



Agenda Item No. (11)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of October 21, 2021

From: Joseph M. Wire, Auditor-Controller
Denis Mulligan, General Manager

Subject: **REVIEW OF AUDITOR-CONTROLLER'S FY 21/22 FIRST QUARTERLY
REPORT ON PROCUREMENT ACTIONS UNDER THE GENERAL
MANAGER'S AUTHORITY**

Recommendation

There is no recommendation associated with this item.

Summary

In accordance with Ordinance No. 2018-006, the General Manager is authorized to:

1. Award and execute agreements for equipment, supplies, materials, services, and construction for non-routine procurements not to exceed \$250,000 and other defined, routine procurements over \$250,000.
2. Approve amendments or change orders to contracts:
 - a. For contracts awarded under the General Manager's authority, the total amount of the change orders combined with the original contract amount does not exceed \$250,000; or,
 - b. For contracts awarded by the Board, the General Manager may authorize amendments or change orders up to the established contract contingency. For contracts without an established contingency, the General Manager may authorized change orders or contract amendments cumulatively not to exceed ten percent (10%) of the original contract price, up to \$250,000.
3. Review protests concerning contracts awarded within the General Manager's procurement authority

Attached is the FY 21/22 First Quarterly Report on Procurement Transactions under the General Manager's Authority. This report is not intended to list all procurement activity but rather covers transactions greater than \$20,000 during the period of July 1, 2021, through September 30, 2021.

Fiscal Impact

There is no fiscal impact as this report is informational.

Attachments

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ATTACHMENT A

	YTD	YTD	Q1	Q1
	Qty.	Amt.	Qty.	Amt.
<u>Procurement</u>				
Purchases/Contracts	14	\$ 849,435.76	14	849,436
Change Orders/Amendments	7	\$ 376,542.60	7	376,543
Task Orders	2	\$ 42,500.00	2	42,500
<u>Engineering</u>				
Purchases/Contracts	2	\$ 63,634.00	2	63,634
Change Orders/Amendments	0	\$ -	0	0.00
Task Orders	0	\$ -	0	0.00
GRAND TOTAL	25	\$ 1,332,112.36	25	1,332,112.36
Protests	0		0	

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PROCUREMENT

Purchases/Contracts

Number	Title	Vendor	Amount	Award Date
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BRIDGE

P145849	Pressure Washers	Hotsy Pacific	\$20,023.14	8/23/2021
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BUS

DISTRICT

P145191	Palo Alto Network support renewal	Intervision	\$68,422.62	7/8/2021
P145505	Arctic Wolf Managed Detection and Response	Dasher Technologies	\$97,215.86	7/12/2021
P145647	Replace current network switches, wireless IP phones, and support	Looking Point	\$27,817.68	7/21/2021
P145755	Blackberry Cylance GUARD Advanced	Dasher Technologies	\$46,826.50	7/26/2021
P145851	Fire Fighting PPE	LN Curtis	\$24,279.90	7/27/2021
P145769	Citrix Workspace Service Premium Plus renewal and additional licenses	Accudata Systems LLC	\$288,333.00	7/28/2021
P145813	Tintri Storage Platinum Support Annual Renewal	Blue Chip Tek, Inc.	\$28,872.53	8/2/2021
P145907	Delcrete Elastomeric Concrete	D.S. Brown Company	\$29,738.20	8/5/2021

Procurement Actions Under the General Manager's Authority
Detail Q3 FY20-21

P146023	AutoCAD Subscription Renewals	DLT Solutions	\$24,392.40	8/9/2021
P146257	Dell Compellent Storage Center Support Annual Renewal	Dasher Technologies	\$37,463.19	9/7/2021
P146516	10 each Pelco Esprit Cameras, ES6230-15	Graybar	\$34,070.74	9/13/2021
2021-D-053	Managed Print Services	NWN Corporation	\$100,000.00	8/16/2021
2021-D-056	Circaworks Job Posting and Advertising	The Infosoft Group LLC, dba Circa	\$21,980.00	9/13/2021

FERRY

PROCUREMENT

Change Orders/Amendments	Reason	Vendor	Amount	Date Executed	
2019-B-032	TVM Project Management Support	Extend project management services for Ticket Vending Machines project	Virginkar & Associates, Inc.	\$50,068.80	9/28/2021
2018-BT-100	Shelter Cleaning Services	2-year contract extension	Clean Solution Services	\$98,400.00	9/30/2021
2020-D-023	Interface Development and Testing for Maximo and IFAS	Additional work related to Maximo interfaces and Rule Manager	Total Resource Management	\$59,995.40	7/2/2021
2017-D-040	Hastus Upgrade	Customizations required to implement employee performance management module	Giro	\$36,530.00	7/21/2021
2017-D-020	Bonfire Public Pro	Renewal term for Procurement system	Bonfire Interactive	\$48,600.00	9/1/2021
2019-MD-025	Ticket Vending Machines	Additional services and equipment required for implementation	Ventek	\$42,948.40	9/13/2021
2021-F-002	MV Mendocino On-Call Engineering Site Visit Services	Additional assistance in conducting engineering site visits/walk-throughs and engineering drawings for the Aurora Marine MV Mendocino	Design	\$40,000.00	7/6/2021

PROCUREMENT

Task Orders	Reason	Vendor	Amount	Date Executed	
2021-D-001	On-Call Cyber Security Professional Services	Review of cyber insurance policy	eSentire	\$22,500.00	7/21/2021

Procurement Actions Under the General Manager's Authority
Detail Q3 FY20-21

2021-D-001 On-Call Cyber Security Professional Services Workshop to create Incident Response plan for ISD eSentire \$20,000.00 7/22/2021

ENGINEERING

Purchases/Contracts

Number	Title	Vendor	Amount	Award Date
2021-B-048	Technical expert services associated with the District's Toll Plaza Administration Building Elevator Modernization project	Elevator Consulting Associates	\$ 20,000.00	7/7/2021
2021-F-049	SFFT damage assessment and structural analysis of the inner and outer berths at the Facility to determine the emergency repairs required to allow resumption of ferry operations.	Moffatt & Nichol	\$ 43,634.00	7/14/2021

Change Orders/Amendments

Reason	Vendor	Amount	Date Executed
None			

ENGINEERING

Task Orders	Reason	Vendor	Amount	Date Executed
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None

PROCUREMENT/ENGINEERING

Protests

None

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