



Agenda Item No. (6)(A)

**REPORT OF THE GENERAL MANAGER
BOARD OF DIRECTORS
MEETING OF DECEMBER 18, 2020**

The Honorable Board of Directors
Golden Gate Bridge, Highway and Transportation District

Honorable Members:

**UPDATE ON IMPACTS OF THE COVID-19 PANDEMIC ON DISTRICT OPERATIONS,
RATIFY AND AUTHORIZE ACTIONS BY THE GENERAL MANAGER, AND
CONSIDER POSSIBLE ACTION TO TERMINATE THE SUSPENSION OF BOARD
PROCEDURAL RULES AND POLICIES FOR COVID-19 RELATED EMERGENCY
ACTIONS**

At the March 27, 2020 regular meeting of the Board of Directors, the Board adopted Resolution No. 2020-017. In this action, the Board authorized the General Manager to continue to take necessary and appropriate actions in response to the ongoing COVID-19 pandemic and suspended Board procedural rules and policies to allow the timely execution of emergency actions, subject to the Board's review and consideration at each subsequent regularly scheduled meeting. The review of the suspension of rules and procedures appears under agenda item 10(B).

**A. UPDATE ON IMPACTS OF THE COVID-19 PANDEMIC ON DISTRICT
OPERATIONS**

The COVID-19 pandemic has caused a precipitous drop in travel in the Golden Gate Corridor with a corresponding and drastic impact to the District's finances. During the week of November 29th, ridership was down on our buses by about 80 percent (we only carried 20 percent of our normal bus ridership) and our ferry ridership was down 97 percent (we are only carried 3 percent of our normal ferry ridership), so fare revenue is down a combined 91 percent. Bridge traffic was down about 32%. However, this was prior to the recent imposition of more stringent restrictions on businesses and community activities in Marin and San Francisco Counties, so we anticipate that in the coming weeks we will see traffic levels decline further.

The District's revenues last week from tolls and transit fares were down about \$1.4 million as compared to the same week last year. Last week, we collected about 68 percent of our normal amount of tolls, so tolls for transit were about 36 percent $[(68-50) / 50 = 36\%]$ of our usual amount, or tolls for transit were down about 64 percent last week.

The District's CARES Act money has run out, so the District is spending its Emergency and Operating Reserves.

UPDATE ON IMPACTS OF THE COVID-19 PANDEMIC ON DISTRICT OPERATIONS (continued)

Week of November 29, 2020						
	Bridge	% change	Bus	% change	Ferry	% change
	Nov 29 - Dec 5		Nov 29 - Dec 5		Nov 29 - Dec 5	
Weekly Ridership/Traffic	238,436	-31.57%	11,279	-80.43%	1,133	-97.07%
Weekly Revenue	\$ 1,866,954	-30.05%	\$ 43,532	-85.45%	\$ 7,410	-97.50%
Weekly Revenue Loss	\$ (861,425)	-31.57%	\$ (255,696)	-85.45%	\$ (289,413)	-97.50%
2019 Weekly Ridership/Traffic	348,452		57,642		38,694	

Notes:

*State Shelter in place started 3/17

**Percentage changes are based on Year over year equivalents

CALPERS MEDICAL BENEFITS TRANSITION UPDATE

The Board of Directors has authorized the transition of District-offered medical benefits for non-represented, Public Employees Union Local 1 (Painters) and Amalgamated Transit Union (ATU) employees and retirees to the CalPERS health plan system, effective January 1, 2021. Open Enrollment for both affected employees and retirees is completed and new insurance and Health Reimbursement Card (HRA) cards have begun being mailed out.

During November, staff hosted a series of virtual meetings for active employees and retirees to learn how to manage their new HRA card. During these meetings, they were educated on how to submit claims, eligibility of claims and general management of their funding account. Staff continues to email and post information to the District’s internet for reference during the transition.

Traffic at these sites has been active with over 3,550 visits to the retiree section and over 1,600 visits to the active employee section.

A very special thanks and acknowledgement to the CalPERS medical transition team: Alice Ng, Stephanie Larue, Kathryn Mitchell, Sally Davidson, and Maria Rodriguez. This team has worked tirelessly over the last several months in ensuring the smooth transition to the new medical offerings for a significant portion of the District.

Current District Vacancies

In response to the District’s current financial picture, the General Manager is presently reviewing vacancies to determine whether staff should proceed or defer active recruitment. As of December 1, 2020, the vacancies below have been deferred, along with estimated monthly salary savings (not including benefit savings). In accordance with the Board’s direction, employees affected by the layoff are given preferential consideration for any District vacancies. The Human Resources Department has been following this policy. In the January General Manager’s Report, staff will report on any staff placements of affected employees.

Deferred Recruitment Positions	Monthly Salary Savings	Represented Position (Y/N)
DISTRICT DIVISION		
Sr. Engineering Design Tech	\$ 8,541	Y
Jr. Civil Engineer Intern	\$ 3,467	N
Senior Electrical Engineer	\$ 12,604	Y
Facilities Engineer	\$ 12,604	Y
Associate Capital & Grants Analyst Intern	\$ 3,467	N
Human Resources Analyst (2)	\$ 17,354	N
Principal, Budget & Programs Analyst	\$ 11,708	N
Electronic Revenue Analyst	\$ 10,299	N
Finance Administrative Analyst	\$ 7,226	N
Assistant Procurement Specialists (2)	\$ 14,452	N
Director of Public Affairs	\$ 12,987	N
Marine Procurement Officer	\$ 11,115	N
Administrative Assistant	\$ 7,226	N
BRIDGE DIVISION		
Ironworker Apprentice	\$ 7,744	Y
Painters (3)	\$ 28,257	Y
BUS DIVISION		
Bus Mechanic (3)	\$ 23,914	Y
Apprentice Bus Mechanic (2)	\$ 12,736	Y
Apprentice Mechanic, Body & Fender	\$ 6,368	Y
Bus Operator (27)	\$ 145,080	Y
Mechanic, Building & Maintenance (Provisional) (2)	\$ 15,943	Y
Dispatcher II (2)	\$ 7,241	Y
Transportation Field Supervisor	\$ 9,193	Y
Scheduling Technician	\$ 7,226	N
FERRY DIVISION		
Ferry Mechanic (1)	\$ 7,919	Y
Ferry Project Administrator (LT)	\$ 11,116	N
Terminal Assistant	\$ 5,125	Y
Seasonal Terminal Assistant (2)	\$ 10,250	Y
Deckhand Baseball (2)	\$ 12,230	Y
Seasonal Deckhand Lead (2)	\$ 13,090	Y
Seasonal Deckhand (3)	\$ 18,345	Y
Seasonal Vessel Master (1)	\$ 8,902	Y
Vessel Master Baseball (1)	\$ 8,902	Y
Seasonal Operations Supervisor (2)	\$ 18,435	Y
TOTAL:	\$511,066	

Bolded = newly added position

SAN FRANCISCO FERRY TERMINAL FACILITIES AND THE *M.S. SAN FRANCISCO FERRY*

On November 23, 2018, the *M.S. San Francisco* Ferry ran into the District's Ferry Berths and the San Francisco Ferry Building Promenade. The vessel and facilities suffered significant damage, and immediate repairs of both the facilities and vessel were required in order to prevent the interruption or cessation of necessary District services. As reported to the Board at its December 21, 2018 and subsequent meetings, the District immediately commenced an investigation to determine the cause of the accident and an assessment of the extent of the damage to both the vessel and the District's and the Port of San Francisco's facilities.

In accordance with Public Contract Code Section 22050 and the District's Procurement Policy, the General Manager engaged the services of a number of firms. These firms included Bay Ship and Yacht, a shipyard located in Alameda, CA to accomplish the repairs to the vessel; Moffat and Nichol, an engineering design consultant firm, necessary to inspect the damage to the District's San Francisco Ferry Terminal as well as the damage done to the Port's property and prepare necessary construction documents to complete the repairs to both facilities; and a marine contractor, Power Engineering, to accomplish the repairs to the District's San Francisco Ferry Terminal and the Port of San Francisco property (promenade) adjacent to the ferry building and Gate "B". Once Power Engineering has provided the District with their estimate to accomplish the repairs to the promenade, the District will negotiate an amendment to their current contract.

To date, the vessel has been repaired and returned to service. The drawings and specifications necessary to repair the District's facility are complete and the District issued a contract to Power Engineering, in the amount of \$1,390,550, to perform the repairs. On September 30, 2020, the District received the California Regional Water Quality Control Board's (Water Board) permit, and on October 6, 2020, received notification of approval of the Port of San Francisco's permit. Repair work to the District's facility began on October 19, 2020 at the inner (west) berth and is progressing. Once the work at the inner berth is completed, the contractor will move to the outer berth. In the past month (November/December) Power Engineering has made significant progress to the District's facility, including repairs to piles at the inner and outer berths and replacement of a number of new rubber fenders at the inner berth. Engineering Department staff reports that all of the in-water work is complete. This is good news as delays to the ferry arrivals and departures should be minimal until all the remaining repairs are complete, which is estimated to be early January.

The District met with the Port of San Francisco on August 12, 2020, to discuss final details and the extent of the repairs necessary to the City property adjacent to gate "B", typically referred to as the promenade. During this meeting, the Port of San Francisco and District agreed to the scope of repairs. The Port also indicated their willingness to assist in expediting issuance of the necessary permits for the District's marine contractor to proceed with the repairs at the District's facility. The Port of San Francisco and the District executed an agreement for the repair of the Port's property, and the Port has issued a license for the promenade repair work, effective September 18, 2020. The District's engineering consultant, Moffatt & Nichol, had previously performed the required inspections, issued a report detailing the necessary repairs, and prepared an estimate in the amount of \$441,400, for the repairs. Moffatt and Nichol has finalized the construction documents for the Port of San Francisco promenade, and have submitted permit applications to the Port and the Water Board for their review and approval. The District is still waiting for the construction permits. Future GM report will seek board ratification for the Power Engineering contract when the price

SAN FRANCISCO FERRY TERMINAL FACILITIES AND THE M.S. SAN FRANCISCO FERRY (continued)

for the work is settled. The District has been and is continuing to incur staff and project management/oversight costs for the project.

Current estimated costs to date for all activities related to the allision are \$3,060,921.25, a portion of which will be paid by the District’s insurers. The General Manager will continue to provide the Board with regular updates on the status of this work, the costs, and the associated insurance reimbursements.

DESCRIPTION OF ITEMS	COSTS
M.S. San Francisco – investigation (estimated)	\$110,000.00
M.S. San Francisco – repairs design	\$9,796.89
M.S. San Francisco – repairs	\$726,847.36
SF Ferry Terminal - investigation	\$ 68,000
SF Ferry Terminal - repair design	\$ 72,617
SF Ferry Terminal – construction repairs	\$1,390,550
SF Ferry Terminal – engineering construction support	\$ 29,215
Port of SF Promenade – investigation	\$ 77,270
Port of SF Promenade – repair design	\$ 35,225
Port of SF Promenade – construction repairs (estimate)	\$ 441,400
District Staff Costs – (estimate)	\$ 50,000
QA Inspections/Permits/Miscellaneous (estimate)	\$ 50,000
TOTAL COSTS	\$3,060,921.25

PRESENTATIONS BY DISTRICT STAFF FOR THE MONTH OF NOVEMBER

For the month of November, District staff made no speeches and/or presentations.

SPECIAL EVENT/EXPRESSIVE ACTIVITY REQUESTS

Due to the ongoing COVID-19 pandemic, the District is not issuing special event permits at this time. There were no expressive activity requests since last reported in the November 20, 2020, Report of the General Manager.

VEHICLE TRAFFIC INCIDENTS FOR THE MONTH OF NOVEMBER

For the month of November there were the following vehicle traffic incidents to report:

Vehicle Traffic Incident	Vehicles	Injuries	Fatalities	Location
RE – Rear Ender	3	0	0	Bridge
HB - Hit Barrier	2	1	0	Bridge
HB - Hit Barrier	1	1	0	Bridge
SS – Side-swipe	2	0	0	Doyle
C - Collision	2	1	0	Other
HB - Hit Barrier	1	0	0	Other
HB - Hit Barrier	1	0	0	Plaza
HB - Hit Barrier	1	0	0	Plaza
HB - Hit Barrier	1	0	0	Waldo
HB - Hit Barrier	1	0	0	Waldo
HB - Hit Barrier	1	1	0	Waldo
HB - Hit Barrier	1	0	0	Waldo
RE – Rear Ender	2	0	0	Waldo
HB - Hit Barrier	1	0	0	Waldo
HB - Hit Barrier	1	0	0	Waldo
HB - Hit Barrier	1	0	0	Waldo
TOTAL	22	4	0	

BICYCLE INCIDENTS FOR THE MONTH OF NOVEMBER

For the month of November there were no bicycle incidents to report:

FERRY – TRANSPORT BICYCLE STATISTICS FOR THE MONTH OF NOVEMBER

Listed below are the Bicycle Statistics for the Sausalito Ferry service for the month of November:

Sausalito Southbound Bike Counts	
2012 Annual Total	110,397
2013 Annual Total	149,869
2014 Annual Total	192,080
2015 Annual Total	172,815
2016 Annual Total	169,685
2017 Annual Total	144,064
2018 Annual Total	116,248
2019 Annual Total	95,590
*January – November 2020	9,394

*The Sausalito November bicycle count was 87

Listed below are the Bicycle Statistics for the Larkspur Ferry service for the month of November:

Larkspur Southbound Bike Counts	
2016 Annual Total	35,769
2017 Annual Total	30,990
2018 Annual Total	29,747
2019 Annual Total	29,828
*January – November 2020	7,216

*The Larkspur November bicycle count was 228

RETIREMENT OF KEVIN L. RADDATZ, ELECTRICAL SUPERINTENDENT, BRIDGE DIVISION

We are pleased to announce that Electrical Superintendent Kevin Raddatz retires on December 18, 2020, after thirty-six years, four months and twenty-two days of service with the District.

Mr. Raddatz joined the District on July 26, 1984 as a Communication Technician primarily maintaining the bus, bridge and ferry radio and microwave systems.

During his career with the District, Mr. Raddatz was promoted to Senior Communications Technician and finally to his current position as Bridge Division Electrical superintendent in 2009. Prior to District service, Mr. Raddatz was employed as a Communications Technician for Empire Communications, Inc. in Santa Rosa and other various North Bay radio communications shops.

We wish Mr. Raddatz a long and happy retirement.

**RETIREMENT OF SIDNEY L. THOMAS, FERRY MAINTENANCE MANAGER,
FERRY DIVISION**

We are pleased to announce that Ferry Maintenance Manager, Sidney Thomas, Ferry Division, retired on December 01, 2020, after twenty-six years, seven months and twelve days of service with the District.

Mr. Thomas joined the District as a Ferry Mechanic on April 18, 1994 and promoted to his current position in November 2016. Prior to District employment, he worked for Shoreline Diesel in South San Francisco as a Marine Mechanic, Westar Marine Services in South San Francisco as a Port Engineer, and for Canal Marine in Seattle, Washington as a Marine Mechanic.

During his career with the District, Mr. Thomas was awarded with the Employee of the Month Award three times: August 1996; February 2005, and August 2013. Mr. Thomas was recognized for his precise mechanical knowledge, capability to diagnose a mechanical problem, and his “can do” attitude. Mr. Thomas is frequently called upon when a major mechanical problem arises, not only because of his position, but also for his ability to effectively diagnosis the problem, along with his personal commitment to see tasks completed correctly. His co-workers stated that they enjoy working with Mr. Thomas and feel that he is consummate professional.

Born in Fort Worth, Texas, Mr. Thomas attended High School in Fairbanks, Alaska. In his spare time, Mr. Thomas is a volunteer for the underprivileged. His hobbies are collecting edible mushrooms and observing Raptors and Whales, near Half Moon Bay, where he lives. Of a special note, he was given an award for having “the First Paper Route over the Arctic Circle, in North America”, the newspapers were flown into Kotzebue, an Eskimo village, where he delivered the papers on foot even in the cold winter months when temperatures were in excess of fifty degrees below zero.

We wish Mr. Thomas a long and happy retirement.

**RETIREMENT OF ANTHONY CLARK, DIRECTOR OF SCHEDULES AND SERVICE
DEVELOPMENT, BUS DIVISION**

We are pleased to announce that Director of Schedules and Service Development Anthony Clark retired on December 01, 2020, after twenty-four years, six months and seventeen days of service with the District.

Mr. Clark joined the District on May 13, 1996 as Manager, Bus Scheduling and Service Development. He was promoted to Director of Bus Schedules and Service in July of 2013.

We wish Mr. Clark a long and happy retirement.

**PRESENTATION OF TWENTY-FIVE YEAR SERVICE AWARD TO BRIAN RUSSELL,
BRIDGE PAINTER, BRIDGE DIVISION**

We are pleased to announce that Bridge Painter, Brian Russell, Bridge Division, celebrates twenty-five years of service with the District on December 14, 2020.

Mr. Russell joined the District as a Bus Servicer on December 14, 1995; on April 28, 2003, he started as a Bridge Paint Laborer; on March 26, 2007, he was promoted to Apprentice Bridge Painter; and on March 27, 2009: he was promoted to Bridge Painter. Prior to District service, Mr. Russell worked for Clover/Stornetta.

In his free time, Mr. Russell enjoys hunting, fishing, spending time with family and being a pro boxing coach.

**PRESENTATION OF TWENTY-YEAR SERVICE AWARD TO DEL WEST, CHIEF
ELECTRICIAN, BRIDGE DIVISION**

We are pleased to announce that Chief Electrician, Del West, Bridge Division, celebrates twenty years of service with the District on December 18, 2020.

Mr. West joined the District as an Electrician on December 18, 2000; and was promoted to Chief Electrician in October 2017. During his career with the District, Mr. West was Employee of the Month for April 2014. Prior to District service, Mr. West worked on electrical projects in the residential, commercial and industrial industry. He also worked as a firefighter for the City of Berkeley and his hometown, Ponca City, OK.

In his free time, Mr. West enjoys spending time with this twin, thirteen year old grandsons who are involved in sports and play musical instruments. Before COVID-19 they would travel to different cities every weekend and sometimes out of state. Mr. West also enjoys cooking some of his favorite meals for family and friends.

EMPLOYEE OF THE MONTH – DECEMBER 2020

After reviewing nominations submitted by District employees, the Employee of the Month Committee selected Roland Fontillas, Jr., Terminal Agent in the Ferry Division as the Employee of the Month for December 2020.

Mr. Fontillas receives this prestigious award in recognition of his professionalism and stellar customer service with ferry passengers. He goes out of his way to help customers and co-workers and approaches customer service with a smile. Mr. Fontillas takes pride in his work and is encouraging of his co-workers to do the same. Quality work product, accuracy and moving through tasks quickly is his mantra. Mr. Fontillas' previous work experience as a professional painter is apparent in the painting projects he has worked on at the Larkspur and San Francisco Ferry Terminals.

Of special note, Mr. Fontillas' co-workers remark that they both trust and rely on him, and appreciate how he conducts himself professionally and treats his colleagues.

Mr. Fontillas joined the District as a Terminal Agent on March 17, 2018. Prior to joining the District Mr. Fontillas was a Warehouse Agent for Flying Food and before that a Returned Agent at Enterprise Rent-A-Car.

Mr. Fontillas was born in the City of Olongapo in the Philippines and attended High School in Dinalupihan Bataan. He then attended Trinity College in the Philippines where he received his undergraduate degree. Mr. Fontillas lives in San Bruno, CA with his wife Hazel and their children Jon and Ron. He is a member of the Philippine Basketball League and the PABC Basketball Club. Mr. Fontillas enjoys playing basketball and volleyball in his free time.

Respectfully submitted,

Denis J. Mulligan
General Manager

DJM:jb