAS**, District Staff supports and recommends extending the rent reduction for Kosmos Kafe for an additional three months; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District ratifies the action of the General Manager to authorize an additional rent reduction for the business Kosmos Kafe (Previously Café Salute) renting space from the District at the San Rafael Transit Center effective October 15, 2020 through December 15, 2020.

**ADOPTED** this 23<sup>rd</sup> day of October 2020, by the following vote of the Board of Directors:

**AYES (16):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

**ABSENT (0):** None.

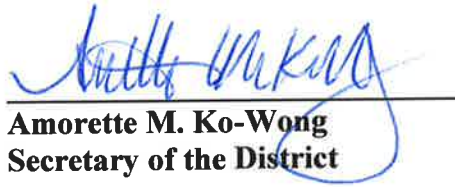
[Note: On this date, there were three vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**RESOLUTION NO. 2020-079**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**  
**PAGE 2**

**ATTEST:**

  
\_\_\_\_\_  
**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: October 23, 2020, Board of Directors, Agenda Item No. (6A)  
<https://www.goldengate.org/assets/1/25/2020-1023-boardmeeting-no6a-gmrpt-rev.pdf?6256>



**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-080**

**APPROVES THE ADDITION OF AN EMPLOYEE CLASSIFICATION TO THE  
ELECTRICIANS' BARGAINING UNIT, INTERNATIONAL BROTHERHOOD  
OF ELECTRICAL WORKERS, LOCAL 6**

October 23, 2020

**WHEREAS**, the International Brotherhood of Electrical Workers, Local 6 ("IBEW Local 6") submitted a representation petition on September 3, 2020, seeking to add the Communications Electronic Technician job classification to the existing Electricians' bargaining unit;

**WHEREAS**, all employees in the Communications Electricians Technician job classification submitted authorization cards indicating IBEW Local 6 to be their exclusive representative;

**WHEREAS**, the District has determined that the Communications Electricians Technicians share a community of interest with the Electricians and recommends that they be included in the existing unit; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District approves the addition of the Communications Electronic Technician job classification at the Bridge to the Electricians' bargaining unit, which is represented by the International Brotherhood of Electrical Workers, Local 6.

**ADOPTED** this 23<sup>rd</sup> day of October 2020, by the following vote of the Board of Directors:


<b>AYES (14):</b>	Directors Arnold, Belforte, Fredericks, Garbarino, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.
<b>NOES (0):</b>	None.
<b>RECUSED (1):</b>	Director Hernández.
<b>ABSENT (1):</b>	Director Grosboll.

[Note: On this date, there were three vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

**RESOLUTION NO. 2020-080**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**  
**PAGE 2**

Reference: October 23, 2020, Board of Directors, Agenda Item No. (6A)  
<https://www.goldengate.org/assets/1/25/2020-1023-boardmeeting-no6a-gmrpt-rev.pdf?6256>



**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-081**

**APPROVE ADOPTION OF THE AGENCY SAFETY PLAN FOR  
GOLDEN GATE TRANSIT**

October 23, 2020

**WHEREAS**, on July 19, 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan Rule, which requires certain transit operators of public transportation systems that receive federal funds under FTA's Urbanized Area Formula Grants 49 U.S.C. Section 5307) to develop an Agency Safety Plan (ASP) that includes the processes and procedures to implement a Safety Management System (SMS);

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) must submit a Board-adopted Agency Safety Plan for Golden Gate Transit (GGT) by December 31, 2020 in order to comply with the Federal Transit Administration's (FTA) Public Transportation Agency Safety Plan Rule to meet the requirements of 49 C.F.R. Part 673;

**WHEREAS**, an overview of the proposed ASP was presented to the Transportation Committee at its July 23, 2020 meeting, and was further reviewed at the Transportation Committee meeting of October 22, 2020;

**WHEREAS**, the proposed ASP is built upon the four principles of the Safety Management System – Safety Management Policy, Safety Risk Management, Safety Assurance, and Safety Promotion – to actively manage and maximize safety, and to use data to identify trends, predict outcomes, and mitigate risks;

**WHEREAS**, the proposed ASP includes a Safety Management Policy Statement and designates the General Manager as the Accountable Executive and the Deputy General Manager of the Bus Division as the SMS Executive;

**WHEREAS**, the Transportation Committee, has so recommended; now, therefore, be it

**RESOLVED** that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District approves adoption of the Agency Safety Plan (ASP) for Golden Gate Transit, in compliance with the Federal Transit Administration's (FTA) Public Transportation Agency Safety Plan Rule.

**ADOPTED** this 23<sup>rd</sup> day of October 2020, by the following vote of the Board of Directors:

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

**ABSENT (1):** Director Sobel.

**RESOLUTION NO. 2020-081**

**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**

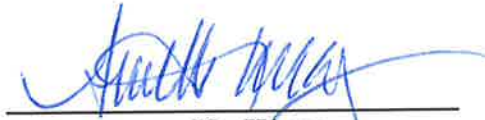
**PAGE 2**

[Note: On this date, there were three vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: October 22, 2020, Transportation Committee, Agenda Item No. (4)  
<https://www.goldengate.org/assets/1/25/2020-1022-transcomm-no4-appradoptaspforggt.pdf?6224>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-082**

**APPROVE ACTIONS RELATIVE TO PROFESSIONAL SERVICES AGREEMENT NO. 2018-B-082, TEMPORARY STRUCTURES ENGINEERING ADVISOR SUPPORT SERVICES FOR THE CONSTRUCTION OF THE GOLDEN GATE BRIDGE PHYSICAL SUICIDE DETERRENT AND TRAVELER SYSTEMS, WITH TJA ENGINEERING, INC.**

October 23, 2020

**WHEREAS**, by Resolution No. 2016-087, the Golden Gate Bridge, Highway and Transportation District (District) Board of Directors, authorized the award of construction Contract No. 2016-B-01, *Golden Gate Bridge Physical Suicide Deterrent System and Wind Retrofit Projects* (the SDS Project), to Shimmick Construction Company, Inc./Danny's Construction Company LLC, a Joint Venture (Contractor);

**WHEREAS**, Contract No. 2016-B-1 involves construction of a physical suicide deterrent consisting of a horizontal stainless steel net system supported by cantilevered steel brackets spaced 50 feet apart and connected to the steel trusses along the west and east sides of four Golden Gate Bridge structures: the South Approach Viaduct, the Fort Point Arch, the Suspension Bridge, and the North Approach Viaduct;

**WHEREAS**, because the installation of the Net System on the Suspension Bridge will block operations of the existing Suspension Bridge maintenance travelers, the Project includes replacement of these travelers with new travelers that are configured to avoid interference with the Net System;

**WHEREAS**, on October 26, 2018, by Resolution No. 2018-066, the Board of Directors authorized execution of a Professional Services Agreement, PSA No. 2018-B-082, *Temporary Structures Engineering Advisor Support Services for the Construction of the Golden Gate Bridge Physical Suicide Deterrent and Traveler Systems*, to TJA Engineering, Inc. (TJA), to provide an independent "second opinion" review of the Contractor's submittals related to the work access systems required for the construction of the Suicide Deterrent System and travelers;

**WHEREAS**, the project has not progressed as planned and the Contractor has informed the District that the work will not be completed until April 2024 and that they will be continuing to develop and submit temporary access systems and other temporary structure work plans throughout this time period;

**WHEREAS**, on August 17, 2020, Amendment No. 1 to PSA No. 2018-B-082 in the amount of \$87,050 was issued using the PSA contingency approved by the Board.

**WHEREAS**, staff has performed a review of the remaining submissions and determined that to carry on the temporary structures engineering advisor support services through April 2024, a further amendment to the PSA to increase the budget is necessary.

**RESOLUTION NO. 2020-082**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**  
**PAGE 9**

**WHEREAS**, Engineering staff requested, and TJA has provided, a cost proposal for the requested additional scope of engineering support services, in the amount of \$840,000, which Engineering staff has reviewed and found to be reasonable and consistent with TJA's audited labor and overhead billing rates;

**WHEREAS**, Engineering staff has further determined that TJA's assistance will be required to review and respond to Contractor's claims for additional compensation and time extension related to disputes involving temporary access systems and other aspects of construction, and recommends the proposed amendment include a not-to-exceed amount of \$500,000 for such services;

**WHEREAS**, the Building and Operating Committee has so recommended, and the Finance-Auditing Committee concurred, at their meetings of October 22, 2020,; now, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of the Second Amendment to Professional Services Agreement (PSA) No. 2018-B-082, *Temporary Structures Engineering Advisor Support Services for the Construction of the Golden Gate Bridge Physical Suicide Deterrent and Traveler Systems*, with TJA Engineering, Inc., Livermore, CA, in an amount not to exceed \$1,340,000, for continuation of engineering support services during construction of the *Golden Gate Bridge Physical Suicide Deterrent System Project* (Project #1526); and be it further

**RESOLVED** that the Board hereby establishes a 10% contingency for the Second Amendment in the amount of \$134,000; and be it further

**RESOLVED** that the Board hereby authorizes a budget increase in the amount of \$1,474,000 in the FY 2020/21 Bridge Division Capital Budget for Project #1526, to be funded from District reserves, for a revised total Project #1526 budget of \$196,253,868.

**ADOPTED** this 23<sup>rd</sup> day of October 2020, by the following vote of the Board of Directors:

**AYES (14):** Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

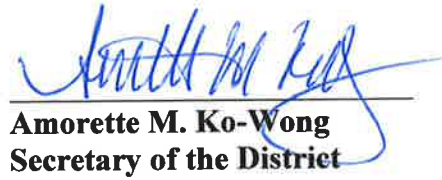
**ABSENT (2):** Directors Arnold and Sobel.

[Note: On this date, there were three vacancies on the Board of Directors.]

  
**Barbara L. Pahre**  
**President, Board of Directors**

**RESOLUTION NO. 2020-082**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**  
**PAGE 9**

**ATTEST:**

  
**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:**

October 22, 2020, Building and Operating Committee, Agenda Item No. (3)  
<https://www.goldengate.org/assets/1/25/2020-1022-bocomm-no3-apptractamendsdstja.pdf?6228>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2019-083**

**APPROVE ACTIONS RELATIVE TO AWARD OF CONTRACT NO. 2020-F-047,  
FERRY FLEET SCHEDULED DRYDOCKINGS AND CAPITAL IMPROVEMENTS, TO  
MARINE GROUP BOAT WORKS, LLC**

October 23, 2020

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) vessels, *M.V. Del Norte*, *M.V. Mendocino*, *M.V. Golden Gate* and *M.V. Napa*, are required to receive regularly scheduled United States Coast Guard (USCG) inspections, and it is prudent and efficient to also perform any additional needed capital work while the vessels are dry-docked for the hull inspections;

**WHEREAS**, on August 7, 2020, the District issued an Invitation for Bids (IFB) No. 2020-F-047, *Ferry Fleet Scheduled Drydockings and Capital Improvements* in accordance with state and federal procurement requirements and the District's Procurement Ordinance;

**WHEREAS**, staff has reviewed the apparent low bid, submitted by Marine Group Boat Works, LLC, Chula Vista, CA (MGBW), and finds the bid to be technically responsible and responsive to the specifications and finds the bid price to be fair and reasonable;

**WHEREAS**, no DBE/SBE contract-specific goal was established for this contract, however, bidders were required to document their activities in the solicitation and selection of subcontractors, subconsultants, and suppliers to ensure that this process was carried out in a nondiscriminatory manner, and MGBW has complied with the DBE requirements, although no DBE participation is anticipated during the performance of this contract;

**WHEREAS**, the Building and Operating Committee/Committee of the Whole, at its meeting of October 22, 2020, has so recommended, therefore, be it

**RESOLVED** that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby approves award of Contract No. 2020-F-047, *Ferry Fleet Scheduled Drydockings and Capital Improvements*, to Marine Group Boat Works, LLC, Chula Vista, CA, in the amount of \$4,597,003; and be it further

**RESOLVED** that the Board establishes a contract contingency in the amount of \$459,701, which is 10% of the contract value, to address items that may be encountered once the vessels are dry-docked.

**ADOPTED** this 23<sup>rd</sup> day of October 2020, by the following vote of the Board of Directors:

**RESOLUTION NO. 2020-083**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**  
**PAGE 2**

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

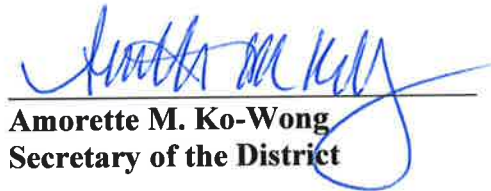
**ABSENT (1):** Director Sobel.

[Note: On this date, there were three vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference:

October 22, 2020, Building and Operating Committee, Agenda Item No. (4)  
<https://www.goldengate.org/assets/1/25/2020-1022-bocomm-no4-apprawardfleetmarinebwg.pdf?6229>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**ORDINANCE NO. 2020-001**

**AN ORDINANCE TO AMEND THE MASTER ORDINANCE  
TO EXPAND THE MEANS-BASED FARE PROGRAM  
FOR GOLDEN GATE TRANSIT TRIPS WITHIN MARIN COUNTY**

October 23, 2020

THIS ORDINANCE is adopted with reference to the following facts and circumstances which are found and declared by the Board of Directors:

1. On May 23, 2018, the Metropolitan Transportation Commission (MTC) approved the implementation of a pilot Regional Means-Based Fare Program (Clipper START Program) to provide greater mobility options to low income individuals using transit systems in the Bay Area. Under the Clipper START Program, individuals with income below 200% of the Federal Poverty Level would be eligible for a reduced fare.

2. On September 27, 2019, the Board of Directors (Board) approved participation in the Clipper START Program and adopted a means-based fare program for Golden Gate Transit and Golden Gate Ferry that would provide a fifty percent reduction from adult Clipper fares on regular Golden Gate Ferry service and on all Golden Gate Transit bus trips, with several exceptions.

3. One of the exceptions was for fares on local travel solely within Marin County on Golden Gate Transit buses, as the District sets fares for such rides in coordination with Marin County Transit (Marin Transit) pursuant to the contract and the historical relationship between the two agencies.

4. On August 26, 2020, MTC authorized an expansion of the Clipper START Program. On October 5, 2020, Marin Transit approved participation in the Clipper START Program and adopted a fifty percent reduction in their adult fares.



**ORDINANCE NO. 2020-001****BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020****PAGE 2**

5. Staff proposes to expand the Clipper START Program by reducing the fare for local travel within Marin County on Golden Gate Transit buses to match the reduction approved by Marin Transit (Proposed Program).

6. Outreach regarding the Proposed Program began on August 28, 2020, when the Board approved holding a public hearing on September 24, 2020. The public comment period closed at 4:30 p.m. on Friday, September 25, 2020. Outreach activities included the following: 1) Publishing advertisements in local publications (*Marin Independent Journal and La Voz*); 2) Placing posters onboard Golden Gate Transit buses; 3) Social media postings on Facebook and Twitter; 4) Emails to customers and community based organizations; and Press releases to local media. The District made available Spanish translations of all printed materials and handouts. Public comments regarding the means-based fares were received at the public hearing, by email to the District, and by written comments to the District Secretary.

7. A public hearing was held on September 24, 2020 to formally receive public comment on the means-based fares. As of October 23, 2020, there were 9 unique comments received by the District. Of these, 8 commenters supported the Proposed Program, and 1 comments were received that were unrelated to the means-based fare. Staff reviewed and categorized all comments, and prepared a written responses to comments neither in support of nor opposed to the Proposed Program, which are included as an attachment to the staff report for the October 22, 2020 meeting of the Finance-Auditing Committee.

8. In accordance with guidance from the Federal Transit Administration, staff has analyzed the Proposed Program to determine whether it would result in a disparate impact to minority passengers or impose a disproportionate burden on low-income passengers in the District's service area. The Title VI Equity Analysis was completed after the public hearing in order to reflect any public comments received on the proposal to implement this service. Staff has documented these findings in a separate Title VI Equity Analysis report, which was included with the staff report to the October 22, 2020 meeting of the Finance-Auditing Committee. Overall, the staff analysis concluded that low-income riders would benefit from the program, and though non-minority riders would benefit slightly more than minority riders, the discrepancy

**ORDINANCE NO. 2020-001****BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020****PAGE 3**

between the benefits was very small, only 5.74%. This percentage is well below the 10% threshold the District has established for determining a Disparate Impact. Therefore, the Proposed Program results in neither a Disproportionate Burden on low-income riders nor a Disparate Impact on minority riders.

9. On September 22, 2020, the Finance-Auditing Committee, after consideration of the Proposed Program, all public comments, the Title VI Equity Analysis, and the staff analysis, has recommended that the District adopt the staff proposal of the means-based fare program as described above, effective November 1, 2020 through June 20, 2021.

10. The Board has carefully considered the Proposed Program, considered all public comments, the Title VI Equity Analysis, the General Manager's report and the recommendations of the Finance-Auditing Committee. The Board finds that the Proposed Program is consistent with the District's mission and policy objectives.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT AS FOLLOWS:

Section 1. Section III, "Golden Gate Transit – Bus and Ferry Systems," Subsection D, "Discount Fares and Transfers," paragraph 7 "Means-Based Fares" is deleted in its entirety and replaced as follows:

7. MEANS-BASED FARES

- a. Individuals with an annual household income below 200% of the Federal Poverty Level are eligible to receive a fifty percent fare reduction on regular Golden Gate Transit and Golden Gate Ferry fares paid using a Clipper® card as set out below:

**ORDINANCE NO. 2020-001****BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020****PAGE 4**

<b><u>BUS FY19-20</u></b>		San Francisco	Marin County			Sonoma County		East Bay
	Bus Zone	1	2	3	4	5	6	7
San Francisco	1	\$2.25	\$3.50	\$3.75	\$4.25	\$6.50	\$6.50	\$3.50
Marin County	2	\$3.50		\$1.00		\$4.25	\$4.75	\$3.00
	3	\$3.75				\$4.00	\$4.25	
	4	\$4.25				\$3.50	\$3.50	
Sonoma County	5	\$6.50	\$4.25	\$4.00	\$3.50	\$2.25		\$5.75
	6	\$6.50	\$4.75	\$4.25	\$3.50			\$5.75
East Bay	7	\$3.50		\$3.00		\$5.75	\$5.75	\$2.00

**FERRY FY19-20**

Larkspur	\$6.25
Sausalito	\$6.50
Tiburon	\$6.50

<b><u>BUS FY20-21</u></b>		San Francisco	Marin County			Sonoma County		East Bay
	Bus Zone	1	2	3	4	5	6	7
San Francisco	1	\$2.25	\$3.75	\$3.75	\$4.50	\$6.75	\$6.75	\$3.50
Marin County	2	\$3.75	\$1.00			\$4.50	\$4.75	\$3.25
	3	\$3.75				\$4.25	\$4.50	
	4	\$4.50				\$3.50	\$3.50	
Sonoma County	5	\$6.75	\$4.50	\$4.25	\$3.50	\$2.25		\$6.00
	6	\$6.75	\$4.75	\$4.50	\$3.50			\$6.00
East Bay	7	\$3.50	\$3.25			\$6.00	\$6.00	\$2.00

**ORDINANCE NO. 2020-001**  
**BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020**  
**PAGE 5**

**FERRY FY20-21**

Larkspur	\$6.50
Sausalito	\$6.75
Tiburon	\$6.75

**BUS FY21-22**

	Bus Zone	San Francisco	Marin County			Sonoma County		East Bay
		1	2	3	4	5	6	7
San Francisco	1	\$2.50	\$4.00	\$4.00	\$4.50	\$7.00	\$7.00	\$3.50
Marin County	2	\$4.00	\$1.80			\$4.50	\$4.50	\$3.25
	3	\$4.00				\$4.50	\$4.50	
	4	\$4.50				\$3.75	\$3.75	
Sonoma County	5	\$7.00	\$4.50	\$4.50	\$3.75	\$2.50		\$6.25
	6	\$7.00	\$4.50	\$4.50	\$3.75			\$6.25
East Bay	7	\$3.50	\$3.25			\$6.25	\$6.25	\$2.00

**FERRY FY21-22**

Larkspur	\$6.75
Sausalito	\$7.00
Tiburon	\$7.00

Section 2. The effective date of this Ordinance shall be November 1, 2020 until June 30, 2021. Unless this Ordinance is extended or otherwise modified by the Board, on July 1, 2021, Section III, "Golden Gate Transit – Bus and Ferry Systems," Subsection D, "Discount Fares and Transfers," paragraph 7 "Means-Based Fares" will revert to the language set forth in Ordinance No. 2019-003 "An Ordinance to Amend the Master Ordinance to Establish a Means-Based Fare Program for Golden Gate Transit and Golden Gate Ferry."

Section 3. The action detailed in this Resolution is exempt from review under the California Environmental Quality Act pursuant to the "common sense" exemption because there

**ORDINANCE NO. 2020-001****BOARD OF DIRECTORS MEETING OF OCTOBER 23, 2020****PAGE 6**

is no possibility that the action will have a significant effect on the environment (See 14 Cal Code Regs § 15061(b)(3)).

Section 4. If any provision of this ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect any other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are severable.

ADOPTED this 23rd day of October 2020, by the following vote of the Golden Gate Bridge, Highway and Transportation District Board of Directors;

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

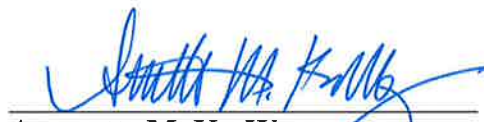
**NOES (0)** None.

**ABSENT (1):** Director Sobel.



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**

  
**Amorette M. Ko-Wong**  
**Secretary of the District**



July 22, 2021

**MINUTES OF THE TRANSPORTATION COMMITTEE/  
COMMITTEE OF THE WHOLE**

**Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.**

**These minutes are supplemented by the audio recording that is posted online at:  
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.**

Honorable Board of Directors  
Golden Gate Bridge, Highway  
and Transportation District

Honorable Members:

A meeting of the Transportation Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conferencing on Thursday, July 22, 2021, at 9:00 a.m., Chair Fredericks presiding.

- (1) **Call to Order:** 9:00 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

**Committee Members Present (7):** Chair Fredericks; Directors Hill, Mastin, Rabbitt, Rodoni and Snyder; President Pahre.

**Committee Members Absent (2):** Vice Chair Arnold; Director Melgar.

**Other Directors Present (4):** Directors Cochran, Garbarino, Hernández and Theriault.

**Committee of the Whole Members Present (11):** Directors Fredericks, Garbarino, Hernández, Hill, Mastin, Rabbitt, Rodoni and Snyder; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**Committee of the Whole Members Absent (5):** Directors Arnold, Conroy, Grosboll, Melgar and Stefani.

**[Note: On this date, there were three vacancies on the Board of Directors.]**

**Staff Present:** General Manager Denis Mulligan; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General

Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Director of Planning Ron Downing; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports and presentations are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents/> or upon request from the Office of the District Secretary.

**(3) Report of District Advisory Committees [2:25 Minutes Mark on the Audio Recording]**

**(a) Advisory Committee on Accessibility; (b) Bus Passengers Advisory Committee; and (c) Ferry Passengers Advisory Committee**

General Manager Denis Mulligan presented the staff report, which was for informational purposes only and no action was taken.

**(4) Status Report on Golden Gate Transit Bus and Golden Gate Ferry Ridership Trends and Where We Are Today [2:56 Minutes Mark on the Audio Recording]**

Director of Planning Ron Downing made the presentation on the status of transit service, the changes that Staff has implemented in that service, and the expected trends in service levels in the coming months. The presentation was for informational purposes only and no action was taken. Mr. Mulligan added that people are not traveling into San Francisco as frequently.

Chair Fredericks, Directors Hill, Mastin and Rabbitt, and President Pahre commented and inquired about the presentation. Several Directors expressed appreciation for the presentation and staff's work to adjust service. Chair Fredericks observed staff has been nimble about adjusting service as ridership changes. Director Hill inquired about the possibility of pursuing public private partnerships (PPP) for the last mile, the feasibility of operating a smaller electric ferry, and the City and County of San Francisco's plans for implementing congestion pricing. Director Mastin inquired about the cost effectiveness of operating the MCI buses. President Pahre inquired about how District staff make decisions about adding service. Director Rabbitt spoke about the future of transit. He also inquired about the timing of people's return to transit, and the percentage of former transit riders who would be driving instead of taking transit.

Mr. Mulligan and Mr. Downing responded to the Directors' inquiries. Mr. Downing stated that District staff look at demand and ridership when making decisions about service. Mr. Mulligan added that staff also look at the survey results. He emphasized that one key indicator would be the return of commuters to downtown San Francisco, and their return could be affected by the Delta variant of COVID-19. He said that staff would evaluate how traffic is flowing across the Bridge, and the mixture of Bridge traffic and transit ridership would guide the District in its decision-making about future transit service. He observed that demand for transit could be different than the past. He noted that Bridge traffic has returned faster than transit ridership, and the District can rely on its Bridge traffic revenues

to sustain itself financially. He also said that the District transit costs are aligned with service whereas some other agencies have high fixed costs to offer even a small amount of service.

A public comment was received from the following individual: **[46:44 Minutes Mark on the Audio Recording]**

- David Pilpel, San Francisco Resident

(5) **Adopt Title VI Equity Analysis Findings Relative to COVID-19 Pandemic-Related Adjustments to Golden Gate Transit Commute Bus Service** **[50:03 Minutes Mark on the Audio Recording]**

Director of Planning Ron Downing presented the staff report. He expressed his appreciation for the contributions of Principal Planner Barbara Vincent and Attorney Shayna van Hoften to the report.

A public comment was received from the following individual: **[55:09 Minutes Mark on the Audio Recording]**

- David Pilpel, San Francisco Resident

(a) **Action by Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors HILL/RABBITT** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Transportation Committee/Committee of the Whole recommends that the Board of Directors adopt the findings of the Title VI equity analysis for Golden Gate Transit commute bus service changes related to the COVID-19 pandemic. Changes include service reductions on Routes 27, 54, and 72 and the suspension of Routes 2, 4, 8, 18, 24, 25, 38, 56X, 58, 74, 76, and 92 (including all lettered variations of the impacted routes). The equity analysis concludes that the changes do not have a disparate impact on minority passengers nor impose a disproportionate burden on low-income passengers.

**Action by the Board at its meeting of July 23, 2021 – Resolution**

**AYES (11):** Directors Fredericks, Garbarino, Hernández, Hill, Mastin, Rabbitt, Rodoni and Snyder; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

**ABSENT (5):** Directors Arnold, Conroy, Grosboll, Melgar and Stefani.

(6) **Monthly Report on Bridge Traffic, Transit Ridership Trends, and Transit Service Performance** **[58:29 Minutes Mark on the Audio Recording]**



**TRANSPORTATION COMMITTEE/COMMITTEE OF THE WHOLE  
JULY 22, 2021/PAGE 4**

General Manager Denis Mulligan presented the staff report, which was for informational purposes only and no action was taken. He pointed out the statistics for Bridge traffic in the morning.

Chair Fredericks inquired about the staff report.

Mr. Mulligan responded to the Chair's inquiry.

**(7) Monthly Report on Activities Related to Marin Transit [1:01:21 Hours Mark on the Audio Recording]**

General Manager Denis Mulligan presented the staff report, which was for informational purposes only and no action was taken. He stated that the District provides local bus service under contract to Marin Transit and staff is negotiating to continue the contract with that agency.

**(8) Public Comment [1:02:20 Hours Mark on the Audio Recording]**

The following individual spoke under Public Comment:

- David Pilpel, San Francisco Resident

**(9) Adjournment [1:03:53 Hours Mark on the Audio Recording]**

All business having been concluded, Directors RABBITT/SNYDER moved and seconded that the meeting be adjourned at 10:05 a.m.

**Carried**

Respectfully submitted,



Alice Fredericks, Chair  
Transportation Committee

AF:AMK:EIE:tnm



**Date Issued: July 23, 2021**

**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF JULY 23, 2021**

**Resolution No. 2021-064 (July 22, 2021 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for June 2021.

**Resolution No. 2021-065 (July 22, 2021 meeting of the Transportation Committee)**

Adopts the findings of the Title VI equity analysis for Golden Gate Transit commute bus service changes related to the COVID-19 pandemic. Changes include service reductions on Routes 27, 54, and 72 and the suspension of Routes 2, 4, 8, 18, 24, 25, 38, 56X, 58, 74, 76, and 92 - including all lettered variations of the impacted routes, as detailed and attached to the staff report.

**Resolution No. 2021-066 (July 22, 2021 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager to file an application with the Metropolitan Transportation Commission for FY 21/22 Transportation Development Act, State Transit Assistance, and Regional Measure 2 funds to support bus, ferry, and paratransit services, in the amount of \$22,708,972, and any related revisions, as detailed in the staff report.

A handwritten signature in blue ink, appearing to read "Amorette M. Ko-Wong", written over a horizontal line.

Amorette M. Ko-Wong, Secretary of the District

AMK:EIE:tnm