Agenda Item No. (12)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of October 22, 2020

From: Joseph M. Wire, Auditor-Controller
Denis Mulligan, General Manager

Subject: REVIEW OF AUDITOR-CONTROLLER’S FY 20/21 FIRST QUARTERLY REPORT ON PROCUREMENT ACTIONS UNDER THE GENERAL MANAGER’S AUTHORITY

Recommendation

There is no recommendation associated with this item.

Summary

In accordance with Ordinance No. 2018-006, the General Manager is authorized to:

1. Award and execute agreements for equipment, supplies, materials, services, and construction for non-routine procurements not to exceed $250,000 and other defined, routine procurements over $250,000.
2. Approve amendments or change orders to contracts:
   a. For contracts awarded under the General Manager’s authority, the total amount of the change orders combined with the original contract amount does not exceed $250,000; or,
   b. For contracts awarded by the Board, the General Manager may authorize amendments or change orders up to the established contract contingency. For contracts without an established contingency, the General Manager may authorized change orders or contract amendments cumulatively not to exceed ten percent (10%) of the original contract price, up to $250,000.
3. Review protests concerning contracts awarded within the General Manager’s procurement authority

Attached is the FY 20/21 First Quarterly Report on Procurement Transactions under the General Manager’s Authority. This report is not intended to list all procurement activity but rather covers transactions greater than $20,000 during the period of July 1, 2020, through September 30, 2020.

Fiscal Impact

There is no fiscal impact as this report is informational.

Attachments
## ATTACHMENT A

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# PROCUREMENT

## Purchases/Contracts

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<thead>
<tr>
<th>Number</th>
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<th>Vendor</th>
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<td><strong>BUS</strong></td>
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<td>P139555</td>
<td>Driver’s Barriers for Gillig Buses</td>
<td>$21,802.50</td>
<td>Transitguard Inc.</td>
<td>7/9/2020</td>
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<td>P139379</td>
<td>Tintri Platinum Support Renewal</td>
<td>$29,863.09</td>
<td>Cornerstone Technologies</td>
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<td>2019-D-065</td>
<td>Enterprise Vehicle Purchase and Lease Agreement</td>
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<td>Enterprise Fleet Management</td>
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<td>P139165</td>
<td>Thermographic Body Temperature Scanners (7)</td>
<td>$28,861.00</td>
<td>Premier Wireless Solutions</td>
<td>8/5/2020</td>
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<td>P140274</td>
<td>NASPO Dell Compellent Storage Center Support Renewal</td>
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<td>Cornerstone Technologies</td>
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<td>Palo Alto Firewall Subscription and Support</td>
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<td>P140873</td>
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<td>Lookingpoint</td>
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<td>ADA Facilities Assessment</td>
<td>$31,548.00</td>
<td>Sally Swanson Architects</td>
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<td>P140297</td>
<td>MV Mendocino Cylinder Head Change Out</td>
<td>$30,000.00</td>
<td>Pacific Power Group</td>
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<td>P140224</td>
<td>MJP 650/550 Waterjet Parts</td>
<td>$108,169.05</td>
<td>Marine Jet Power</td>
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<td>2107-D-007</td>
<td>Website Redesign Integration of new Site Search Engine</td>
<td>$21,650.00</td>
<td>American Eagle</td>
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<td>2018-D-046</td>
<td>Digital Communications Management Platform outbound messages for contract years 3, 4, 5</td>
<td>$27,111.00</td>
<td>Granicus</td>
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<table>
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<tr>
<th>Task Orders</th>
<th>Reason</th>
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<th>Date Executed</th>
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<td>2019-D-085</td>
<td>Citrix and Microsoft Professional Services Services required for Microsoft Teams integration with CISCO Implementing Citrix SSO and first phase to move Citrix to the cloud</td>
<td>$36,200.00</td>
<td>Presidio</td>
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<td>2019-D-085</td>
<td>Citrix and Microsoft Professional Services</td>
<td>$26,500.00</td>
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### ENGINEERING

#### Purchases/Contracts

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<tr>
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<td>6th Amendment PSA 2010-B-02</td>
<td>Continue with the preparation of a lead cleanup Feasibility Study, Remedial Action Plan and Construction Drawings</td>
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<td>EKI Environment &amp; Water, Inc</td>
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<td>1st Amendment PSA 2018-B-82</td>
<td>Continuation of advisory engineering support services for temporary supports and structures associated with the SDS project.</td>
<td>$79,132.85</td>
<td>TJA Engineering, Inc.</td>
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<td>2nd Amendment PSA 2018-F-62</td>
<td>Additional design services relative to the repairs to the float and ancillary facilities at the Golden Gate Ferry Sausalito Terminal</td>
<td>$59,117.00</td>
<td>Moffatt &amp; Nichol</td>
<td>7/1/2020</td>
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<td>1st Amendment PSA 2019-F-72</td>
<td>Preparation of construction documents associated with the repairs to the Port of SF facilities due to the M.S. San Francisco ferry vessel allision</td>
<td>$35,225</td>
<td>Moffatt &amp; Nichol</td>
<td>8/10/2020</td>
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</tbody>
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#### Task Orders

| Reason | Amount  | Vendor | Date Executed |
|--------|---------|--------|---------------|---------------|