



August 21, 2020

BOARD OF DIRECTORS MEETING
FRIDAY, AUGUST 28, 2020

(5) CONSENT CALENDAR:

(A) Approve the Minutes of the following Meetings:

- (1) Transportation Committee of July 23, 2020;
- (2) Building and Operating Committee of July 23, 2020;
- (3) Finance-Auditing Committee of July 23, 2020; and
- (4) Board of Directors of July 24, 2020.

Motion

(B) Ratification of Previous Actions by the Auditor-Controller:

- (1) Ratify Commitments and/or Expenditures
- (2) Ratify Previous Investments
- (3) Authorize Investments
- (4) Accept Investment Report, July 2020

Resolution

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July 23, 2020



**MINUTES OF THE TRANSPORTATION COMMITTEE/
COMMITTEE OF THE WHOLE**

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.

These minutes are provided as a supplement to the audio recording that is posted online at:
<https://www.goldengate.org/district/board-of-directors/meeting-documents/>

Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District
Honorable Members:

A meeting of the Transportation Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conferencing on Thursday, July 23, 2020, at 9:03 a.m., Chair Rabbitt presiding.

- (1) **Call to Order:** 9:03 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

Committee Members Present (8): Chair Rabbitt, Vice Chair Arnold; Directors Fredericks, Hill, Mastin, Sears, and Sobel; President Pahre.

Committee Members Absent (0): None.

Other Directors Present (6): Directors Belforte, Cochran, Garbarino, Grosboll, Moylan and Theriault.

Committee of the Whole Members Present (14): Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt, Sears and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

Committee of the Whole Members Absent (3): Directors Fewer, Hernández and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Attorney Madeline Chun; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Steve Miller; Division Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division

TRANSPORTATION COMMITTEE/COMMITTEE OF THE WHOLE
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James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents/> or upon request from the Office of the District Secretary.

(3) Report of District Advisory Committees [01:04 Minutes Mark on the Audio Recording]

(a) Advisory Committee on Accessibility; (b) Bus Passengers Advisory Committee; and, (c) Ferry Passengers Advisory Committee

The staff report on the District Advisory Committee was for informational purposes only and no action was taken.

(4) Presentation Regarding the District's Public Transportation Agency Safety Plan for Golden Gate Transit [03:00 Minutes Mark on the Audio Recording]

Deputy General Manager/Bus Transit Division Mona Babauta presented the *District's Public Transportation Agency Safety Plan for Golden Gate Transit*, which was for informational purposes only and no action was taken.

Chair Rabbitt expressed his appreciation for the presentation.

[Director Mastin arrived.]

(5) Presentation Regarding Results of the District's COVID-19 Bus and Ferry Passenger Survey [11:22 Minutes Mark on the Audio Recording]

Deputy General Manager/Administration and Development Kellee Hopper presented the *Results of the District's COVID-19 Bus and Ferry Passengers Survey*, which was for informational purposes only and no action was taken. Mr. Mulligan noted that the District is working with other regional transit agencies to illustrate what the transit operators are doing to ensure vehicle cleanliness and passenger safety.

Chair Rabbitt and Directors Hill, Belforte and Sobel commented on the Survey.

(6) Monthly Report on Bridge Traffic, Transit Ridership Trends, and Transit Service Performance [31:50 Minutes Mark on the Audio Recording]

General Manager Mulligan presented the staff report, which was for informational purposes only and no action was taken.

(7) Monthly Report on Activities Related to Marin Local Service Contract with the Marin County Transit District [35:20 Minutes Mark on the Audio Recording]

General Manager Mulligan presented the staff report, which was for informational purposes only and no action was taken.

**TRANSPORTATION COMMITTEE/COMMITTEE OF THE WHOLE
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(8) Public Comment

There was no public comment on items not on the agenda.

(9) Adjournment [36:59 Minutes Mark on the Audio Recording]

All business having been concluded, **Directors ARNOLD/FREDERICKS** moved and seconded that the meeting be adjourned at 9:40 a.m.

Carried

Respectfully submitted,

David A. Rabbitt, Chair
Transportation Committee

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July 23, 2020

**MINUTES OF THE BUILDING AND OPERATING COMMITTEE/
COMMITTEE OF THE WHOLE**

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.

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Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Building and Operating Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conferencing on Thursday, July 23, 2020, at 9:46 a.m., Chair Theriault presiding.

(1) Call to Order: 9:46 a.m.

(2) Roll Call: Secretary of the District Amorette M. Ko-Wong.

Committee Members Present (8): Chair Theriault; Vice Chair Moylan; Directors Belforte, Cochran, Fredericks, Garbarino and Rabbitt; President Pahre.

Committee Members Absent (0): None.

Other Directors Present (4): Directors Grosboll, Hill, Mastin and Sobel.

Committee of the Whole Members Present (12): Directors Belforte, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

Committee of the Whole Members Absent (5): Directors Arnold, Fewer, Hernández, Sears and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Attorney

**BUILDING AND OPERATING COMMITTEE/COMMITTEE OF THE WHOLE
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Madeline Chun; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Visitors Present: None

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(3) Approve Actions Relative to Professional Services Agreement No. 2010-B-1, Golden Gate Bridge Seismic Retrofit Phase IIIB Design Services, with HDR Engineering, Inc.
[2:20 Minutes Mark on the Audio Recording]

District Engineer Ewa Bauer-Furbush presented the staff report.

Chair Theriault and Director Hill commented about the report.

Ms. Bauer-Furbush responded to the Chair's inquiry.

(a) Action by the Committee

Staff recommended and the Committee concurred by motion made and seconded by **Directors BELFORTE/COCHRAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Building and Operating Committee/Committee of the Whole recommends that the Board of Directors approve the following actions relative to Professional Services Agreement (PSA) No. 2010-B-1, *Golden Gate Bridge Seismic Retrofit Project Phase IIIB Design Services*:

- (1) Authorize execution of the Second Addendum to the Ninth Amendment to PSA No. 2010-B-1, with HDR Engineering, Inc., Walnut Creek, CA, in an amount not to exceed \$260,218, to perform investigations of the wind-induced sound generated by the installed wind retrofit at the Golden Gate Suspension Bridge; and,
- (2) Establish a 15% contingency for the addendum in the amount of \$39,033,

with the understanding that sufficient funds to finance the Second Addendum to the Ninth Amendment to the PSA and its contingency are available in the budget for the Golden Gate Bridge Seismic Phase III Design Project (Project #1923).

Action by the Board at its meeting of July 24, 2020 – Resolution

**BUILDING AND OPERATING COMMITTEE/COMMITTEE OF THE WHOLE
JULY 23, 2020/PAGE 3**

AYES (11): Directors Belforte, Fredericks, Garbarino, Hill, Mastin, Moylan, Rabbitt and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (6): Directors Arnold, Fewer, Grosboll, Hernández, Sears and Yee.

- (4) **Approve Actions Relative to Professional Services Agreement No. 2017-D-30, San Rafael Transportation Center Relocation Analysis Environmental Clearance, and Preliminary Design, with Kimley-Horn and Associates [14:44 Minutes Mark on the Audio Recording]**

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report.

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors MOYLAN/COCHRAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Building and Operating Committee/Committee of the Whole recommends that the Board of Directors approve the following actions relative to Professional Services Agreement (PSA) No. 2017-D-30, *San Rafael Transportation Center Relocation Analysis, Environmental Clearance, and Preliminary Design*:

- (1) Authorize execution of the Second Amendment to PSA No. 2017-D-30, with Kimley-Horn and Associates, Oakland, CA, in an amount not to exceed \$577,421, for continuation of consulting services, which would revise the contract to an amount not to exceed \$2,065,209; and,
- (2) Establish a project contingency in the amount of \$264,263, which is equal to 10% of the sum of the revised contract amount (\$2,065,209) plus the amount of the Second Amendment (\$577,421);
- (3) Authorize a budget increase of \$841,684 in the FY 20/21 District Division Capital Budget for Project #1717, to be funded with 82% federal and 18% District funds, for a revised total project budget of \$2,906,893.

Action by the Board at its meeting of July 24, 2020 – Resolution
Refer to Finance-Auditing Committee Meeting of July 23, 2020
NON-CONSENT CALENDAR

AYES (11): Directors Belforte, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt and Sobel; Second Vice President Cochran; First Vice President Theriault.

NOES (0): None.

ABSENT (6): Directors Arnold, Fewer, Hernández, Sears and Yee; President Pahre.

- (5) **Approve Award of Request for Proposal No. 2020-BT-001, *Lease of Bus Tires*, to the Goodyear Tire & Rubber Company** [20:41 Minutes Mark on the Audio Recording]

Deputy General Manager/Bus Transit Division Mona Babauta presented the staff report.

Chair Theriault and President Pahre commented on the staff report.

(b) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors MOYLAN/FREDERICKS** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Building and Operating Committee/Committee of the Whole recommends that the Board of Directors approve award of Request for Proposals (RFP) No. 2020-BT-001, *Lease of Bus Tires*, to The Goodyear Tire & Rubber Company, Akron, Ohio, in the estimated amount of \$2,678,450.00, to provide leased bus tires, tire service personnel, and wheel refurbishment for the Golden Gate Bridge, Highway and Transportation District's bus fleet, for a five-year term commencing August 1, 2020; with the understanding that sufficient funds are available in the FY 21/22 Bus Division Operating Budget and subsequent costs will be budgeted accordingly.

Action by the Board at its meeting of July 24, 2020 – Resolution

AYES (12): Directors Belforte, Fredericks, Garbarino, Grosboll, Hill, Mastin, Moylan, Rabbitt and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0): None.

ABSENT (5): Directors Arnold, Fewer, Hernández, Sears and Yee.

- (6) **Status Report from Board Appointee(s) on Sonoma-Marin Area Rail Transit Board** [24:23 Minutes Mark on the Audio Recording]

Director Garbarino provided a Sonoma-Marin Area Rail Transit (SMART) status report, which was for informational purposes only and no action was taken.

Director Mastin commented and inquired about the SMART status report.

Directors Garbarino and Rabbitt responded to the Director's inquiry.

- (7) **Status Report on Engineering Projects** [28:52 Minutes Mark on the Audio Recording]

District Engineer Ewa Bauer-Furbush presented a status report, which was for informational purposes only and no action was taken.

(8) Public Comment

There were no Public Comments.

(9) Adjournment [29:50 Minutes Mark on the Audio Recording]

All business having been concluded, **Directors COCHRAN/GARBARINO** moved and seconded that the meeting be adjourned at 10:16 a.m.

Carried

Respectfully submitted,

Michael Theriault, Chair
Building and Operating Committee

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July 23, 2020



**MINUTES OF THE FINANCE-AUDITING COMMITTEE/
COMMITTEE OF THE WHOLE**

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.

These minutes are provided as a supplement to the audio recording that is posted online at:
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Honorable Board of Directors
Golden Gate Bridge, Highway
and Transportation District

Honorable Members:

A meeting of the Finance-Auditing Committee/Committee of the Whole (Committee) of the Golden Gate Bridge, Highway and Transportation District (District) was held via audio conference, on Thursday, July 23, 2020, at 10:22 a.m., Chair Sobel presiding.

- (1) **Call to Order:** 10:22 a.m.
- (2) **Roll Call:** Secretary of the District Amorette M. Ko-Wong.

Committee Members Present (6): Chair Sobel; Vice Chair Fredericks; Directors Cochran, Grosboll and Moylan; President Pahre.

Committee Members Absent (1): Director Yee.

Other Directors Present (4): Directors Hill, Mastin, Rabbitt and Theriault.

Committee of the Whole Members Present (10): Directors Fredericks, Grosboll, Hill, Mastin, Moylan, Rabbitt and Sobel; Second Vice President Cochran; First Vice President Theriault; President Pahre.

Committee of the Whole Members Absent (7): Directors Arnold, Belforte, Fewer, Garbarino, Hernández, Sears and Yee.

[Note: On this date, there were two vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; Auditor-Controller Joseph Wire; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Kimon Manolius; Attorney Madeline Chun; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Steve Miller; Deputy General Manager/Bus Transit Mona Babauta;

**FINANCE-AUDITING COMMITTEE/COMMITTEE OF THE WHOLE
JULY 23, 2020/PAGE 2**

Deputy General Manager/Ferry James Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

Visitors Present: Lesley Murphy, PFM Asset Management, LLC.

Copies of all reports are available on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents> or upon request from the Office of the District Secretary.

(3) Ratification of Previous Actions by the Auditor-Controller [2:22 Minutes Mark on the Audio Recording]

PFM Senior Managing Consultant Lesley Murphy presented the Investment Report.

[Director Grosboll departed, and the Committee was no longer a Committee of the Whole.]

(a) Action by the Committee

Staff recommended and the Committee concurred by motion made and seconded by **Directors FREDERICKS/COCHRAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors approve the following actions:

- (i) Ratify commitments and/or expenditures totaling \$12,414.00 for the period of June 1, 2020 through June 30, 2020.
- (ii) Ratify investments made during the period June 16, 2020 through July 13, 2020.
- (iii) Authorize the reinvestment, within the established policy of the Board, of any investments maturing between July 14, 2020 and August 17, 2020, as well as the investment of all other funds not required to cover expenditures which may become available.
- (iv) Accept the Investment Report for June 2020.

**Action by the Board at its meeting of July 24, 2020 – Resolution
CONSENT CALENDAR**

AYES (5): Chair Sobel; Vice Chair Fredericks; Directors Cochran and Moylan; President Pahre.

NOES (0): None.

ABSENT (2): Directors Grosboll and Yee.

(4) **Authorize Budget Adjustment(s) and/or Transfer(s)**

- (a) **Budget Increase Relative to Professional Services Agreement No. 2017-D-30, San Rafael Transportation Center Relocation Analysis Environmental Clearance, and Preliminary Design** [11:33 Minutes Mark on the Audio Recording]

Deputy General Manager/Administration and Development Kellee Hopper presented the staff report.

(i) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors FREDERICKS/MOYLAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance and Auditing Committee recommends, in concurrence with the Building and Operating Committee at its meeting on July 23, 2020, that the Board of Directors authorize a budget increase in the amount of \$841,684 in the FY 20/21 District Division Capital Budget for Project #1717, to be funded with 82% federal and 18% District funds, for a revised total project budget of \$2,906,893 relative to Professional Services Agreement No. 2017-D-30, *San Rafael Transportation Center Relocation Analysis, Environmental Clearance, and Preliminary Design*.

Carried
(Refer to the Building and Operating Committee Meeting of July 23, 2020)

AYES (5): Chair Sobel; Vice Chair Fredericks; Directors Cochran and Moylan; President Pahre.

NOES (0): None.

ABSENT (2): Directors Grosboll and Yee.

(5) **Authorize Actions Related to Grant Programs**

- (a) **Authorize Filing an Application with the Metropolitan Transportation Commission for FY 20/21 Transportation Development Act, State Transit Assistance and Regional Measure 2 Operating Funds to Support Bus, Ferry and Paratransit Services** [15:00 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report.

Director Mastin inquired about the staff report.

Mr. Wire and Mr. Mulligan responded to the Director's inquiry.

(i) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors FREDERICKS/MOYLAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors authorize the General Manager to file an application with the Metropolitan Transportation Commission for FY 20/21 Transportation Development Act, State Transit Assistance, and Regional Measure 2 funds to support bus, ferry, and paratransit services in the amount of \$17,988,391; with the understanding that approval of this action also authorizes the General Manager to file revisions to this application if projected funding amounts change during FY 20/21.

Action by the Board at its meeting of July 24, 2020 – Resolution
NON-CONSENT CALENDAR

AYES (5): Chair Sobel; Vice Chair Fredericks; Directors Cochran and Moylan; President Pahre.

NOES (0): None.

ABSENT (2): Directors Grosboll and Yee.

(6) **Authorize Execution of the Fourth Amendment to Contract No. 2011-MD-1, Armored Carrier Collection Services, with Brink's, Inc. [21:12 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report.

(a) **Action by the Committee**

Staff recommended and the Committee concurred by motion made and seconded by **Directors FREDERICKS/MOYLAN** to forward the following recommendation to the Board of Directors for its consideration:

RECOMMENDATION

The Finance-Auditing Committee recommends that the Board of Directors authorize the General Manager to execute the Fourth Amendment to the agreement with Brink's, Inc., Coppell, TX, relative to Contract No. 2011-MD-1, *Armored Carrier Collection Services*, to extend the agreement for one year, with up to 12 month-to-month option terms, and modify the rate and service schedule, in the amount not-to-exceed \$100,506 for the one year base term as well as all option terms; with the understanding that there are sufficient funds in the FY 20/21 Bridge, Bus and Ferry Divisions' Operating Budget and future years will be budgeted accordingly.

Action by the Board at its meeting of July 24, 2020 – Resolution
NON-CONSENT CALENDAR

AYES (5): Chair Sobel; Vice Chair Fredericks; Directors Cochran and Moylan; President Pahre.

NOES (0): None.

ABSENT (2): Directors Grosboll and Yee.

(7) Status Report on the FY 20/21 Budget [24:07 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

Chair Sobel commented and inquired about the staff report.

Mr. Wire and Mr. Mulligan responded to the Director's comments and inquiry.

(8) Monthly Review of Golden Gate Bridge Traffic/Tolls and Bus and Ferry Transit Patronage/Fares (for Twelve Months Ending June 2020) [37:54 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

Director Mastin inquired about the staff report.

Mr. Mulligan and Mr. Wire responded to the Director's inquiry.

(9) Monthly Review of Financial Statements (for Twelve Months Ending June 2020)

(a) Statement of Revenue and Expenses

(b) Statement of Capital Programs and Expenditures

[42:47 and 47:44 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff reports, which were for informational purposes only and no action were taken. He explained revenue included the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. He said staff would roll over part of the revenue to the next fiscal year.

Director Mastin inquired about Statement of Revenue and Expenses.

Mr. Wire responded to the Director's inquiries.

(10) Review of the District's FY 19/20 Fourth Quarterly Report of Judgments or Settled Claims [50:10 Minutes Mark on the Audio Recording]

Attorney Madeline Chun presented the staff report, which was for informational purposes only and no action was taken.

(11) Review of the Auditor-Controller's FY 19/20 Fourth Quarterly Report on Authorized Budget Adjustments and Budget Transfers Under the General Manager's Authority [52:29 Minutes Mark on the Audio Recording]

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

- (12) **Review of the Auditor-Controller's FY 19/20 Fourth Quarterly Report on Procurement Actions Under the General Manager's Authority [54:05 Minutes Mark on the Audio Recording]**

Auditor-Controller Joseph Wire presented the staff report, which was for informational purposes only and no action was taken.

- (13) **Closed Session [56:13 Minutes Mark on the Audio Recording]**

Attorney Madeline Chun at the request of Chair Sobel, stated that the Committee would convene in Closed Session, as permitted by the Brown Act, to discuss the following matter, listed on the Agenda as Item No 13(a):

- (a) Conference with Legal Counsel – Existing Litigation
Pursuant to Government Code Section 54956.9(a)
Report of Athens Administrators, Inc.
- (i) Edward Gormley v. Golden Gate Bridge, Highway and Transportation District.
 - (ii) Tilman Hanson v. Golden Gate Bridge, Highway and Transportation District.

[Chair Sobel departed.]

[56:42 Minutes Mark on the Audio Recording]

After Closed Session, Vice Chair Fredericks called the meeting to order in Open Session with a quorum present. Attorney Chun stated that the Committee had met in Closed Session, as permitted by the Brown Act, to discuss the matter listed under Closed Session, outlined above. She reported that the Committee was briefed and gave appropriate guidance for this matter.

- (14) **Public Comment [57:02 Hour Mark on the Audio Recording]**

There was no public comment.

- (15) **Adjournment [57:22 Hour Mark on the Audio Recording]**

All business having been concluded the meeting was adjourned at 11:26 a.m.

Respectfully submitted,

Brian Sobel, Chair
Finance-Auditing Committee



2020-07

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

MEMORANDUM OF MINUTES

BOARD OF DIRECTORS MEETING

JULY 24, 2020

Executive Order N-25-20 and N-29-20, issued by the Governor of the State of California, in which portions of the Ralph M. Brown Act are suspended and allows, all Board members, staff and the public to participate by telephone.

These minutes are provided as a supplement to the audio recording that is posted online at:
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The Board of Directors (Board) of the Golden Gate Bridge, Highway and Transportation District (District) met in regular session via audio conference, on Friday, July 24, 2020, at 10:01 a.m., President Pahre presiding.

- (1) **CALL TO ORDER:** President Barbara L. Pahre.
- (2) **ROLL CALL:** Secretary of the District Amorette M. Ko-Wong.

Directors Present (16): Directors Arnold, Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

Director Absent (1): Director Fewer.

[Note: On this date, there were two vacancies on the Board of Directors.]

Staff Present: General Manager Denis Mulligan; District Engineer Ewa Bauer-Furbush; Secretary of the District Amorette Ko-Wong; Attorney Madeline Chun; Deputy General Manager/Administration and Development Kellee Hopper; Deputy General Manager/Bridge Division Steve Miller; Deputy General Manager/Bus Transit Division Mona Babauta; Deputy General Manager/Ferry Division Jim Swindler; Executive Administrator to the General Manager Justine Bock; Senior Board Analyst Elizabeth Eells.

- (3) **PLEDGE OF ALLEGIANCE:** Director Gerald Cochran

**BOARD OF DIRECTORS MEETING
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(4) PUBLIC COMMENT: [3:50 Minutes Mark on the Audio Recording]

(A) Public Comment [4:15 Minutes Mark on the Audio Recording]

The following individuals spoke under public comment:

- Kymberlyrenée Gamboa, County of Sonoma Resident
- Manuel Gamboa, County of Sonoma Resident
- Shane Weinstein, Amalgamated Transit Union, Local 1575
- David Moller, The Climate Reality Project
- David Rhody, The Climate Reality Project
- John Holden, Bus Operator

(B) Response to Public Comments [17:50 Minutes Mark on the Audio Recording]

Mr. Mulligan responded that he would address some of the public's comments as part of his General Manager Report.

(5) CONSENT CALENDAR: [18:10 Minutes Mark on the Audio Recording]

Secretary of the District Amorette Ko-Wong stated the minutes are briefer this month because staff is posting the audio recordings to accompany them.

Director Theriault commented on the minutes in the Consent Calendar.

Directors THERIAULT/COCHRAN moved and seconded to approve the Consent Calendar. All items were approved by the following vote of the Board of Directors:

AYES (14): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (3): Directors Arnold, Fewer and Rabbitt.

(A) Approve the Minutes of the following Meetings

- (1) Building and Operating Committee of June 25, 2020;
- (2) Finance-Auditing Committee of June 25, 2020;
- (3) Rules, Policy and Industrial Relations Committee of June 26, 2020; and
- (4) Board of Directors of June 26, 2020.

Carried

(B) Ratification of Previous Actions by the Auditor-Controller

Resolution No. 2020-043 (as detailed in the July 23, 2020 Finance-Auditing Committee meeting)

- (1) Ratify Commitments and/or Expenditures

**BOARD OF DIRECTORS MEETING
JULY 24, 2020/PAGE 3**

- (2) Ratify Previous Investments
- (3) Authorize Investments
- (4) Accept Investment Report June 2020

Adopted

(6) REPORTS OF OFFICERS:

(A) General Manager [21:10 Minutes Mark on the Audio Recording]

(1) Report of the General Manager

Mr. Mulligan presented the General Manager (GM) Report, which was for informational purposes only and no action was taken. He spoke about staff's response to the District's first cases of COVID-19. He also spoke about District staff's efforts to reduce expenses and District representatives' efforts to advocate for federal relief. He said that if the District does not get additional federal aid, staff would bring the Board a package of difficult decisions in September that could affect the employment status of regular full time employees including layoffs. He also said that some people on the Metropolitan Transit Commission Blue Ribbon Transit Recovery Task Force have expressed an interest in consolidating some transit agencies in the region. He recognized the following employees: Jeffrey Atkins, Robert Smith, Luis Lagrisola and Alan Baltodano.

Director Cochran inquired about the GM Report.

Mr. Mulligan responded to the Director's inquiries.

[Director Rabbitt arrived.]

(B) Attorney [32:53 Minutes Mark on the Audio Recording]

(1) Report of the Attorney

Attorney Madeline Chun presented the Report of the Attorney, which was for informational purposes only and no action was taken.

(C) District Engineer [33:35 Minutes Mark on the Audio Recording]

(1) Report of the District Engineer

Ms. Bauer-Furbush presented the District Engineer Report, which was for informational purposes only and no action was taken. At the meeting, she briefly reported on the status of the Suicide Deterrent System and Wind Retrofit construction.

Director Hernández commented and inquired about the Engineer Report.

Ms. Bauer and Mr. Mulligan responded to the Director's inquiry.

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(7) OTHER REPORTS:

There were no “Other Reports” to discuss.

(8) REPORT OF COMMITTEES [38:35 Minutes Mark on the Audio Recording]:

**(A) Meeting of the Building and Operating Committee/Committee of the Whole
July 23, 2020
Chair Michael Theriault**

- (1) Approve Actions Relative to Professional Services Agreement No. 2010-B-1, Golden Gate Bridge Seismic Retrofit Phase IIIB Design Services, with HDR Engineering, Inc. [38:42 Minutes Mark on the Audio Recording]**

Directors THERIAULT/MOYLAN

Resolution No. 2020-044 approves the following actions relative to Professional Services Agreement (PSA) No. 2010-B-1, *Golden Gate Bridge Seismic Retrofit Project Phase IIIB Design Services*:

- (a) Authorizes execution of the Second Addendum to the Ninth Amendment to PSA No. 2010-B-1, with HDR Engineering, Inc., Walnut Creek, CA, in an amount not to exceed \$260,218, to perform investigations of the wind-induced sound generated by the installed wind retrofit at the Golden Gate Suspension Bridge; and,
- (b) Establishes a 15% contingency for the addendum in the amount of \$39,033;

with the understanding that sufficient funds to finance the Second Addendum to the Ninth Amendment to the PSA and its contingency are available in the budget for the Golden Gate Bridge Seismic Phase III Design Project (Project #1923).

Adopted

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

- (2) Approve Actions Relative to Professional Services Agreement No. 2017-D-30, San Rafael Transportation Center Relocation Analysis Environmental Clearance, and Preliminary Design, with Kimley-Horn and Associates [41:05 Minutes Mark on the Audio Recording]**

Directors THERIAULT/RABBITT

Resolution No. 2020-045 approves the following actions relative to Professional Services Agreement (PSA) No. 2017-D-30, *San Rafael Transportation Center Relocation Analysis, Environmental Clearance, and Preliminary Design*:

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- (a) Authorizes execution of the Second Amendment to PSA No. 2017-D-30, with Kimley-Horn and Associates, Oakland, CA, in an amount not to exceed \$577,421, for continuation of consulting services, which would revise the contract to an amount not to exceed \$2,065,209;
- (b) Establishes a project contingency in the amount of \$264,263, which is equal to 10% of the sum of the revised contract amount (\$2,065,209) plus the amount of the Second Amendment (\$577,421); and,
- (c) Authorizes a budget increase of \$841,684 in the FY 20/21 District Division Capital Budget for Project #1717, to be funded with 82% federal and 18% District funds, for a revised total project budget of \$2,906,893.

Adopted

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

- (3) **Approve Award of Request for Proposal No. 2020-BT-001, Lease of Bus Tires, to The Goodyear Tire & Rubber Company** [43:20 Minutes Mark on the Audio Recording]

Directors THERIAULT/GARBARINO

Resolution No. 2020-046 approves award of Request For Proposals (RFP) No. 2020-BT-001, *Lease of Bus Tires*, to The Goodyear Tire & Rubber Company, Akron, Ohio, in the estimated amount of \$2,678,450.00, to provide leased bus tires, tire service personnel, and wheel refurbishment for the Golden Gate Bridge, Highway and Transportation District's bus fleet, for a five-year term commencing August 1, 2020; with the understanding that sufficient funds are available in the FY 21/22 Bus Division Operating Budget and subsequent costs will be budgeted accordingly.

Adopted

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

- (B) **Meeting of the Finance-Auditing Committee/Committee of the Whole** [45:34 Minutes Mark on the Audio Recording]
July 23, 2020

Chair Brian Sobel

- (1) **Authorize Filing an Application with the Metropolitan Transportation Commission for FY 20/21 Transportation Development Act, State Transit Assistance and Regional Measure 2 Operating Funds to Support Bus, Ferry and Paratransit Services** [45:55 Minutes Mark on the Audio Recording]

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Directors SOBEL/FREDERICKS

Resolution No. 2020-047 authorizes the General Manager to file an application with the Metropolitan Transportation Commission for FY 20/21 Transportation Development Act, State Transit Assistance, and Regional Measure 2 funds to support bus, ferry, and paratransit services in the amount of \$17,988,391; with the understanding that approval of this action also authorizes the General Manager to file revisions to this application if projected funding amounts change during FY 20/21.

Adopted

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

- (2) **Authorize Execution of the Fourth Amendment to Contract No. 2011-MD-1, Armored Carrier Collection Services, with Brink's, Inc. [47:59 Minutes Mark on the Audio Recording]**

Directors SOBEL/GROSBOLL

Resolution No. 2020-048 authorizes the General Manager to execute the Fourth Amendment to the agreement with Brink's, Inc., Coppell, TX, relative to Contract No. 2011-MD-1, *Armored Carrier Collection Services*, to extend the agreement for one year, with up to 12 month-to-month option terms, and modifies the rate and service schedule, in the amount not-to-exceed \$100,506 for the one year base term as well as all option terms; with the understanding that there are sufficient funds in the FY 20/21 Bridge, Bus and Ferry Divisions' Operating Budget and future years will be budgeted accordingly.

Adopted

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

(9) **ADDRESSES TO BOARD:**

There were no "Addresses to Board" to discuss.

(10) **SPECIAL ORDER OF BUSINESS:**

- (A) **Consider Possible Action to Terminate the Suspension of Board Procedural Rules and Policies for COVID-19 related Emergency Actions [50:10 Minutes Mark on the Audio Recording]**

Mr. Mulligan presented the staff report.

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Directors THERIAULT/FREDERICKS moved and seconded to continue consideration of this item until the next Board meeting.

Carried

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

(B) Authorize a Resolution to Honor the Memory of George Floyd and Countless Others, to Denounce Systemic Racism, and to Affirm Racial Equity and Justice
[53:17 Minutes Mark on the Audio Recording]

President Pahre and Directors Hernández thanked staff for bringing forward such a thoughtful resolution. Director Theriault thanked Director Hernández for driving the resolution forward and he also thanked staff for drafting such a thoughtful resolution.

Director Hernández requested that anyplace the Resolution states “Black People and Other People of Color” that it be updated to read “Black People, Indigenous People and Other People of Color.” President Pahre agreed the phrasing should be consistent throughout the Resolution. Director Cochran inquired if it would be appropriate to update the number of people whose lives were lost to over 144,000 to reflect the numbers as of that morning.

Attorney Chun responded to the Director’s inquiries.

Directors HERNÁNDEZ/MOYLAN

Resolution No. 2020-049 approves the Resolution of Appreciation to Honor the Memory of George Floyd and Countless Others, to Denounce Systemic Racism, and to Affirm Racial Equity and Justice.

Adopted

AYES (15): Directors Belforte, Fredericks, Garbarino, Grosboll, Hernández, Hill, Mastin, Moylan, Rabbitt, Sears, Sobel and Yee; Second Vice President Cochran; First Vice President Theriault; President Pahre.

NOES (0) None.

ABSENT (2): Directors Arnold and Fewer.

President Pahre stated that more information would be available about the new Advisory Committee. She noted she would be asking Directors to join and provide topics.

(11) UNFINISHED BUSINESS:

There was no “Unfinished Business” to discuss.

(12) NEW BUSINESS:

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There was no “New Business” to discuss.

(13) COMMUNICATIONS: [1:00:50 Hours Mark on the Audio Recording]

A copy of Board Agenda Item No. 13, “Communications” is available on the District’s web site or upon request from the Office of the District Secretary.

(14) ADJOURNMENT: [1:01:15 Hours Mark on the Audio Recording]

All business having been concluded Directors SOBEL/MOYLAN moved and seconded that the meeting be adjourned at 11:03 p.m. in honor of Kibrom Woldehaimanot and Congressman John Lewis.

Carried

Respectfully submitted,

Amorette M. Ko-Wong
Secretary of the District

AMK:EIE:mjl

AGENDA ITEM NO. 5.B.

**RATIFICATION OF PREVIOUS ACTIONS BY THE AUDITOR-CONTROLLER
FINANCE-AUDITING COMMITTEE OF AUGUST 27, 2020**

(B) Ratification of Previous Actions by the Auditor-Controller:

(1) Staff Report

The previous actions by the Auditor-Controller were presented to the Finance-Auditing Committee for approval at the meeting of August 27, 2020. The staff report can be found on the District's web site at <https://www.goldengate.org/district/board-of-directors/meeting-documents>.

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