

Date Issued: September 25, 2020



**SUMMARY OF ACTIONS**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 25, 2020**

**Resolution No. 2020-073 (September 24, 2020 meeting of the Finance-Auditing Committee)**

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for August 2020.

**Resolution No. 2020-074 (September 24, 2020 meeting of the Building and Operating Committee)**

Approves award of Contract No. 2020-F-035, *Corte Madera 4 Acre Tidal Marsh Restoration Project*, to Hanford Applied Restoration & Conservation, of Petaluma, CA, in the amount of \$988,142.00, and establishes a 15% construction contingency in the amount of \$148,221.00, as detailed in the staff report.

**Resolution No. 2020-075 (September 24, 2020 meeting of the Building and Operating Committee)**

Authorizes execution of the Fourth Amendment to Professional Services Agreement No. 2014-FT-13, *Wetland Restoration Design and Permitting Support Services Project*, with WRA, Inc., of San Rafael, CA, in an amount not to exceed \$550,000.00, for engineering support services and post construction monitoring, and establishes a 15% contingency fund in the amount of \$82,500.00, as detailed in the staff report.

**Resolution No. 2020-076 (September 24, 2020 meeting of the Building and Operating Committee)**

Authorizes execution of the Fourth Amendment to Professional Services Agreement No. 2015-BT-02, *Novato Bus Facility Underground Storage Tank Site Cleanup and Closure Design Services*, with Brunsing Associates, Inc., of Santa Rosa, CA, in an amount not to exceed \$112,500.00, for engineering support services and post construction monitoring, and establishes a 15% contingency fund in the amount of \$16,875.00, as detailed in the staff report.

**Resolution No. 2020-077 (September 24, 2020 meeting of the Finance-Auditing Committee)**

Authorizes the General Manager to execute Amendment No. 2 of the Amended and Restated Clipper® Memorandum of Understanding (MOU), as detailed in the staff report.

A handwritten signature in blue ink, appearing to read "Amorette M. Ko-Wong". The signature is written in a cursive style and is positioned above a horizontal line.

Amorette M. Ko-Wong, Secretary of the District

AMK:EIE:plw

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-073**

**RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT  
THE INVESTMENT REPORTS FOR AUGUST 2020  
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT**

September 25, 2020

**WHEREAS**, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of September 24, 2020, has so recommended; now, therefore, be it

**RESOLVED**, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District has no commitments and/or expenditures to ratify for the period of August 1, 2020 through August 31, 2020; and be it further

**RESOLVED**, that the Board hereby ratifies investments made during the period August 18, 2020 through September 14, 2020; and be it further

**RESOLVED**, that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between September 15, 2020 and October 12, 2020, as well as the investment of all other funds not required to cover expenditures which may become available; and be it further

**RESOLVED**, that the Board hereby accepts the Investment Report for August 2020, as prepared by Public Financial Management and included in the staff report.

**ADOPTED** this 25<sup>th</sup> day of September 2020, by the following vote of the Board of Directors:

**AYES (13):** Directors Belforte, Fredericks, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.


**ABSENT (4):** Directors Arnold, Fewer, Garbarino and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**

  
**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: September 24, 2020, Finance-Auditing Committee, Agenda Item No. (3)  
<https://www.goldengate.org/assets/1/25/2020-0924-financecomm-no3-ratofaction.pdf?6152>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-074**

**APPROVE ACTIONS RELATIVE TO AWARD OF CONTRACT NO. 2020-F-035,  
CORTE MADERA 4 ACRE TIDAL MARSH RESTORATION PROJECT,  
TO HANFORD APPLIED RESTORATION & CONSERVATION**

September 25, 2020

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) owns a 72-acre parcel located adjacent to the Corte Madera Ecological Reserve (CMER) and the former Muzzi Marsh in Corte Madera, Marin County;

**WHEREAS**, on April 25, 2014, by Resolution No. 2014-025, the Board of Directors (Board) authorized the award of Professional Services Agreement, PSA No. 2014-FT-3, *Wetland Restoration Design and Permitting Support Services Project*, to WRA, Inc. (WRA), to develop marsh restoration design alternatives which included performing site investigations and technical studies, investigating and determining the effects of the selected design alternative on the environment through the California Environmental Quality Act (CEQA) process, final design and construction permitting;

**WHEREAS**, WRA performed the site investigations and completed the technical studies and investigated the effects of the different proposed restoration design alternatives on the environment;

**WHEREAS**, after consultations with the various regulatory agencies with jurisdiction over the project, on July 26, 2019, by Resolution 2019-049, the Board approved the adoption of a mitigated negative declaration and approved actions relative to the *Corte Madera 4 Acre Tidal Marsh Restoration Project* and filed a Notice of Determination with the County Clerk of Marin County and the State CEQA Clearinghouse;

**WHEREAS**, the District and WRA, Inc. completed the design work, prepared construction documents and applied for and received all the necessary permits for construction which require that the construction activities take place between September 1 and January 31, in order to avoid the nesting season of the endangered Ridgway's rail;

**WHEREAS**, on July 23, 2020, the construction contract, Contract No. 2020-F-035, *Corte Madera 4 Acre Tidal Marsh Restoration Project*, was advertised for bids and on August 25, 2020 five bids were received, opened and publicly read;

**WHEREAS**, Engineering staff reviewed the bids for completeness and conformance with the solicitation requirements and determined that the lowest responsive and responsible bidder, Hanford Applied Restoration & Conservation, of Petaluma, CA, complied with the requirements of the solicitation documents and determined that Hanford ARC's pricing for the work is fair and reasonable;

**WHEREAS**, the DBE Program Administrator has determined that Hanford ARC has complied with the DBE/SBE Program requirements applicable to this contract, is a SBE, and will subcontract to other SBE firms, one of which is a DBE;

**RESOLUTION NO. 2020-074**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 25, 2020**  
**PAGE 2**

**WHEREAS**, the Building and Operating Committee, at its meeting of September 24, 2020, has so recommended; now, therefore, be it

**RESOLVED**, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District approves award of Contract No. 2020-F-035, *Corte Madera 4 Acre Tidal Marsh Restoration Project*, to Hanford Applied Restoration & Conservation, of Petaluma, CA, in the amount of \$988,142.00; and, be it further

**RESOLVED**, that the Board hereby establishes a construction contingency for Contract No. 2020-F-035 in the amount of \$148,221, equal to 15% of the contract award amount; and, be it further

**RESOLVED**, that sufficient funds are available in the FY 20/21 Ferry Division Capital Budget for the Corte Madera Marsh Restoration Construction project (Project #2041) to finance these actions.

**ADOPTED** this 25<sup>th</sup> day of September 2020, by the following vote of the Board of Directors:

**AYES (14):** Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.


**NOES (0):** None.

**ABSENT (3):** Directors Arnold, Fewer and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**   
**Amorette M. Ko-Wong**  
**Secretary of the District**

**Reference:** September 24, 2020, Building and Operating Committee, Agenda Item No. (3)  
<https://www.goldengate.org/assets/1/25/2020-0924-bocomm-no3-appractionsmerhanford.pdf?6159>

**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-075**

**APPROVE ACTIONS RELATIVE TO PROFESSIONAL SERVICES AGREEMENT  
(PSA) NO. 2014-FT-13, *WETLAND RESTORATION DESIGN AND PERMITTING  
SUPPORT SERVICES PROJECT, WITH WRA, INC.***

September 25, 2020

**WHEREAS**, the Golden Gate Bridge, Highway and Transportation District (District) owns a 72-acre parcel located adjacent to the Corte Madera Ecological Reserve (CMER) and the former Muzzi Marsh in Corte Madera, Marin County;

**WHEREAS**, on April 25, 2014, by Resolution No. 2014-025, the Board of Directors (Board) authorized the award of Professional Services Agreement, PSA No. 2014-FT-3, *Wetland Restoration Design and Permitting Support Services Project*, to WRA, Inc. (WRA), to develop marsh restoration design alternatives, to perform site investigations and technical studies, to investigate and determine the effects of the selected design alternative on the environment through the California Environmental Quality Act (CEQA) process, to prepare design plans and specifications, and construction documents, and to assist the District with securing all necessary permits for construction;

**WHEREAS**, consistent with established engineering practice, the administration and management of the *Corte Madera Tidal Marsh Restoration Project* construction requires that WRA provide engineering support services during construction of the Project and during the five year post construction monitoring period, as mandated by the environmental permits;

**WHEREAS**, engineering staff has negotiated with WRA a not-to-exceed price of \$550,000, consisting of \$150,000 to be paid for the engineering support services during the construction period and \$400,000, to be paid for the engineering support services during the five year post construction monitoring period;

**WHEREAS**, staff has determined that this not to-exceed price is reasonable based on the scope of work and cost data for engineering support services provided by consultants for other similar District projects and WRA will be compensated for actual time expended and expenses incurred plus a fixed fee, up to the authorized not to exceed amount;

**WHEREAS**, at this time, the Disadvantaged Business Enterprise (DBE) Program Administrator has determined DBE or Small Business Enterprise (SBE) subconsultants will not perform work associated with this Amendment;

**WHEREAS**, the Building and Operating Committee, at its meeting of September 24, 2020, has so recommended; now, therefore, be it

**RESOLVED**, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District authorizes the execution of the Fourth Amendment relative to Professional Services Agreement (PSA) No. 2014-FT-13, *Wetland Restoration Design and Permitting Support Services Project*, with WRA, Inc. (WRA), in an amount not to exceed \$550,000, for engineering support services during construction of the Corte Madera 4 Acre Tidal

**RESOLUTION NO. 2020-075**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 25, 2020**  
**PAGE 2**

Marsh Restoration Project (Project #2041) and during the post construction monitoring period; and be it further

**RESOLVED**, that the Board establishes a contingency fund for this amendment, in the amount of \$82,500, equal to 15% of the amendment amount, and be it further

**RESOLVED**, that sufficient funds are available in the FY 20/21 Ferry Division Capital Budget for the Corte Madera Marsh Restoration Construction project (Project #2041) to finance these actions.

**ADOPTED** this 25<sup>th</sup> day of September 2020, by the following vote of the Board of Directors:

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.


**ABSENT (2):** Directors Fewer and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**

  
\_\_\_\_\_  
**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: September 24, 2020, Building and Operating Committee, Agenda Item No. (4)  
<https://www.goldengate.org/assets/1/25/2020-0924-bocomm-no4-appractdesignsvcwra.pdf?6160>



**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-076**

**APPROVE ACTIONS RELATIVE TO PROFESSIONAL SERVICES AGREEMENT  
(PSA) NO. 2015-BT-02, NOVATO BUS FACILITY UNDERGROUND STORAGE TANK  
SITE CLEANUP AND CLOSURE DESIGN SERVICES, WITH BRUNSSING  
ASSOCIATES, INC.**

September 25, 2020

**WHEREAS**, on February 20, 2015, by Resolution No. 2015-009, the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) authorized the award of Professional Services Agreement, PSA No. 2015-BT-02, *Novato Bus Facility Underground Storage Tank Site Cleanup and Closure Design Services*, to Brunssing Associates, Inc. (Brunssing), a Small Business Enterprise (SBE) firm;

**WHEREAS**, the PSA scope of work included performing drainage and topographic surveys, conducting a feasibility study of alternative cleanup methods, developing a corrective action plan, assisting the District in obtaining regulatory agency permits, designing and preparing plans and technical specifications for the implementation of the corrective action plan, performing groundwater monitoring, testing and analysis at the site, and preparing and submitting reports to the San Francisco Regional Water Quality Control Board (SFRWQCB);

**WHEREAS**, on August 28, 2020, by Resolution No. 2020-053, the Board of Directors authorized the award of construction Contract No. 2020-BT-011, *Novato Bus Facility Underground Storage Tank Site Cleanup* project, to accomplish the site cleanup;

**WHEREAS**, consistent with established engineering practice, the administration and management of the *Novato Bus Facility Underground Storage Tank Site Cleanup* project construction will require that Brunssing provide engineering support services during construction of the project and during the two-year post construction monitoring period, as required by the SFRWQCB permit, necessitating an amendment to Contract No. 2015-BT-02;

**WHEREAS**, Engineering staff has negotiated with Brunssing a not-to-exceed price of \$112,500, consisting of \$35,200 to be paid for the engineering support services during the construction period and \$77,300, to be paid for the engineering support services during the two-year post construction monitoring period;

**WHEREAS**, Engineering staff has determined that this not-to-exceed price is reasonable based on the scope of work and cost data for engineering support services provided by consultants for other similar District projects and the consultant will be compensated for actual time expended and expenses incurred plus a fixed fee, up to the authorized not-to-exceed amount;

**WHEREAS**, it is undetermined if Brunssing will use DBE/SBE subconsultants to perform some of the work associated with this Amendment;

**RESOLUTION NO. 2020-076**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 25, 2020**  
**PAGE 2**

**WHEREAS**, the Building and Operating Committee, at its meeting of September 24, 2020, has so recommended; now, therefore, be it

**RESOLVED**, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes the execution of the Fourth Amendment relative to Professional Services Agreement No. 2015-BT-02, *Novato Bus Facility Underground Storage Tank Site Cleanup and Closure Design Services*, with Brunsing Associates, Inc., in an amount not to exceed \$112,500, for engineering support services during construction of the Novato Bus Facility Underground Storage Tank Site Cleanup Project and during the post construction monitoring period; and be it further

**RESOLVED**, that the Board establishes an amendment contingency fund in the amount of \$16,875, or 15% of the amendment amount, and be it further

**RESOLVED**, that sufficient funds are available in the FY 20/21 Bus Transit Division Capital Budget for Project #2132, D2 (Novato Bus Facility) Pavement & Remediation, to finance these actions.

**ADOPTED** this 25<sup>th</sup> day of September 2020, by the following vote of the Board of Directors:

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

**NOES (0):** None.

**ABSENT (2):** Directors Fewer and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]



**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**



**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: September 24, 2020, Building and Operating Committee, Agenda Item No. (5)  
<https://www.goldengate.org/assets/1/25/2020-0924-bocomm-no5-appractdesignnovatobusbrusing.pdf?6161>



**GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT**

**RESOLUTION NO. 2020-077**

**AUTHORIZE EXECUTION OF AMENDMENT NO. 2 TO THE AMENDED AND  
RESTATED CLIPPER® MEMORANDUM OF UNDERSTANDING**

September 25, 2020

**WHEREAS**, Clipper is the regional automated fare payment system for public transit operators and passengers in the San Francisco Bay Area;

**WHEREAS**, the Memorandum of Understanding (MOU) is an agreement by and among the Metropolitan Transportation Commission (MTC) and the 22 transit operators participating in the Clipper program (collectively, "Operators") that provides the framework for the joint oversight and operation of the system;

**WHEREAS**, MTC and seven transit agencies entered into the MOU effective November 10, 2011, under which MTC manages the Clipper electronic fare payment system;

**WHEREAS**, Amendment No. 1 was approved in 2017 to restructure the parties' roles and responsibilities;

**WHEREAS**, Amendment No. 2 extends the term of the MOU through February 2026 and updates the regional cost-sharing agreement between MTC and the Operators for Clipper Operations and Maintenance (O&M) consistent with MTC's contracts for the remaining years of the current Clipper card system, and for the development and operation of a new account-based Clipper system, known as Clipper Next Generation expected to launch in 2023, with certain features, such as a mobile application, rolling out in late 2020;

**WHEREAS**, under the new formulas, MTC will pay for 50 percent of its share of O&M costs and the Operators will pay for the other half and each Operator's share will be based 50 percent on its percentage of unique cards used and 50 percent on its percentage of fee-generating transactions;

**WHEREAS**, O&M costs for Next Generation Clipper equipment will be split in largely the same fashion, except that BART's fee-generating transactions will be excluded from the total count as BART will not receive the same equipment upgrades as the other Operators;

**WHEREAS**, additionally Amendment No. 2 provides that Operators will bear a portion of the fees associated with the use of the virtual Clipper cards, based on each Operator's percentage of unique virtual cards used;

**WHEREAS**, the Finance-Auditing Committee, at its meeting of September 24, 2020, has so recommended; now, therefore, be it

**RESOLUTION NO. 2020-077**  
**BOARD OF DIRECTORS MEETING OF SEPTEMBER 25, 2020**  
**PAGE 2**

**RESOLVED**, that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes the General Manager to execute Amendment No. 2 of the Amended and Restated Clipper® Memorandum of Understanding (MOU).

**ADOPTED** this 25<sup>th</sup> day of September 2020, by the following vote of the Board of Directors:

**AYES (15):** Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.


**NOES (0):** None.

**ABSENT (2):** Directors Fewer and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]

  
**Barbara L. Pahre**  
**President, Board of Directors**

**ATTEST:**

  
**Amorette M. Ko-Wong**  
**Secretary of the District**

Reference: September 24, 2020, Finance-Auditing Committee, Agenda Item No. (6)  
<https://www.goldengate.org/assets/1/25/2020-0924-financecomm-no6-authexec2amendclippermou.pdf?6153>