

September 23, 2021



**MINUTES OF THE FINANCE-AUDITING COMMITTEE/  
COMMITTEE OF THE WHOLE**

**Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows all Board members, staff and the public to participate by telephone.**

**These minutes are supplemented by the audio recording that is posted online at:  
<https://www.goldengate.org/district/board-of-directors/meeting-documents>.**

Honorable Board of Directors  
Golden Gate Bridge, Highway  
and Transportation District

Honorable Members:

A meeting of the Finance-Auditing Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conference, on Thursday, September 23, 2021, at 9:31 a.m., Chair Rabbitt presiding.

- (1) **Call to Order:** 9:31 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

**Committee Members Present (7):** Chair Rabbitt; Vice Chair Fredericks; Directors Cochran, Grosboll, Mastin and Theriault; President Pahre.

**Committee Members Absent (0):** None.

**Other Directors Present (3):** Directors Garbarino, Hill and Snyder.

**Committee of the Whole Members Present (10):** Directors Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Snyder; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**Committee of the Whole Members Absent (7):** Directors Arnold, Conroy, Giudice, Hernández, Melgar, Rodoni and Stefani.

**[Note: On this date, there were two vacancies on the Board of Directors.]**

**Staff Present:** General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General

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Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

**(3) Ratification of Previous Actions by the Auditor-Controller [01:51 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the Investment Report.

Director Theriault and Chair Rabbitt commented and inquired about the Investment Report.

Mr. Wire responded to the Director's inquiry.

**(a) Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors COCHRAN/THERIAULT** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee/Committee of the Whole recommends that the Board of Directors approve the following actions:

- (i) The Board of Directors had no commitments and/or expenditures to ratify for the period of August 1, 2021 through August 31, 2021;
- (ii) Ratify investments made during the period August 17, 2021 through September 13, 2021;
- (iii) Authorize the reinvestment, within the established policy of the Board, of any investments maturing September 14, 2021 and October 11, 2021 as well as the investment of all other funds not required to cover expenditures that may become available; and,
- (iv) Accept the Investment Report for August 2021.

**Action by the Board at its meeting of September 24, 2021 – Resolution  
CONSENT CALENDAR**

**AYES (10):** Directors Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Snyder; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

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**ABSENT (7):** Directors Arnold, Conroy, Giudice, Hernández, Melgar, Rodoni and Stefani.

**(4) Authorize Budget Adjustment(s) and/or Transfer(s)**

No actions required authorization.

**(5) Authorize Actions Related to Grant Programs**

No actions required authorization.

**(6) Authorize Execution of Professional Services Agreement 2021-D-039, *On-Site Medical Services, with Pivot On-Site Innovations* [05:18 Minutes Mark on the Audio Recording]**

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report.

President Pahre, Director Theriault and Chair Rabbitt commented and inquired about the staff report. President Pahre asked if any of Pivot's services are provided on site. Director Theriault asked how the services were procured in the past. He also asked why the District only received one proposal and about the number of companies that could provide the services. He commented that he would like to see more competition in the industry. Chair Rabbitt echoed Director Theriault's comment about wanting to see competition in the industry.

Ms. Hopper responded to the President's and Director's inquiries. Ms. Hopper responded that Pivot's services are offered on site, and these type of services are not currently offered by other companies. Mr. Mulligan added to Ms. Hopper's responses, and he noted Pivot's services provide an operational convenience for staff who do not have to travel off of District premises.

**(a) Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors FREDERICKS/COCHRAN** to forward the following recommendation to the Board of Directors for its consideration:

**RECOMMENDATION**

The Finance-Auditing Committee/Committee of the Whole recommends that the Board of Directors authorize execution of Professional Services agreement 2021-D-039, *On-Site Medical Services*, with Pivot On-Site Innovations of Towson, MD, in an amount not to exceed \$1,712,873 for a three-year contract beginning October 1, 2021 and two one-year options to be exercised at the General Manager's discretion not to exceed \$563,291 for each option year. Funds for the first year of service of \$586,291 are included in the District Division Operation Budget with requisite funds to be budgeted accordingly for future fiscal years.

**Action by the Board at its meeting of September 24, 2021 – Resolution  
NON-CONSENT CALENDAR**

**AYES (10):** Directors Fredericks, Garbarino, Grosboll, Hill, Mastin, Rabbitt and Snyder; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

**ABSENT (7):** Directors Arnold, Conroy, Giudice, Hernández, Melgar, Rodoni and Stefani.

**(7) Status Report on the FY 21/22 Budget [15:01 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken. The FY 21/22 Adopted Budget is available on the District's website at: <https://www.goldengate.org/documents>.

**(8) Monthly Review of Golden Gate Bridge Traffic/Tolls and Bus and Ferry Transit Patronage/Fares (for Two Months Ending August 2021) [18:04 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

Chair Rabbitt inquired about the staff report.

Mr. Wire responded to the Chair's inquiry.

**(9) Monthly Review of Financial Statements (for Two Months Ending August 2021) [22:43 Minutes Mark on the Audio Recording]**

**(a) Statement of Revenue and Expenses**

**(b) Statement of Capital Programs and Expenditures**

Auditor-Controller Joseph Wire presented the staff reports, which were for informational purposes only and no actions were taken.

Director Mastin inquired about the staff reports. He inquired about the Total Net Position of the Statement of Net Position compared to the prior fiscal year.

Mr. Wire responded to the Director's inquiry and added he would investigate further.

**(10) Closed Session [27:34 Minutes Mark on the Audio Recording]**

Attorney Kimon Manolius at the request of Chair Rabbitt, stated that the Committee would convene in Closed Session, as permitted by the Brown Act, to discuss the following matter listed on the Agenda as Item No. 10(a):

**(a) Conference with Legal Counsel – Existing Litigation  
Pursuant to Government Code Section 54956.9(a)  
Report of Athens Administrators, Inc.**

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(1) *John Walker v. Golden Gate Bridge, Highway and Transportation District.*

**[28:25 Minutes Mark on the Audio Recording]**

After Closed Session, Chair Rabbitt called the meeting to order in Open Session with a quorum present. Attorney Manolius stated that the Committee had met in Closed Session, as permitted by the Brown Act, to discuss the matter listed under Closed Session, outlined above. He reported that the Committee gave appropriate guidance to its legal counsel for the matter.

**(11) Public Comment [28:51 Minutes Mark on the Audio Recording]**

The following individual spoke under Public Comment:

- David Pilpel, San Francisco Resident

Chair Rabbitt responded to the public comment. **[32:26 Minutes Mark on the Audio Recording]**

**(12) Adjournment [32:48 Minutes Mark on the Audio Recording]**

All business having been concluded Directors THERIAULT/COCHRAN moved and seconded that the meeting be adjourned at 10:08 a.m.

**Carried**

Respectfully submitted,



David A. Rabbitt, Chair  
Finance-Auditing Committee

DAR:AMK:EIE:tnm