SUMMARY OF ACTIONS
BOARD OF DIRECTORS MEETING OF APRIL 23, 2021

Resolution No. 2021-025 (April 22, 2021 meeting of the Finance-Auditing Committee)
Ratifies actions taken by the Auditor-Controller, as follows:
(1)   Ratifies Commitments and/or Expenditures;
(2)   Ratifies previous investments;
(3)   Authorizes investments; and,

Resolution No. 2021-026 (April 22, 2021 meeting of the Finance-Auditing Committee)
Authorizes funding adjustment changes to the source funding composition in the Ferry Division Capital Budget relative to Project #1542, Service Life Extension Program for the Larkspur, San Francisco and Sausalito ferry facilities, as detailed in the staff report, to increase the District's share of funding from 11% to 77%, thereby reducing the Federal Transit Administration’s share from 80% to 22%; with the understanding that the project budget of $1,740,000 remains unchanged.

Resolution No. 2021-027 (April 22, 2021 meeting of the Finance-Auditing Committee)
Authorizes the General Manager or designee to submit and execute grant applications, cooperative agreements, and certifications and assurances as required by the Federal Transit Administration for federal funding assistance for Sections 5307, 5309, 5337, 5339, and by the Federal Highway Administration for Surface Transportation Program funding to support transit projects; commits the necessary local match funds for the projects; and, assures completion of the projects, as detailed in the staff report.

Resolution No. 2021-028 (April 22, 2021 meeting of the Finance-Auditing Committee)
Approves the policy year 2021-2022 premium rates relative to the renewal of the District’s Health and Benefits Insurance Plans, at an overall estimated renewal cost $19,072,777, as detailed in the staff report; with the understanding that requisite funding will be included in the FY 21/22 Operating Budget.

Resolution No. 2021-029 (April 22, 2021 meeting of the Finance-Auditing Committee)
Authorizes execution of Contract No. 2021-D-033, Time and Attendance Scheduling System - Software Licenses, Application & Hardware Support Services, with Kronos, Inc. (Kronos) of Chelmsford, MA, to provide software licenses, access to global application support and hardware maintenance and support for the District's time and attendance scheduling system for a three-year term with two additional one-year option years, for a total not-to-exceed amount of $367,735.70 over the entire term of the contract, including both option terms, as detailed in the staff report.

~ Continued on the next page ~
Resolution No. 2021-030 (April 22, 2021 meeting of the Finance-Auditing Committee)

Receives the independent auditor’s engagement letter for services related to the annual financial audit and single audit for the year ending June 30, 2021, as submitted by Eide Bailly, LLP, as detailed in the staff report; with the understanding that in addition to the bulleted list on Page 8 of the Auditor’s Engagement Letter, the auditor will also report to the Board, any opportunities for economy in, or improved controls over District operations.

[Signature]

AMK:EIE:plw

Amorette M. Ko-Wong, Secretary of the District
GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2021-025

RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT
THE INVESTMENT REPORTS FOR MARCH 2021
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT

April 23, 2021

WHEREAS, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of April 22, 2021, has so recommended; now, therefore, be it

RESOLVED, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District has no commitments and/or expenditures to ratify for the period of March 1, 2021 through March 31, 2021; and be it further

RESOLVED, that the Board hereby ratifies investments made during the period March 16, 2021 through April 12, 2021; and be it further

RESOLVED, that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between April 12, 2021 and May 10, 2021, as well as the investment of all other funds not required to cover expenditures which may become available; and be it further

RESOLVED, that the Board hereby accepts the Investment Report for March 2021, as prepared by Public Financial Management and included in the staff report.

ADOPTED this 23rd day of April 2021, by the following vote of the Board of Directors:

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

[Note: On this date, there were four vacancies on the Board of Directors.]

Barbara L. Pahre
President, Board of Directors

ATTEST:

Amorette M. Ko-Wong
Secretary of the District

Reference: April 22, 2021, Finance-Auditing Committee, Agenda Item No. (3)
https://www.goldengate.org/assets/1/25/2021-0422-financecomm-no3-ratofaction.pdf?6743
GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2021-026

AUTHORIZE FUNDING ADJUSTMENT IN THE FERRY DIVISION CAPITAL BUDGET RELATIVE TO PROJECT #1542, SERVICE LIFE EXTENSION PROGRAM (SLEP): LARKSPUR, SAN FRANCISCO, SAUSALITO

April 23, 2021

WHEREAS, the Golden Gate Bridge, Highway and Transportation District’s (District) Engineering Department and Ferry Division have an ongoing capital program referred to as the Service Life Extension Program (SLEP) to maintain and extend the service life of all our Ferry facilities, focusing on maintaining each terminal in safe operating condition to ensure uninterrupted ferry service;

WHEREAS, on March 26, 2021, the District’s Board of Directors (Board) ratified the emergency action of the General Manager to approve Contract No. 2021-F-027, in an amount not to exceed $750,000, with Bay Ship & Yacht Co., located in Alameda, CA for Sausalito Ferry Terminal emergency float repair work;

WHEREAS, in accordance with the District’s Capitalization Policy, the Sausalito Ferry Float is a tangible asset of significant value and qualifies as a capital project;

WHEREAS, as described in the staff report, the composition of funding for the capital project needs to match the procurement method, and since the float repair work came under an emergency procurement, the work is not eligible for federal funds, requiring funding source modifications;

WHEREAS, the Finance-Auditing Committee at its meeting of April 22, 2021, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) hereby authorizes a funding adjustment in the Ferry Division Capital Budget, relative to Project #1542, Service Life Extension Program (SLEP): Larkspur, San Francisco and Sausalito and changes the source funding composition to increase the District’s share from $198,000 (11%) to $1,343,468 (77%) and reduces the Federal Transit Administration share from 1,392,000 (80%) to $382,438 (22%) with the understanding that the total project budget, $1,740,000 remains unchanged.

ADOPTED this 23rd day of April 2021, by the following vote of the Board of Directors:

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.
[Note: On this date, there were four vacancies on the Board of Directors.]

Barbara L. Pahre  
President, Board of Directors

ATTEST:  
Amorette M. Ko-Wong  
Secretary of the District

https://www.goldengate.org/assets/1/25/2021-0422-financecomm-no4a-fundadjustferrydivisionslep1542.pdf?6744
GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2021-027

AUTHORIZE THE FILING OF APPLICATIONS FOR FEDERAL TRANSIT ADMINISTRATION FORMULA PROGRAM AND SURFACE TRANSPORTATION PROGRAM FUNDING FOR TRANSIT CAPITAL PROJECTS, AND COMMITTING THE NECESSARY LOCAL MATCH, AND ASSURING THE COMPLETION OF THE PROJECTS

April 23, 2021

WHEREAS, Fixing America’s Surface Transportation (FAST, Public Law 114-94) continues and establishes new Federal Transit Administration formula programs (23 U.S.C. §53) and continues the Surface Transportation Program (23 U.S.C. § 133);

WHEREAS, pursuant to FAST, and the regulations promulgated there under, eligible project sponsors wishing to receive Federal Transit Administration (FTA) Section 5307 Urbanized Area, Section 5337 State of Good Repair, or Section 5339 Bus and Bus Facilities (collectively, FTA Formula Program) grants or Surface Transportation Program (STP) grants for a project shall submit an application first with the appropriate metropolitan transportation planning organization (MPO), for review and inclusion in the MPO's Transportation Improvement Program (TIP);

WHEREAS, the Metropolitan Transportation Commission is the MPO for the San Francisco Bay region;

WHEREAS, the Golden Gate Bridge, Highway & Transportation District (District) is an eligible project sponsor for FTA Formula Program or STP funds;

WHEREAS, the District wishes to submit a grant application to MTC for funds from the FY2020-21 FTA Formula Program or STP funds, for the following projects: Rehabilitation of Ferry Vessels Major Components, Ferry Channel and Berth Dredging, Transit System Enhancements, and Environmental and Design for the San Francisco and the Larkspur Gangways and Piers.

WHEREAS, MTC requires, as part of the application, a resolution stating the following:

1. The commitment of necessary local matching funds (18-50% for FTA Formula Program funds, depending on project type, and 11.47% for STP funds);

2. That the sponsor understands that the FTA Formula Program and STP funding is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded from FTA Formula Program or STP funds;

3. The assurance of the sponsor to complete the project as described in the application, and if approved, as programmed in MTC's TIP;
RESOLUTION NO. 2021-027
BOARD OF DIRECTORS MEETING OF APRIL 23, 2021
PAGE 2

4. That the sponsor understands that FTA Formula Program funds must be obligated within three years of programming and STP funds must be obligated by January 31 of the year that the project is programmed for in the TIP, or the project may be removed from the program; now, therefore be it

RESOLVED by the Board of Directors of the Golden Gate Bridge, Highway & Transportation District (Board) that the District is authorized to execute and file an application for funding under the FTA Formula Program and/or Surface Transportation Program in the amount of $6,171,332 for transit capital projects; and, be it further resolved

RESOLVED that the Board by adopting this resolution does hereby state that:

1. The District will provide $1,542,833 in local matching funds;

2. The District understands that the FTA Formula Program and STP funding for the project is fixed at $6,171,332, and that any cost increases must be funded by the District from local matching funds, and that the District does not expect any cost increases to be funded with FTA Formula Program and Surface Transportation Program funds;

3. Transit capital projects will be built as described in this resolution and, if approved, for the amount shown in the Metropolitan Transportation Commission (MTC) Transportation Improvement Program (TIP) with obligation occurring within the timeframe established below;

4. The program funds are expected to be obligated by January 31 of the year the project is programmed for in the TIP;

5. The District will comply with FTA requirements and all other applicable Federal, State and Local laws and regulations with respect to the proposed project; and, be it further

RESOLVED, that the District is an eligible sponsor of projects in the program for FTA Formula Program and STP funds; and, be it further

RESOLVED, that the District is authorized to submit an application for FTA Formula Program and STP funds for transit capital projects; and, be it further

RESOLVED, that there is no legal impediment to the District making applications for FTA Formula Program and STP funds; and, be it further

RESOLVED, that there is no pending or threatened litigation which might in any way adversely affect the proposed project, or the ability of the District to deliver such project; and, be it further

RESOLVED, that the District agrees to comply with the requirements of MTC's Transit
RESOLUTION NO. 2021-027  
BOARD OF DIRECTORS MEETING OF APRIL 23, 2021  
PAGE 3

Coordination Implementation Plan as set forth in MTC Resolution 3866; and, be it further

**RESOLVED**, that a copy of this resolution will be transmitted to the MTC prior to MTC programming the FTA Formula Program or Surface Transportation Program funded projects in the Transportation Improvement Program (TIP); and, be it further

**RESOLVED**, that the MTC is requested to support the application for the project described in the resolution and to program the project, if approved, in MTC's TIP.

**ADOPTED** this 23rd day of April 2021, by the following vote of the Board of Directors:

**AYES (14):** Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

**ABSENT (1):** Director Rabbitt.

[Note: On this date, there were four vacancies on the Board of Directors.]

Barbara L. Pahre  
President, Board of Directors

ATTEST:  
Amorette M. Ko-Wong  
Secretary of the District

Reference: April 22, 2021, Finance-Auditing Committee, Agenda Item No. (5A)  
https://www.goldengate.org/assets/1/25/2021-0422-financecomm-no5a-authfilingapplgrantprogr.pdf?6745
GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2021-028

APPROVE ACTIONS RELATIVE TO THE RENEWAL
OF THE HEALTH AND BENEFITS INSURANCE PLANS

April 23, 2021

WHEREAS, the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) provides its employees with certain Health and Benefits Insurance Plans (Plans), which District staff reviews annually to ensure optimal health and benefits coverage at competitive rates;

WHEREAS, recently the majority of the District workforce (bus operators, painters and non-represented employees) transitioned to the CalPERS medical system effective January 1, 2021, except for the Union Coalition;

WHEREAS, negotiations with the Union Coalition bargaining units are ongoing, and they have not yet agreed to transition to CalPERS medical benefits and continuation of the existing medical benefits through Blue Shield (PPO and HMO) and Kaiser are required for the approximately 416 Coalition active employees and early (less than 65 years old) retirees enrolled in these plans;

WHEREAS, the projected average annualized cost per Coalition employee in the traditional District medical plans is 48 percent higher than the average cost per employee in the CalPERS medical plans as further described in the staff report;

WHEREAS, in light of continuing Coalition negotiations, staff recommends that a six-month agreement with these medical carriers be approved for the Coalition employees and retirees with termination provisions contained within the contract terms should negotiations settle prior to the end of the proposed agreement;

WHEREAS, other medical benefits (vision, dental, life insurance and employee assistance programs) renewal recommendations are for the entire year for the entire District population;

WHEREAS, the Finance-Auditing Committee at its meeting of April 22, 2021, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) approves the policy year 2021/22 premium rates for the Golden Gate Bridge, Highway and Transportation District’s Health and Benefits Insurance Plans, not including CalPERS medical plans, at an overall estimated renewal cost of $19,072,777 for health insurance benefits for the Coalition members based on a six-month period, and vision, dental, life insurance and employee assistance programs for the entire District population based on a twelve-month period; and be it further

RESOLVED that requisite funds will be included in the FY 21/22 Operating Budget.
RESOLUTION NO. 2021-028
BOARD OF DIRECTORS MEETING OF APRIL 23, 2021
PAGE 2

ADOPTED this 23rd day of April 2021, by the following vote of the Board of Directors:

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

[Note: On this date, there were four vacancies on the Board of Directors.]

Barbara L. Pahre
President, Board of Directors

ATTEST:

Amorette M. Ko-Wong
Secretary of the District

Reference: April 22, 2021, Finance-Auditing Committee, Agenda Item No. 6
https://www.goldengate.org/assets/1/25/2021-0422-financecomm-no6-appractshealthbenrenew.pdf?6746
GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2021-029

AUTHORIZE EXECUTION OF CONTRACT NO. 2021-D-033, TIME AND ATTENDANCE SCHEDULING SYSTEM - SOFTWARE LICENSES, APPLICATION & HARDWARE SUPPORT SERVICES, WITH KRONOS, INC.

April 23, 2021

WHEREAS, the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District), by Resolution 2015-045, awarded Agreement No. 2015-D-05 to Kronos, Inc. (Kronos) in the amount of $742,000 for the implementation and ongoing use, support and maintenance of a time and attendance scheduling and leave management system;

WHEREAS, Contract No. 2015-D-05 will expire on April 30, 2021, at which point the District will need licenses, maintenance and support services to continue using the time and attendance scheduling system;

WHEREAS, these licenses and services are uniquely available from Kronos as there is no other contractor that is able to provide these licenses, and the expert application and hardware assistance, for Kronos' proprietary system;

WHEREAS, for these reasons, District staff and counsel determined that waiving the competitive procurement requirements and engaging Kronos on a sole source basis is consistent with the District's procurement policy;

WHEREAS, the District effectively negotiated with Kronos to include cost saving measures in this new contract, as described in the staff report, and has determined the price for the software licenses, application and hardware support services is fair and reasonable;

WHEREAS, the District's Disadvantaged Business Enterprise (DBE) Program Administrator has determined Kronos, Inc. is not a DBE or small business firm; and

WHEREAS, the Finance-Auditing Committee, at their meetings of April 22, 2021, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of Contract No. 2021-D-033, Time and Attendance Scheduling System - Software Licenses, Application & Hardware Support Services, with Kronos, Inc. (Kronos) of Chelmsford, MA, to provide software licenses, access to global application support and hardware maintenance and support for the District's time and attendance scheduling system for a three-year term with two additional one-year option years, to be exercised at the General Manager's discretion, for a total not-to-exceed amount of $367,735.70 over the entire term of the contract, including both option terms; and be it further
RESOLVED that sufficient funds for the first year cost are available in the FY 20/21 District Division Operating Budget, and funds for the remainder of the contract will be included in subsequent fiscal year budgets.

ADOPTED this 23rd day of April 2021, by the following vote of the Board of Directors:

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

[Note: On this date, there were four vacancies on the Board of Directors.]

Barbara L. Pahre
President, Board of Directors

Amorette M. Ko-Wong
Secretary of the District

Reference:
April 22, 2021, Finance-Auditing Committee, Agenda Item No. 7
https://www.goldengate.org/assets/1/25/2021-0422-financecomm-no7-authsupportsveskronos.pdf?6747
GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2021-030

RECEIVE THE INDEPENDENT AUDITOR’S ENGAGEMENT LETTER FOR THE ANNUAL FINANCIAL AUDIT & SINGLE AUDIT FOR THE YEAR ENDING JUNE 30, 2021, AS SUBMITTED BY EIDE BAILLY, LLP

April 23, 2021

WHEREAS, the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District), by Resolution 2018-025 at its meeting of March 23, 2018, authorized the execution of a Professional Services Agreement with Vavrinek, Trine, Day & Co., LLP (VTD), an independent auditor, to conduct specially defined audit review services which merged with Eide Bailly, LLP (EB) in July 2019;

WHEREAS, EB is in the process of completing its first option year of its three-year, plus two, one-year options contract with the District and has submitted the annual Independent Auditor’s Engagement Letter;

WHEREAS, EB’s Engagement Letter describes the audit scope, audit objectives, management responsibilities and audit procedures pertaining to the audit and includes their most recent peer review report which will be completed in the spring and fall and discloses the intent to audit the District’s Major Federal Award Program(s) compliance with the requirements of the Single Audit Act, as amended, and the Uniform Guidance;

WHEREAS, the Finance-Auditing Committee, at its meeting of April 23, 2021, recommended that the Board receive the Engagement Letter; now, therefore be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby receives the Independent Auditor’s Engagement Letter for services related to the annual financial audit and single audit for the year ending June 30, 2021, as submitted by Eide Bailly, LLP.

ADOPTED this 23rd day of April 2021, by the following vote of the Board of Directors:

AYES (14): Directors Arnold, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Melgar, Rodoni, Snyder and Stefani; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Rabbitt.

[Note: On this date, there were four vacancies on the Board of Directors.]
RESOLUTION NO. 2021-030
BOARD OF DIRECTORS MEETING OF APRIL 23, 2021
PAGE 2

Barbara L. Pahre
President, Board of Directors

ATTEST:

Amorette M. Ko-Wong
Secretary of the District

Reference:
April 22, 2021, Finance-Auditing Committee, Agenda Item No. 8
https://www.goldengate.org/assets/1/25/2021-0422-financecomm-no8-recindepenauditengageltreidebailly.pdf?6748