

September 15, 2011



**APPROVE ACTIONS RELATIVE TO THE AWARD OF CONTRACT NO. 2012-BT-4,
SAN RAFAEL BUS LOT ENTRANCE IMPROVEMENTS,
TO VALENTINE CORPORATION**

Recommendation

The Building and Operating Committee recommends that the Board of Directors approve actions relative to the award of Contract No. 2012-BT-4, *San Rafael Bus Lot Entrance Improvements*, as follows:

1. Authorize award of Contract No. 2012-BT-4 to Valentine Corporation, San Rafael, CA, in the amount of \$58,369; and,
2. Authorize a construction contingency for Contract No. 2012-BT-4 in the amount of \$5,837, equal to 10% of the contract award amount,

with the understanding that sufficient funds are available in the FY 11/12 Bus Division Capital Budget to finance this cost.

Summary

The San Rafael Bus Lot is the District's primary bus facility where the District's fleet of buses are maintained and repaired. The facility is also used to fuel and store approximately 100 of the District's buses and is the location of the District's Bus and Administration offices. A security gate and track system, which allows the facility to be secured against unauthorized access, is located at the main driveway entrance to the lot. The main driveway slopes up from the street toward the gate track and then slopes downward into the lot, creating a high point and bump at the track. Due to this entrance geometry, the rear of the District's longer buses impact the track. This Project will improve the entrance geometry so that buses do not impact the track.

This Project involves improving the main entrance to the San Rafael Bus facility to eliminate the existing bump at the gate track and provide a smooth ride for buses entering and leaving the lot. The work includes pavement demolition, pavement reconstruction, and miscellaneous steel installation. The work will be staged to minimize impacts to Bus operations.

Construction Contract No. 2012-BT-4, *San Rafael Bus Lot Entrance Improvements*, was advertised for bids on August 16, 2011. On September 13, 2011, the following three (3) bids were received, opened, and publicly read:

<u>COMPANY</u>	<u>TOTAL BID PRICE</u>
1. Valentine Corporation	\$ 58,369
2. CF Contracting	\$ 88,000
3. Ghilotti Bros, Inc.	\$ 104,883

The Engineering staff, Disadvantaged Business Enterprise (DBE) Program Office, and Attorney have evaluated the bids and concluded that Valentine Corporation, with a bid price of \$58,369, is the apparent responsive and responsible low bidder.

No contract-specific DBE goal was established for this Contract. However, bidders were encouraged to obtain DBE participation and were required to document their activities in the solicitation and selection of subcontractors, subconsultants, and suppliers to ensure that this process was carried out in a nondiscriminatory manner. The DBE Program Administrator has determined that Valentine Corporation has complied with the Contract DBE requirements. At this time, a 5.2% DBE participation is anticipated during the performance of this Contract.

Fiscal Impact

The detailed budget for this Project is as follows:

<u>PROJECT BUDGET ITEM</u>	<u>COST</u>
Expenditures to Date	\$ 1,000
Construction Contract No. 2012-BT-4	58,369
Construction Contract Contingency (10%)	5,837
Miscellaneous (Printing, Advertising, etc)	9,794
Construction Administration – District Staff Time	12,500
Indirect Costs (ICAP) on Const Admin – District Staff Time	12,500
TOTAL BUDGET	\$ 100,000

This Project is included in the FY 11/12 Bus Division Capital Budget in the amount of \$100,000 (80% FTA Funds and 20% District Funds). The total Project budget of \$100,000 will be funded as follows: \$80,000 FTA grant funds (80%), and \$20,000 District funds (20%). Sufficient funds are available in the project budget to award this contract.