

Date Issued: June 29, 2020



SUMMARY OF ACTIONS
BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

Resolution No. 2020-032 (June 25, 2020 meeting of the Finance-Auditing Committee)

Ratifies actions taken by the Auditor-Controller, as follows:

- (1) Ratifies Commitments and/or Expenditures;
- (2) Ratifies previous investments;
- (3) Authorizes investments; and,
- (4) Accepts the "Investment Report" for May 2020.

Resolution No. 2020-033 (June 25, 2020 meeting of the Building and Operating Committee)

Authorizes execution of Professional Services Agreement No. 2019-F-058, *Larkspur Ferry Service & Parking Expansion Environmental Clearance & Preliminary Design Study*, as detailed in the staff report, with Jacobs Engineering Group, Inc., of San Francisco, CA, in the amount of \$2,514,024; establishes a 10% contingency in the amount of \$251,402 and authorizes the General Manager to approve amendments to the Agreement up to the contingency amount; and authorizes a budget increase in the amount of \$1,898,426 in the FY19/20 Ferry Division Capital Budget as concurred with by the Finance-Auditing Committee.

Resolution No. 2020-034 (June 25, 2020 meeting of the Finance-Auditing Committee)

Authorizes operating budget transfers in the amount of \$1,899,000, or 0.8%, of the total FY 19/20 Operating Budget Expenses, as detailed in the staff report.

Resolution No. 2020-035 (June 25, 2020 meeting of the Finance-Auditing Committee)

Authorizes the General Manager or his designee to execute for and on behalf of the District any documents necessary relative to the FY 20/21 State of Good Repair program; and approves submission of a list of FY 20/21 proposed projects and future lists of proposed projects to the Metropolitan Transportation Commission, as detailed in the staff report.

Resolution No. 2020-036 (June 25, 2020 meeting of the Finance-Auditing Committee)

Authorizes the General Manager to execute the Second Amendment relative to Professional Services Agreement No. 2018-D-059, *Insurance Advisor and Brokerage Service*, with USI Insurance Services, San Francisco, CA, to extend the agreement for an additional one-year term, with two additional one-year options, in a total not-to-exceed amount of \$222,872, for the District's Marine and Property Insurance Programs, effective November 1, 2020, as detailed in the staff report.

Resolution No. 2020-037 (June 25, 2020 meeting of the Finance-Auditing Committee)

Approves renewal of the District's Liability Insurance Program, in the total amount of \$2,211,728; and, approves renewal of the Property Insurance Program, in the total amount of \$597,199, both effective July 1, 2020, as detailed in the staff report; with the understanding that the District will continue funding the Restricted Bridge Self-Insurance Reserve Fund with an investment of \$1,300,000.

Summary of Actions of the Board of Directors
Meeting of June 26, 2020/Page 2

Resolution No. 2020-038 (June 25, 2020 meeting of the Finance-Auditing Committee)

Authorizes execution of Professional Services Agreement relative to Request for Proposals No. 2020-D-014, *Third Party Administrator for Public Liability, Fleet Claims Investigation, and Adjustment Services*, with George Hills Company, Inc., of Rancho Cordova, CA, in the amount of \$1,095,000, to provide third party administration services for all liability, property and fleet claims, for a three-year term, with two additional one-year option terms, as detailed in the staff report.

Resolution No. 2020-039 (June 25, 2020 meeting of the Finance-Auditing Committee)

Authorizes execution of the Second Amendment to the Parking Services Agreement with Parkmobile USA, Inc. and Parkmobile Group B.V., relative to Contract No. 2014-FT-19, *Collection of Parking Fees at Larkspur Ferry Terminal*, in the not-to-exceed amount of \$100,000, for maintenance and administration of the existing system for the collection of parking fees at Larkspur Ferry Terminal through December 31, 2021, as detailed in the staff report.

Resolution No. 2020-040 (June 25, 2020 meeting of the Finance-Auditing Committee)

Approves adoption of the FY 20/21 Operating and Capital Budgets, which incorporates a recently ratified contract with the Amalgamated Transit Union; a Capital Contribution amount of \$21 million; and approves all other related actions, as detailed in the staff report.

Resolution No. 2020-041 (June 26, 2020 meeting of the Rules, Policy and Industrial Relations Committee)

Approves the following actions, as detailed in the staff report, relating to a transition to the CalPERS health system for non-represented administrative employees and District Officers, effective January 1, 2021:

1. Approves transition of District-provided health care coverage for Non-Represented Employees and Retirees to CalPERS, pending adoption of CalPERS Resolutions;
2. Approves establishment of a Health Reimbursement Arrangement plan for individuals enrolled in specified CalPERS medical plans; and,
3. Approves updates to the District's Human Resources Guide and policies, as appropriate.

Resolution No. 2020-042 (June 26, 2020 meeting of the Rules, Policy and Industrial Relations Committee)

Authorizes execution of Professional Services Agreements with the following firms: 1) AppleOne Employment Services; 2) Diskriter, Inc.; 3) Infojini, Inc.; 4) Soft HQ, Inc.; and, 5) Wollberg/Michelson Personnel Service, Inc., relative to Request for Proposals No. 2020-D-015, *On-Call Temporary Staffing Services*, to provide on-call technology project services, for a three-year term, in the amount not-to-exceed \$3.25 million, with two additional one-year option terms in a total not-to-exceed amount of \$1,100,000 each year, to be exercised at the General Manager's discretion, as detailed in the staff report.

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-032

**RATIFY PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER AND ACCEPT
THE INVESTMENT REPORTS FOR MAY 2020
AS PREPARED BY PUBLIC FINANCIAL MANAGEMENT**

June 26, 2020

WHEREAS, the Auditor-Controller and the Finance-Auditing Committee, at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District has no commitments and/or expenditures to ratify for the period of May 1, 2020 through May 31, 2020; and be it further

RESOLVED that the Board hereby ratifies investments made during the period May 13, 2020 through June 15, 2020; and be it further

RESOLVED that the Board hereby authorizes the reinvestment, within the established policy of the Board, of any investments maturing between June 16, 2020 and July 13, 2020, as well as the investment of all other funds not required to cover expenditures which may become available; and, be it further

RESOLVED that the Board hereby accepts the Investment Report for May 2020, as prepared by Public Financial Management and included in the staff report.

ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (16): Directors Arnold, Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.


ABSENT (1): Director Moylan.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:


Amorette M. Ko-Wong
Secretary of the District

Reference: May 28, 2020, Finance-Auditing Committee, Agenda Item No. (3)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no3-ratofaction.pdf?5788>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-033

APPROVE ACTIONS RELATIVE TO EXECUTION OF PROFESSIONAL SERVICES
AGREEMENT NO. 2019-F-058, LARKSPUR FERRY SERVICE & PARKING
EXPANSION ENVIRONMENTAL CLEARANCE & PRELIMINARY DESIGN STUDY

June 26, 2020

WHEREAS, prior to the COVID-19 pandemic, the popularity of the Golden Gate Ferry (GGF) from Larkspur as a means to avoid traffic congestion in San Francisco and along U.S. Highway 101 in southern Marin County was operating at capacity during weekday commute periods for some time;

WHEREAS, GGF's Larkspur service popularity resulted in a high demand for parking for passengers who wish to use the ferry during commute hours with midday ridership modest and constrained by the lack of parking for riders with non-traditional work schedules, or those who wish to make discretionary or leisure trips;

WHEREAS, recognizing the current COVID-19 ridership impacts are temporal, staff has recommended a study be conducted to address the strategic need to position Larkspur Ferry service for future growth including the feasibility of increasing the number of ferry crossings and potential parking expansion;

WHEREAS, on October 29, 2019, the District issued a Request for Proposal RFP No. 2019-F-058, *Larkspur Ferry Service & Parking Expansion Environmental Clearance & Preliminary Design Study*, and out of 285 potential proposers, two firms responded and submitted proposals by December 11, 2019;

WHEREAS, based on the written proposals and interviews, the Selection Committee ranked Jacobs Engineering Group Inc., as the higher ranked firm and staff from the Planning Department, Procurement Office, the Disadvantaged Business Enterprise (DBE) Program Administrator and the District's Attorney have reviewed the proposals and determined that the higher ranked firm has fulfilled all necessary requirements and that their proposal is technically responsive;

WHEREAS, a Small Business Enterprise (SBE) contract-specific goal of 10% was established for this RFP and the DBE Program Administrator has determined that Jacobs Engineering Group Inc., has complied with the DBE/SBE requirements by obtaining 15.3% DBE participation during the performance of this Agreement;

WHEREAS, in accordance with District procurement policy and FTA funding requirements, staff conducted a cost analysis and determined that the negotiated price is fair and reasonable;

WHEREAS, the Building and Operating Committee, and the Finance-Auditing Committee, at their meetings of June 25, 2020, have so recommended; now, therefore, be it

RESOLUTION NO. 2020-033

BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

PAGE 2

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby approves the following actions relative to Professional Services Agreement No. 2019-F-058, *Larkspur Ferry Service & Parking Expansion Environmental Clearance & Preliminary Design Study*.

1. Authorizes execution of Professional Services Agreement No. 2019-F-058 with Jacobs Engineering Group, Inc. for a total not to exceed \$2,514,024, to provide consulting services for the Larkspur Ferry Service & Parking Expansion Environmental Clearance & Preliminary Design Study;
2. Establishes a contract contingency in the amount of \$251,402 and authorizes the General Manager to approve amendments to Agreement No. 2019-F-058 up to the contingency amount; and,
3. Authorizes a budget increase in the amount of \$1,898,426 to the FY19/20 Ferry Division Capital Budget for Project #2042, *Larkspur Ferry Service & Parking Expansion Environmental Clearance & Preliminary Design Study*, for a total project budget of \$3,148,426.

ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (15): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.


ABSENT (2): Directors Arnold and Moylan.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Building and Operating Committee, Agenda Item No. 3
https://www.goldengate.org/assets/1/25/2020-0625-bocomm-no3-appawardlfsvc_expanspkgenvirom_design.pdf?5784

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-034

**AUTHORIZE BUDGET TRANSFERS AND ADJUSTMENTS TO THE
FY 19/20 OPERATING BUDGET**

June 26, 2020

WHEREAS, the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District), at the end of each fiscal year, authorizes budget transfers;

WHEREAS, in accordance with District policy, budget transfers greater than \$50,000.00, made across different Divisions, or across different line items within the same Division, are subject to Board approval;

WHEREAS, staff recommends a transfer of funds, totaling \$1,899,000, in order for the District to be in compliance with its budget policies, with said transfer creating no net additional expenses that shall be added to the closeout of the FY 19/20 Operating Budget;

WHEREAS, such compliance requires the Board to address increased expenses in the Budget across four expense categories: 1) Professional Services; 2) Staff Development; 3) Lease-Passenger; and, 4) Depreciation;

WHEREAS, the Bus Transit, Ferry and District Divisions as anticipated to end the year under budget, but needs to transfer funds within its own Division Budget to comply with District policy primarily, as described in the staff report;

WHEREAS, the Finance-Auditing Committee at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District hereby authorizes operating budget transfers of \$1,899,000, or 0.8%, of total FY 19/20 Operating Budget Expenses as detailed in the staff report and summarized below:

1. The Bus Transit Division will transfer \$559,000 between budget categories in the Bus Division;
2. The Ferry Division will transfer \$890,000 between budget categories in the Ferry Division;
3. The District Division will transfer \$450,000 between budget categories in the District Division; and
4. There is no cross division transfer between divisions. Each Division is anticipated to maintain their operation within its own Division budget.

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BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

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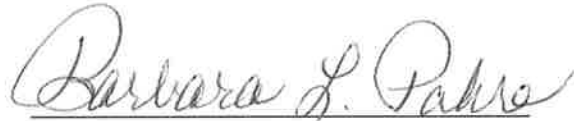
ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (15): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.


NOES (0): None.

ABSENT (2): Directors Arnold and Moylan.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST: 
Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Finance-Auditing Committee, Agenda Item No. (4)(a)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no4a-fy19-20budgettransfersadjust.pdf?5789>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-035

**APPROVING THE FY 2020-2021 PROJECT LIST FOR THE CALIFORNIA STATE OF
GOOD REPAIR PROGRAM, AND RELATED ACTIONS**

June 26, 2020

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, established the State of Good Repair (SGR) program to fund eligible transit maintenance, rehabilitation and capital project activities that maintain the public transit system in a state of good repair;

WHEREAS, the Golden Gate Bridge, Highway & Transportation District is an eligible project sponsor and may receive State Transit Assistance funding from the State of Good Repair Account (SGR) for transit projects;

WHEREAS, Senate Bill 1 (2017) named the California Department of Transportation (Department) as the administrative agency for the SGR;

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing SGR funds to eligible project sponsors;

WHEREAS, SGR funds are allocated by the Metropolitan Transportation Commission;

WHEREAS, the Golden Gate Bridge, Highway & Transportation District's share of SGR funds for fiscal year 2020-21 is estimated to be \$1,357,979;

WHEREAS, these funds are proposed to be used for the purchase of a new passenger ferry vessel, Project #1940;

WHEREAS, in order to qualify for these funds, the Golden Gate Bridge, Highway & Transportation District is required to submit a proposed project list to the Metropolitan Transportation Commission on an annual basis; and

WHEREAS, the Finance-Auditing Committee/Committee of the Whole, at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway & Transportation District hereby approves the SB1 State of Good Repair Project List for FY 2020-21, as presented by staff; and be it further

RESOLVED that the General Manager, Auditor-Controller, and Director, Capital & Grant Programs are hereby authorized to submit a request for Scheduled Allocation of the SB1 State of Good Repair Funds, and to execute all agreements, amendments, certification and

RESOLUTION NO. 2020-035

BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

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assurances, and related documents for the SGR program required by the California Department of Transportation and the Metropolitan Transportation Commission.

ADOPTED this 26th day of June 2020 by the following vote of the Board of Directors:

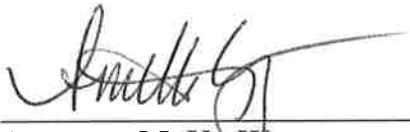
AYES (15): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (2): Arnold and Moylan.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors



ATTEST:

Amorette M. Ko-Wong
Secretary of the District

Reference:

June 25, 2020, Finance-Auditing Committee, Agenda Item No. (5a)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no5a-authactsrelativetosgr.pdf?5791>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-036

**AUTHORIZE EXECUTION OF THE SECOND AMENDMENT
RELATIVE TO PROFESSIONAL SERVICES AGREEMENT NO. 2018-D-059,
INSURANCE ADVISOR AND BROKERAGE SERVICES,
WITH USI INSURANCE SERVICES**

June 26, 2020

WHEREAS, on March 26, 2020, the Golden Gate Bridge, Highway and Transportation District (District) terminated its contract with Alliant Insurance Services, Inc., (Alliant) for Marine and Property Insurance Programs due to Alliant's untimely submission of the marine general liability insurance renewal quote;

WHEREAS, because USI Insurance Services (USI) has provided outstanding service under its existing contract with the District for the Casualty Program, and because it was the second highest ranked proposer for the contract originally held by Alliant for the Marine and Property Insurance Programs, on April 2, 2020 the General Manager executed a First Amendment to the Professional Services Agreement with USI to include the Marine and Property Insurance Programs for the period of May 1, 2020, through October 31, 2020;

WHEREAS, the Second Amendment would extend the Marine and Property Insurance Programs by one year, with two additional one-year options, and aligns with the term of USI's existing contract for the Casualty Program;

WHEREAS, USI's total cost for both the Marine and Property Programs for the one-year term with options is \$62,900 less than Alliant's cost for the same period resulting in a cost savings for the District; and

WHEREAS, the Finance-Auditing Committee, at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby authorizes the General Manager to execute the Second Amendment relative to Professional Services Agreement No. 2018-D-059, *Insurance Advisor and Brokerage Service*, with USI Insurance Services (USI), San Francisco, CA, to extend the agreement for an additional one-year term, with two additional one-year options, in a total not-to-exceed amount of \$222,872, for the District's Marine and Property Insurance Programs, effective November 1, 2020; and be it further

RESOLVED there are sufficient funds in the FY 20/21 District Division Operating Budget and future years will be budgeted accordingly.

RESOLUTION NO. 2020-036
BOARD OF DIRECTORS MEETING OF JUNE 26, 2020
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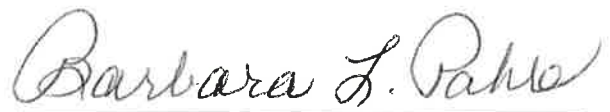
ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (15): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (2): Directors Arnold and Moylan.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Finance-Auditing Committee, Agenda Item No. 6
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no6-authexec2ndamendpsausiinsur.pdf?5792>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-037

**APPROVE RENEWAL OF THE LIABILITY AND PROPERTY
INSURANCE PROGRAMS**

June 26, 2020

WHEREAS, the Finance-Auditing Committee, at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves the Liability Insurance Program, effective July 1, 2020, as follows:

1. Renews the Excess General and Automobile Liability Insurance Program, including Public Officials and Employment Practices Liability with Terrorism Risk Insurance Act (TRIA) coverage, with Allied Public Risk, AWAC, Hiscox, Canopus, Convex, Hamilton Re, Aspen, Sompco, Apollo and Liberty, for a one-year term, with a liability limit of \$100 million for each occurrence/annual aggregate in excess of a self-insured retention of \$3 million for Auto Liability and \$2 million for General Liability, including legal defense costs within the self-insured retention, for a total annual premium of \$1,595,614;
2. Renews the Excess Workers' Compensation and Employers' Liability Insurance Program with Safety National, for a one-year term, in excess of a self-insured retention of \$1 million for each accident, with \$25 million limits, for an annual premium of \$380,473;
3. Renews the Public Officials' Liability Insurance Program with AIG, for a one-year term, with a liability of \$2 million each occurrence/annual aggregate and a self-insured retention of \$500,000 for each claim, including full Employment Practices Liability Coverage, for an annual premium of \$165,751;
4. Renews the Fiduciary Liability Insurance Program, for the Other Public Employee Benefits (OPEB) Trust Board, with Chubb Insurance Company, for a one-year term, with \$2 million coverage for each occurrence and no deductible, for an annual premium of \$6,116;
5. Renews the Crime Insurance with F&D/Zurich Insurance Company, for the second-year of a three-year term (with annual premium installments), with a \$25,000 deductible and \$1 million limit for an annual premium of \$4,725; and,
6. Binds a Cyber Liability Program with At Bay and Corvus for a one-year-term, with a limit of \$5 million generally, and a limit of \$2M for Social Engineering Fraud, and a \$50,000 self-insured retention for an annual premium of \$59,050, and, be it further

RESOLUTION NO. 2020-037
BOARD OF DIRECTORS MEETING OF JUNE 26, 2020
PAGE 2

RESOLVED that the Board hereby approves the Property Insurance Program, effective July 1, 2020, as follows:

1. Renews the property insurance program with AIG for buildings and facilities for a premium of \$455,000, and the excess earthquake and flood insurance program at a premium of \$128,040;
2. Renews the Marin Transit Bus Property Damage Program with Markel, which provides actual cash value basis coverage and a deductible of \$50,000 for a premium of \$14,159; and
3. Continues to allocate monies to the Restricted Contingency Reserve, for FY 20/21, in the amount of \$1.3 million, as self-insurance for costs associated with Bridge Physical Damage and Loss of Revenue; with the understanding that requisite funds are available in the FY 20/21 approved budget; and, be it further

RESOLVED that requisite funds will be available in the FY 20/21 Operating Budget for the Bridge, Bus, Ferry, and District divisions.

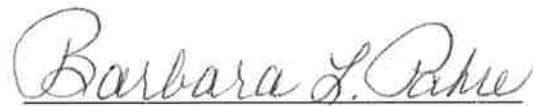
ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (16): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

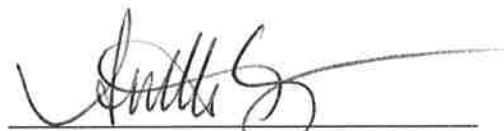
ABSENT (1): Director Arnold.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Finance-Auditing Committee, Agenda Item No. (7)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no7-apprrnewliabpropins.pdf?5793>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-038

**AUTHORIZE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT
RELATIVE TO REQUEST FOR PROPOSALS NO. 2020-D-014, *THIRD PARTY
ADMINISTRATOR FOR PUBLIC LIABILITY, FLEET CLAIMS INVESTIGATION AND
ADJUSTMENT SERVICES, WITH GEORGE HILLS COMPANY***

June 26, 2020

WHEREAS, the Golden Gate Bridge, Highway and Transportation District (District) is self-insured for liability up to \$2 million and has used a third-party administrator to adjust bus and public liability claims on its behalf for many years;

WHEREAS, on February 24, 2020, the District issued RFP No. 2020-D-014, *Third Party Administrator for Public Liability, Fleet Claims Investigation, and Adjustment Services* and four proposals were received by the due date;

WHEREAS, a Selection Committee reviewed the proposals and determined that George Hills & Company meets all the requirements for the services requested by the District, and is best qualified to perform the services requested for a price that is fair and reasonable based on past market experience and expectations;

WHEREAS, no contract-specific DBE or Small Business Enterprise goal was established for this contract; and

WHEREAS, the Finance-Auditing Committee, at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of a Professional Services Agreement relative to Request for Proposals (RFP) No. 2020-D-014, *Third Party Administrator for Public Liability, Fleet Claims Investigation, and Adjustment Services*, with George Hills Company, Inc. located in Rancho Cordova, California, to provide third party administration services for all liability, property and fleet claims which will include, investigations, cost containment, litigation management and resolution of said claims for a three-year term, with two additional one-year option terms, to be exercised at the General Manager's discretion for a total not-to-exceed amount of \$1,095,000; and, be it further

RESOLVED the requisite funds for Year One of the Agreement are included in the FY 20/21 Operating Budget and funds for future years will be budgeted accordingly.

ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (16): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

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BOARD OF DIRECTORS MEETING OF JUNE 26, 2020
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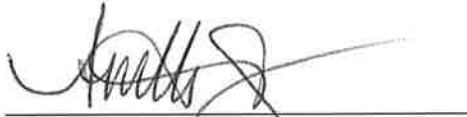
NOES (0): None.

ABSENT (1): Director Arnold;

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors



ATTEST:

Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Finance-Auditing Committee, Agenda Item No. (8)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no8-authexecpsa3rdpartyadministrator.pdf?5794>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-039

AUTHORIZE EXECUTION OF THE SECOND AMENDMENT TO THE PARKING SERVICES AGREEMENT WITH PARKMOBILE USA, INC. AND PARKMOBILE GROUP B.V. RELATIVE TO CONTRACT NO. 2014-FT-19, COLLECTION OF PARKING FEES AT LARKSPUR FERRY TERMINAL

June 26, 2020

WHEREAS, on July 12, 2013 the Golden Gate Bridge, Highway and Transportation District's Board of Directors (Board) authorized Resolution No. 2013-100 implementing a Pilot Program for the collection of parking fees at the Larkspur Ferry Terminal, effective January 2014;

WHEREAS, Resolution No. 2013-100 also authorized execution of an agreement under Contract No. 2014-FT-19 with Parkmobile USA Inc. (Parkmobile) for the use of its mobile parking fee collection technology solution;

WHEREAS, in March 2019, under the General Manager's authority, the First Amendment was issued allowing an extension of the Parkmobile agreement for time and expenses;

WHEREAS, in March 2019 the Board also approved a contract with NuPark, Inc., for a revised parking system which has not been executed and is now being re-assessed as a result of Ferry ridership reduction due to the COVID-19 pandemic;

WHEREAS, a short-term extension to the contract with Parkmobile for the existing program is needed to allow uninterrupted service while staff continues to evaluate options for a revised parking system; and,

WHEREAS, the Finance-Auditing Committee at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby authorizes execution of the Second Amendment to the Parking Services Agreement ("Second Amendment") with Parkmobile USA, Inc. and Parkmobile Group B.V. (collectively "Parkmobile") relative to Contract No. 2014-FT-19, *Collection of Parking Fees at Larkspur Ferry Terminal*, in the amount not-to-exceed \$100,000, for maintenance and administration of the existing system for the collection of parking fees at Larkspur Ferry Terminal through December 31, 2021.

ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (16): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

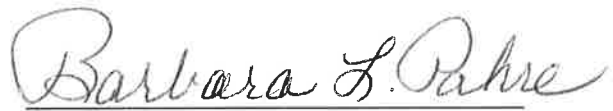
ABSENT (1): Director Arnold;

RESOLUTION NO. 2020-039

BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

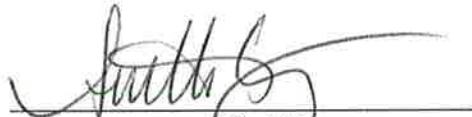
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[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Finance-Auditing Committee, Agenda Item No. (9)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no9-appramend2parkmobilelft.pdf?5795>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-040

APPROVE PROPOSED FY 2020/2021 OPERATING AND CAPITAL BUDGET

June 26, 2020

WHEREAS, the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) developed a long-term Strategic Financial Plan (Plan) that reflects its policy directions and initiatives;

WHEREAS, the Fiscal Year (FY) 20/21 Operating and Capital Budget (Budget) is the implementation tool that shall carry out the stated mission of the District within the bounds of the Plan;

WHEREAS, the sudden onset of the COVID-19 pandemic and the associated Shelter-in-Place Orders caused an unprecedented, and almost instantaneous drop in District revenues, and tremendous uncertainty regarding how quickly and to what level Bridge toll and transit fare revenues will rebound as restrictions on business and community activities are eased through revised Shelter-in-Place Orders;

WHEREAS, such uncertainty lends itself to the adoption of a baseline budget that shows a placeholder for future expense and revenue policy decisions;

WHEREAS, the Budget includes Operating Budget revenues of \$144 million, Operating Budget expenditures of (including capital contribution and depreciation) of \$242.2 million, assumption of \$98.2 million in future increase in revenues or decrease in expenses to balance the budget, Capital Budget revenues of \$29.1 million, and Capital Budget expenditures of \$48.7 million;

WHEREAS, the Budget includes District reserves of \$19.6 million which will be used to fund the FY 20/21 Capital Budget; and

WHEREAS, the Finance-Auditing Committee at its meeting of June 25, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves the FY 2020/2021 (FY 20/21) Proposed Operating and Capital Budget as follows:

1. Authorizes the following items as contained in the budget:
 - a. District Goals, Projects, and Accomplishments
 - b. Changes to the Reserve Structure
 - c. Changes to the Table of Organization
2. Incorporates a recently ratified contract with the Amalgamated Transit Union (ATU) which covers the period of September 1, 2018-August 30, 2021 that included a 7.6%

RESOLUTION NO. 2020-040

BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

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increase in the hourly wage rate upon ratification and a 3.5% wage increase effective September 1, 2020 for bus operators. No budgeted salary increase is included for non-represented employees or for those represented by the Coalition, whose MOU is the subject of current negotiations;

3. Authorizes a Capital Contribution amount of \$21 million; and
4. Authorizes the following items not currently included in the Proposed Budget but will be included in the Adopted Budget:
 - a. Any Board approved actions through June 30, 2020 that have a fiscal impact to the FY 20/21 Capital and/or Operating Budget;
 - b. Carryover any incomplete projects in the FY 19/20 Capital Budget to FY 20/21 as authorized by the General Manager;
 - c. Move capital projects from the FY 21/22 list to the FY 20/21 budget, authorized by the General Manager, as staff resources become available in FY 20/21;
 - d. Any final FY 19/20 budget transfers needed to comply with the Board's budget policy will be implemented in the FY 20/21 Adopted Budget Book; and,
 - e. Updated Bridge Traffic Recovery Rates per the philosophy in Appendix A of the staff report.

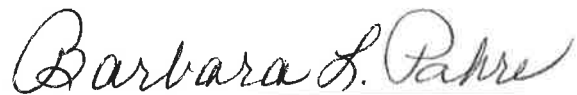
ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (13): Directors Belforte, Fewer, Fredericks, Garbarino, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; President Pahre.

NOES (3): Directors Grosboll and Hernández; First Vice President Theriault.


ABSENT (1): Director Arnold.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 25, 2020, Finance-Auditing Committee, Agenda Item No. (11)
<https://www.goldengate.org/assets/1/25/2020-0625-financecomm-no11-apprproposedfy2021budget.pdf?5797>
Proposed Budget:
<https://www.goldengate.org/assets/1/25/2020-0528-financecomm-no9-proposedbudgetfy20-21-attachment.pdf?5180>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-041

APPROVE ACTIONS RELATIVE TO TRANSITION TO THE CALPERS HEALTH SYSTEM AND ASSOCIATED ACTIONS FOR NON-REPRESENTED EMPLOYEES

June 26, 2020

WHEREAS, the Golden Gate Bridge, Highway and Transportation District (District) currently contracts with Kaiser and Blue Shield for medical plans and Caremark for prescription drug coverage for active non-represented administrative employees and Non-Medicare non-represented administrative retirees and dependents;

WHEREAS, for Medicare-eligible retirees and dependents, the District provides funding through a Health Reimbursement Arrangement (HRA) plan administered by PayFlex and contracts with Via Benefits for access to individual Medicare supplemental policies;

WHEREAS, given the recent global economic crisis as a result of the COVID-19 pandemic, staff began evaluating ways lower District expenses;

WHEREAS, staff gained more information during the Amalgamated Transit Union's recently negotiated transition to the CalPERS medical plans, about the capability of CalPERS to provide medical plans in a more cost-effective manner through coverage under the Public Employees Medical and Hospital Care Act (PEMHCA); and,

WHEREAS, after careful review, staff recommends that medical plan offerings for non-represented administrative employees' transition from existing medical plans to the CalPERS health system;

WHEREAS, the Rules, Policy and Industrial Relations Committee at its meeting of June 26, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District (District) hereby approves the following actions relating to a transition to the CalPERS health system for non-represented administrative employees and District Officers (collectively "non-represented"), effective January 1, 2021:

1. Approve transition of District-provided health care coverage for Non-Represented Employees and Retirees to CalPERS, pending adoption of CalPERS Resolutions;
2. Approve establishment of a Health Reimbursement Arrangement (HRA) plan for individuals enrolled in specified CalPERS medical plans; and,
3. Approve updates to the District's Human Resources Guide and policies, as appropriate.

RESOLUTION NO. 2020-041

BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

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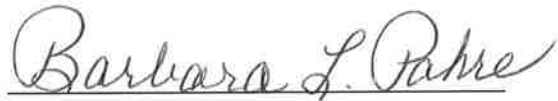
ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

AYES (16): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (1): Director Arnold.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 26, 2020, Rules, Policy and Industrial Relations Committee, Agenda Item No. 3

<https://www.goldengate.org/assets/1/25/2020-0626-rulescomm-no3-apppractcalpersnonrep.pdf?5780>

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

RESOLUTION NO. 2020-042

AUTHORIZE EXECUTION OF PROFESSIONAL SERVICES AGREEMENTS
RELATIVE TO REQUEST FOR PROPOSALS NO. 2020-D-015,
ON-CALL TEMPORARY STAFFING SERVICES

June 26, 2020

WHEREAS, the Golden Gate Bridge, Highway & Transportation District (District) needs support in short-term staffing of vacant District positions due to attrition, medical leave, changes in business needs, and mission critical project assignments on major District initiatives;

WHEREAS, on March 2, 2020, the District issued Request for Proposals No. 2020-D-015, *On-Call Temporary Staffing Services*, to seek proposals from qualified firms to provide a variety of temporary employment staffing services for the District's business needs for on-call services;

WHEREAS, of 21 proposals received by the submission date of April 6, 2020, the Selection Committee determined that five firms were the highest ranked firms based on the scoring criteria and recommended award of non-exclusive on-call service contracts to AppleOne Employment Services, Diskriter, Inc., Infojini, Inc., Soft HQ, Inc., and Wollberg/Michelson Personnel Service, Inc.

WHEREAS, no DBE or Small Business Enterprise (SBE) goal was established for this contract; and,

WHEREAS, the Rules, Policy and Industrial Relations Committee at its meeting of June 26, 2020, has so recommended; now, therefore, be it

RESOLVED that the Board of Directors of the Golden Gate Bridge, Highway and Transportation District hereby approves award of five professional services agreements pursuant to Request for Proposals (RFP) No. 2020-D-015, *On-Call Temporary Staffing Services* for a three-year base term for a not-to-exceed \$3.25 million plus two additional one-year options not-to-exceed \$1.1 million each year to AppleOne Employment Services, Diskriter, Inc., Infojini, Inc., Soft HQ, Inc., and Wollberg/Michelson Personnel Service, Inc; and, be it further

RESOLVED that the Board hereby authorizes the General Manager to exercise the two one-year options at his discretion with the understanding that the total amount expended in each year will not to exceed \$1.1 million per year; and it be further

RESOLVED the funding for the required services will be achieved through salary savings or through a separate budget adjustment, as needed.

ADOPTED this 26th day of June 2020, by the following vote of the Board of Directors:

RESOLUTION NO. 2020-042

BOARD OF DIRECTORS MEETING OF JUNE 26, 2020

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AYES (16): Directors Belforte, Fewer, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

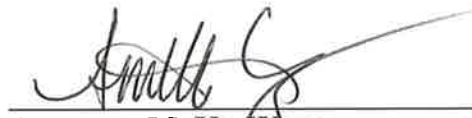
ABSENT (1): Director Arnold.

[Note: On this date, there were two vacancies on the Board of Directors.]



Barbara L. Pahre
President, Board of Directors

ATTEST:



Amorette M. Ko-Wong
Secretary of the District

Reference: June 26, 2020, Rules, Policy and Industrial Relations Committee, Agenda Item No. 4

<https://www.goldengate.org/assets/1/25/2020-0626-rulescomm-no4-authexecpsaoncalltempstaffsvc.pdf?5781>