

REQUEST FOR PROPOSALS (RFP) NO. 2011-D-2
THIRD PARTY ADMINISTRATOR FOR WORKERS' COMPENSATION PROGRAM
CLAIMS ADMINISTRATION AND ANCILLARY SERVICES

QUESTIONS AND ANSWERS

Q1	If we are offering to provide both large established Medical Provider Network (MPN) as well as a customized option, should each option be itemized on the pricing form?
A1	Yes, please provide the pricing for both options: a) An established MPN; and, b) A customized MPN. Itemize each option on the pricing form.
Q2	Do we only complete "Per Claim Charge" if we are proposing a charge "per claim" or are you asking for the average charge per claim?
A2	Please provide the charge per claim, if any, and not the average charge per claim.
Q3	Is the percent of savings from the Fee Schedule a request to know the average savings achieved or whether there is a fee that is proposed as a percent of savings?
A3	Please provide the percent of savings on the bill review that is charged, if any, from the Fee Schedule.
Q4	If the MPN is also a PPO and the charge applies only to PPO savings with no separate MPN charge would that be entered as an MPN charge on this sheet?
A4	Please provide the percent of savings on the bill review that is charged after the fee schedule adjustments are made and charged from the PPO discounted rates. Please disclose if there are any additional charges for the Utilization of a MPN or PPO.
Q5	Regarding Q3, you responded "provide the percent of savings on the bill review that is charged if any from the Fee Schedule." Please verify whether you are inquiring what percentage of savings we charge for reducing bills to fee schedule or after fee schedule?
A5	The District requests you provide the percentage of savings charged for reducing bills only after such bills have been re-priced to meet the fee schedule. The percentage of savings will therefore correspond to the amount the bill is reduced below the prices in the fee schedule.
Q6	The Revised Pricing form references 33 standard bills and 25 hospital bills for a total of 58 bills under the bill review Pricing Section. Attachment E, Sample Test Bills showed 36 standard bills and 25 hospital bills for a total of 61 bills. Which 33 bills would the District like us to include or is this a typographical error and should we go ahead and use all the 36 standard bills?
A6	The District has confirmed that there are a total of 33 standard bills and 25 hospital bills contained in Attachment E, which shall be the basis of your cost proposal.
Q7	In our proposal we have advised that we do not perform these ancillary services directly, but are proposing the services of our recommended vendors. We have re-confirmed their pricing for these services and have completed the forms accordingly, but we want to ensure we do not need to include their signatures on these forms. We just are not certain if this would be considered a joint venture. Can you please confirm if that is appropriate?
A7	It is up to each proposer to determine the relationship between it and its vendors. Subcontractors do not have to sign the Cost Proposal Form; joint venture partners do have to sign the Cost Proposal Forms. Based on the information you have provided, it appears your "vendors" are subcontractors and thus, they would not need to sign the Cost Proposal Form; however, your firm will need to confirm that these vendors are your subcontractors and not your joint venture partners.
Q8	On page RFP 19, my understanding was that the District would consider bids which included a per line of per bill and a percentage of savings structure for Bill Review as non-responsive, and instead wanted a fixed fee. We bid that way to avoid being non-responsive. The Revised Form indicates the District's desire for a per bill/percentage of savings format. We may be able to be more competitive that way, but did not bid that way in the original submission because of the aforementioned restriction.
A8	Please go ahead and offer a percentage of savings structure. To this end, the District has revised the Cost Proposal Form, which supersedes the initial Cost Proposal Form. Therefore, information provided on the revised Cost Proposal Form will be the information that will be evaluated by the District. Please see revised page RFP 19, Section 6.G(3), Bill Review, of this Addendum No. 2.