



Agenda Item No. (12)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of October 22, 2020

From: Joseph M. Wire, Auditor-Controller
Denis Mulligan, General Manager

Subject: **REVIEW OF AUDITOR-CONTROLLER'S FY 20/21 FIRST QUARTERLY
REPORT ON PROCUREMENT ACTIONS UNDER THE GENERAL
MANAGER'S AUTHORITY**

Recommendation

There is no recommendation associated with this item.

Summary

In accordance with Ordinance No. 2018-006, the General Manager is authorized to:

1. Award and execute agreements for equipment, supplies, materials, services, and construction for non-routine procurements not to exceed \$250,000 and other defined, routine procurements over \$250,000.
2. Approve amendments or change orders to contracts:
 - a. For contracts awarded under the General Manager's authority, the total amount of the change orders combined with the original contract amount does not exceed \$250,000; or,
 - b. For contracts awarded by the Board, the General Manager may authorize amendments or change orders up to the established contract contingency. For contracts without an established contingency, the General Manager may authorized change orders or contract amendments cumulatively not to exceed ten percent (10%) of the original contract price, up to \$250,000.
3. Review protests concerning contracts awarded within the General Manager's procurement authority

Attached is the FY 20/21 First Quarterly Report on Procurement Transactions under the General Manager's Authority. This report is not intended to list all procurement activity but rather covers transactions greater than \$20,000 during the period of July 1, 2020, through September 30, 2020.

Fiscal Impact

There is no fiscal impact as this report is informational.

Attachments

ATTACHMENT A

	YTD	YTD	Q1	Q1
	Qty.	Amt.	Qty.	Amt.
<u>Procurement</u>				
Purchases/Contracts	12	\$ 613,314.59	12	613,314.59
Change Orders/Amendments	3	\$ 85,400.00	3	85,400.00
Task Orders	2	\$ 62,700.00	2	62,700.00
<u>Engineering</u>				
Purchases/Contracts	0	\$ -	0	0.00
Change Orders/Amendments	4	\$ 173,474.85	4	173,474.85
Task Orders	0	\$ -	0	0.00
GRAND TOTAL	21	\$ 934,889.44	15	934,889.44
Protests	0		0	

Procurement Actions Under the General Manager's Authority
Detail Q1 FY20-21

PROCUREMENT

Purchases/Contracts				
Number	Title	Amount	Vendor	Award Date
BUS				
P139555	Driver's Barriers for Gillig Buses	\$21,802.50	Transitguard Inc.	7/9/2020
DISTRICT				
P139379	Tintri Platinum Support Renewal	\$29,863.09	Cornerstone Technologies	7/10/2020
2019-D-065	Enterprise Vehicle Purchase and Lease Agreement	\$79,047.84	Enterprise Fleet Management	8/3/2020
P139165	Thermographic Body Temperature Scanners (7)	\$28,861.00	Premier Wireless Solutions	8/5/2020
P140274	NASPO Dell Compellent Storage Center Support Renewal	\$51,164.92	Cornerstone Technologies	8/26/2020
P140738	Palo Alto Firewall Subscription and Support	\$56,136.10	Cornerstone Technologies	9/18/2020
P140873	Cisco Identity Services Engine and Adaptive Security Appliance License and Support	\$28,541.28	Lookingpoint	9/25/2020
2020-D-024	Maximo Managed Services	\$86,150.00	A3J Group	7/1/2020
2020-D-036	ADA Facilities Assessment	\$31,548.00	Sally Swanson Architects	8/24/2020
FERRY				
P140297	MV Mendocino Cylinder Head Change Out	\$30,000.00	Pacific Power Group	8/26/2020
P140224	MJP 650/550 Waterjet Parts	\$108,169.05	Marine Jet Power	8/26/2020
BRIDGE				

Procurement Actions Under the General Manager's Authority
Detail Q1 FY20-21

P140691	Parts for Quad Guard II Crash Cushion System	\$62,030.81	Traffic Management, Inc.	9/18/2020
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Change Orders/Amendments		Reason	Amount	Vendor	Date Executed
2018-D-070	B2GNow Compliance System	Addition of Review Module and Utilization Plan Module	\$36,639.00	B2GNow	7/9/2020
2107-D-007	Website Redesign	Intergration of new Site Search Engine	\$21,650.00	American Eagle	8/20/2020
2018-D-046	Digital Communications Management Platform	Increased amounts for SMS outbound messages for contract years 3, 4, 5	\$27,111.00	Granicus	9/8/2020

Task Orders		Reason	Amount	Vendor	Date Executed
2019-D-085	Citrix and Microsoft Professional Services	Services required for Microsoft Teams integration with CISCO	\$36,200.00	Presidio	9/2/2020
2019-D-085	Citrix and Microsoft Professional Services	Implementing Citrix SSO and first phase to move Citrix to the cloud	\$26,500.00	Sonasoftware	9/8/2020

Procurement Actions Under the General Manager's Authority
Detail Q1 FY20-21

ENGINEERING

Purchases/Contracts

Number	Title	Amount	Vendor	Award Date
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Change Orders/Amendments	Reason	Amount	Vendor	Date Executed
6th Amendment PSA 2010-B-02	Continue with the preparation of a lead cleanup Feasibility Study, Remedial Action Plan and Construction Drawings	\$0.00	EKI Environment & Water, Inc	8/31/2020
1st Amendment PSA 2018-B-82	Continuation of advisory engineering support services for temporary supports and structures associated with the SDS project.	\$79,132.85	TJA Engineering, Inc.	8/17/2020
2nd Amendment PSA 2018-F-62	Additional design services relative to the repairs to the float and ancillary facilities at the Golden Gate Ferry Sausalito Terminal	\$59,117.00	Moffatt & Nichol	7/1/2020
1st Amendment PSA 2019-F-72	Preparation of construction documents associated with the repairs to the Port of SF facilities due to the M.S. San Francisco ferry vessel collision	\$35,225	Moffatt & Nichol	8/10/2020

Task Orders	Reason	Amount	Vendor	Date Executed
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