



Agenda Item No. (9)

To: Finance-Auditing Committee/Committee of the Whole
Meeting of June 25, 2020

From: Jennifer Mennucci, Director of Budget and Electronic Revenue
Joseph M. Wire, Auditor-Controller
Denis J. Mulligan, General Manager

Subject: **AUTHORIZE EXECUTION OF THE SECOND AMENDMENT TO THE
PARKING SERVICES AGREEMENT WITH PARKMOBILE USA, INC.
AND PARKMOBILE GROUP B.V. RELATIVE TO CONTRACT NO. 2014-
FT-19, COLLECTION OF PARKING FEES AT LARKSPUR FERRY
TERMINAL**

Recommendation

The Finance-Auditing Committee recommends that the Board of Directors approve actions relative to Contract No. 2014-FT-19, *Collection of Parking Fees at Larkspur Ferry Terminal*, and authorize execution of the Second Amendment to the Parking Services Agreement ("Second Amendment") with Parkmobile USA, Inc. and Parkmobile Group B.V. (collectively "Parkmobile") in the amount not-to-exceed \$100,000, for maintenance and administration of the existing system for the collection of parking fees at Larkspur Ferry Terminal through December 31, 2021.

This matter will be presented to the Board of Directors at its June 26, 2020 meeting for appropriate action.

Summary

One of the elements of the Larkspur Ferry Strategic Vision adopted by the Board on July 12, 2013, addressed implementation of a parking fee at the Larkspur Ferry Terminal. This topic has been under consideration since 2009 as part of the Strategic Plan for Achieving Long-Term Financial Stability. In October 2013, the Transportation Committee approved a pilot program and established a fee structure for daily and monthly parking rates. Those rates are currently set at \$2 daily and \$20 for a monthly parking permit. In March 2019, the General Manager executed the first amendment allowing an extension of Parkmobile for time and expenses under his authority because it was less than \$100,000. In addition, the Board approved a contract in March 2019 with NuPark, a parking solution provider, for a revised parking system. That contract has yet to be executed as terms are still in negotiation. Given the significant change in the demand for ferry ridership as a result of the COVID-19 pandemic, the Golden Gate Bridge, Highway and Transportation District (District) is re-assessing plans for implementation of the new parking system. A short-term extension of the existing program is therefore warranted. The Second Amendment to the contract with Parkmobile is coming to the Board as it exceeds the General

Manager's authority and will allow for uninterrupted service while staff continues to evaluate options.

Contract History

CONTRACT INITIAL AWARD AND AMENDMENTS TO-DATE			
Type	Date Approved	Description	Amount
Contract Award	November 2013	Initial Award	\$390,916
First Amendment	Mach 2019	First Amendment to continue program	\$63,000
Second Amendment	Pending	Second Amendment to continue program	\$100,000
Total			\$553,916

Fiscal Impact

Sufficient funds are currently available in the Ferry Division Operating Budget to continue this program. The annual parking revenues collected pre COVID-19 are approximately \$780,000. The fees paid to Parkmobile under the contract are approximately \$65,000 annually and are 100% District funded in the Ferry Division and budgeted accordingly.