

REGULAR MEETING OF THE MARIN COUNTY TRANSIT DISTRICT BOARD OF DIRECTORS HELD MONDAY, SEPTEMBER 15, 2008 AT 10:00 A.M.

Roll Call

Present: Director McGlashan; Director Adams; Director Arnold; Director Albritton; Director Heller; Director Brown; Director Kinsey  
Absent: Director Kellner (alternate)

[Agenda](#)

Director McGlashan opened the meeting at 10:09 a.m.

1. [Open time for public expression, limited to three minutes per speaker, on items not on the Transit District's agenda.](#)

Four speakers from the Marin Network of Mental Health Clients (MNMHC) updated the Directors regarding the shuttle service, ridership statistics, and activities and programs offered by the Enterprise Resource Center (ERC).

Staff responded to Director Brown's question regarding communication between MNHC clients and the Transit District. Director Arnold stated that she had met with Transit District General Manager David Rzepinski and would meet with Community Action Marin (CAM) and the Mental Health Board to find a solution.

Director Kinsey thanked the speakers for updating the Board regarding the shuttle service. He stated that Mental Health Services, not the Transit District, is the appropriate agency to handle the shuttle service issue. He further stated that it is important that Director Arnold work with the Mental Health Board, Marin County Health and Human Services, and the Marin County Board of Supervisors on this issue. He expressed appreciation for the Transit District's willingness to participate in the process.

2. [Approval of minutes for August 18, 2008.](#)

[August 18, 2008, Draft Minutes](#)

**M/s Director Albritton - Director Brown Recommended Action: Approve.**

**Vote: Motion carried 6-0**

**AYES: Director McGlashan, Director Arnold, Director Albritton, Director Heller, Director Brown, Director Kinsey**

**ABSENT: Director Adams, Director Kellner (alternate)**

3. [Board of Directors' Matters.](#)

Director Albritton ~~complimented Director Arnold on the 67% increase in ridership on the [EZ Rider? - Novato Shuttle?].~~ He asked staff to clarify the statistics in the monthly

| [performance](#) staff report, and for information regarding the fare policy for the handicapped.

Director Heller mentioned that she had met with Transit District General Manager Rzepinski, San Rafael Mayor Boro, and San Rafael City Manager Nordhoff. This was an introductory meeting because the Transit District and the City of San Rafael work together on many transit issues.

Director Kinsey noted that the Transportation Authority of Marin (TAM) has announced a Call for Projects under the Lifeline Transportation Program, which is intended for economically disadvantaged communities. Marin City and the San Rafael Canal area [are](#) the focus at this time. He stated that although the Transit District is not the appropriate agency to apply for these services, he is working directly with Health and Human Services and the San Rafael School District to put together a proposal that is consistent with [the a](#)-community-based transportation plan. He further stated that the Transit District is not necessarily the agency that should provide [all of the transit shuttle](#) services for MNMHC.

4. [General Manager's Oral Report.](#)

[Staff Report: July 2008 Monthly Monitoring](#)

[Service Monitoring Report, July 2008](#)

Transit Planning Manager Amy Van Doren clarified the staff report information regarding the ridership explaining that [although](#) July 2008 ridership increased by 6.6% [over July 2007](#), [while](#) the service hours increased [more](#). [Thus, p-](#) Productivity went down [slightly](#) while ridership increased.

General Manager David Rzepinski stated that the Metropolitan Transportation Commission (MTC) Planning and Allocation Committee has recommended that the Transit District receive a grant for the Mobility Manager position. The grant will go before the MTC Board for approval on September 24, 2008. He also announced that Senior Transportation Planner Suzanne Chen-Harding has taken a position with the San Francisco Municipal Transportation Agency (SFMTA). A recruitment is in process to fill her position at the Transit District.

5. [Public Hearing on New Local Fare Media and Transfer Policies](#)

[Staff Report: Public Hearing on New Local Fare Media and Transfer Policies](#)

**M/s Director Brown - Director Albritton Recommended Action: Hold public hearing and approve implementation of new local fare media.**

**Vote: Motion carried 6-0**

**AYES: Director McGlashan, Director Arnold, Director Albritton, Director Heller, Director Brown, Director Kinsey**

**ABSENT: Director Adams, Director Kellner (alternate)**

Amy Van Doren updated the Directors regarding ~~period~~-time-based period passes. Staff recommends Day, Weekly, and Monthly passes as outlined in the staff report. Full implementation is contingent upon approval by the Transit Directors, the programming of the system, and the ability of riders to use the passes on~~te~~ the Golden Gate Transit (GGT) regional and basic service for travel within Marin County. The Transit District is working on a revenue-sharing agreement with GGT to accomplish this goal. Staff recommends that the Transit Board direct~~s~~ staff to pursue period passes; and the Transit District is not recommending changes in the current transfer policy.

Two Marin County residents spoke regarding the revenue-sharing agreement with GGT, period passes, fares, and the need for an increase in the frequency of bus service.

Staff responded to Directors' questions and comments regarding the transfer policy, fares, and passes for the disabled. Staff also clarified the fare policy for one Marin County resident.

Director Adams arrived at 10:51 a.m.

6. [Contract with Nelson Nygaard Consulting Associates to Conduct a Transit Needs Assessment for West Marin](#)

[Staff Report: Contract with Nelson Nygaard Consulting Associates](#)

**M/s Director Brown - Director Kinsey Recommended Action: Authorize president to execute agreement.**

**Vote: Motion carried 7-0**

**AYES: Director McGlashan, Director Adams, Director Arnold, Director Albritton, Director Heller, Director Brown, Director Kinsey**

**ABSENT: Director Kellner (alternate)**

Director Albritton noted that Ms. Nygaard put together the Regional 2006 ???? and the Short Range Transit Plan, approved in 2006, and wants them to~~ould like the Directors and staff to~~ take another look at the assumptions ~~that were made~~ in that plan.

7. [First Addendum to Agreement with Wilbur Smith Associates to Provide Planning and Environmental Analysis](#)

[First Addendum to Agreement with Wilbur Smith Associates](#)

**M/s Director Brown - Director Arnold Recommended Action: Approve extension of agreement through June 30, 2009.**

**Vote: Motion carried 7-0**

**AYES: Director McGlashan, Director Adams, Director Arnold, Director Albritton, Director Heller, Director Brown, Director Kinsey**

**ABSENT: Director Kellner (alternate)**

8. [Audited Financial Statements for FY 2006-07](#)

[Staff Report: Audited Financial Statements FY 2006-07](#)

**M/s Director Brown - Director Arnold Recommended Action: Accept report.**

**Vote: Motion carried 7-0**

**AYES: Director McGlashan, Director Adams, Director Arnold, Director Albritton,  
Director Heller, Director Brown, Director Kinsey**

**ABSENT: Director Kellner (alternate)**

Staff responded to Director Arnold's question regarding the letter from Maher Accountancy dated August 20, 2008. Director McGlashan stated that he has requested that an ad hoc committee to address issues meet with the accounting firm to discuss deficiencies as summarized in the Maher Accountancy letter. The Committee will include Director McGlashan, Director Arnold, General Manager Rzepinski, and Maher Accountancy.

Director McGlashan adjourned the meeting at 10:55 a.m. The next Transit District meeting is scheduled on October 20, 2008, at 10:00 a.m.

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PRESIDENT

ATTEST:

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CLERK