

PEDESTRIAN AND BICYCLE ADVISORY COMMITTEE (PBAC)

Meeting Minutes for Wednesday, February 15, 2023



Members Present: David Alexander, Parker Day, Candy Doran, Dan Federman, Phoebe Ford, Kevin Gammon, James Grady, Jon Herman, Sasha Madfes, Charles Metzler, Susan Nawbary, David Pilpel, Ray Scherck

District Staff Present: David Rivera, Deputy General Manager, Bridge Division; Josh Widmann, Associate Planner; Roberta Regan, Administrative Assistant, Planning Department

Guests Present: Michael Jones, Alta Consulting; Katherine Tsou, Senior Counsel, Hanson Bridgett, LLP

Sasha Madfes called the Zoom meeting to order at 6:05 p.m. A quorum of members was present.

1. Consent Calendar.

Approval of Minutes from the January 18 Meeting. David Pilpel moved to approve the minutes with a correction to page 2: Candy Doran's name was spelled incorrectly as "Doren." Dan Federman seconded the motion. Sasha Madfes conducted a roll call vote, and the minutes were unanimously approved with the correction.

2. Committee Business.

a. Discussion and Approval of Draft PBAC Bylaws Prepared by the District. Mr. Pilpel provided edits to the District Secretary's office at 4:48 p.m. the day of this meeting, but his submission did not conform to Brown Act requirements. The Brown Act states that public meeting documents must be posted and made available to the public 72 hours prior to a meeting.

Ms. Madfes read the Draft Bylaws document aloud section by section for the group discussion, as David Rivera provided edits to the Draft document by sharing his screen. Katherine Tsou assisted the group with terminology and phrasing.

After a lengthy discussion, Mr. Pilpel moved to approve the revised PBAC Bylaws Draft and Ray Scherck seconded the motion. The final District-approved Bylaws Draft was approved by a unanimous roll call vote. The PBAC 2023 Bylaws document is attached herein.

b. PBAC 2023 Meeting Schedule. The committee agreed to meet on April 19, 2023, and in the month of June but did not set the schedule for the remainder of the year, due to time constraints. [The April 19 meeting was later cancelled due to lack of a quorum. The meeting was rescheduled for May 10, 2023.]

c. In-Person Meeting Location Discussion. As Governor Newsom's Emergency COVID-19 Declaration will end on February 28, 2023, the District's Board of Directors and its

advisory committees will return to in-person meetings effective March 1, 2023. David Rivera led this brief discussion, but no meeting location for April was determined.

3. **Public Comment.** None.

4. **Adjournment.** Sasha Madfes adjourned the February 15, 2023 meeting of the Pedestrian and Bicycle Advisory Committee at 7:24 p.m.

The next meeting of the Pedestrian and Bicycle Advisory Committee will take place on Wednesday, April 19, 2023, at 6:00 p.m. The in-person meeting location will be determined and communicated to the committee by email.