



CALIFORNIA

High-Speed Rail Authority

California High-Speed Rail Small Business Workshop

Damon Dorn
Small Business Outreach Coordinator
Small Business Program
SBProgram@hsr.ca.gov

Connecting California

Phase 1

- 520 Miles
- San Francisco to Los Angeles/Anaheim

Phase 2

- After Phase 1 – Extends 300 Miles
- Connections to Sacramento and San Diego



Engage with HSR!



California High-Speed Rail Authority
Visit High-Speed Rail at
www.hsr.ca.gov

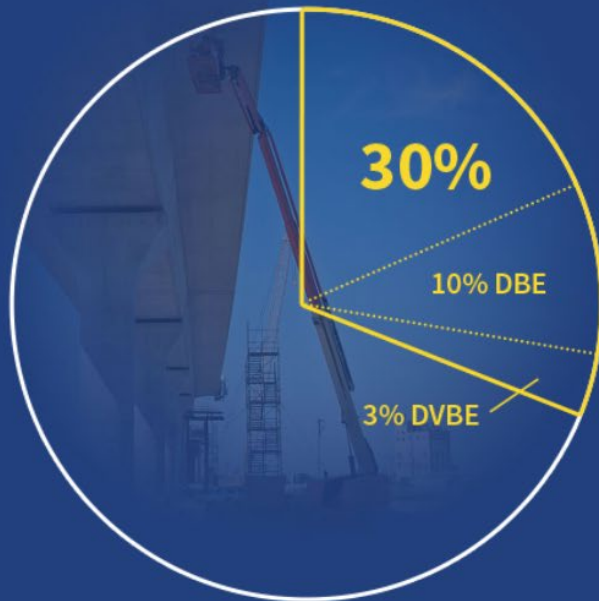
California High-Speed Rail Authority

Small Business Program

Small Business Program

[Program Overview](#) >

Program Goals for small business participation



Big goals for small business

The California High-Speed Rail Authority is committed to small businesses playing a major role in building the statewide high-speed rail project. The Small Business Program has an aggressive **30 percent goal for small business participation including Disadvantaged Business Enterprises (DBE), Disabled Veteran Business Enterprises (DVBE) and Micro-Businesses (MB).**

Join the team - Learn about certification, contract opportunities and vendor registration.

[Get Connected](#) >



[Show Current Small Business Participation](#)

<https://hsr.ca.gov/smallbusiness>

High-Speed Rail Small Business Program

<https://hsr.ca.gov/smallbusiness>

High-Speed Rail Small Business Goal

30% Small Business Goal:

- **10% DBE** (Disadvantaged Business Enterprises)
- **3% DVBE** (Disabled Veteran Business Enterprises)

Commitment to Diversify

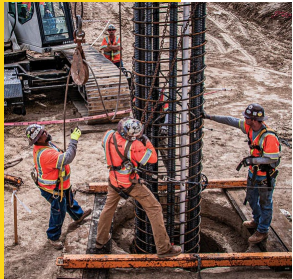
Small Business Certification Overview

Certifications that count toward the overall goal

- **California Department of General Services**
 - Small & Micro Businesses (SB / MB)
 - Disabled Veteran Business Enterprises (DVBE)
 - Small Business for Public Works (SB-PW)

state
- **California Unified Certification Program**
 - Disadvantaged Business Enterprises (DBE)

federal
- **US Small Business Administration**
 - 8(a) Disadvantaged Business Program

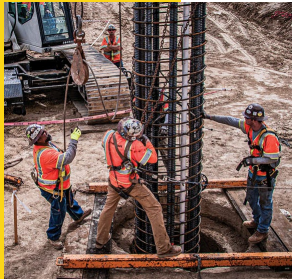


Certification Resources

Direct Links to Certification Websites

Certification Programs:

- DGS' Office of Small Business and DVBE Services
 - <https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/Certify-or-Re-apply-as-Small-Business-Disabled-Veteran-Business-Enterprise>
- Caltrans' DBE Program
 - <https://dot.ca.gov/programs/civil-rights/dbe>
- US SBA 8A
 - <https://www.sba.gov/federal-contracting/contracting-assistance-programs/8a-business-development-program>



Small Business Dashboard



Small Business Participation

as of August 31, 2023

812 Certified Small businesses working on the high-speed rail program statewide

282 Certified Disadvantaged Business Enterprises (DBE)

99 Certified Disabled Veteran Business Enterprises (DVBE)

NORTHERN CALIFORNIA

285 Certified Small Businesses

OUTSIDE OF CALIFORNIA

28 Certified Small Businesses

CENTRAL VALLEY

219 Certified Small Businesses

SOUTHERN CALIFORNIA

280 Certified Small Businesses

Small Business Participation Dashboard

Small Business Participation

(as of August 31, 2023)

812 Certified Small businesses working on the high-speed rail program statewide

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NORTHERN CALIFORNIA **OUTSIDE OF CALIFORNIA**

285 Certified Small Businesses

28 Certified Small Businesses

CENTRAL VALLEY

219 Certified Small Businesses

SOUTHERN CALIFORNIA

280 Certified Small Businesses

Minority-Owned Businesses

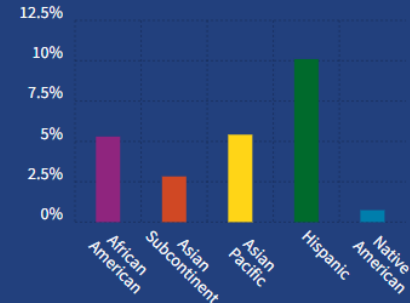
(as of August 31, 2023)

NUMBER OF MINORITY OWNED FIRMS

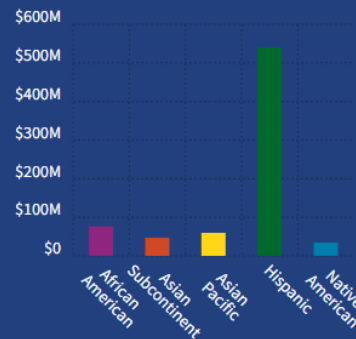


- 43 (\$76M)** African American
- 23 (\$47M)** Asian Subcontinent
- 44 (\$59M)** Asian Pacific
- 84 (\$540M)** Hispanic
- 6 (\$34M)** Native American

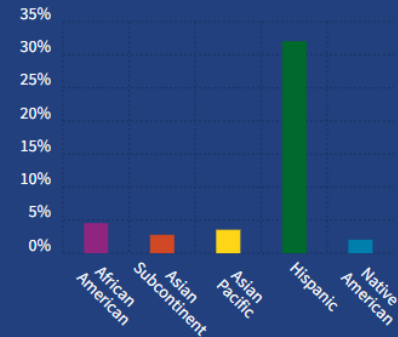
TOTAL SMALL BUSINESS FIRMS (%)



DOLLARS EXPENDED



TOTAL DOLLARS EXPENDED - ALL SB/DBE/DVBES (%)



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www.connecthsr.com

Find Opportunities!



Free Online Connection to State Bid Opportunities

Subscribe today!

<https://caleprocure.ca.gov/>

Stay Connected

Social Media, Newsletters and Websites



@CaliforniaHighSpeedRail



@CaHSRA



/CAHighSpeedRail



@CaHSRA



/California-high-speed-rail-authority

Visit the California High Speed Rail Authority website at [hsr.ca.gov](https://www.hsr.ca.gov)
and Build HSR California at [BuildHSR.com](https://www.BuildHSR.com)

Contact Us



Small Business Program
California High-Speed Rail
SBprogram@hsr.ca.gov

Thank You for Participating

For any additional comments or questions, email: SBprogram@hsr.ca.gov



CALIFORNIA

High-Speed Rail Authority





ALAMEDA COUNTY TRANSPORTATION COMMISSION

Meet the Buyers 2023

November 2, 2023

Agenda

1. Introduction
2. Alameda CTC Procurement Process Overview
3. Local Business Contract Equity (LBCE) Program
4. Disadvantaged Business Enterprise (DBE) Program
5. Upcoming Projects Discussion
6. Questions and Answers

Procurement and Contracting Staff:

Valerie Vijil (vvijil@alamedactc.org)

Learn more about our contracting opportunities:
www.alamedactc.org/contracting-opportunities/

Alameda CTC Overview

- The mission of the Alameda County Transportation Commission is to plan, fund and deliver transportation programs and projects that expand access and improve mobility to foster a vibrant and livable Alameda County.
- Alameda CTC coordinates countywide transportation planning efforts; programs local, regional, state and federal funding; and delivers projects and programs including those approved by voters in Alameda County transportation expenditure plans for Measure B, Measure BB and the Vehicle Registration Fee.

Alameda CTC Overview

- Agency is governed by a 22-member Commission:
 - Five Alameda County Supervisors
 - Two Oakland City Council representatives
 - One representative from each of the other 13 city councils
 - One representative each from AC Transit and BART

Local Business Contract Equity Program

The Local Business Contract Equity (LBCE) Program contributes to the overall economic vitality of the County by (1) encouraging businesses to locate and remain in Alameda County; (2) providing employment opportunities for residents of Alameda County; and (3) generating economic activity and stimulating the local economy.

We encourage local firms to get certified under ACTC's LBCE Program. If your firm is eligible to be certified as a Local Business Enterprise (LBE) or Small Local Business Enterprise (SLBE), you can have an edge not only in our contracting opportunities by receiving a 5% credit for each certification for contract award but those of our partner entities utilizing ACTC funding such as cities and agencies within Alameda County.

Local Business Contract Equity Program (Cont'd)

Further detail regarding this Program can be found on the Alameda CTC website at www.alamedactc.org/contract-equity.

CERTIFICATION TEAM

Email: certification@alamedactc.org

Disadvantaged Business Enterprise Program

Alameda CTC is committed to the participation of Disadvantaged Business Enterprise (DBE) firms in its contracting opportunities in accordance with federal regulations 49 CFR Part 26. The DBE Program applies to all federally funded contracts.

The main objectives of the DBE Program are:

- To ensure that small DBE firms can compete fairly for federally funded transportation-related projects.
- To ensure that only eligible firms participate as a DBE firm.
- To assist DBE firms in competing outside of the DBE Program.
- DBE database: <https://caltrans.dbesystem.com/>
- [ACTC Contracting Opportunities 6-month Lookahead](#)

On-call Communications and Public Relations Services

Project Manager and Contact Info:

- Remy Goldsmith, Principal Program Analyst rgoldsmith@alamedactc.org

Summary of Project Scope:

- Alameda CTC intends to retain one or more professional services consultant team(s) to provide and implement innovative, effective, well-planned and meaningful communications and public relations services. The selected consultant team(s) will provide on-call technical communications and public relations services to support agency initiatives related to development and delivery of transportation projects and programs funded and delivered by Alameda CTC and its partner agencies.
- **Equity Program Requirements:** N/A

Communications and PR Services for the 7th Street Grade Separation East (7SGSE) Public Information Officer (PIO)

Project Manager and Contact Info:

- Jhay Delos Reyes, Director of Project Delivery
jdelosreyes@alamedactc.org

Summary of Project Scope:

- Alameda CTC seeks a full-time PIO who shall be the responsible charge for all activities associated with public information and engagement services for the 7SGSE project. This work consists of providing regular and continuous public information and engagement services for the program.
- **Equity Program Requirements:** LBCE

East Bay Greenway Multimodal Project (3 Opportunities)

Project Manager and Contact Info:

- Jhay Delos Reyes, Director of Project Delivery
jdelosreyes@alamedactc.org

Three Opportunities:

- San Leandro Broadmoor Blvd. to E. 14th St.
- Lake Merritt to Fruitvale BART
- Oakland 54th Ave. to Broadmoor Blvd.

East Bay Greenway Multimodal Project (3 opportunities) Cont'd

Summary of Project Scope:

- Alameda CTC will seek Construction Management services associated with the East Bay Greenway Multimodal – North Segment Project located in Oakland and San Leandro. The scope of services will include pre-construction work such as constructability and biddability review of the Plans, Specification and Estimate milestone deliverables, services needed to Advertise, Award and Administer the construction project consistent with Alameda CTC's Construction Management Administration Guide as well as provide close-out services.
- **Equity Program Requirements:** DBE

Rail Safety Enhancement Program (RSEP) – Phase B

Project Manager and Contact Info:

- Jhay Delos Reyes, Director of Project Delivery
jdelosreyes@alamedactc.org

Summary of Project Scope:

- Alameda CTC will seek Professional Services for all pre-construction phases associated with the Rail Safety Enhancement Program – Phase B program to deliver Section 130 Program funded crossings at High Street in Oakland and H Street in Union City.
- **Equity Program Requirements:** DBE

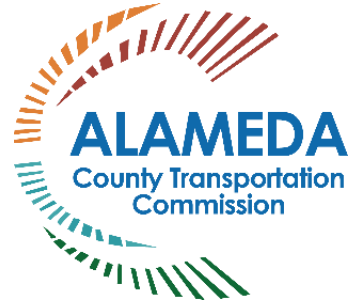
Rail Safety Enhancement Program (RSEP) – Phase A

Project Manager and Contact Info:

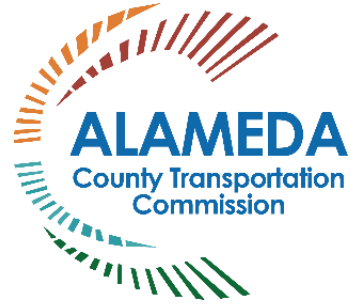
- Jhay Delos Reyes, Director of Project Delivery
jdelosreyes@alamedactc.org

Summary of Project Scope:

- Alameda CTC will seek Construction Management services associated with the Rail Safety Enhancement Program – Phase A located at various at-grade crossings within Alameda County.
- **Equity Program Requirements:** DBE



Q & A



Thank You

For more information, visit

www.AlamedaCTC.org



Doing Business With WETA



Contact Information

Terence Candell
Government & Regulatory
Affairs Specialist

candell@watertransit.org



WETA/SF Bay Ferry Overview



- Regional agency operating and expanding ferry service, tasked to coordinate emergency ferry service
- San Francisco Bay Ferry currently serves Alameda, Oakland, San Francisco, South San Francisco, Richmond and Vallejo
- Carries 3M pax annually with 15 high speed passenger-only ferry vessels

Disadvantaged and small business enterprise (DBE/SBE) programs

State Certifications Accepted

- **Department of General Services (DGS) ***
 - Small Business (SB)
 - Micro Small Business (Micro)
 - Small Business for the Purpose of Public Works (SB-PW)
- **California Department of Transportation (Caltrans) ***
 - State Minority-Owned Business Enterprise (SMBE)
 - State Women-Owned Business Enterprise (SWBE)

Federal Certifications Accepted

- **California Unified Certification Program (CUCP)**
 - Disadvantaged Business Enterprise (DBE)
- **U.S. Small Business Administration (SBA) 8(a) Small Business**

*** Size Affidavit Required**

Overall Triennial Goals for FFY23/24 through FFY24/25:

- **DBE 0.48%**
- **SBE 7.5%**

Blue & Gold Fleet

➤ **WETA contracts with Blue & Gold Fleet to operate, maintain and service WETA's vessels and facilities. Blue & Gold regularly purchases the following supplies/services for WETA's system:**

- **Janitorial services**
- **Carpet mat supply**
- **Cleaning supplies (brooms, mops, cleaning solutions, etc.)**
- **Office supplies (paper, printer toner, office electronics, etc.)**
- **Employee uniforms**
- **Temperature & pressure gauge instruments**
- **Storm water sampling**
- **Medical O2 refilling**
- **Industrial parts washing**
- **Elevator repair**
- **Refrigeration**
- **Electronic entry systems**
- **Engine filters**
- **Manhole covers**

Upcoming WETA Procurements

- San Francisco Pier 9 Float refurbishments – Construction Services
 - Issue Date: Q4 2023 | Est. amount: TBD
- Electric Ferry Vessel Construction – Construction Services
 - Issue Date: TBD | Est. amount: TBD
- Electric “Float” Dock Construction – Construction Services
 - Issue Date: TBD | Est. amount: TBD

Find all current WETA procurements at <https://weta.sanfranciscobayferry.com/procurement-opportunities>

Notification of Procurement Opportunities

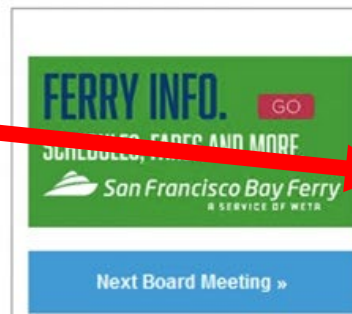
<https://weta.sanfranciscobayferry.com>

WATER EMERGENCY
TRANSPORTATION AUTHORITY

[Current Projects](#) [Opportunities](#) [Board of Directors](#) [About WETA](#)



WETA THE AGENCY THAT PROVIDES SAN FRANCISCO BAY FERRY SERVICE



FERRY INFO. GO
SCHEDULES, FARES AND MORE
San Francisco Bay Ferry
A SERVICE OF WETA
Next Board Meeting »

Procurement Opportunities

Enter your email below to receive email notifications of procurement opportunities.

* Email

GOLDEN GATE BRIDGE, HIGHWAY & TRANSPORTATION DISTRICT

BOC MEET THE BUYERS PROCUREMENT FORUM

NOVEMBER 2, 2023 | 10:00 AM - 11:30 AM



INTRODUCTIONS



Marcellus Jasper
Senior Buyer, Bridge Division



Artemisé Davenport
DBE Program Administrator

OVERVIEW

- ABOUT US
- DIVERSITY PROGRAM FOR CONTRACTS
- ORGANIZATIONAL STRUCTURE
- PROCUREMENT METHODS
- WHAT WE PROCURE
- VENDOR REGISTRATION
- STRATEGIES FOR SUCCESS
- SOCIAL EQUITY
- CONTRACTING OPPORTUNITIES
- CONTACTS
- QUESTIONS



ABOUT US

WWW.GOLDENGATE.ORG



MISSION STATEMENT

TO PROVIDE SAFE, EFFICIENT AND RELIABLE MEANS FOR THE MOVEMENT OF PEOPLE, GOODS, AND SERVICES WITHIN THE GOLDEN GATE CORRIDOR. IN CARRYING OUT THIS MISSION, THE DISTRICT OPERATES AND MAINTAINS THE GOLDEN GATE BRIDGE IN STRUCTURALLY SOUND CONDITION TO PROVIDE SAFE AND EFFICIENT TRAVEL FOR VEHICLES AND OTHER MODES OF TRANSPORTATION; PROVIDE PUBLIC TRANSIT SERVICES, SUCH AS BUSES AND FERRIES, WHICH OPERATE IN A SAFE, AFFORDABLE, TIMELY AND EFFICIENT MANNER; AND CARRIES OUT ITS ACTIVITIES IN A COST-EFFECTIVE AND FISCALLY RESPONSIBLE MANNER. THE DISTRICT RECOGNIZES ITS RESPONSIBILITY TO WORK AS A PARTNER WITH FEDERAL, STATE, REGIONAL AND LOCAL GOVERNMENTS AND AGENCIES TO BEST MEET THE TRANSPORTATION NEEDS OF THE PEOPLE, COMMUNITIES AND BUSINESSES OF SAN FRANCISCO AND THE NORTH BAY.

DIVERSITY PROGRAMS FOR CONTRACTS

DISADVANTAGED BUSINESS ENTERPRISE (DBE) AND SMALL BUSINESS ENTERPRISE (SBE)

DBE Overall Triennial Goal: 1.4% FFY 2022/2023 - 2024/2025

*SBE GOALS: CONTRACT SPECIFIC

STATE CERTIFICATIONS

Department of General Services (DGS) **Size Affidavit Required**

- Small Business (SB)
- Micro Small Business (Micro)
- Small Business for the Purpose of Public Works (SB-PW)

California Department of Transportation (Caltrans) **Size Affidavit Required**

- State Minority-Owned Business Enterprise (SMBE)
- State Women-Owned Business Enterprise (SWBE)

FEDERAL CERTIFICATIONS

California Unified Certification Program (CUCP) **Only acceptable certification for DBE goal credit**

- Disadvantaged Business Enterprise (DBE)

U.S. Small Business Administration (SBA) **Size Affidavit Required**

- 8(a) Small Business

*Meet SBA specific size standards and in no case exceed \$30.40M

ORGANIZATIONAL STRUCTURE

PROCUREMENT STAFF

Golden Gate Bridge Toll Plaza

- District and Bridge Divisions – Commodities and services commonly used by the entire District.

San Rafael Bus Division

- Bus procurements and related parts – Commodities and services unique to Bus Division.

Larkspur Ferry Divisions

- Ferry procurements and related parts – Commodities and services unique to Ferry Division.

ENGINEERING STAFF

- Responsible for District design and construction contracts.

PROCUREMENT METHODS

- **Micro Purchases** - any purchase of supplies or services that does not exceed \$2,500. **At least one informal quote is obtained.**
- **Informal (Small) Purchases** - informal bidding may be used for purchases estimated to cost 1) \$100,000 or less for materials, supplies, equipment and services; 2) \$50,000 or less for construction; 3) \$250,000 or less for federally-assisted ferry vessel repair, maintenance and alteration work; and 4) \$1,000,000 or less for non-federally-assisted ferry vessel repair, maintenance and alteration work. **At least three written quotes or proposals.**
- **Formal Sealed Competitive Bidding** - purchases estimated to cost 1) over \$100,000 for materials, supplies, equipment (except for certain types of rolling stock and technological equipment) and non-professional services; 2) over \$50,000 for construction; 3) over \$250,000 for federally-assisted ferry vessel repair, maintenance and alteration work; and 4) over \$1,000,000 for non-federally-assisted ferry vessel repair, maintenance and alteration work. **Lowest responsive and responsible bidder.**
- **Competitive Negotiations** - purchases of over \$100,000 for professional and non-professional services; certain types of rolling stock and any other purchases for which this method of procurement is deemed beneficial. **Request for Proposals (RFP) based on qualitative factors/price.**
- **Non-Competitive Purchases** - purchase of approved sole source procurements, emergency procurements, and other procurements as deemed to be in the District's best interest. **Best Interest/Sole Source.**
- **Cooperative Procurement** - cooperative procurement programs, intergovernmental agreements, joint procurements and piggyback procurements with other public agencies.

WHAT WE PROCURE



➤ COMMODITIES

- cameras
- computers
- construction/electrical supplies
- fuel
- heavy equipment
- janitorial supplies
- Paint

- PPE
- vehicles & ferry vessels
- software
- automotive
- photocopiers
- print materials
- respirators-filters

➤ SERVICE CONTRACTS

- advertising
- build/repair parking lots & ferry terminals
- construction projects
- copier maintenance/repair
- elevator repair

- carpet installation
- pest control
- film & video
- graphic design & printing
- uniforms

➤ PROFESSIONAL SERVICES

- accounting/auditing
- architectural and engineering services
- banking
- engineering design
- engineering investigation/study
- engineering plan/specifications

- information technology consulting
- insurance
- legal services
- management consulting
- materials sampling/testing
- medical examinations

VENDOR REGISTRATION

Procurement Portal

Golden Gate Bridge, Highway and Transportation District



Open Public Opportunities

Past Public Opportunities

My Opportunities

Status	Ref. #	Project	Close Date	Action
CLOSED	2023-D-075	On-Call Grants Management and Professional Services	Sep 6th 2023, 4:00 PM PDT	View Opportunity
CLOSED	2023-F-079	Tiburon Float Repairs	Aug 21st 2023, 11:00 AM PDT	View Opportunity
CLOSED	2023-D-039	Insurance Advisors and Brokerage Services	Aug 15th 2023, 4:00 PM PDT	View Opportunity
CLOSED	2023-B-015	Golden Gate Suspension Bridge Seismic Retrofit Project CMGC Preconstruction Services	Aug 4th 2023, 4:00 PM PDT	View Opportunity
CLOSED	2023-D-006	Microsoft and VMware Professional Services	Jul 26th 2023, 4:00 PM PDT	View Opportunity
CLOSED	2023-F-066	Refurbish MV Napa Waterjet Hydraulic Cylinders	Jul 25th 2023, 2:00 PM PDT	View Opportunity
AWARDED	2023-F-021	Scheduled Drydocking and Capital Improvements for MV Mendocino & MV Del Norte	Jul 12th 2023, 2:00 PM PDT	View Opportunity
CLOSED	2023-F-061	Sausalito Float Fender Replacement & Push Knee Modifications	Jul 10th 2023, 2:30 PM PDT	View Opportunity
AWARDED	2023-D-035	Storage Appliances for Data Center	May 26th 2023, 2:00 PM PDT	View Opportunity
AWARDED	2022-F-014	Larkspur Ferry Terminal Fuel Tanks Rehabilitation	May 23rd 2023, 2:00 PM PDT	View Opportunity

STRATEGY AND EVALUATION PROCESS



STRATEGIES FOR SUCCESS

Attend Pre-Proposal Meeting

- Clear up any confusion regarding project details, scope of work, and solicitation of documents.

Q&A Period

- Opportunity to address any uncertainty with the proposal requirements.

Proof Read Proposal

- Improve the quality of proposal by ensuring there are no typos, grammar errors, etc.

Proposal Meets Requirements

- Very important proposal meets evaluation criteria to prevent being considered “non-responsive.”

Interview Preparation

- Well-crafted presentation demonstrates professionalism and helps to better understand vendor proposal.

Request Debrief Meeting

- Vendors who are not selected for a proposal can request a debrief to understand ranking and opportunities for improvement.

SOCIAL EQUITY



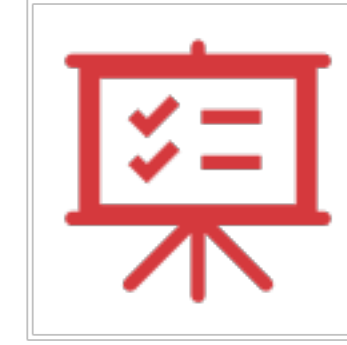
On January 27, 2023, the Board of Directors approved an item that allows for the inclusion of Social Equity as an evaluation factor in some District best value procurements.



Social Equity refers to initiatives that promote the fair, just and equitable distribution of public services and implementation of public policy; and the commitment to promote fairness, justice, and equity in the business relationships that are essential to the organization's operations



The District seeks to conduct business with suppliers who demonstrate responsible business practices through social equity and positive economic impacts to the community. This self-regulatory action reflects the District's accountability and commitment to contributing to the well-being of the community



As with other evaluation criteria in best value procurements, the criteria would be evaluated and scored by a committee of District staff and/or technical subject matter experts. The resulting points would be a portion (5% to 10%) of the overall available points.

UPCOMING CONTRACTING OPPORTUNITIES

Solicitation Number	Contract Name	Projected Advertisement	Estimate \$
2023-BT-043	Automation and Upgrade of D4 Slide Gate	October 2023	TBD
2023-D-040	Medical Review Officer	October 2023	TBD
2023-B-092	Consultant Services for Tolling, Electronic Payments, and Data Analysis	October 2023	TBD
2023-BT-072	San Rafael Bus Facility Parking Lot Improvements and Solar Panel Installation	November 2023	\$5.5M
2023-D-088	Health and Welfare Insurance Consultant Services	November 2023	\$750K
TBD	IT Project Management/Business	November 2023	TBD
TBD	Routine Drydocking of the M.S. Marin	November 2023	\$750K
TBD	Routine Drydocking of the M.S. San Francisco	November 2023	\$750K
2023-BT-060	ZEB On-Call Consulting Services	November 2023	\$2M
2023-BT-047	Heavy Duty Batteries	November 2023	TBD
2023-MD-028	Diesel & Unleaded Gasoline	November 2023	TBD
2023-MD-069	Oil Analysis	November 2023	TBD
TBD	Fuel Hose Replacement	December 2023	\$50K
2023-F-073	San Francisco Ferry Terminal Physical Security Improvement	January 2024	\$702K

PROCUREMENT DEPARTMENT CONTACTS

Administration

Brian Garrity, CPSM, C.P.M., CPPB, Director of Procurement
415.923.2208

bgarrity@goldengate.org

Theresa Fukuno, CPCP, Procurement Program Analyst
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tfukuno@goldengate.org

Bus Division

Marianne Waterman, Senior Buyer (services and equipment)
415.257.4481

mwaterman@goldengate.org

Jeff Magee, Buyer (services)
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Ferry Division

Johnathan Lucas, CPSM, CPPB Contracts Officer
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Bridge and District Divisions

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kjquick@goldengate.org

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Kimberly Barnard, CPPB, Senior Buyer (services)
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kbarnard@goldengate.org

Dodie Goldberg, CPPB, Senior Buyer (services)
415.923.2087

dgoldberg@goldengate.org



Thank you for joining us today.



The background of the slide is a photograph of a white AC Transit bus with a green tint. The AC Transit logo is visible on the side of the bus. The logo consists of a large, stylized 'A' followed by the word 'TRANSIT' in a bold, sans-serif font. The 'A' is white with a green outline, and 'TRANSIT' is green with a white outline. The bus is parked on a street, and the background shows a building and a street sign.

Doing Business With AC Transit

Michael Silk, Procurement & Materials

Contracts@ACTransit.org

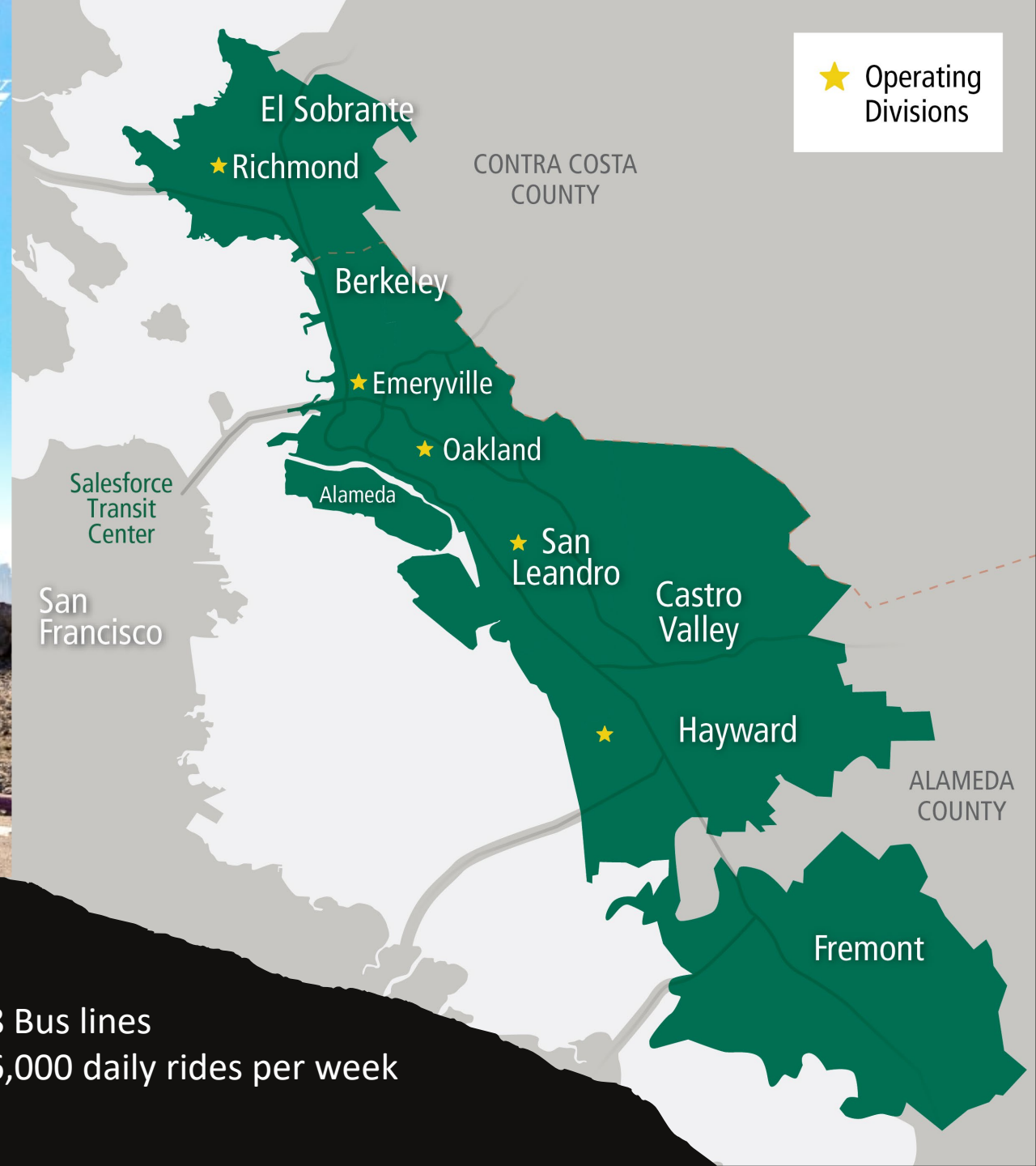
Brooklyn Moore-Green, Contracts Compliance

Contractscompliance@ACTransit.org

11/3/23

Agenda

1. About AC Transit
2. How to Do Business with ACT
3. Success Strategies
4. Upcoming Projects
5. DBE/SBE Program
6. Q/A



About AC Transit

- One of the largest public bus system
- Serving 13 cities Alameda and Contra Costa counties
- Leader in ZEB fleet and infrastructure (H2 is 9% of fleet)
- 128 Bus lines
- 146,000 daily rides per week

How to Do Business with ACT- Walk Through www.actransit.org/bids

Getting Around Fares Customer Stay Connected **About Us** TRANSLATE

- Mission, Vision & Strategy
- Executive Staff
- Facts & Figures
- Data API & Resource Center
- History
- Careers
- Legislative Affairs
- Retirement
- Capital Projects
- Awards
- Newsroom
- Doing Business with AC Transit**
- Board of Directors

Board Policies

Doing Business with AC Transit

Procurement Opportunities Doing Business Advertise on Buses/Shelters

Open Bids

Click on the button below to see currently open solicitations. Best viewed on Microsoft Edge.

Supplier Portal

All bidders, proposers, vendors, and contractors must be registered in AC Transit's Supplier Portal. Registered entities will be notified via email of any procurement that corresponds to their registered NAICS codes.

Prospective business partners can find open solicitations and/or register as a vendor with us via the link below.

Contract Awards

Click here to view recently awarded contracts. Best viewed in Microsoft Edge.

Vendor Registration Guides Bidder Guides

Manager Self-Service Bidding Opportunities

Time Zone [Dropdown] Date Format [MMDDYY] [Apply]

Bidding Event Information 1 row

Event Name	Business Unit	Event ID	Event Format	Event Type	Ends In	Start Date	End Date	Details
Mission Boulevard Transit Signal Priority Project	AC Transit	2024-1620	Sell	RFx	27 days	10/30/2023 11:20 AM PST	11/29/2023 02:00 PM PST	>



Solicitations and Registration

Procurement Portal AC Transit



Open Public Opportunities

Past Public Opportunities

My Opportunities

Search

Status ▲ Ref. # ▾ Project ▾ Close Date ▾ Days Left ▾ Action ▾

There are no open projects at this time.

[Technical Support](#) [Portal Security](#) [Terms of Service](#) [Privacy Policy](#) [Sitemap](#)

Powered by
 Bonfire

Log in or Register

Hide

Log in with your Bonfire Account

Email

Password

Log in [Forgot your password?](#)

New Vendor Registration

[Create your free Bonfire account »](#)

Need Help?

[Contact Bonfire Support here »](#)

Interested Subcontractors

Search

Vendors ▲ Contact ▾ Email ▾ Phone ▾ Certified Small Business ▾ Please provide verification (number and agency) of your Small Business Certification. ▾ Subcontract Services ▾

No data available in table



INFORMATION NEEDED TO REGISTER



BUSINESS INFORMATION (NAME,
ADDRESS, PHONE)

TAX IDENTIFICATION NUMBER IS
MANDATORY TO DETECT
DUPLICATES



CONTACT INFORMATION (NAME,
TITLE, EMAIL ADDRESS, PHONE)



SMALL BUSINESS STATUS (WITH
CERT)

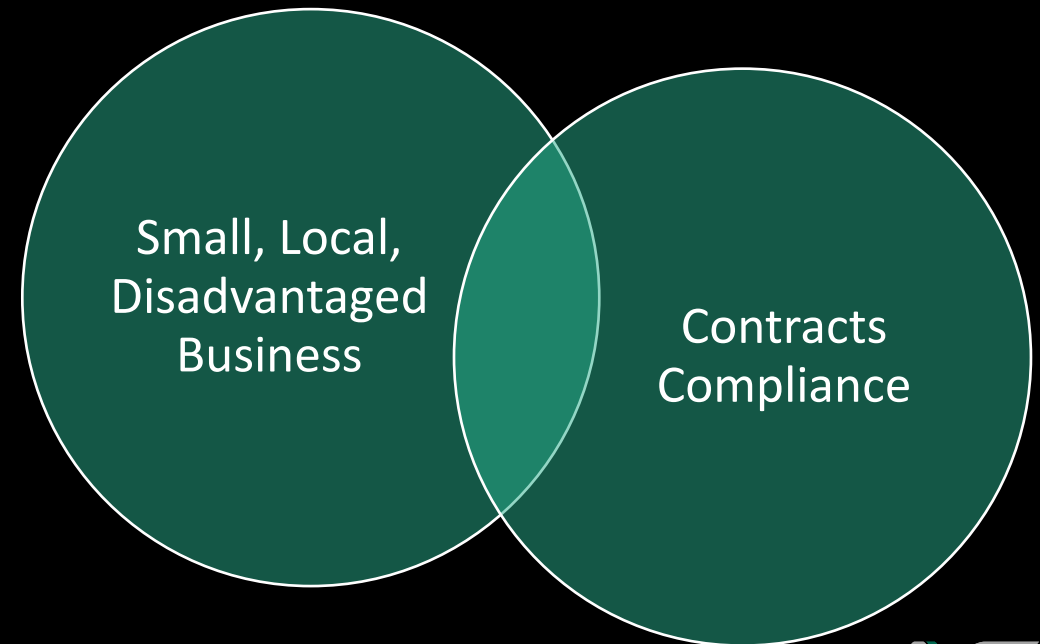


NAICS CODES FOR
SERVICES/PRODUCTS OFFERED

Contracts Compliance at AC Transit

Goals, Diversity Programs, Certification

- SBE/SLBE
 - **Ten Percent (10%) Small Business Contract Goal**
 - **Ten Percent (10%) Local Business Contract Goal**
 - Set Asides
 - Bid Preference Points
 - Based on NAICS and availability
- DBE
 - Agency Goal – **24%**
 - No contract specific goals (Western States Paving Co. case)
 - No geographic based criteria
- Certifications
 - AC Transit isn't a certifying agency
 - Regional partners' certifications accepted
 - Accept DGS, CUCP, SBA



Regional Certifications

California Small Business Program or Small Business for the Purpose of Public Works Certification
[Apply For or Re-apply as Small Business, Disabled Veteran Business Enterprise \(ca.gov\)](#)

Alameda County Small and Emerging Business Program
[Small, Local and Emerging Businesses - General Services Agency - Alameda County \(acgov.org\)](#)

Contra Costa County Small Business Program
[Small Business Enterprise Programs | Contra Costa County, CA Official Website](#)

BART Small Business Program
[Office of Civil Rights - Equity Programs and Certification Programs | bart.gov](#)

Alameda CTC
[Local Business Contract Equity Program - Alameda CTC](#)

Port of Oakland
[Local & Small Business Certification | Port of Oakland](#)

City of Oakland
[City of Oakland | Apply for Local Business Certification \(oaklandca.gov\)](#)

U.S. Dept. Of Transportation/Cal. Unified Certification Program
[DBE Certification Information | Caltrans](#)

U.S. Small Business Administration
[SBA Certify - Small Business Administration | SBA Certify – Small](#)

San Francisco Local Business Program
[Get certified as an LBE | San Francisco \(sf.gov\)](#)

Santa Clara Valley Transportation Authority
[Business Diversity Programs | VTA](#)



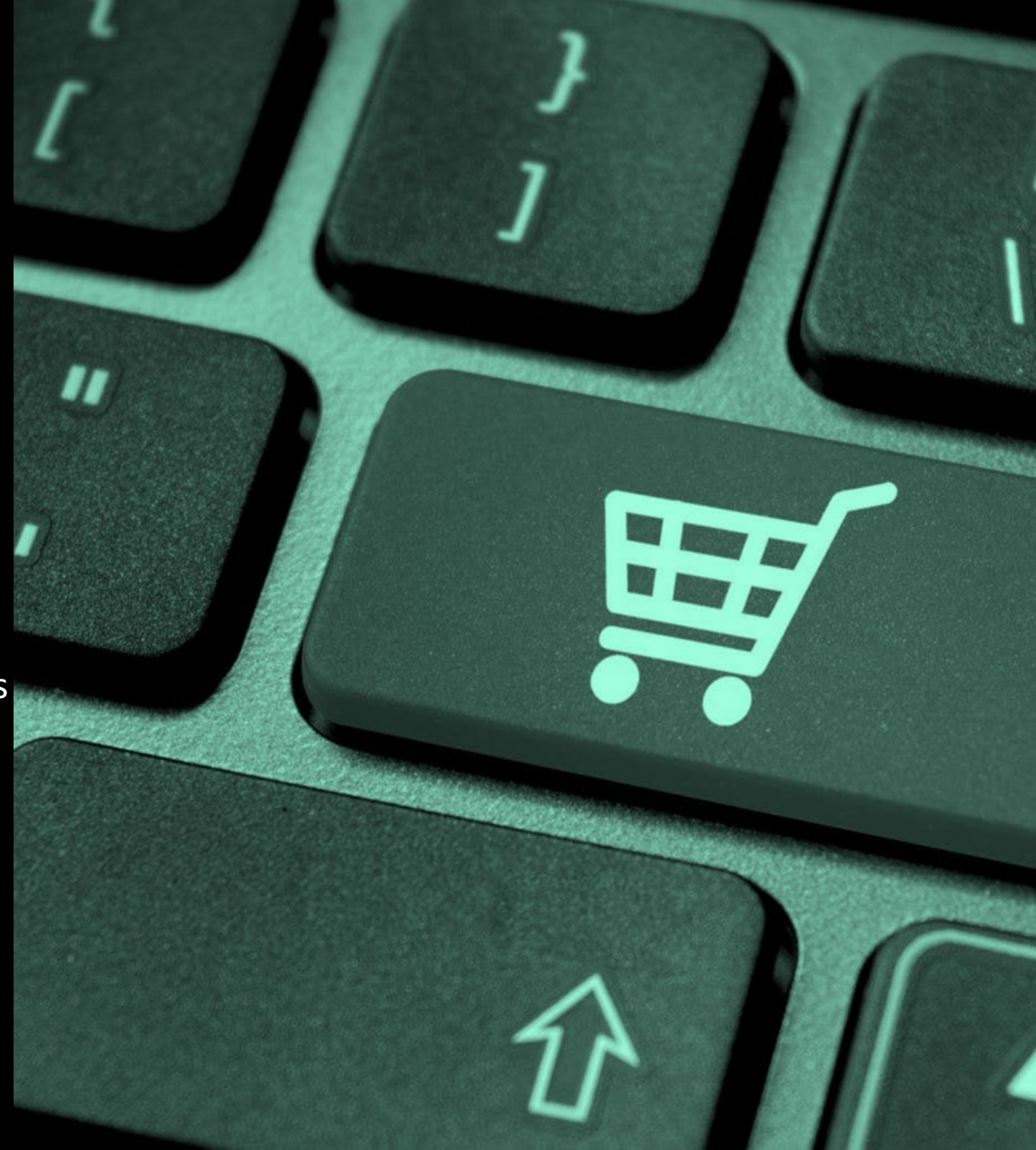
What does AC Transit Buy?

Goods

- Office Supplies
- IT Equipment
- Signage
- Electronic Equipment
- PPE
- Software
- Industrial Goods
- Raw Materials
- Etc

Services

- Janitorial Services
- Temporary Staffing Services
- Architecture & Engineering
- Construction Services
- Project Management Services
- IT Services
- Financial & Risk Management
- Marketing & Advertising Services
- Security Services
- Pest Control
- Etc.



Success Strategies

A hand in a dark suit jacket is shown from the top right, moving a black chess piece (a knight) on a chessboard. The chessboard is in the foreground, with several white and black pieces visible. The background is dark and out of focus.

- ✓ Register!
- ✓ Attend the Pre-Proposal or Pre-Bid Meetings
- ✓ Know the *SBE goal* for the RFQuote, RFP, IFB, RFQ
- ✓ Don't be afraid to ask questions during the Q & A period.
- ✓ View past solicitation information
- ✓ Request debrief meetings
- ✓ Proof-read Proposals and Bids!
- ✓ Keep the proposal to just the scope of the solicitation. Minimum reqs + no extra costs
- ✓ Be sure all required information is included!

Upcoming Projects

- 2023-1579 RFP-On-Site and After-Hours Collection & Testing Services
- 2024-1618 IFB-CMF Single Wall UST Replacement
- 2024-1619 RFQ-10th Flr Exec Conf Room Elec Reno
- 2024-1621 IFB-Pest Control Services (District-wide)
- 2025-1606 RFP-East Bay Paratransit Consortium (EBPC) Broker ADA Paratransit Services for AC Transit and BART
- 2025-1628 RFP-East Bay Paratransit Consortium (EBPC) ADA PCO Services for AC Transit and BART



2024 Projects

- 2024-1623 RFQ-Transit Shelter Redesign
- 2024-1627 RFP-Transit Shelter Advertising (*repost*)
- 2024-xxxx RFP-Elevator Maintenance (District-wide)
- 2024-xxxx PO-Vending Machines (District-wide)
- 2024-xxxx CO-OP AGT PURCH-First Aid Safety Supplies (District-wide)
- 2024-xxxx RFP-CRM Replace
- 2024-xxxx IFB-Durant/McArthur/International Quick Build
- 2024-xxxx RFQ-Engine Inspection Services





TRANSIT

Thank you,
Questions (Please state
your Name and company)?

Please Register



SONOMA-MARIN AREA RAIL TRANSIT

1



DOING BUSINESS THE “**SMART**” WAY

MEET THE BUYERS – 11/2/2023

AGENDA

2

Introductions

Today's Objective

About SMART

How to Do Business with SMART

Strategies for Success

Upcoming Opportunities

Connect with Us!

Introductions

SMART's Procurement Team

- Ken Hendricks, Procurement Manager
- Paul Fenimore, Purchasing Analyst
- Nicole Masters, Purchasing Assistant
- Email us: procurement@sonomamarintrain.org

SMART's Disadvantaged Business Enterprise Liaison (DBELO)

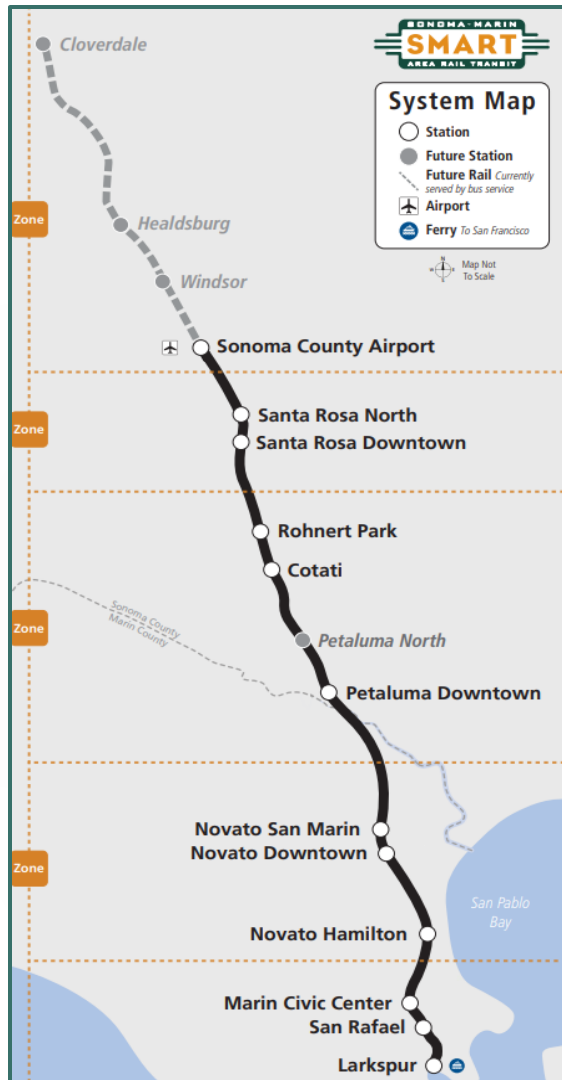
- Heather McKillop, Chief Financial Officer

Today's Objective

- Learn how to connect with us!
- Understand our process!
- Learn strategies for success!
- Gain insight to upcoming procurements

ABOUT SMART

5



The Bay Area's newest passenger rail service providing safe, reliable and congestion-free transportation option for Marin and Sonoma Counties

- 12 Existing Stations
- 2 Station under Construction
- 2 Future Stations Planned

- ≈ 45 Miles of Track In Operation
- ≈ 3 Miles of Track In Construction
- ≈ 22 Miles of Track Planned

- Ongoing Multi-Use Pathway Project

HOW TO DO BUSINESS WITH SMART?

6



Portal

Log in / Register

Procurement Portal Sonoma-Marín Area Rail Transit



Department: All

[Log in](#) [Open Public Opportunities](#) [Past Public Opportunities](#)

Search

Status	Ref. #	Project	Department	Close Date	Days Left	Action
OPEN	OP-PS-23-003	Learning Management System	Outreach	Nov 15th 2023, 2:00 PM PST	16	View Opportunity

[Technical Support](#) [Portal Security](#) [Terms of Service](#) [Privacy Policy](#)

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Bonfire

<https://sonomamarintrain.bonfirehub.com>

INFORMATION NEEDED TO REGISTER

7



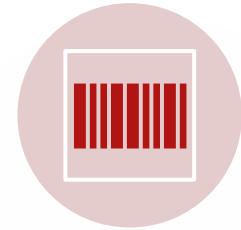
BUSINESS INFORMATION
(NAME, ADDRESS,
PHONE)



CONTACT INFORMATION
(NAME, TITLE, EMAIL
ADDRESS, PHONE)



BUSINESS WEBSITE



NAICS CODES FOR
SERVICES/PRODUCTS
OFFERED



CONTRACTOR LICENSE #
(IF APPLICABLE)



DEPARTMENT OF
INDUSTRIAL RELATIONS
REGISTRATION #
(IF APPLICABLE)



DBE/SBE CERTIFICATION
INFORMATION AND
DOCUMENTATION



SAM.GOV ENTITY ID #
(IF APPLICABLE)

HOW TO DO BUSINESS WITH SMART?

8



Portal

Log in / Register

OP-PS-23-003 - Learning Management System

Sonoma-Marín Area Rail Transit [Back to list](#)



Project Details

Project: Learning Management System

Ref. #: OP-PS-23-003

Department: Outreach

Type: RFP

Status: OPEN

Open Date: Oct 23rd 2023, 11:00 AM PDT

Intent to Bid Due Date: Nov 15th 2023, 2:00 PM PST

Questions Due Date: Nov 6th 2023, 5:00 PM PST

Close Date: Nov 15th 2023, 2:00 PM PST

Days Left: 16

Project Description:

The Sonoma-Marín Area Rail Transit District (SMART) is a Special District within the State of California that owns, maintains, and operates passenger rail service in Sonoma County and Marín County. In addition to passenger rail service, SMART is a common carrier that owns and operates freight rail services within Sonoma County, Marín County, and Napa County.

SMART is seeking Proposals from qualified and experienced firms to provide a Learning Management System ("LMS") that provides on demand training to designated SMART employees ("Users"). The LMS will schedule individual training sessions for Users, provide subject matter testing, scoring and reporting as required, and keep track of individual User activities on the LMS. The training and testing materials will consist of materials produced by SMART and materials produced by Consultant.

October 2023

prev next

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		11a OPEN				
29	30	31	1	2	3	4
OPEN						



What does SMART Buy?

9

Goods

- Office Supplies
- IT Equipment
- Signage
- Electronic Equipment
- PPE
- Software
- Industrial Goods
- Raw Materials
- Etc.

Services

- Janitorial Services
- Temporary Staffing Services
- Architecture & Engineering Services
- Construction Services
- Project Management Services
- IT Services
- Financial & Risk Management Services
- Marketing & Advertising Services
- Security Services
- Etc.

Strategies for Success

10

- **Attend the Pre-Proposal or Pre-Bid Meetings**
 - Great networking opportunity with the primes and agency staff.
- **Don't be afraid to ask questions during the Q & A period.**
 - This shows engagement and helps you refine your bid or proposal.
- **View past solicitation information**
 - Learn the Proposal/Bid format, prepare for future opportunities, become familiar with bid forms and terminology, etc.
- **Request debrief meetings**
 - If your firm is not selected for a contract or award, many agencies offer a debrief opportunity to discuss your proposal – Request one!

Strategies for Success

- **Proof-read Proposals and Bids!**
 - Typos, grammar, and using incorrect Agency information gets noticed.
- **Customize your Proposal/Bid**
 - Teams can tell when a proposal or bid feels cookie-cutter.
- **Keep the unnecessary sales/marketing propaganda away**
 - Be concise and to the point, while showcasing your expertise.
- **Be sure all required information is included!**
 - Don't be deemed non-responsive right out of the gate!

UPCOMING OPPORTUNITIES

GENERAL & PROFESSIONAL SERVICES	
DESCRIPTION	ESTIMATED RELEASE
Learning Management System (LMS)	CURRENTLY OPEN
Website Re-Design and Support Services	WINTER 2023
Printing Services	WINTER 2023
On-Call Equipment Derailment Recovery Services	WINTER 2023
Civic Engagement and Polling Services	WINTER 2023
On-Call Engineering Design Support Services	WINTER 2023
Design of Puerto Suello Tunnel Pathway	WINTER 2023
Quality of Life & Economic Analysis	WINTER 2023
Design of Santa Rosa Station 4 th Street Ped Crossing Access	SPRING 2024
On Call Tree Trimming, Removal, and Related Services	SPRING 2024
On Call Systems Engineering Services	SPRING 2024
Payroll System and Support Services	SPRING 2024
Janitorial Services	SPRING 2024



UPCOMING OPPORTUNITIES

CONSTRUCTION / REPAIR / INSTALLATION	
DESCRIPTION	ESTIMATED RELEASE
Track Surfacing and Ballast Restoration Project	WINTER 2023
Wayfinding Signage Project	SPRING 2024
Design and Permitting of Windsor to Healdsburg Passenger Rail Service and Pathway	SPRING 2024
Riparian Mitigation Implementation Project	SPRING 2024
Russian River Bridge Rehabilitation and Pathway Design and Construction	SPRING 2024
Brazos Branch Timber Bridge Repairs – Phase II Project	SPRING 2024
Construction of Non-Motorized Pathway – Hannah Ranch to South Rowland Blvd	SUMMER 2024





Register with SMART's Procurement Portal
<https://sonomamarintrain.bonfirehub.com>

Connect with us:

www.SonomaMarinTrain.org

www.BeTrackSMART.org



Meet the Buyers - Procurement Forum

Business Outreach Committee



San Francisco
County Transportation
Authority

November 2, 2023

Agenda

1. Who We Are
2. How to do Business with Us
3. What do We Buy?
4. Overview of
Upcoming Opportunities
5. Questions & Answers



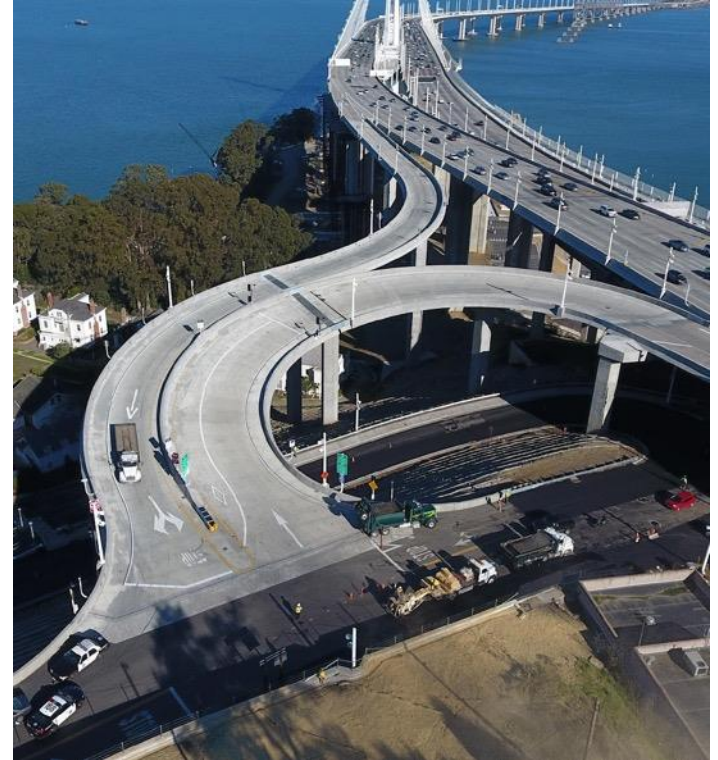
San Francisco
County Transportation
Authority

Transportation Authority: Who we are



We plan, fund and deliver SF transportation projects

- **Plan:** Long-range and other city planning activities
- **Fund:** SF's half-cent sales tax for transportation and other funding sources
- **Deliver:** and oversee major capital projects
- **Manage congestion:** SF's congestion management agency



TIMMA: Who we are



Treasure Island Mobility Management Program

- Transit Pass Program and Transportation Affordability Plan
- New ferry service
- On-island shuttle service
- East Bay bus service



How to do Business with Us



**San Francisco
County Transportation
Authority**

Notifications of Business Opportunities



San Francisco
County Transportation
Authority

Sign up on our e-mail list for notification of future opportunities at www.sfcta.org/stay-connected

Select type of opportunities you are interest in

A screenshot of the San Francisco County Transportation Authority website's 'Stay Connected' sign-up form. The page has a dark teal header with the agency logo and name on the left, and navigation links for 'Projects & Studies', 'Funding', 'Policies & Initiatives', 'Tools & Data', 'What's Happening', and 'About Us' in the center. On the right of the header are language options: 'English', 'Español', 'Filipino', and '中文'. A search bar is located in the top right corner. The main content area is white and titled 'Stay Connected'. Below the title is a 'Subscribe' heading. The form includes three input fields: 'Email Address' (with a red asterisk and 'indicates required' text), 'ZIP code', and 'Phone number'. Below these fields is a checkbox labeled 'Would you like to receive our monthly newsletter?' which is checked. At the bottom, there is a section titled 'Get updates on studies/planning efforts' with three unchecked checkboxes: '101/280 Carpool and Express Lane Project', 'District 4 Mobility Study', and 'Downtown Congestion Pricing'.

Transportation Authority Funding Type and Certifications



San Francisco
County Transportation
Authority

FUNDING TYPE	ACCEPTED CERTIFICATIONS
Federal	<ul style="list-style-type: none">• DBE from California Unified Certification Program (CUCP): https://dot.ca.gov/programs/civil-rights/dbe-search
State	<ul style="list-style-type: none">• DBE from CUCP• SBE and/or DVBE from California Department of General Services (DGS): dgs.ca.gov/pd
Local	<ul style="list-style-type: none">• DBE from CUCP• SBE and/or DVBE from DGS• DBE and/or LBE from the Transportation Authority: sfcta.org/dbe• LBE from City and County of San Francisco: sfgov.org/cmd/LBE-CERTIFICATION• LGBTBE from California Public Utilities Commission: http://www.cpuc.ca.gov/supplierdiversity/

What do we buy?



**San Francisco
County Transportation
Authority**

Purchase Categories



San Francisco
County Transportation
Authority

Project procurements:

- Construction services
- Construction management services
- Environmental studies
- Strategic communications / public outreach
- Traffic monitoring
- Transportation planning and design
- Travel demand
- Website design / development

Recurring procurements:

- Financial services
- Information technology
- Legal services
- Legislative advocacy services

Upcoming Opportunities



**San Francisco
County Transportation
Authority**

Upcoming Opportunities



San Francisco
County Transportation
Authority

1. **Pennsylvania Avenue Extension Pre-Environmental Bridging Study**
2. **Construction Services for Yerba Buena Island Hillcrest Road Improvement Project**
3. **Construction Services for Yerba Buena Island Torpedo Building Preservation and Pier E2 Phase 2 Projects**
4. **Construction Services for Treasure Island Ferry Terminal Enhancements**

Agency Contact



San Francisco
County Transportation
Authority

For questions, please contact:

Ron Leong
Management Analyst
Ronald.Leong@sfcta.org

For more information, please visit:
SFCTA.org/contracting



Questions & Answers



**San Francisco
County Transportation
Authority**

Thank you.

sfcta.org



**San Francisco
County Transportation
Authority**



Meet the Buyers: Procurement Forum

**November 2, 2023
10:00 am to 11:30 am**

Ian Berry, Purchasing Assistant

iberry@scmtd.com

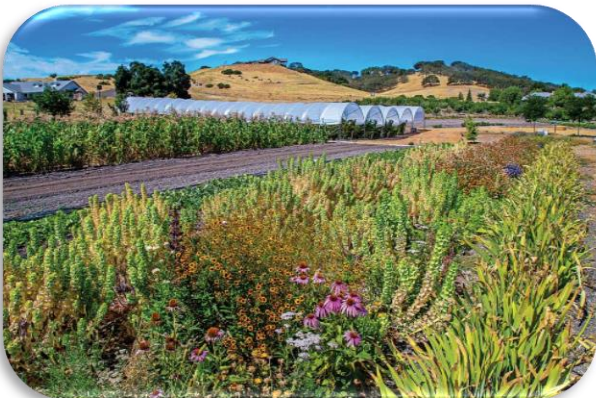
831.420.2573 x1704

About Santa Cruz METRO

Our Mission Statement:

To provide easy-to-use, convenient transportation for residents while protecting the environment and building better communities.





738
Stops



94
Buses



24
Routes

One Ride at a Time Campaign



One Ride at a Time is a campaign that gives everyone in Santa Cruz County an opportunity to protect our extraordinary natural resources just by simply riding the bus. Every ride is a donation to the Monterey Bay National Marine Sanctuary Foundation and the Bay of Life Fund.

Our home, the Monterey Bay region, is the hottest hotspot for biodiversity in North America according to a study conducted by The Nature Conservancy. Its dynamic confluence of land and sea creates unique ecosystems and supports iconic wildlife from secretive mountain lions to majestic blue whales.

One Ride at a Time Campaign

Donations go to...



BAY OF LIFE
FUND



One Ride at a Time Campaign



One Ride at a Time Campaign



One Ride at a Time Campaign



One Ride at a Time Campaign



DBE Outreach

- As Santa Cruz METRO anticipates using all of its available federal funding to purchase Rolling Stock, and these purchases are not subject to the DBE goal-setting process, the calculation using two-step methodology results in a DBE goal of 0% for FFY24-FFY26
- While DBE opportunities for federally-funded projects during this triennial period are not anticipated, Santa Cruz METRO will continue to seek small and disadvantaged business participation on contracts, regardless of funding source.



DOING BUSINESS WITH SANTA CRUZ METRO

Santa Cruz METRO has partnered with Bonfire Interactive to create a procurement portal that will allow vendors to receive notifications of business opportunities and submit bids and proposals to Santa Cruz METRO digitally.

You can access the portal using this link:

<http://scmtd.bonfirehub.com>

Registration is easy and free. Select at least one or more NAICS codes for your business or organization. Our solicitations will be set up using those codes and will be matched to vendors with the same codes.

BONFIRE PORTAL

Procurement Portal Santa Cruz METRO



[Log in](#)

[Open Public Opportunities](#)

[Past Public Opportunities](#)

Status	Ref. #	Project	Close Date	Days Left	Action
OPEN	23-06	Installation of Five (5) Additional Chargers to Existing EV (Electric Vehicle) Charging Infrastructure for Battery Electric Buses	Nov 17th 2023, 2:00 PM PST	18	View Opportunity

[Technical Support](#) [Portal Security](#) [Terms of Service](#) [Privacy Policy](#)

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 Bonfire



Request for Proposals ("RFP")

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Request for Proposals (RFP)

For **Bidtitle**

Santa Cruz METRO RFP No. **Bidnumber**

Date Issued: **Issuedate**

Proposal Deadline: **Duedate** before 5 pm PT

Formal Questions accepted until **Due Date**

Download RFP documents and submit proposals at:
<https://scmt.d.bonfirehub.com>



Contents of this RFP

Part I.	Instructions to Proposers
Part II.	Forms
Part III.	Specifications
Part IV.	General Conditions
Part V.	Professional Services Contract
Part VI.	Federal Transit Administration (FTA) Requirements

PART I

INSTRUCTIONS TO PROPOSERS

1. **GENERAL:** These instructions form a part of the contract documents and shall have the same force as any other portion of the contract. Failure to comply may subject the proposal to immediate rejection.
2. **PROPOSER RESPONSIBILITY:** Santa Cruz Metropolitan Transit District ("Santa Cruz METRO") has made every attempt to provide all information needed by Proposers for a thorough understanding of project terms, conditions, and requirements. It is expressly understood that it is the responsibility of Proposers to examine and evaluate the work required under this RFP and the terms and conditions under which the work is performed. By submitting a proposal, Proposer represents that it has investigated and agrees to all terms and conditions of this RFP.

3. **SUBMISSION OF PROPOSALS TO SANTA CRUZ METRO:** Proposals must be submitted by upload to the Procurement Portal at <https://scmt.d.bonfirehub.com> prior to 5:00 p.m. on **Duedate**. Hard copy submissions will NOT be accepted. Hard copies received will be returned (unopened) to Proposers without consideration.

Any contract or purchase order entered into as a result of this RFP shall incorporate the RFP and the proposal submitted by successful Proposer. In the event of conflict between the proposal and any other contract document, the other contract document shall prevail unless specified otherwise by Santa Cruz METRO.

4. **LATE PROPOSALS:** Proposals received after the date and time indicated herein shall not be accepted and shall not be opened. Requests for extensions of the proposal closing date or time will not be granted.
5. **PARTIAL PROPOSALS:** No partial proposals shall be accepted.
6. **WITHDRAWAL OR MODIFICATION OF PROPOSALS:** Proposals may not be modified after the time and date proposals are opened. Proposals may be withdrawn by Proposer at any time **before** proposal opening via Santa Cruz METRO's Procurement Portal.

For instructions on how to modify or withdraw a submitted proposal, please refer to the Bonfire article "Can I revise my submission?" here: [\[Confirm link, it changes frequently. Latest update 1/12/2023\]](#)

<https://vendorsupport.gobonfire.com/hc/en-us/articles/6848514343447-Can-I-revise-my-submission->

7. **QUESTIONS OR CHANGES TO THE RFP RECOMMENDED BY PROPOSERS:** All questions and requests for clarification or modification of the RFP should be submitted via the Procurement Portal by clicking on the "Opportunity Q&A" tab of the solicitation, in the "Messages" section. Note the deadline for Formal Questions listed on the front of the RFP document and in the solicitation timeline. For changes recommended to the RFP, Proposers are required to provide the value of each proposed modification and a brief explanation as to why the change is requested. Value shall be defined as the cost or savings to Santa Cruz METRO and the advantage to Santa Cruz METRO of the proposed change.

Proposers will not be able to submit questions via the Procurement Portal after the deadline for formal questions has passed. General inquiries following the deadline can be emailed to Joan Jeffries,

Invitation for Bids ("IFB")

SANTA CRUZ METROPOLITAN TRANSIT DISTRICT

Invitation for Bids (IFB) for **Bidtitle**

Santa Cruz METRO IFB No. **bidnumber**

Date Issued: **Issuedate**

Jobwalk: **walkthru** at 10:00 a.m.

Location: _____

Attendance is not mandatory but strongly encouraged

Download IFB documents and submit bids at:
<https://scmt.d.bonfirehub.com>

Bid Deadline: 2:00 p.m., **Duedate**



Contents of this IFB

Part I.	Instructions to Bidders
Part II.	Bid Form
Part III.	General Conditions of the Contract
Part IV.	Special Conditions of the Contract
Part V.	Sample Contract
Part VI.	Construction Specifications
Part VII.	[remove if not FTA funded] FTA Requirements for Construction Contracts

PART I

INSTRUCTIONS TO BIDDERS

1.01 THE PUBLIC WORK

- A. The Santa Cruz Metropolitan Transit District (Santa Cruz METRO) is requesting sealed bids for a fixed-price contract for **Bidtitle**. This public work shall include the furnishing of all supervision, labor, materials, freight, transportation, equipment, supplies, tools, services and other work as defined in the Invitation For Bid (IFB) No. **bidnumber** for this Project.
- B. **[Remove if not federally funded]** This public work is funded in part with federal assistance and as a result, the bidder must adhere to all federal requirements which are a part of this Contract. This includes the requirement of submitting with the bid certain certifications required by federal laws and regulations. By submitting a bid, the bidder warrants that it has read and understood the entire IFB, including Part VII (Federal Transit Administration (FTA) Requirements for Construction Contracts) of the IFB, and agrees to fulfill all the terms and conditions of the contract, including Part VII, if selected as the Contractor.

1.02 COORDINATION, INTERPRETATION, AND EXAMINATION OF CONTRACT DOCUMENTS

This Invitation for Bids (IFB) includes the following parts: (I) Instructions to Bidders, (II) Bid Form, (III) General Conditions of the Contract, (IV) Special Conditions of the Contract, (V) Sample Contract, (VI) Construction Specifications, **[remove if not federally funded and add "and" before (VI)]** and (VII) FTA Requirements. The Contract will include all the IFB parts identified above, any attachments, any addenda that Santa Cruz METRO issues during the IFB process, and the Contractor's submitted bid, as accepted by Santa Cruz METRO. No oral contract or conversation with any Director, agent or employee of Santa Cruz METRO, either before or after the execution of the Contract, shall affect or modify any of the terms or obligations contained therein.

- A. The Bidder (also referred to as "Contractor") shall thoroughly examine and become familiar with all of the various parts of the bid documents and determine the nature and location of the Work, the general and local conditions, and all other matters which can in any way affect the Work under this Contract. Failure to make an examination necessary for this determination shall not release the Bidder from the obligations of this Contract. Bid submission is Contractor's acknowledgment that it has examined the job site and bid documents and is satisfied with:
1. General and local conditions to be encountered
 2. Character, quality, and scope of work to be performed
 3. Quantities of materials to be furnished
 4. Character, quality, and quantity of surface and subsurface materials or obstacles
 5. Requirements of the Contract

1.03 PRE-BID CONFERENCE AND JOB WALK

A pre-bid conference will be held on **walkthru** at 9:30 a.m. at the following location:

Santa Cruz Metropolitan Transit District
110 Vernon Street
Santa Cruz, California 95060

Upcoming Projects FY24-FY25

DESCRIPTION	Anticipated Issue Date	\$
On-Call Civil Engineering & Surveying Services	FY24-25	TBA
Federal Legislative Representative Services	FY24-25	TBA
New Gates at Bay 11 Route 4	FY24-25	\$55,969.00



Questions & Thank You!



Eastern Contra Costa Transit Authority (Tri Delta Transit)



Introductions

- Tania Babcock, Disadvantaged Business Enterprise Liaison Officer
 - civilrights@eccta.org
- Joe Chappelle, Manager of Administrative Services
 - Procurement Manager, procurement@eccta.org

Located at 801 Wilbur Avenue, in Antioch, CA 94509

O: 925-754-6622, F: 925-757-2530

Website: www.trideltatransit.com

Goals

- Learn who we are, what we do, and how best to do business with us.

Who We Are

- Eastern Contra Costa Transit Authority (ECCTA) also referred to as Tri Delta Transit, is a Joint Powers Authority (JPA) consisting of the cities of Antioch, Brentwood, Oakley, Pittsburg and the county of Contra Costa. Tri Delta Transit provides nearly 2 million trips each year to a population of over 315,000 residents in the 225 square miles of Eastern Contra Costa County.
- We have a fleet of approximately 100 vehicles, ranging from 40' long buses down to wheelchair-equipped minivans.
- We have a little under 40 employees between our Administration and Maintenance department; our bus drivers are employees of a company known as Transdev.

Purchasing Info

- Our purchasing tends to be on the decentralized side of things.
 - Procurement really only gets directly involved if a purchase is generally going to cost over \$100,000
- Most of the day-to-day purchasing decisions get made by other members of staff.
- Best way to put yourselves on our radar is to complete our Vendor Form.
 - <https://trideltatransit.com/business.aspx>
 - This does three things: it gets your information to the appropriate member of staff, gets your information onto our bid mailing list, and helps our SBE and DBE efforts.



Doing Business with Eastern Contra Costa Transit Authority (Tri Delta Transit)

Eastern Contra Costa Transit Authority (ECCTA), also referred to as Tri Delta Transit, is a Joint Powers Agency (JPA) consisting of the cities of Antioch, Brentwood, Oakley, Pittsburg and the county of Contra Costa. Tri Delta Transit provides nearly 2 million trips each year to a population of over 315,000 residents in the 225 square miles of Eastern Contra Costa County.

Tri Delta Transit is always interested in forging new partnerships with businesses. If you would like to submit information to Tri Delta Transit about your organization and be added to our vendor list, please fax this completed form to 925-757-2530, email to civilrights@eccta.org, or mail to:

Tri Delta Transit
Attn: Tania Babcock, DBE Liaison Officer
801 Wilbur Avenue
Antioch, CA 94509

Name/Title _____
Company Name _____
Address _____
City/State/Zip _____
Email Address _____
Telephone _____

I am a certified DBE Yes No

My company is a Supplier Construction Trade Consultant Manufacturer
 Other, please specify _____

The main focus of my company is (for example: paving contractor, office supply retailer, etc.)

NAICS codes/categories for which my company qualifies (if known) _____

Vendor Form



Formal Procurements – IFBs and RFPs

- We mail physical copies to any mailing addresses on our vendor list
 - We email electronic copies to any email addresses on the list
- We post the bid documents on our website
 - <https://trideltatransit.com/business-invitation-bid.aspx>
 - You can subscribe to receive a notification anytime we put a bid up on the website
 - <https://trideltatransit.com/business.aspx>
- We advertise with:
 - California Transit Association (CTA)
 - Transit Talent
 - Bay Area Builder's Exchange (for construction or other trade work)
 - Small Business Exchange and Mass Transit publications

Current Bid Openings

- We have a few projects planned, but no set dates yet on publication:
 - Maintenance bay reconstruction
 - Maintenance yard repaving
 - System re-design

Recurring Bids/Proposals

- Advertising services
- HVAC Maintenance
- Shop Equipment Maintenance
- Operations
- Financial Auditing Services
- Uniforms
- Bus Schedule Printing
- Microtransit
- Website Design/Maintenance
- On-Call A&E Consultant

BidExpress

- ECCTA recently adopted the BidExpress e-procurement platform to handle the administration of formal solicitations.
- Get bid documents, submit bids, ask questions, etc. all on BidExpress
- Must be registered with BidExpress to participate, but registration is free for vendors.
- Still new – have not yet published our first solicitation since its adoption, but stay tuned!

Bid Strategies

- Come to the pre-bid or pre-proposal meeting, even if you don't plan on submitting a bid as a prime.
 - We have been transitioning to virtual meetings via Zoom; attendance is NOT required.
 - ECCTA does not accept bids from subs.
- Review the bid packet thoroughly and ask your questions early!
 - Email is the preferred method of communication, though voicemail is allowed. However, Joe will not generally respond. All answers must be provided via addenda.
 - If asked last minute, Joe may not even be able to reply via addenda.
- Ensure receipt of, and acknowledge the receipt of, all addenda.
- Ensure awareness of insurance and licensing requirements.

Non-Bid Purchases

The following is a partial list of commodities procured by Tri Delta Transit through informal purchase.

- SHOP SUPPLIES (NUTS, BOLTS, WIRE, WIRE CONNECTORS, TAPE, BATTERIES, LIGHT BULBS, ZIP TIES)
- PERSONAL PROTECTION GEAR (GLOVES, DUST MASKS, SAFETY GLASSES, SAFETY VESTS, EAR PLUGS)
- BUS STOP REPAIR SUPPLIES (POLES, BRACKETS, SIGNS, CONCRETE, PLEXIGLASS, TRASH CANS)
- BUS PARTS (BRAKE PARTS, COOLANT, OIL, PARTS CLEANER)
- JANITORIAL SUPPLIES (TOILET PAPER, PAPER TOWELS, HAND SOAP, GARBAGE BAGS, AIR FRESHENERS)
- DETAIL SUPPLIES (SOAP FOR BUS WASH, VANDALISM REMOVER, GLASS CLEANER, BROOMS, BRUSHES, MOPS)
- BUS FUEL (DIESEL, UNLEADED, RENEWABLE DIESEL)
- OFFICE SUPPLIES (PENS, PRINTER PAPER, ETC)
- FOOD CATERING
- GIFTS/PROMOTIONAL ITEMS

Thank You! Questions?

- Tania Babcock, Disadvantaged Business Enterprise Liaison Officer (DBELO)
 - civilrights@eccta.org
- Joe Chappelle, Manager of Administrative Services
 - Procurement Manager, procurement@eccta.org

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